

**Lake Bluff Public Library**  
**Board of Library Trustees Special Meeting Minutes**  
**Tuesday, August 2, 2016, at 6:30 PM**  
123 E. Scranton Ave, Lake Bluff, IL 60044

- 1. Call to Order:** President Kathy Meierhoff called the meeting to order at 6:34 pm. Present were Trustees Tim Kregor, Janie Jerch, Carl Schons, Romain Wojda; Scot Butler and Cal Stroh were absent. Also present were Library Director Eric Bailey, Friends of the Library President Linda Schwartz, Vice President Eileen Laack, as well as Jon Heintzelman and Don Souhrada of Ter Molen Watkins & Brandt.
  
- 2. Discussion of Fundraising Proposal:** Heintzelman and Souhrada answered myriad questions from members of the Board concerning the possible outcomes of the fundraising audit and campaign feasibility study, and subsequent fundraising campaign for expanding the current Library building. Among issues discussed were whether or not we could use the Friends' existing 501c3 fund, fees and timeline if we need to set up our own, the creation of a brochure for fundraising purposes, when to launch the various phases of the campaign, and TWB's best prediction of success in this endeavor. Heintzelman and Souhrada concluded their remarks and left at 7:55 pm.  
A short discussion was held in which both Schwarz and Laack both stated that we should move forward with the audit and feasibility study. Schons pointed out that if we don't take advantage of the services offered by TWB, we will likely not have another chance to get such a professionally done evaluation at such a good price.  
Since we were missing two board members, we decided to table a vote on this issue until the next meeting on August 16, 2016.
  
- 3. Adjournment**  
Wojda moved, Schons seconded a motion to adjourn the meeting; all voted aye. Meeting adjourned at 8:03 pm.

**Respectfully submitted,**

**Janie Jerch**