

# LAKE BLUFF PUBLIC LIBRARY

## Board of Trustees Meeting

May 19, 2015

The meeting was called to order at 7:06 pm in the Lake Bluff Library Building by Board President Kathy Meierhoff. Also present: Scott Butler, Janie Jerch, Tim Kregor, Carl Schons, Cal Stroh, Romain Wojda, and Library Director Eric Bailey. Staff members Martha O'Hara and Amy vanGoethem were present

Trustee Janie Jerch was sworn in.

Stroh nominated Meierhoff to continue as President; Meierhoff accepted. The remaining members of the Board agreed to continue in their present Board Officer positions. Jerch volunteered to act as Secretary. Butler moved, Kregor seconded the motion to elect Board Officers as follows:

President: Meierhoff

Vice President: Stroh

Treasurer: Butler

Secretary: Jerch

Voting Aye: all

Voting no: none

A discussion of committee members ensued, resulting in the following, President Meierhoff being a de facto member of every committee:

Long Range Planning: Chairman Kregor, members Butler, Schons, and Wojda (no change)

Building and Grounds: Chairman Schons, members Jerch, Stroh (Jerch new member)

Finance: Chairman Butler, member Kregor (no change)

Human Resources: Chairman Butler, members Stroh, Wojda (no change)

Intergovernmental: Chairman Bailey, members Jerch, Stroh (Jerch replacing Schnell)

Outreach: Chairman Schons, member Butler (Butler replacing Schnell)

Technology: Chairman Kregor, member Wojda (no change)

It was agreed that the Trustee By-Law Committee could be dissolved. Stroh moved, Wojda seconded the motion to accept the new "proposed" bylaws. Secretary Jerch didn't quite catch what happened next.

Butler moved, Kregor seconded the motion to accept the committees as outlined above.

Voting Aye: all

Voting no: none

Margaret Abel of the Friends of the Library asked about the planned work on the building's HVAC system and whether or not the fact that the pendant light fixtures swaying in the drafts created would be a problem; Director Bailey said he would bring it up with the contractors.

Abel noted that volunteers worked hard on the Friends of the Library Book Drive on Saturday, May 16.

Stroh noted that in moving shelves around during the Book Drive, some checks were discovered that had slipped down behind the shelves that were donations to the Lake Bluff Library; fortunately, they could still be deposited in the Library's donations fund.

Butler moved, Kregor seconded the motion to approve the minutes of the Regular Board Meeting of April 21, 2015.

Voting Aye: all  
Voting no: none

Director Bailey was commended by the Board for coming in under budget for the last month. President Meierhoff thanked the Friends of the Library for their donations. Butler moved, Wojda seconded the motion to approve the April 30, 2015 Detailed Balance and Revenue/Expense (White and Yellow Pages).

Voting Aye: all  
Voting no: none

Butler moved, Wojda seconded the motion to approve the May checks #12118-12169 (Green Pages).

Voting Aye: all  
Voting no: none

President Meierhoff urged all committees to try to meet before the June 16, 2015 meeting.

Director Bailey elaborated re: the new Long Range Plan; revisions were discussed. He also stated that the Library does in fact have the right to work with other governmental agencies, especially regarding non-Lake Bluff resident youth who attend Lake Bluff public schools. It was determined that these non-resident students would be given the opportunity to obtain a library card free of charge. The exact mechanism for providing the library cards to these students is still under consideration.

Director Bailey explained what a Special Reserve Fund is and how it differs from a General Reserve Fund. Further discussion of a Special Reserve Fund will be discussed at the next Building and Grounds Committee meeting.

The Finance, Human Resource, Intergovernmental, and Technology Committees did not meet this month.

Secretary Jerch failed to note who would be attending the June 20, 2015 meeting of the Friends of the Library; she only noted that she will attend the August 15, 2015 meeting. There appears to be no FoL meeting for July.

Director Bailey brought up the upcoming Lake County Fair and that the Lake Bluff Library will have a booth there.

Butler moved, Wojda seconded the motion to adjourn the meeting.

Voting Aye: all  
Voting no: none

Meeting adjourned at 9:15 pm.

The new Secretary humbly begs the forgiveness of the readers of this document and promises a better recording of the minutes for the next meeting.

Respectfully submitted,

Janie Jerch  
Board Secretary

