

LAKE BLUFF PUBLIC LIBRARY

Technology Committee

Tuesday, April 26, 2022

1) **Call to Order; Roll Call:** The meeting was called to order at 6:33pm by Director Eric Bailey.

Present: William Hayes, Bonnie Shaul and Matthew Zaute

Library Staff Present: Eric Bailey, Jillian Chapman, Anna Fifhaus, Eliza Jarvi, Laurence Sacherer

Members of the Public: None

2) **Approval of Minutes of Aug 24, 2021, Meeting**

a) Shaul motioned and Zaute seconded. AYES: ALL

3) **Library Tech Visit Review.** A spreadsheet with three tabs (i, ii and iii) summarizing all Library visits was provided and discussed as follows. Additionally, we discussed how/if questions could be added to the upcoming community survey to understand the priorities of our patrons.

i) **Attribute Details** – each team who visited a particular library provided details on what was noted during their visit.

ii) **Vendors Partners** - various vendors and the products/services they provide to our neighboring libraries was discussed.

iii) **Potential Improvements** – possible improvements to the LBPL were discussed and ranked on

(1) **Pursue** – Yes, No or WIP (work in progress)

(2) **Priority:** High, Medium or Low

(3) **Timeline:** Short, Medium or Long

(4) **Point Person:** initials of person who will take idea/suggestion forward

4) **Any and all other business that may properly come before this committee:** There was none.

5) **Adjournment:** Zaute moved and Hayes seconded that the meeting be adjourned at 8:40pm; all voted aye.

Respectfully submitted,

Bonnie Shaul