

Lake Bluff Public Library
Board of Library Trustees Meeting Minutes
Tuesday, December 15th, 2015 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044

1. Call to Order

Board President Kathy Meierhoff called the meeting to order at 7:05 pm. Present were trustees Scott Butler, Tim Kregor, Janie Jerch, Carl Schons, Cal Stroh; Romain Wojda was absent. Also present was Library Director Eric Bailey.

2. Additions & Corrections to the Agenda: There were none.

3. Opportunity for Public to Address the Board: None present.

4. Approval of Minutes

Stroh moved to accept the minutes as submitted by Jerch and amended by the Board, Butler seconded; all voted aye.

5. November 2015 Financial Reports

Butler moved to accept the Financial Reports and Stroh seconded; all voted aye.

6. Approval of checks

Stroh moved to accept the November Manual Checks (12410-12411), Butler seconded; all voted aye. Butler moved to accept the November Monthly Checks (12412-12449), Stroh seconded; all voted aye.

7. Committee Reports

a. Building and Grounds Committee (Chair Schons, members Jerch, Meierhoff, and Stroh) did not meet, but Director Butler reported that the new heat exchangers have been ordered and are awaiting delivery.

b. Building Task Force (Chair Meierhoff, member Schons) A discussion took place concerning the timeline of the Library expansion project and what steps must be taken before the decision to pursue the project comes before the Board of Trustees. Two major issues are at hand. The first is fundraising, which will be discussed at a meeting on Jan. 7, 2016, with Mr. Philip Hood and representatives of Friends of the Library. The second is consulting with the Village of Lake Bluff Engineer about what sorts of variances and permits will be needed should the construction move ahead. Director Bailey will approach the Village Engineer with what construction plans we have, and set up a meeting with the VE so that he can be present at the next Task Force meeting.

c. The remaining committees did not meet this month, but Chair Kregor of the Technology Committee noted that the Wi-Fi upgrade will be operational soon.

8. New Business

The Foyer Study Space Agreement was considered. Stroh moved to accept the agreement with the Lake Bluff History Museum, Schons seconded; all voted aye.

9. Old Business: There was none.

10. Director's Report

Director Bailey added that Lilliana LaValle has been doing a stellar job running programs at the library. Also, sending a representative to the American Library Association meeting in Boston next year was briefly discussed.

11. Executive Session: There was none.

12. Any and all other business which may properly come before the Board

There was none.

13. Adjournment

Stroh moved, Schons seconded a motion to adjourn the meeting; all voted aye. Meeting adjourned at 8:36 pm.

Respectfully submitted,

Janie Jerch