

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
May 13, 2014

The meeting was called to order at 7:16 p.m. by President Kathy Meierhoff. Also present: Scot Butler, Tim Kregor, Ruth Schnell, Carl Schons, Cal Stroh, Romain Wojda and Library Director Eric Bailey. Staff member Martha O'Hara also attended.

Absent: None

No members of the public were present.

Staff member Eliza Jarvi presented a description of her duties at the Library. She also demonstrated an activity the teens enjoy--a game of literature identification.

Wojda nominated Kathy Meierhoff for president of the Board for the year 2014-15. Schons seconded the motion. She was elected by unanimous vote. Also nominated and elected were Carole Stroh for Vice President, Scot Butler for Treasurer and Ruth Schnell for Secretary.

Stroh will leave the Human Resources committee, Butler will leave the Technology committee, and Wojda will leave the Public Relations/Advocacy/Fundraising/Liaisons committee. Other members of committees will remain.

President Meierhoff requested that each committee meet and write at least 1 and no more than 3 goals at their next meeting and report at the July Board meeting.

Butler moved, Kregor seconded the motion to approve the minutes of the April 8, 2014 regular Library Board meeting. Voting Aye: All

Stroh moved, Schons seconded the motion to approve the minutes of the April 8, 2014 Building and Grounds Committee meeting. Voting Aye: All

Stroh moved, Wojda seconded the motion to approve the minutes of the April 4, 2014 Human Resources Committee meeting with the corrected times of the 3rd Executive Session of 6:15 and 6:30. Voting Aye: All

Wojda moved, Butler seconded the motion to approve the March and April Detailed Balance Sheets. Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda. Voting No: None

Butler moved, Wojda seconded the motion to approve the March Detailed Revenue and Expense Report. Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda. Voting No: None

Stroh moved, Butler seconded the motion to approve the April Detailed Revenue and Expense Report. Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda.

Voting No: None

Wojda moved, Stroh seconded the motion to approve the April Manual Checks (11600-11606). Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda.

Voting No: None

Butler moved, Stroh seconded the motion to approve the April Monthly Checks (11607-11645). Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda.

Voting No: None

Director Bailey presented his report. Schnell will send a note of thanks to the Friends of the Library for their outstanding work on the Book Drive on May 3-4. Meierhoff will attend the Friends of the Library meeting on Saturday, May 17.

Facilities Maintenance and Space Usage Analysis Reports:

Butler moved, Schons seconded the motion to accept the recommendation which the Building and Grounds committee developed at their meeting today, as follows: to hire a consultant or consultants to evaluate space usage to modernize the Library building and improve service to the community, project cost not to exceed \$20,000. The Committee hopes to have the draft ready to be implemented by September. Voting Aye: All

Summaries of Fiscal year 2013-2014 programs and donations were discussed. The staff will review programs and make recommendations to the Board.

The 2013-2014 List of Donations to the Library was discussed. The list will be continued in succeeding years.

The snow removal and winter sidewalk safety issue was discussed. Board President Meierhoff will discuss the issue with Village President Kathy O'Hara.

Wojda moved, Schons seconded the motion to adjourn at 8:58. Voting Aye: All

Respectfully submitted,



Ruth Schnell
Board Secretary