

**LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
October 21, 2014**

The meeting was called to order at 7:00 p.m. by Board President Kathy Meierhoff. Also present: Scot Butler, Tim Kregor, Ruth Schnell, Cal Stroh, Romain Wojda and Library Director Eric Bailey. Absent: Carl Schons. Also present were staff members Martha O'Hara and Amy vanGoethem.
No members of the public were present.

Joe Huberty of Engberg Anderson Architects discussed their Progress Update #1 on the Space Usage and Facilities Modernization Plan. He left after the discussion.

The Village of Lake Bluff Finance Director Susan Griffin and Assistant Finance Director Marlene Scheibl did not come to discuss the Library's Revenue and Expenditure Report.

Wojda moved, Butler seconded the motion to approve the September 16, 2014 Regular Board Meeting minutes as revised to include the approval of the August monthly checks #11796-11814.

Voting Aye: All
Voting No: None
Absent: Schons

Wojda moved, Butler seconded the motion to approve the minutes of the September 22, 2014 Technology Committee meeting, revised to show Wojda as present, and Wojda moved for adjournment.

Voting Aye: All
Voting No: None
Absent: Schons

Wojda moved, Butler seconded the motion to approve the minutes of the October 10, 2014 Finance Committee meeting as revised to read Wojda was present, Butler was absent, and it was Wojda who moved to adjourn.

Voting Aye: All
Voting No: None
Absent: Schons

Wojda moved, Butler seconded the motion to approve the minutes of the October 10, 2014 Building and Grounds Committee meeting, revised to include attendance of member of the public Joe Huberty and absence of Board Member Schons.

Voting Aye: All
Voting No: None
Absent: Schons

Wojda moved, Butler seconded the motion to approve the minutes of the October 14, 2014 Human Resources Committee meeting, as revised to correct the day to Tuesday, October 14.

Voting Aye: All
Voting No: None
Absent: Schons

Wojda moved, Butler seconded the motion to approve the September 2014 Detailed Balance Sheet and Detailed Revenue and Expense Report.

Voting Aye: Butler, Kregor, Meierhoff, Schnell, Stroh, Wojda
Voting No: None
Absent: Schons

Wojda moved, Butler seconded the motion to approve September Manual Checks (11815-11833) and the September Monthly Checks (11834-11858).

Voting Aye: Butler, Kregor, Meierhoff, Schnell, Stroh, Wojda
Voting No: None
Absent: Schons

Building and Grounds Committee report—Eric Bailey

Finance Committee report—Scot Butler

Human Resources Committee report—Scot Butler

Technology Committee—Tim Kregor

Friends meeting report—Romain Wojda

Stroh moved, Schnell seconded the motion to approve the Board meeting dates for 2015.

Voting Aye: All

Voting No: None

Absent: Schons

The Board will hold a Holiday Luncheon for Staff on Thursday, December 11.

Discussion on the format of committee reports followed, including Director Bailey's and Butler's suggestions for the structure of reports.

Butler moved, Wojda seconded the motion to approve a 2-year contract for Computer View, Inc. for Local Area Network Maintenance at \$11,700 per year.

Voting Aye: Butler, Kregor, Meierhoff, Schnell, Stroh, Wojda

Voting No: None

Absent: Schons

Discussion on the use of a locked file in the Director's office will be continued at the next Board meeting.

Director Bailey presented his narrative report.

Butler will attend the Friends meeting November 15 at 10:00 a.m.

Butler moved, Wojda seconded the motion to adjourn at 9:30. All present voted Aye.

Respectfully submitted,



Ruth Schnell
Board Secretary