

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, October 20, at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. Call to Order

Board President Kathy Meierhoff called the meeting to order at 7:00 pm. Present were trustees Scott Butler, Tim Kregor, Janie Jerch, Carl Schons, and Romain Wojda. Trustee Cal Stroh was absent. Also present were Library Director Eric Bailey, Library Staff Member Martha O'Hara, and Susan Griffin and Marlene Scheibl from the Village of Lake Bluff.

2. Additions & Corrections to the Agenda: There were none.

3. Opportunity for Public to Address the Board: None present.

4. Discussion of Levy and Auditor's Report (CAFR) with Susan Griffin and Marlene Scheibl from the VLB

Griffin and Scheibl gave a presentation of our financial status as a taxing body under the umbrella of the Village. They explained thoroughly how the Library affects and is affected by impact fees, tax levy, commercial vs. residential development, a potential tax freeze, and home rule. Their information was well-prepared and they answered our many questions about public funding of our Library.

5. Approval of Minutes

Schons moved to accept the minutes as submitted by Butler; Kregor seconded; all voted aye.

6. September 2015 Financial Reports

After a brief discussion, Butler moved to accept the Summary Report and Schons seconded; all voted aye.

7. Approval of checks

Butler moved to accept the September Manual Checks (12334-12339) and the September Monthly Checks (12340-12365); Schons seconded; all voted aye.

**8. Committee Reports
(Committees that met)**

a. Building and Grounds Committee (Chair Schons, members Jerch, Meierhoff, and Stroh) Schons noted that the minutes from that meeting have not yet been approved. The HVAC situation was discussed; members decided that the best plan is to repair the existing system. The Sylvia Shaw Judson sculpture of the geese was discussed as part of an effort to take an inventory of all objects of art owned by the Library.

b. Finance Committee (Chair Butler, member Kregor) The possibility of a higher levy being requested was discussed; Butler would like to seek a 3.1% increase. Butler planned to attend a meeting with the Village on Oct. 31 with Library Director Bailey to investigate our options, with the decision to be made at the November meeting.

c. Outreach Committee (Chair Schons, member Butler) The Open House was discussed, as were goals and objectives for FY 2015/2016.

d. Human Resources Committee (Chair Butler, members Meierhoff, Stroh, and Wojda) This committee met, but had no report to give as yet.

(Committees that did not meet)

e. Intergovernmental Committee (Chair Bailey, members Jerch and Stroh)

f. Long Range Planning Committee (Chair Kregor, members Butler, Schons, and Wojda)

g. Technology Committee (Chair Kregor, member Wojda)

9. New Business

a. Board meeting dates for 2016 were distributed. Butler moved to accept the calendar, Schons seconded, all voted aye.

b. The proposed Tax Levy for FY2015/2016 required no further discussion since the issue was addressed during committee reports. The BoT will make a decision at the November meeting.

c. Building Task Force: The composition and function of a Task Force were discussed. A task force can be established to handle issues separate from regular board business and is composed of two trustees, some Library staff members and some community members.

10. Old Business: There was none.

11. Director's Report

Included in the Director's Report were the changes that are taking place to the Interlibrary Loan System, the acceptance by Cal Stroh on the behalf of the Library of a service award from the American Legion, and the rollout of the agreement between the Library and District 65 to put library services in the hands of non-resident students. O'Hara noted that one child in particular had been saving his money for a library card, and was thrilled when he got one free...so sweet! O'Hara also noted that there would be a "Welcome" day for all Dist. 65 children on November 8 that would include a scavenger hunt and other activities.

Bailey also reported that he had put the finishing touches in the Emergency Plan Manual. The most recent Friends of the Library meeting was attended by Meierhoff.

12. Executive Session: There was none.

13. Any and all other business which may properly come before the Board

A possible event at the library in case the Cubs made the playoffs was discussed, but of course the mere mention of such a possibility was the kiss of death for our dear Cubbies.

The Spice House owner has agreed to donate spices to the Library for any future activities with the Cook Book Club.

14. Adjournment Butler moved, Schons seconded a motion to adjourn the meeting; all voted aye. Meeting adjourned at 8:55 pm.

Respectfully submitted,

Janie Jerch