

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES
Technology Committee Meeting
Wednesday, June 11th, 2014

1) **Call to Order; Roll Call:** The meeting was called to order at 6:30pm by Committee Chairman Kregor.

Present: Tim Kregor and Romain Wojda
Absent: None
Library Staff Present: Eric Bailey.
Members of the Public: None

2) **Election of Committee Chair for Fiscal Year 2014-2015**

Romain Wojda nominated Tim Kregor for Committee Chair, seconded by Tim Kregor.

AYES: all
NAYES: none
ABSENT: none

3) **Discussion of plans/goals for Fiscal Year 2014-2015**

RESOLVED: The following 3 objectives are agreed upon for Fiscal Year 2014.

1. **Complete Transition to Sierra** -- The implementation of the primary features of Sierra will be completed by July 8, and secondary goals to be completed by October 31. A list will be created by the Sierra Implementation Team regarding the features due on each date and appended to these minutes.
2. **Recommendation on Phone System** – By November 1, 2014 a recommendation will be made to the Board of Library Trustees regarding a new phone system.
3. **LAN Management Contract** – By November 1, 2014 a Request for Proposal (RFP) for management of the Local Area Network (LAN) of the Library will be released, with the goal of selecting a LAN Management company by January 31, 2015.

4) **Any other business:**

a) No other business was brought before the committee.

5) **Adjournment:** Wojda moved and Kregor seconded a motion to adjourn the meeting at 7:25pm.

AYES: all
NAYES: none
ABSENT: none

Respectfully submitted,

Eric S. Bailey, Library Director