

Lake Bluff Public Library
Board of Library Trustees Meeting Minutes
Tuesday, June 20, 2017, at 7:00 PM
 123 E. Scranton Ave, Lake Bluff, IL 60044

1. **Call to Order:** President Kathy Meierhoff called the meeting to order at 7:07 pm. Present were Trustees Scot Butler, Kate Jackson, Janie Jerch, Tim Kregor, Carl Schons, also Library Director Eric Bailey. Cal Stroh was absent.
2. **Additions & Corrections to the Agenda:** There were none.
3. **Opportunity for Public to Address the Board:** None present.
4. **Approval of Minutes:** Schons moved and Butler seconded a motion to accept the May 16, 2017 minutes; all voted aye.
5. **May 2017 Financial Reports:** Butler moved and Schons seconded a motion to accept the Detailed Balance and Revenue/Expense Reports (White and Yellow Pages) as given; all voted aye. Bailey noted that the first installment of property tax revenue has been received, and that expenses were high this month because of several service contracts that are due in May.
6. **Approval of Checks:** Butler moved and Schons seconded a motion to approve the May 2017 Checks (13076-13111). Check 13084 was voided. All voted aye.
7. **Committee Reports:**

(Committees that met)

 - a. Building and Grounds Committee (**CHAIR:** Schons, **MEMBERS:** Jerch , Meierhoff, and Stroh.)
Schons reported that B&G met on June 13 to establish goals for the coming year. They also discussed purchases of a generator, a copier, and repair/replacement of the roof.
 - b. Finance Committee (**CHAIR:** Kregor, **MEMBER:** Butler.)
Kregor reported that they also met to establish goals for the coming year.
 - c. Human Resources Committee (**CHAIR:** Butler, **MEMBERS:** Jerch and Meierhoff.)
Butler reported that they also met to establish goals for the coming year.
 - d. Long Range Planning Committee (**CHAIR:** Jackson, **MEMBERS:** Kregor and Schons.)
Jackson reported that they also met to establish goals for the coming year.
 - e. Outreach Committee (**CHAIR:** Kregor, **MEMBER:** Jackson.)
Kregor reported that they kept their already existing goals, and that they discussed (1) "scoring" activities according to attendance, cost, general effectiveness, and (2) reviewing programs quarterly for possible new programs.

(Committees that did not meet.)

 - f. Intergovernmental Committee (**CHAIR:** Bailey, **MEMBERS:** Jerch and Stroh.)

8. New Business:

- a. Jackson moved and Butler seconded a motion to adopt the Prevailing Wage Ordinance; all voted aye.
- b. Bailey answered questions about the Summary of Program Cost and Participation.
- c. Schons moved and Jackson seconded a motion to continue the Library's participation in MyMediaMall for another year; all voted aye.
- d. The formation of the Museum- Library Joint Committee to explore possible purchase of the former PNC Bank property was announced. Chris Letchinger, Philip Ross, Steve Kraus, Ann Anderson, Dan Riedy, and John Caton will represent the History Museum; Kathy Meierhoff, Carl Schons, and Eric Bailey will represent the Library. Julie Gottschalk of the District 65 School Board may also be asked to participate.

9. Old Business:

- a. The Fundraising and Building Project was discussed under New Business.

10. Director's Report: The members of the Board remembered Tom Tincher for his many contributions to Lake Bluff. There was an increase in circulation for May. There will be no Library entry in the 4th of July parade this year. Board members needed to sign up for Friends of the Library meetings.

11. Executive Session: There was none.

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meeting Act 5 ILCS 120/2 (c) (21)

12. Any and all other business: There was none.

13. Adjournment: Butler moved and Schons seconded a motion to adjourn the meeting; all voted aye. Meeting adjourned at 9:02 pm.

Respectfully submitted,

Janie Jerch