

**LAKE BLUFF PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
March 17, 2015

The meeting was called to order at 7:08 p.m. by Board President Kathy Meierhoff in the Lake Bluff Library building. Also present: Scot Butler, Tim Kregor, Ruth Schnell, Carl Schons, Cal Stroh, and Library Director Eric Bailey.

Absent: Romain Wojda

Staff members Martha O'Hara and Amy vanGoethem were present.

Trustee candidate Janie Jerch was also present as a member of the public.

New business will be included under old business for this meeting.

Schons moved, Butler seconded the motion to approve the minutes of the February 17, 2015 regular Board meeting, as revised.

Voting Aye: All

Voting No: None

Absent: Wojda

Butler moved, Schons seconded the motion to approve the January 2015 Financial Summary, the January Detailed Balance and Detailed Revenue/Expense reports and the January Budget report reflecting the information we now have from the Village.

Butler moved, Schons seconded the motion to approve the February 2015 Financial Summary, Detailed Balance Reports and Detailed Revenue/Expense reports, based on the information we have received from the Village.

Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh

Voting No: None

Absent: Wojda

Butler moved, Stroh seconded the motion to approve the February manual checks #12032-12037 and the monthly checks #12038-12068.

Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh

Voting No: None

Absent: Wojda

**Committee Reports:**

Long Range Planning Committee Chair Tim Kregor reported that he probably will have the synthesis of the studies ready for the Board by April or May.

Building and Grounds Committee Chair Carl Schons described progress on the facility

master plan. The committee and Joe Huberty will present the suggested plan to the Board for evaluation at a special Board meeting to be arranged. Board members may request any additional information they may require, including ideas on funding.

Human Resources chair Scot Butler presented information on the personnel items in the budget and on the Director's performance evaluation.

Outreach Committee chair Schons discussed progress on establishing a middle school award from the Library. Trustees discussed additional outreach ideas which could be used for marketing the library to the community.

Stroh will attend the Friends meeting in March, Schnell in April, Kregor in May and Butler in June.

Schnell moved, Butler seconded the motion to accept the changes to the Personnel Handbook.

Voting Aye: All

Voting No: None

Absent: Wojda

Kregor gave an update on the procedure for removal of library cards from the system and requested ideas on future methods of updating card usage statistics. Staff will solidify the procedure.

Director Bailey gave his monthly report.  
Discussion followed on library usage trends.

Stroh moved, Schons seconded the motion to adjourn the Board meeting at 8:52 p.m.

Voting Aye: All

Voting No: None

Absent: Wojda

Respectfully submitted,



Ruth Schnell  
Board Secretary