

Lake Bluff Public Library
Board of Library Trustees Meeting Minutes
Tuesday, August 15, 2017, at 7:00 PM
 123 E. Scranton Ave, Lake Bluff, IL 60044

1. **Call to Order:** President Kathy Meierhoff called the meeting to order at 7:03 pm. Present were Trustees Scot Butler, Kate Jackson, Janie Jerch (arrived late), Tim Kregor, Carl Schons, Carol Stroh, also Library Director Eric Bailey and Library Employee Martha O'Hara.
2. **Additions & Corrections to the Agenda:** There was an addition of a letter from a community member to be reviewed in New Business.
3. **Resolution of Thanks to Susan Griffin:** Resolution No. 2017-05 was passed to recognize Susan Griffin for her valuable service to the Village and to Lake Bluff Library. All voted aye.
4. **Opportunity for Public to Address the Board:** There were none.
5. **Approval of Minutes:** Jackson moved and Schons seconded a motion to accept the July 18, 2017 minutes; all voted aye.
6. **July 2017 Financial Reports:** Bailey noted that 26.2% of the budget has been spent, just as it should be at ¼ of the way through the fiscal year. Butler moved and Stroh seconded a motion to accept the Financial Reports; all voted aye.
7. **Approval of Checks:** Butler moved and Stroh seconded a motion to approve the July 2017 Checks (13148-13179). All voted aye.
8. **Committee Reports:**

(Committees that met)

 - a. Building and Grounds Committee (**CHAIR:** Schons, **MEMBERS:** Jerch , Meierhoff, and Stroh.)
 - An estimate on relocating the geese to the new front door is in progress.
 - An estimate on roofing repair, probably to be done next spring, is in progress.
 - The generator purchase is still under review.
 - We will look into the possibility of hanging the Lake Bluff mural from the bank across the street here in the Library after construction.
 - The flag is now out all the time with the installation of a spotlight on timers to activate at dusk.
 - The committee recommends that the Board continue with the original building project, since the History Museum plans to occupy the Wood Building for the foreseeable future.

(Committees that did not meet.)

 - b. Long Range Planning Committee (**CHAIR:** Jackson, **MEMBERS:** Kregor and Schons.)
 - c. Finance Committee (**CHAIR:** Kregor, **MEMBER:** Butler.)
 - d. Human Resources Committee (**CHAIR:** Butler, **MEMBERS:** Jerch and Meierhoff.)
 - e. Intergovernmental Committee (**CHAIR:** Bailey, **MEMBERS:** Jerch and Stroh.)
 - f. Outreach Committee (**CHAIR:** Kregor, **MEMBER:** Jackson.)
9. **New Business:**
 - a. D65 Intergovernmental Agreement: The agreement with D115 is up for renewal; Bailey recommended that, pending approval by the D115 Board, we should renew. Jackson moved and Schons seconded a motion to approve the renewal of the agreement; all voted aye.

- b. A revised version of the monthly statistics cleared up some misrepresented numbers. Bailey noted that our website usage is down and that we need an updated website. Work on that will start in the fall.
- c. Jackson suggested that we have brief bios of the Board Members and that these could be on the updated website.
- d. Community member Janice Snobrich wrote a letter to the Library Board; she wants us to end the agreements with Districts 65 and 115 that allows students in unincorporated Lake Bluff to obtain library cards free of charge. Copies of her letter will be provided to board members.

10. Old Business:

- a. Museum-Library Joint Committee: Already discussed during Building & Grounds Committee report.
- b. Fundraising and Building Project: Also already discussed.

11. Director's Report: Bailey reported that the Library has signed a memorandum of understanding with the Village that we (Village and Library) are functioning as a single group for health insurance purposes. He also reported that Kate Jackson donated stools for the Children's area.

11. Executive Session: There was none.

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meeting Act 5 ILCS 120/2 (c) (21)

12. Any and all other business: There was none.

13. Adjournment: Stroh moved and Butler seconded a motion to adjourn the meeting; all voted aye. Meeting adjourned at 8:35 pm.

Respectfully submitted,

Janie Jerch