

Lake Bluff Public Library
Ad Hoc Committee Meeting
Thursday, November 17, 2022, at 5 PM
123 E Scranton Avenue, Lake Bluff, IL 60044

Notice: This meeting of the Lake Bluff Library *Ad Hoc* Committee was held without a quorum of Trustees physically present. The meeting was conducted with all Trustees attending remotely via electronic means. This method is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020). Guidelines and access codes were published before the meeting so members of the public could log in. As required by law, at least one representative from the Library was present at the Library while participating in the meeting.

1. Call to Order: Interim Director Katie Horner called the meeting to order at 5:10 pm. Members Meierhoff, Jerch, Shaul, and Claire Abrahamson (representing the community at large) were present. Library attorney Mark Ritzman was also present.

2. Opportunity for Public to Address the Board: No one wished to speak.

3. Approval of Minutes: The minutes of the August 10th and the October 24th committee meetings were deferred to the next meeting in the interest of time.

4. Discussion of Public Computer Safety and Policy: Shaul asked if we routinely have a legal review of any policy changes we draft; Meierhoff answered that we usually do, depending on the nature of the policy. For computer, wi-fi, and internet use policies, we will definitely do so. Mr. Ritzman reminded us that we can draft whatever policy we choose; however, the more restrictive the policy, the more opportunities there may be for members of the public to challenge those policies.

Since the 10/24 meeting, staff has met to discuss moving the computers to new locations. A brief discussion was held about signage at the computers stating policy and consequences for violations.

Moving the computers will require reconfiguration of space, and there are no good solutions, only “less bad” solutions. The best solution would be to move the circulation desk to the wall by the stairs, but we don’t have the funds to accomplish that right now. It is definitely a future goal, and would complete the master plan of renovations to the main floor. Interim solutions include moving the computers temporarily to the Stroh Room, but that would set a precedent for the use of that room as a quiet reading room. Use of privacy screens is also an option.

Abrahamson asked what our main goal is in moving the computers. Answers included staff oversight of computer usage, and simply re-configuring their location so they are not in view of someone coming up the stairs from the lower level. Shaul said that we need to actually go into the building to solve this problem; zoom is not conducive to furniture re-arrangement. We set up a B&G meeting to accomplish this task for the morning of Nov. 17, when we will meet in the building. Horner reminded us that the Mini-Golf event will be taking place over the first weekend in December, which could impact our planning.

5. Adjournment: Jerch moved to adjourn the meeting, Meierhoff seconded; all voted aye. Meeting was adjourned at 6:04 pm.

Respectfully submitted,

Janie Jerch