

**LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
January 20, 2015**

The meeting was called to order at 7:12 p.m. by Board President Kathy Meierhoff in the Lake Bluff Library building. Also present: Scot Butler, Tim Kregor, Ruth Schnell, Carl Schons, Cal Stroh, Romain Wojda and Library Director Eric Bailey. Absent: None.

Staff Members Martha O'Hara and Eliza Jarvi were present.

Margaret Abel, member of the Friends of the Lake Bluff Library, attended as a member of the public.

Butler moved, Stroh seconded the motion to approve the minutes of the December 16, 2014 regular Board meeting.

Voting Aye: All

Voting No: None

Absent: None

The format of the financial report was discussed.

Butler moved, Schons seconded the motion to approve the December Detailed Balance Sheet and the December Detailed Revenue and Expense Report.

Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh, Wojda.

Voting No: None

Absent: None

Butler moved, Stroh seconded the motion to approve the December Manual Checks #11953-11958 and the December Monthly Checks #11959-11991.

Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh, Wojda.

Voting No: None

Absent: None

Schons reported on the Building and Grounds Committee meeting of January 14, 2015.

Schons also reported on the Outreach Committee meeting of January 14, 2015. He presented his idea for student library participation recognition to be included at public school awards programs. The Library's own writing and bookmark awards program is May 13 this year.

Butler reported on the Human Resource Committee meeting of January 19, 2015. Copies of the Library Director's Performance Evaluation and the Performance Appraisal Form for Library Director were handed out, to read and comment upon if they wish at February's Board meeting. The appraisal form will be finalized at the March meeting.

Kregor reported on the Long-Range Planning Committee meetings of January 6, 15, and 20. Butler complimented Kregor on his expertise in this field. Three teams have been formed.

Director Bailey provided a list of websites and other sources for Trustees' continuing education.

Butler discussed the invitation to attend Board meetings which he gave to members of the Friends of the Library at their meeting on Sat., Jan. 17. Schnell will represent the Board at the next Friends meeting, Feb. 21.

It was decided that the Finance Committee will meet to refine the budget for Fiscal Year 2015-2016 and present it again at the Board's February meeting.

President Meierhoff appointed the secretary to periodically check for patron emails on the Board's new designated email address. Decisions on frequency and how to respond will be developed.

Director Bailey gave his narrative report.
A discussion followed about the library trends report he presented.

Any Trustee who wants to attend the ALA Midwinter Meeting January 30-February 3 will notify Meierhoff tonight.

Stroh moved, Butler seconded the motion to adjourn at 8:27. All voted Aye.

Respectfully submitted,



Ruth Schnell
Board Secretary