

Lake Bluff Public Library
Board of Library Trustees Meeting Minutes
Tuesday, March 21, 2017, at 7:00 PM
 123 E. Scranton Ave, Lake Bluff, IL 60044

1. **Call to Order:** Vice President Cal Stroh called the meeting to order at 7:07 pm. Present were Trustees Janie Jerch, Tim Kregor, Carl Schons, Romain Wojda , also Library Employees Martha O’Hara, Eliza Jarvi, and Library Director Eric Bailey. Kathy Meierhoff and Scot Butler were absent.
2. **Additions & Corrections to the Agenda:** There were none.
3. **Opportunity for Public to Address the Board:** There were none.
4. **Approval of Minutes:** Schons moved and Wojda seconded a motion to accept the February 21, 2017 minutes; all voted aye.
5. **February 2017 Financial Reports:** Bailey noted that the white summary sheet is not available from the Village, but because the Village is getting new accounting software, we will no longer need it. For this month, Bailey felt we would just need the yellow (Revenue and Expense Report and Balance) and green (Check Disbursements) sheets. Kregor moved, and Schons seconded a motion to accept the February Revenue and Expense Report and Balance; all voted aye.
6. **Approval of checks**
 - a. Kregor moved and Schons seconded a motion to approve the February 2017 Checks (12975-12999). Bailey noted that both types of checks are now being reported together.
7. **Committee Reports:**
(Committees that met)
 - a. Human Resources (**CHAIR:** Kregor, **MEMBERS:** Meierhoff and Butler.) The committee went through Bailey’s yearly review. The report is done but the committee still needs to meet to approve the report.
 - b. Intergovernmental (**CHAIR:** Bailey, **MEMBERS:** Jerch and Stroh.) Susan Griffin announced her plans to retire at the end of September. Marlene Scheibl will take over her duties. Cathy McKechney of the Lake Bluff History Museum reported that the Museum is now caught up on donations to the Friends of the Library for the memorial bricks. She wants to discuss which organization is responsible for collecting the money and installing the bricks. Currently it is being done by the Friends of the Library, so McKechney said she would discuss it with them.
 The Library is currently leaning towards setting up our own 501(c)(3) rather than having the Friends of the Library use theirs to handle potential donations for the proposed building project. There was a discussion of how we would pay for the start-up costs. TWB will be consulted for advice.**(Committees that did not meet.)**
 - c. Building and Grounds (**CHAIR:** Schons, **MEMBERS:** Jerch, Meierhoff, and Stroh.)
 - d. Finance (**Chair:** Butler. **MEMBERS:** Kregor.)
 - e. Building Project Task Force (**CHAIR:** Meierhoff, **MEMBER:** Schons.)
 - f. Long Range Planning (**CHAIR:** Wojda, **MEMBER:** Schons.)
 - g. Outreach (**CHAIR:** Schons, **MEMBERS:** Butler and Kregor.)
 - h. Policy and Bylaw Committee (**CHAIR:** Stroh, **MEMBERS:** Meierhoff and Schons.)

8. **New Business:** The Library is currently leaning towards setting up our own 501(c)(3) Foundation rather than having the Friends of the Library use theirs to handle potential donations for the proposed building project. There was a discussion of how we would pay for the start-up costs. TWB will be consulted for advice.
9. **Old Business:** The ad-hoc committee for the Fundraising and Building Project will be meeting soon. Also, Bailey said that in a meeting with Scott Drury, he reported that he was “not encouraged” on the passing of Cullerton’s bi-partisan budget, called the Grand Bargain. The state budget impasse continues.
10. **Director’s Report:** Regarding the recent theft of video games, one individual has paid his account, another will pay soon, and the remaining perpetrators will be handled by the judicial system.
11. **Executive Session:**
There was no executive session.
12. **Any and all other business:** There was none.
13. **Adjournment:** Wojda moved and Schons seconded a motion to adjourn the meeting; all voted aye. Meeting adjourned at 8:11 pm.

Respectfully submitted,

Janie Jerch