

**LAKE BLUFF PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
November 19, 2014

The meeting was called to order at 7:00 p.m. by Board President Kathy Meierhoff in the Lake Bluff Library building. Also present: Scot Butler, Tim Kregor, Ruth Schnell, Carl Schons, Cal Stroh, Romain Wojda and Library Director Eric Bailey. Absent: None.  
No staff members were present.  
Member of the public Janie Jerch was present.

Butler moved, Stroh seconded the motion to approve the minutes of the October 21, 2014, regular Board meeting, to correct the spelling of Amy vanGoethem's name.  
Voting Aye: All  
Voting No: None  
Absent: None

Stroh moved, Schons seconded the motion to approve the October 2014 Detailed Balance Sheet and the 2014 detailed Revenue and Expense Reports.  
Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh, Wojda  
Voting No: None  
Absent: None

Stroh moved, Schnell seconded the motion to approve the October Manual Checks (11859-11873) and the October Monthly Checks (11874-11903).  
Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh, Wojda  
Voting No: None  
Absent: None

Schons reviewed for the Board the Building Committee's November 12 meeting/workshop with Joe Huberty of Engberg Anderson Architects.

Butler reported on the Finance Committee's October 30<sup>th</sup> and November 5<sup>th</sup> meetings.  
Butler moved, Schons seconded the motion to approve the proposed tax levy of \$873,917 for fiscal year 2015-2016.  
Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh, Wojda  
Voting No: None  
Absent: None

Butler reported on the November 5<sup>th</sup> Human Resources Committee.

Kregor suggested that the Long-Range Planning Committee be disbanded. It will be discussed by the Board in the spring when new committee members are appointed.

Meierhoff appointed Stroh to head a committee to review the Bylaws of the Library Board of Trustees. Schons and Schnell will serve on the committee. The goal is for the review to be ready by April, 2015.  
Voting Aye: All  
Voting No: None  
Absent: None

Butler moved, Stroh seconded the motion to accept the Auditor's Report for fiscal year 2013-2014.

Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh, Wojda

Voting No: None

Absent: None

Discussion followed on the Committee Minutes Template that Director Bailey prepared, and the holiday luncheon, which will be at 1:00 p.m. on December 11. Director Bailey will contact the Friends to decide on the division of responsibilities for the luncheon.

Director Bailey gave his narrative report. Discussion included information on parking availability in the PNC Bank east lot.

Meierhoff requested that the Director develop more specific figures on library usage and circulation, including patron demographics.

Butler moved, Stroh seconded the motion to adjourn at 8:49 p.m. All voted Aye.

Respectfully submitted,



Ruth Schnell,  
Board Secretary