

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES
Special Meeting of the Board of Library Trustees
Thursday, January 7th, 2016

- 1) Call to Order; Roll Call:** The meeting was called to order at 5:05 PM by Kathy Meierhoff. The Board met in the Spruth Room of the Lake Bluff Public Library building.

Present: Cal Stroh, Kathy Meierhoff, Scot Butler, Romain Wojda, Tim Kregor, and Carl Schons.

Absent: Janie Jerch.

Library Staff Present: Eric Bailey, Martha O'Hara.

Members of the Public: Philip Hood, Eva Javier, and Eileen Laack.

2) Discussion of Funding Options for Building Project

- a)** Phil Hood presented information, and answered questions, regarding the organization and management of a successful fundraising campaign. Items discussed include:
- i)** The process of hiring a consultant for fundraising.
 - ii)** The role of a fundraising consultant.
 - iii)** The cost of fundraising.
 - iv)** The expected timeline for a fundraising project.
 - v)** The importance of donor commitments during the early, quiet phase of a campaign.
 - vi)** How fundraising can build viability and relationships.
 - vii)** The importance of not excluding natural partners in the community.
 - viii)** The valuable nature of the library's ongoing community engagement studies and planning.
 - ix)** The role of the Friends of the Library in a possible fundraising campaign, and the resources of the Friends.
- b)** It was decided to discuss the information received at the January 19th, 2016 Board Meeting.

3) Any other business:

- a)** None

4) Adjournment: Meierhoff moved and Stroh seconded a motion to adjourn the meeting at 6:00 PM.

AYES: Stroh, Meierhoff, Butler, Wojda, Kregor, and Schons.

NAYES: None

ABSENT: Jerch

Respectfully submitted,

Eric Scott Bailey