

**LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

November 12, 2013

The meeting was called to order at 7:02 p.m. by President Kathy Meierhoff. Also present: Scot Butler, Tim Kregor, Ruth Schnell, Carl Schons, Cal Stroh, Romain Wojda, Library Director Eric Bailey, staff members Carlen DeThorne and Martha Cordeniz. Member of the public Gary Peters, 150 Grafton Ct., Lake Bluff, also attended.

Stroh moved, Schons seconded the motion to approve the minutes of the Library Board regular meeting of 10/08/2013. All voted Aye.

Stroh moved, Schons seconded the motion to approve the minutes of the Building and Grounds Committee meeting of 10/15/2013. Meierhoff said it should list her as absent. All voted Aye to accept the corrected minutes.

Stroh moved, Schons seconded the motion to approve the minutes of the Human Resources Committee meeting of 10/17/2013. Wojda said he should be listed as absent. All voted Aye with that correction.

Stroh moved, Schons seconded the motion to approve the minutes of the Special Emergency Committee meeting of 11/01/2013 with the correction that Regina Ruocco should be listed as staff, not as a member of the public. All voted Aye.

Stroh moved, Schons seconded the motion to approve the minutes of the Finance Committee meeting of 11/08/2013. All voted Aye.

Stroh moved, Butler seconded the motion to approve the October Detailed Balance Sheet and the October Revenue and Expense report. Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh, and Wojda. Voting No: None.

Stroh moved, Schons seconded the motion to approve the October manual checks 11355-11369. Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda. Voting No: None.

Stroh moved, Schons seconded the motion to approve the October monthly checks 11370-11408. Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda. Voting No: None.

Opportunity to speak to the Board: Member of the Public Gary Peters reported he had a meeting with Director Bailey about the Board's Special Emergency Meeting of November 1, 2013.

Old business: Secretary Schnell received approval from the Board to print and retain Board of Trustees stationary which was designed by staff member Carlen DeThorne.

Director Bailey presented his narrative and statistical report. Wojda requested more information about the delay in installation of the Sierra Innovative Interfaces system. Final paperwork has been received from the Village on the landscaping job, and Breezy Hill will begin work tomorrow, Nov. 13 at 8 a.m. Staff member Carla DeThorne and Martha Cordeniz reported on the progress they have made on an online patron questionnaire. Wojda asked for details on the FOID issue. Meierhoff asked for information about progress on the quilt project.

Meierhoff asked for a volunteer to attend the Friends meeting on Dec. 14. Stroh will attend. Friends are hosting a luncheon for the Library Staff on Dec. 5.

Kregor moved, Schons seconded the motion to accept the Auditors Reports for fiscal year ending April 30, 2013. Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda. Voting No: None

Stroh moved, Butler seconded the motion to amend the current policy manual P. 3, to read "committees shall consist of at least 2 Board of Trustees members and the Library Director". Voting Aye: All

A Certificate of Appreciation will be presented to an anonymous volunteer for all her help with the "Warm Up America" quilt event for the Mothers Trust Project. The Board Secretary will write a thank you note from the Board.

After discussion on the FY '14-'15 Preliminary Budget, Butler moved, Stroh seconded the motion to approve the tax levy of \$851,666, for the Fiscal Year 2014-2015. Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda. Voting No: None The Finance Committee will continue the discussion on the budget.

The rough draft of the budget for Fiscal Year 2014-2015 will be further discussed at the next Finance Committee meeting.

Volunteers were requested for the Board and Staff holiday luncheon on December 12.

Wojda moved, Schons seconded the motion to adjourn at 8:55 p.m. Voting Aye: All.

Respectfully submitted,

Ruth Schnell
Board Secretary