

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
December 16, 2014

The meeting was called to order at 7:02 p.m. by Board President Kathy Meierhoff in the Lake Bluff Library building. Also present: Scot Butler, Tim Kregor, Ruth Schnell, Carl Schons, Cal Stroh, Romain Wojda and Library Director Eric Bailey. Absent: None. Staff Members Martha O'Hara and Amy vanGoethem were present. Member of the public Nancy Borkman was present.

Butler moved, Stroh seconded the motion to approve the minutes of the November 19, 2014 regular Board meeting.

Voting Aye: All

Voting No: None

Absent: None

Butler described the changes in the form and page colors of the Treasurer's Report.

Stroh moved, Schons seconded the motion to approve the November Detailed Balance Sheet and the Detailed Revenue and Expense Report.

Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh, Wojda.

Voting No: None

Absent: None

Stroh moved, Butler seconded the motion to approve the November Manual Checks #11904-11912 and the November Monthly Checks #11913-11952.

Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh, Wojda.

Voting No: None

Absent: None

Schons reported on the Building and Grounds Committee meeting, and Butler on the Finance and the Human Resources Committee meetings.

Kregor reported on the Long Range Planning Committee's proposal to develop constituency-based goals and metrics. Any Board member is invited to assist in composing and distributing a community survey to measure how well the library is currently fulfilling expectations for each core constituency,

The Aspen Report is recommended to the Board for study, especially the "recommendations" section.

Butler presented the first reading of the Library budget for fiscal year 2015-2016. Another reading will be included on January or February's Board meeting agenda.

Director Bailey reported that the State of Illinois requires Library Boards to establish a contact email. The address will be included on the Library's website. Board President Meierhoff will monitor for now the messages the Board receives. Rules for monitoring the messages will be considered by the By-Law Revision committee when it meets in January.

President Meierhoff congratulated Staff Member Martha O'Hara on behalf of the Board for recently achieving her Master's Degree in Library Science.

Director Bailey presented his narrative report.

Butler will attend the January Friends of the Library meeting. Stroh suggested the Board show its support by contributing to the Friends' annual fund-raising campaign.

Butler moved, Stroh seconded the motion to adjourn the meeting. All voted Aye.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ruth Schnell".

Ruth Schnell
Board Secretary.