

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting Minutes**  
**Tuesday, July 18, 2017, at 7:00 PM**  
 123 E. Scranton Ave, Lake Bluff, IL 60044

1. **Call to Order:** President Kathy Meierhoff called the meeting to order at 7:02 pm. Present were Trustees Scot Butler, Kate Jackson, Janie Jerch, Tim Kregor, Carl Schons, also Library Director Eric Bailey and Library Employees Martha O'Hara and Eliza Jarvi. Cal Stroh was absent.
2. **Additions & Corrections to the Agenda:** Bailey asked to add an update about the theft of video games to Old Business.
3. **Opportunity for Public to Address the Board:** Jarvi brought in the Summer Reading Club mascot, a large plush giraffe, which is a big hit with the children.
4. **Approval of Minutes:** Jackson moved and Butler seconded a motion to accept the June 20, 2017 minutes; all voted aye. Butler moved and Schons seconded a motion to accept the Special Meeting of July 12 minutes; all voted aye.
5. **June 2017 Financial Reports:** Bailey noted that there was a deposit of property tax and Naperville impact fees from the Village, and that 19% of yearly funds have been spent so far, with 2/12ths of the fiscal year gone, so spending is on track. Butler moved and Jackson seconded a motion to accept the June 2017 Financial Reports; all voted aye.
6. **Approval of Checks:** Schons moved and Butler seconded a motion to approve the June 2017 Checks (13112-13147). All voted aye.
7. **Committee Reports:**

**(Committees that met)**

  - a. Building and Grounds Committee (**CHAIR:** Schons, **MEMBERS:** Jerch , Meierhoff, and Stroh.)  
Schons reported briefly on the discussion about replacing the copier. Schons moved and Jerch seconded a motion to purchase a Konica/Minolta C308 copier from Imact (a local company), all voted aye. The committee will be investigating the use of synthetic roofing materials for roof replacement.
  - b. Long Range Planning Committee (**CHAIR:** Jackson, **MEMBERS:** Kregor and Schons.)  
Jacson reported that the committee talked about goals and a timeline as well as focus groups for the expansion project.

**(Committees that did not meet.)**

  - c. Finance Committee (**CHAIR:** Kregor, **MEMBER:** Butler.)
  - d. Human Resources Committee (**CHAIR:** Butler, **MEMBERS:** Jerch and Meierhoff.)
  - e. Intergovernmental Committee (**CHAIR:** Bailey, **MEMBERS:** Jerch and Stroh.)
  - f. Outreach Committee (**CHAIR:** Kregor, **MEMBER:** Jackson.)
8. **New Business:**
  - a. D65 Intergovernmental Agreement: Bailey noted that the number of school children making use of the Library has gone up significantly since the IGA was first implemented, and that there has been very little downside (lost books, unpaid fines) to the Library as a consequence. Schons moved and Butler seconded a motion that the Intergovernmental Agreement for Library Services for 2017-2018 be approved, to go into effect pending School Board approval. All voted aye.

- b. Copier Acquisition: Action taken during Building and Grounds Committee report.
- c. Resolution of Thanks to the Friends of the Library: Schons moved and Butler seconded the approval of Resolution No. 2017-04, officially recognizing the Friends and their contributions to the Library. All voted aye. The Friends of the Library gave \$9,426.36 during FY2016-2017.

**9. Old Business:**

- a. Update on the theft of video games: Five of the six individuals have paid in full; the sixth individual is still being processed through the law enforcement system.
- b. & c. Museum-Library Joint Committee: Bailey reported on the presentation made by Steve Kraus on behalf of the History Museum in which he outlined three possible options: (1) The Museum could stay in their current location; (2) they could rearrange space usage with the Library; (3) they could acquire the PNC property by means of a buyout by the Library of the current lease, which runs for another 35 years. They will come to the July 27 meeting with numbers for the buyout. Fundraising was not discussed at the 7/12 meeting.

**10. Director's Report:** Bailey reported that Brittany Hinkle has been hired to replace Skylar and begins soon. He will invite her to a board meeting so that we can all meet and welcome her.

**11. Executive Session:** There was none.

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meeting Act 5 ILCS 120/2 (c) (21)

**12. Any and all other business:** There was none.

**13. Adjournment:** Butler moved and Schons seconded a motion to adjourn the meeting; all voted aye. Meeting adjourned at 9:00 pm.

**Respectfully submitted,**

**Janie Jerch**