

September 21st, 2021 Board Meeting

agenda

<u>item</u>	<u>DOCUMENT</u>	<u>Section</u>
1,2 CTO, Additions (2 minutes)(7:02pm)		
	Document Summary	1A
	Agenda	2A-2C
3 Opportunity to Address Board (5 minutes per community member)(7:07pm)		
4 Consent Agenda		
	Minutes of August 17, 2021 Board of Trustees Meeting (action)(5 minutes)(7:12pm)	3A-3B
5 Financial Reports (White and Yellow) (5 minutes)(7:17pm)		
	August Detailed Revenue & Expense Report (action)	4A-4E
	August Detailed Balance Sheet (action)	5A-5C
6 Approval of Checks (Green) (5 minutes)(7:22pm)		
	August Check Disbursement Report (action)	6A-6G
7 Committee Reports (15 minutes)(7:37pm)		
8 New Business		7
	Contract for Interior Design (action)(10 minutes)(7:47pm)	8A-8E
	Closings for Calendar Year 2022 (action)(5 minutes)(7:52pm)	9A
	Board Meeting Dates for Calendar Year 2022 (action)(5 minutes)(7:57pm)	10A
9 Old Business		
	Capital Project Update (5 minutes)(8:02pm)	
10 Director's Report (5 minutes)(8:07pm)		
	Librarian's Narrative Report	11A-11C
11 Executive Session(s)		
12 Any and All Other Business ...		
13 Adjournment (1 minute)(8:08pm)		
14 Attachments		
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**Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, September 21, 2021 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044**

NOTICE: The meeting of the Board of Library Trustees of the Lake Bluff Public Library will be held without a quorum of Trustees physically present. The Trustees will conduct the Board meeting with Trustees attending remotely via electronic means. This method of conducting the Board meeting is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020).

In keeping with guidelines on meetings and social distancing, there will be no physical gathering of Trustees or the Public at the Library. The meeting is open to attendance by the public by the following:

Join Zoom Meeting

<https://us06web.zoom.us/j/89009567435?pwd=ZS9PMko0eE9LM0RveDVNdzhIQ2M5dz09>

Meeting ID: 890 0956 7435

Passcode: 283212

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Find your local number: <https://us06web.zoom.us/j/kcSGDQSEFs>

Questions related to the Library agenda can be sent before or during the meeting to Eric Bailey ebailey@lakeblufflibrary.org. The meeting will be recorded, with the recording made available through the Library's website. For any questions, please contact Library Director Eric Bailey at 847-401-4952 or ebailey@lakeblufflibrary.org.

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
4. **Approval of Minutes**
 - a. Approval of Minutes of August 17, 2021 Board Meeting **(action)(5 minutes)(7:12pm)**
5. **August 2021 Financial Reports – Detailed Balance and Revenue/Expense (action) (5 minutes)(7:17pm)**
 - a. August Detailed Revenue & Expense Report
 - b. August Detailed Balance Sheet
6. **Approval of checks (action)(5 minutes)(7:22pm)**
 - a. August Monthly Checks (14890-14897, 14899-14917)**(action)**
7. **Committee Reports (15 minutes)(7:37pm) (Met)**
 - a. Building and Grounds Committee (**CHAIR:** Jerch. **MEMBERS:** Meierhoff, and Shaul.)
 - b. Finance Committee (**CHAIR:** Hayes. **MEMBERS:** Meierhoff, and Zaute.)
 - c. Technology Committee (**CHAIR:** Zaute. **Members:** Hayes and Shaul.)

(Did Not Meet)

 - d. Bylaw and Policy Committee (**MEMBERS:** Heintzelman and Meierhoff.)
 - e. Community Engagement Committee (**CHAIR:** Graziano. **MEMBERS:** Jerch.)
 - f. Human Resources Committee (**CHAIR:** Jerch. **MEMBERS:** Graziano and Heintzelman.)
 - g. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Stroh.)
 - h. Long Range Planning Committee (**CHAIR:** Heintzelman. **MEMBERS:** Hayes and Zaute.)
8. **New Business**
 - a. Contract for Interior Design **(action)(10 minutes)(7:47pm)**
 - b. Closings for Calendar Year 2022 **(action)(5 minutes)(7:52pm)**
 - c. Board Meeting Dates for 2022 **(action)(5 minutes)(7:57pm)**
9. **Old Business**
 - a. Capital Project Update **(5 minutes)(8:02pm)**
10. **Director's Report (5 minutes)(8:07pm)**
 - a. Director's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(8:08pm)****Attachments:**

Statistics for August 2021

Friends Meeting Dates for 2021

Fine Revenue Report

Contract for Interior Design

Proposed Closing Dates for Calendar Year 2022

Proposed Board Meeting Dates for Calendar Year 2022

Upcoming Board Meetings: September 21, October 19, and November 16, 2021.

Lake Bluff Public Library
Board of Library Trustees Meeting Minutes
Tuesday, Aug 17, 2021 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL, 60044

Notice: This meeting of the Lake Bluff Library Trustees was held with a quorum of Trustees via Zoom. This method is authorized by Executive Order of the Governor (COVID-19 Executive Order No. 5, March 16, 2020). Guidelines and access codes were published prior to the meeting so that members of the public could log in.

- 1. Call to Order: Library Director Eric Bailey** called the meeting to order at 7:03 pm. Present were Trustees Jennifer Graziano, Jon Heintzelman, Janie Jerch, Kathy Meierhoff, Bonnie Shaul and Matt Zaute. Bill Hayes was absent. Also present were Library Employees Jillian Chapman, Eliza Jarvi. Melissa Williams was also present.
- 2. Additions & Corrections to the Agenda:** None made or requested.
- 3. Opportunity to Address the Board -** None.
- 4. Approval of Minutes:** There was one correction to the minutes of Jun 15, 2021. The spelling of Trustee Zaute's last name. Kathy Meierhoff moved, and Janie Jerch seconded a motion to approve the minutes of Jun 15, 2021 with the correction; all voted aye.
- 5. June and July 2021 Financial Reports:** Revenues and expenses are in line with expectations for the current fiscal year. Janie Jerch moved, and Bonnie Shaul seconded a motion to approve the June and July 2021 Financial Reports; all voted aye.
- 6. Approval of June and July 2021 Checks:** Of note in this month's checks was the \$3,000 payment for the bollard lights in the newly repaved parking lot. Janie Jerch moved, and Jon Heintzelman seconded a motion to approve checks numbered 14808-14817, 14819-14850 for June and 14851, 14853-14889 for July; all voted aye.
- 7. Committee Reports (members have been updated):** Various committees have met since the June Trustees meeting. See meeting packet for additional details.
 - a. Finance** (Chair: Hayes, Members: Meierhoff, Zaute) The committee recommended the Construction Manager expense (for the Stroh Quiet Reading Room renovation) be paid for by the Library rather than the Library Foundation. Cost could be funded from higher than expected service revenues (e.g. passport revenues) and reduced expenses (e.g. telecomms is currently running below expectations). Janie Jerch moved, and John Heintzelman seconded the motion to have the library cover the cost of the Construction Manager expense, not to exceed \$5,000, for the Stroh Quiet Reading Room from current year funds; all voted aye.
 - b. Human Resources** (Chair: Jerch, Members: Graziano, Heintzelman)
 - c. Technology** (Chair: Zaute, Members: Hayes, Shaul) A meeting was held with CDI, the Library's technology partner.
 - d. Building & Grounds** (Chair: Jerch, Members: Meierhoff, Shaul) The committee has issued an RFQ for the Construction Manager of the Stroh Quiet Reading Room and will interview three firms next week.
 - e. Bylaw & Policy:** (Chair: Meierhoff, Members: Heintzelman)
 - f. Intergovernmental** (Chair: Bailey, Members: Graziano, Jerch)
 - g. Long Range Plan** (Chair: Heintzelman, Members: Hayes, Zaute) The committee met and developed goals for FY 2021. They proposed to conduct the next biennial community satisfaction survey in September 2021.
 - h. Community Engagement** (Chair: Jerch, Members: Graziano) The 'Meet the Trustees' project is underway.
- 8. New Business:**
 - a. Nonresident Card Agreement with D65 for School Year 2021-2022:** This agreement allows students in D65 who are non-residents of the library district to hold Lake Bluff library cards. Matt Zaute moved, and Bonnie Shaul seconded a motion to approve this agreement; all voted aye.

b. Nonresident Card Agreement with D115 for School Year 2021-2022: This agreement allows students in D115 who are nonresidents of the library district to hold Lake Bluff library cards. Bonnie Shaul moved, and Matt Zaute seconded a motion to approve this agreement; all voted aye.

c. Proposed Contract with Engberg Anderson for Design of Quiet Reading Room: This contract is under review by the Building and Grounds committee and is expected to be on the Sept 2021 trustee's agenda.

9. Old Business:

Capitol Project Update: See Committee Reports, Building and Grounds.

10. Director's Report Highlights:

- Overall adult circulation is flat for 2021 vs. 2019 with electronic checkouts continuing to grow as a percentage of total adult circulation. July circulation/checkouts in 2021 was essentially flat to July 2019 (no pandemic), visits however were 4,333 for July 2021 compared to 6,900 in July 2019.
- Library Hours – There was discussion about better understanding the number of evening visits to the library. While time of visits is not known, checkouts can be analyzed by time of day. The current plan is to resume Sunday operation after Labor Day.

11. Executive Session: There was none.

12. Any and All Other Business which may properly come before the Board: There was none.

13. Adjournment: Janie Jerch moved, and Jon Heintzelman seconded a motion to adjourn; all voted aye. The meeting adjourned at 8:34 pm; all voted aye.

Respectfully Submitted,

Bonnie J. Shaul

		PERIOD ENDING 08/31/2021					
GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	2021-22	% BDGT
		MONTH 08/31/21	MONTH 08/31/20	08/31/2021	08/31/2020		
		INCR (DECR)	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	AMENDED BUDGET	USED
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Revenues							
Dept 300 - REVENUE							
PROPERTY TAX							
080-300-30000	PROPERTY TAX REVENUE	76,095.44	44,902.24	590,088.93	506,177.07	1,014,510.00	58.16
PROPERTY TAX		76,095.44	44,902.24	590,088.93	506,177.07	1,014,510.00	58.16
SERVICES							
080-300-34235	PHOTO-COPY CHARGES	193.03	32.27	631.07	41.14	2,100.00	30.05
080-300-34250	NON-RESIDENT FEES	687.14	343.64	2,692.31	1,218.53	5,000.00	53.85
080-300-34260	PASSPORT FEES	3,292.77	0.00	5,696.96	0.00	7,000.00	81.39
SERVICES		4,172.94	375.91	9,020.34	1,259.67	14,100.00	63.97
FINES							
080-300-35700	RENTAL FINES	239.64	163.20	1,148.56	301.50	1,000.00	114.86
FINES		239.64	163.20	1,148.56	301.50	1,000.00	114.86
MISCELLANEOUS REVENUE							
080-300-37000	VILLAGE CONTRIBUTION	0.00	0.00	0.00	0.00	9,200.00	0.00
080-300-37010	VLIET OPERATING COST CONTRIB	0.00	0.00	0.00	0.00	780.00	0.00
080-300-37020	SCHOOL DIST 65 IGA	0.00	0.00	0.00	0.00	1,550.00	0.00
080-300-38310	CONTRIBUTIONS/DONATIONS	0.00	0.00	55.30	100.00	0.00	100.00
080-300-38315	RESTRICTED DONATIONS	0.00	0.00	0.00	3,021.00	0.00	0.00
080-300-38900	MISCELLANEOUS INCOME	3,229.59	2.85	3,835.59	6.55	1,000.00	383.56
MISCELLANEOUS REVENUE		3,229.59	2.85	3,890.89	3,127.55	12,530.00	31.05
INTEREST EARNINGS							
080-300-37500	INTEREST EARNINGS	9.56	62.86	34.99	419.76	3,000.00	1.17
INTEREST EARNINGS		9.56	62.86	34.99	419.76	3,000.00	1.17
Total Dept 300 - REVENUE		83,747.17	45,507.06	604,183.71	511,285.55	1,045,140.00	57.81
TOTAL REVENUES		83,747.17	45,507.06	604,183.71	511,285.55	1,045,140.00	57.81

Expenditures

		PERIOD ENDING 08/31/2021					
GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	2021-22	% BDGT
		MONTH 08/31/21	MONTH 08/31/20	08/31/2021	08/31/2020		
		INCR (DECR)	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	AMENDED BUDGET	USED
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Expenditures							
Dept 603 - LIBRARY ADMINISTRATION							
SALARIES							
080-603-40025	LIBRARIAN SALARIES	12,637.32	12,292.21	50,377.91	50,322.82	152,000.00	33.14
080-603-40030	STAFF SALARIES	31,503.70	29,875.08	127,130.37	110,820.15	372,000.00	34.17
SALARIES		44,141.02	42,167.29	177,508.28	161,142.97	524,000.00	33.88
BENEFITS							
080-603-40400	MEDICAL INSURANCE	9,628.77	16,695.78	38,635.08	33,391.56	95,000.00	40.67
080-603-40900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	250.00	0.00
080-603-40970	EMPLOYER FICA TAX	3,325.14	3,173.56	13,372.72	12,116.91	38,000.00	35.19
080-603-40980	IMRF RETIREMENT CONTRIBUTION	3,384.89	3,436.44	7,058.84	13,822.37	39,000.00	18.10
BENEFITS		16,338.80	23,305.78	59,066.64	59,330.84	172,250.00	34.29
CONTRACTS							
080-603-41000	MAINTENANCE-BUILDING	2,419.00	1,512.00	8,969.57	11,070.00	32,000.00	28.03
080-603-41020	ELEVATOR MAINTENANCE	0.00	0.00	479.00	0.00	2,000.00	23.95
080-603-41050	MAINTENANCE-GROUNDS	0.00	600.00	1,480.00	1,425.00	6,500.00	22.77
080-603-41300	COMPUTER SERVICES	0.00	0.00	7,220.00	6,520.00	13,000.00	55.54
080-603-41313	COPIER MAINTENANCE/SUPPLIES	0.00	80.41	1,901.96	910.81	4,000.00	47.55
080-603-41314	OTHER PROFESSIONAL/CONTRACTUAL	6.00	0.00	224.25	7,250.00	5,000.00	4.49
080-603-41350	LEGAL SERVICES	0.00	0.00	787.50	1,462.50	2,000.00	39.38
080-603-44810	PER CAPITAL GRANT EXPENDITURES	0.00	0.00	2,912.37	3,733.49	0.00	100.00
080-603-70000	CONTINGENCY	0.00	0.00	0.00	0.00	1,540.00	0.00
CONTRACTS		2,425.00	2,192.41	23,974.65	32,371.80	66,040.00	36.30
COMMODITIES							
080-603-42400	PROFESSIONAL DEVELOPMENT	0.00	0.00	70.00	0.00	3,000.00	2.33
080-603-42440	DUES	0.00	0.00	366.60	206.14	2,500.00	14.66
080-603-43230	UTILITIES	1,148.92	1,153.45	3,386.12	5,169.19	14,000.00	24.19
080-603-43300	POSTAGE	913.97	319.66	2,256.17	878.40	3,500.00	64.46
080-603-43410	PRINTING/E-NEWSLETTER	2,054.99	1,172.99	4,065.96	2,374.97	10,000.00	40.66
080-603-43550	OFFICE SUPPLIES	515.14	1,461.69	2,370.40	4,678.97	6,000.00	39.51
080-603-43660	MAINTENANCE SUPPLIES-BUILDING	76.62	41.03	438.19	214.79	2,000.00	21.91
080-603-43668	TECHNICAL SERVICES SUPPLIES	364.76	398.03	2,068.60	912.78	5,000.00	41.37
080-603-43700	HOSPITALITY PROGRAM SUPPLIES	103.66	0.00	103.66	0.00	500.00	20.73
080-603-43710	ADULT PROGRAM SUPPLIES	58.97	275.90	2,838.07	3,223.20	7,000.00	40.54
080-603-43720	JUVENILE PROGRAM SUPPLIES	236.75	297.43	2,450.61	1,367.28	7,000.00	35.01
080-603-43730	OUTREACH SUPPLIES	15.50	3.00	512.96	117.26	5,000.00	10.26
080-603-43740	TEEN PROGRAM SUPPLIES	0.00	0.00	218.24	0.00	1,250.00	17.46
COMMODITIES		5,489.28	5,123.18	21,145.58	19,142.98	66,750.00	31.68
PROGRAM EXPENSES							
080-603-46100	MISCELLANEOUS EXPENSES	25.60	(76.94)	180.29	220.80	1,000.00	18.03
PROGRAM EXPENSES		25.60	(76.94)	180.29	220.80	1,000.00	18.03

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REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

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PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21 INCR (DECR)	ACTIVITY FOR MONTH 08/31/20 INCR (DECR)	YTD BALANCE 08/31/2021 NORM (ABNORM)	YTD BALANCE 08/31/2020 NORM (ABNORM)	2021-22 AMENDED BUDGET	% BDGT USED
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Expenditures							
INTERFUND OUT							
080-603-71000	INTERFUND TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	20,000.00	0.00
INTERFUND OUT		0.00	0.00	0.00	0.00	20,000.00	0.00
CAPITAL EQUIPMENT							
080-603-45000	ADULT NON-FICTION BOOKS	2,256.35	899.79	8,714.45	4,505.59	17,000.00	51.26
080-603-45100	ADULT FICTION BOOKS	2,039.51	2,711.98	7,275.29	5,775.98	15,500.00	46.94
080-603-45110	ADULT LARGE PRINT MATERIAL	56.26	0.00	74.80	235.69	600.00	12.47
080-603-45200	ADULT AUDIO VISUAL MATERIAL	1,249.73	1,151.11	3,820.49	2,654.05	15,500.00	24.65
080-603-45220	ADULT REFERENCE/E-REFER	5,028.24	300.00	9,258.69	12,287.74	19,500.00	47.48
080-603-45400	JUVENILE NON-FICTION	160.01	57.23	1,040.08	82.08	11,500.00	9.04
080-603-45410	PICTURE BOOKS, READERS	2,071.15	10.76	3,859.31	683.31	6,000.00	64.32
080-603-45420	JUVENILE FICTION	1,257.69	83.84	3,506.05	911.82	7,750.00	45.24
080-603-45430	JUVENILE AUDIO-VISUAL	528.23	164.68	1,003.23	164.68	4,000.00	25.08
080-603-45440	JUVENILE E-REFERENCE	399.00	1,436.00	399.00	1,436.00	4,250.00	9.39
080-603-45450	TEEN BOOKS	197.98	21.56	853.29	180.56	2,500.00	34.13
080-603-45460	E-BOOKS	918.48	629.64	5,417.25	6,591.52	17,000.00	31.87
080-603-45470	GRAPHIC NOVELS	0.00	0.00	348.69	0.00	750.00	46.49
080-603-45500	PERIODICALS	(1,120.08)	0.00	4,474.01	3,705.73	6,750.00	66.28
080-603-45510	VIDEO GAMES	537.51	0.00	1,092.03	343.54	3,500.00	31.20
080-603-45520	TRENDING TITLES	56.14	0.00	224.40	134.13	2,000.00	11.22
080-603-45600	PATRON & STAFF SOFTWARE	398.30	448.24	8,505.85	6,496.39	12,000.00	70.88
080-603-45610	LIBRARY AUTOMATION SOFTWARE	0.00	0.00	21,950.00	21,950.00	22,000.00	99.77
080-603-50100	LIBRARY FURNISHINGS	0.00	0.00	418.55	3,175.00	1,000.00	41.86
080-603-58100	COMPUTER EQUIPMENT	0.00	1,408.00	7.99	1,448.75	1,000.00	0.80
080-603-58270	OTHER EQUIPMENT	25.99	0.00	282.02	0.00	7,000.00	4.03
CAPITAL EQUIPMENT		16,060.49	9,322.83	82,525.47	72,762.56	177,100.00	46.60
CAPITAL BUILDING							
080-603-51200	EXT BUILDING IMPROVEMENTS	0.00	0.00	4,290.00	0.00	20,000.00	21.45
CAPITAL BUILDING		0.00	0.00	4,290.00	0.00	20,000.00	21.45
Total Dept 603 - LIBRARY ADMINISTRATION							
		84,480.19	82,034.55	368,690.91	344,971.95	1,047,140.00	35.21
TOTAL EXPENDITURES							
		84,480.19	82,034.55	368,690.91	344,971.95	1,047,140.00	35.21
Fund 080 - LAKE BLUFF PUBLIC LIBRARY:							
TOTAL REVENUES		83,747.17	45,507.06	604,183.71	511,285.55	1,045,140.00	57.81
TOTAL EXPENDITURES		84,480.19	82,034.55	368,690.91	344,971.95	1,047,140.00	35.21
NET OF REVENUES & EXPENDITURES		(733.02)	(36,527.49)	235,492.80	166,313.60	(2,000.00)	11,774.

USER: EBALLE1		PERIOD ENDING 08/31/2021					
DB: Lake Bluff		ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE		
GL NUMBER	DESCRIPTION	MONTH 08/31/21	MONTH 08/31/20	08/31/2021	08/31/2020	2021-22	% BDGT
		INCR (DECR)	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	AMENDED BUDGET	USED
Fund 082 - LIBRARY GRANTS & GIFTS FUND							
Revenues							
Dept 300 - REVENUE							
GRANTS							
082-300-36200	GRANT REVENUE	0.00	0.00	0.00	0.00	1,000.00	0.00
082-300-36263	STATE PER CAPITA GRANT	0.00	0.00	0.00	0.00	7,152.50	0.00
GRANTS		0.00	0.00	0.00	0.00	8,152.50	0.00
MISCELLANEOUS REVENUE							
082-300-38300	UNRESTRICTED DONATIONS/CONTRIB	11.88	0.00	11.88	0.00	15,000.00	0.08
082-300-38315	RESTRICTED DONATIONS	688.11	0.00	688.11	0.00	2,000.00	34.41
MISCELLANEOUS REVENUE		699.99	0.00	699.99	0.00	17,000.00	4.12
Total Dept 300 - REVENUE		699.99	0.00	699.99	0.00	25,152.50	2.78
TOTAL REVENUES		699.99	0.00	699.99	0.00	25,152.50	2.78
Expenditures							
Dept 603 - LIBRARY ADMINISTRATION							
CONTRACTS							
082-603-44810	PER CAPITAL GRANT EXPENDITURES	0.00	0.00	0.00	0.00	7,152.50	0.00
CONTRACTS		0.00	0.00	0.00	0.00	7,152.50	0.00
COMMODITIES							
082-603-44825	MISC. GRANT EXPENDITURES	0.00	0.00	0.00	0.00	1,000.00	0.00
COMMODITIES		0.00	0.00	0.00	0.00	1,000.00	0.00
PROGRAM EXPENSES							
082-603-99999	USE OF DONATIONS/TEMPORARY EXP	0.00	0.00	6,496.62	4,827.25	17,000.00	38.22
PROGRAM EXPENSES		0.00	0.00	6,496.62	4,827.25	17,000.00	38.22
Total Dept 603 - LIBRARY ADMINISTRATION		0.00	0.00	6,496.62	4,827.25	25,152.50	25.83
TOTAL EXPENDITURES		0.00	0.00	6,496.62	4,827.25	25,152.50	25.83
Fund 082 - LIBRARY GRANTS & GIFTS FUND:							
TOTAL REVENUES		699.99	0.00	699.99	0.00	25,152.50	2.78
TOTAL EXPENDITURES		0.00	0.00	6,496.62	4,827.25	25,152.50	25.83
NET OF REVENUES & EXPENDITURES		699.99	0.00	(5,796.63)	(4,827.25)	0.00	100.00

		PERIOD ENDING 08/31/2021					
		ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE		
		MONTH 08/31/21	MONTH 08/31/20	08/31/2021	08/31/2020	2021-22	% BDGT
GL NUMBER	DESCRIPTION	INCR (DECR)	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	AMENDED BUDGET	USED
TOTAL REVENUES - ALL FUNDS		84,447.16	45,507.06	604,883.70	511,285.55	1,070,292.50	56.52
TOTAL EXPENDITURES - ALL FUNDS		84,480.19	82,034.55	375,187.53	349,799.20	1,072,292.50	34.99
NET OF REVENUES & EXPENDITURES		(33.03)	(36,527.49)	229,696.17	161,486.35	(2,000.00)	11,484.8

Fund 080 LAKE BLUFF PUBLIC LIBRARY			
GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
ACCRUED INTEREST			
	ACCRUED INTEREST	0.00	0.00
ACCOUNTS RECEIVABLE			
	ACCOUNTS RECEIVABLE	0.00	0.00
A/R - OTHER			
080-100-11580	DUE FROM THE VILLAGE	9,521.49	(8,772.10)
	A/R - OTHER	9,521.49	(8,772.10)
CASH/INVESTMENTS			
080-100-10000	CHECKING ACCT - LF BANK & TRST	146,116.06	169,337.79
080-100-10070	CASH DRAWER OVER/SHORT	(0.66)	(23.06)
080-100-10075	PETTY CASH	150.00	150.00
080-100-10110	ILLINOIS FUND (IPTIP)	323,063.50	578,707.51
080-100-10113	ILLINOIS FUNDS - GRANTS	1.80	1.80
080-100-10115	ILLINOIS FUNDS - EPAY	22,797.04	23,603.34
	CASH/INVESTMENTS	492,127.74	771,777.38
DUE TO OTHER FUNDS			
080-000-00001	DUE TO/FROM OTHER FUNDS	(20,604.89)	(20,604.89)
	DUE TO OTHER FUNDS	(20,604.89)	(20,604.89)
PREPAID ITEMS			
080-100-12000	PREPAID EXPENSES	4,902.00	4,902.00
	PREPAID ITEMS	4,902.00	4,902.00
PROPERTY TAX RECEIVABLE			
080-100-11100	PROPERTY TAX RECEIVABLE	1,014,514.57	1,014,514.57
	PROPERTY TAX RECEIVABLE	1,014,514.57	1,014,514.57
Total Assets		1,500,460.91	1,761,816.96
*** Liabilities ***			
ACCRUED PAYROLL			
080-200-20300	ACCRUED PAYROLL	22,053.37	22,053.37
	ACCRUED PAYROLL	22,053.37	22,053.37
ACCOUNTS PAYABLE			
080-200-20000	ACCOUNTS PAYABLE	29,622.46	55,485.71
	ACCOUNTS PAYABLE	29,622.46	55,485.71
A/P - OTHER			
	A/P - OTHER	0.00	0.00
LONG TERM LIABILITIES			
	LONG TERM LIABILITIES	0.00	0.00
OTHER DEFERRED REVENUE			
	OTHER DEFERRED REVENUE	0.00	0.00
OTHER LIABILITIES			
	OTHER LIABILITIES	0.00	0.00

Fund 080 LAKE BLUFF PUBLIC LIBRARY			
GL Number	Description	Current Year Beg. Balance	Balance
*** Liabilities ***			
UNAVAILABLE PROPERTY TAXES			
080-200-24000	UNAVAILABLE PROPERTY TAXES	1,014,514.57	1,014,514.57
	UNAVAILABLE PROPERTY TAXES	1,014,514.57	1,014,514.57
Total Liabilities		1,066,190.40	1,092,053.65
*** Fund Balance ***			
NET POSITION/FUND BALANCE			
080-290-29000	UNRESERVED FUND BALANCE	381,737.94	381,737.94
	NET POSITION/FUND BALANCE	381,737.94	381,737.94
Total Fund Balance		381,737.94	381,737.94
Beginning Fund Balance - 20-21			381,737.94
Net of Revenues VS Expenditures - 20-21			52,532.57
*20-21 End FB/21-22 Beg FB		434,270.51	
Net of Revenues VS Expenditures - Current Year			235,492.80
Ending Fund Balance			669,763.31
Total Liabilities And Fund Balance			1,761,816.96

* Year Not Closed

Fund 082 LIBRARY GRANTS & GIFTS FUND			
GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
A/R - OTHER			
082-100-11360	GRANTS RECEIVABLE	8,439.95	8,439.95
A/R - OTHER		8,439.95	8,439.95
CASH/INVESTMENTS			
082-100-10000	CHECKING ACCT - LF BANK & TRST	(81,376.47)	(87,524.00)
CASH/INVESTMENTS		(81,376.47)	(87,524.00)
DUE TO OTHER FUNDS			
082-000-00001	DUE TO/FROM OTHER FUNDS	20,604.89	20,604.89
DUE TO OTHER FUNDS		20,604.89	20,604.89
Total Assets		(52,331.63)	(58,479.16)
*** Liabilities ***			
ACCOUNTS PAYABLE			
082-200-20000	ACCOUNTS PAYABLE	350.90	0.00
ACCOUNTS PAYABLE		350.90	0.00
Total Liabilities		350.90	0.00
*** Fund Balance ***			
NET POSITION/FUND BALANCE			
082-290-29000	UNRESERVED FUND BALANCE	(46,195.19)	(46,195.19)
NET POSITION/FUND BALANCE		(46,195.19)	(46,195.19)
Total Fund Balance		(46,195.19)	(46,195.19)
Beginning Fund Balance - 20-21			(46,195.19)
Net of Revenues VS Expenditures - 20-21			(6,487.34)
*20-21 End FB/21-22 Beg FB		(52,682.53)	
Net of Revenues VS Expenditures - Current Year			(5,796.63)
Ending Fund Balance			(58,479.16)
Total Liabilities And Fund Balance			(58,479.16)

* Year Not Closed

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/01/2021	LIBCK	14890	1627237	EBS	ESCO SUBSCRIPTION SERV PERIODICALS	080-603-45500	3,480.29
09/01/2021	LIBCK	14891	145080	IMPERIAL SERVICE SYSTEM	MAINTENANCE-BUILDING	080-603-41000	288.00
09/01/2021	LIBCK	14892	SVC00033020	MURPHY & MILLER, INC.	MAINTENANCE-BUILDING	080-603-41000	641.00
		14892	SVC00033299		MAINTENANCE-BUILDING	080-603-41000	492.00
							1,133.00
09/01/2021	LIBCK	14893	2849612	ROSE PEST SOLUTIONS	MAINTENANCE-BUILDING	080-603-41000	175.00
09/01/2021	LIBCK	14894	3484154498	STAPLES	MAINT SUPPL-BUILDING/TOILET	080-603-43660	37.27
		14894	3484154498		MAINT SUPPL-BUILDING/PAPER T	080-603-43660	22.35
		14894	3485176189		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	17.00
							76.62
09/01/2021	LIBCK	14895	VAN081521	VANTAGEPOINT TRANSFER A	ICMA 457 PLAN PAYABLE	080-200-20245	1,256.50
09/01/2021	LIBCK	14896	VIL081321	VILLAGE OF LAKE BLUFF	IMRF ER CONTRIB JUNE 2021	080-100-11580	3,479.21
		14896	VIL081321		VISION INSUR FROM PPO JUNE 2	080-100-11580	52.93
		14896	VIL081321		LIFE INSUR JUNE 2021	080-100-11580	44.82
		14896	VIL081321		VISION INSUR JUNE 2021	080-100-11580	42.96
		14896	VIL081321		IMRF EE CONTRIB JUNE 2021	080-100-11580	1,586.27
		14896	VIL081321		DENTAL INSUR JUNE 2021	080-100-11580	646.00
		14896	VIL081321		MED INSUR JUNE 2021	080-100-11580	9,531.74
		14896	VIL082521		MED INSUR JULY 2021	080-100-11580	9,531.74
		14896	VIL082521		VISION INSUR JULY 2021	080-100-11580	42.96
		14896	VIL082521		DENTAL INSUR JULY 2021	080-100-11580	646.00
		14896	VIL082521		LIFE INSUR JULY 2021	080-100-11580	44.82
		14896	VIL082521		IMRF EE CONTRIB JULY 2021	080-100-11580	1,648.30
		14896	VIL082521		IMRF ER CONTRIB JULY 2021	080-100-11580	3,615.25
		14896	VIL082521		VISION INSUR FROM PPO JULY 2	080-100-11580	52.93
							30,965.93
09/16/2021	LIBCK	14897	973477536646	AMAZON	OFFICE SUPPLIES	080-603-43550	26.87
		14897	465644695788		ADULT PROGRAM SUPPLIES	080-603-43710	5.99
		14897	587684673864		ADULT PROGRAM SUPPLIES	080-603-43710	8.01
		14897	469997889545		ADULT PROGRAM SUPPLIES	080-603-43710	44.97
		14897	489395964895		JUVENILE PROGRAM SUPPLIES	080-603-43720	43.96
		14897	954366775879		JUVENILE PROGRAM SUPPLIES	080-603-43720	32.98
		14897	878533396434		ADULT NON-FICTION BOOKS	080-603-45000	10.89
		14897	633769344333		ADULT NON-FICTION BOOKS	080-603-45000	51.37
		14897	558944685464		ADULT NON-FICTION BOOKS	080-603-45000	19.99

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		14897	857676486657		ADULT NON-FICTION BOOKS	080-603-45000	42.96
		14897	788894843449		ADULT NON-FICTION BOOKS	080-603-45000	24.99
		14897	533736444367		ADULT NON-FICTION BOOKS	080-603-45000	20.84
		14897	635898936457		ADULT NON-FICTION BOOKS	080-603-45000	19.47
		14897	459678967734		ADULT NON-FICTION BOOKS	080-603-45000	14.16
		14897	994634396456		ADULT NON-FICTION BOOKS	080-603-45000	11.99
		14897	978463643465		ADULT NON-FICTION BOOKS	080-603-45000	17.42
		14897	974954838584		ADULT NON-FICTION BOOKS	080-603-45000	17.99
		14897	676654656433		ADULT FICTION BOOKS	080-603-45100	116.45
		14897	994634396456		ADULT FICTION BOOKS	080-603-45100	61.64
		14897	795779939867		ADULT AUDIO VISUAL MATERIAL	080-603-45200	130.00
		14897	969337449736		ADULT AUDIO VISUAL MATERIAL	080-603-45200	35.95
		14897	986866489648		ADULT AUDIO VISUAL MATERIAL	080-603-45200	19.96
		14897	459668378333		ADULT AUDIO VISUAL MATERIAL	080-603-45200	22.78
		14897	698835499893		ADULT AUDIO VISUAL MATERIAL	080-603-45200	12.59
		14897	686384569554		ADULT AUDIO VISUAL MATERIAL	080-603-45200	72.56
		14897	678339878597		ADULT AUDIO VISUAL MATERIAL	080-603-45200	17.99
		14897	466539566936		ADULT AUDIO VISUAL MATERIAL	080-603-45200	107.82
		14897	596864696983		ADULT AUDIO VISUAL MATERIAL	080-603-45200	13.99
		14897	775579885773		ADULT AUDIO VISUAL MATERIAL	080-603-45200	13.99
		14897	579585344756		ADULT AUDIO VISUAL MATERIAL	080-603-45200	12.99
		14897	449755657787		ADULT AUDIO VISUAL MATERIAL	080-603-45200	63.94
		14897	873648749853		ADULT AUDIO VISUAL MATERIAL	080-603-45200	93.58
		14897	433758397594		ADULT AUDIO VISUAL MATERIAL	080-603-45200	9.99
		14897	536657837968		ADULT AUDIO VISUAL MATERIAL	080-603-45200	12.99
		14897	775495935489		ADULT AUDIO VISUAL MATERIAL	080-603-45200	62.94
		14897	779685898439		ADULT AUDIO VISUAL MATERIAL	080-603-45200	11.96
		14897	836466864747		ADULT AUDIO VISUAL MATERIAL	080-603-45200	22.49
		14897	933764548789		ADULT AUDIO VISUAL MATERIAL	080-603-45200	13.99
		14897	847683664883		ADULT AUDIO VISUAL MATERIAL	080-603-45200	58.97
		14897	959954395846		ADULT AUDIO VISUAL MATERIAL	080-603-45200	5.00
		14897	477634354983		ADULT AUDIO VISUAL MATERIAL	080-603-45200	30.98
		14897	459975548755		ADULT AUDIO VISUAL MATERIAL	080-603-45200	11.29
		14897	466659864844		ADULT AUDIO VISUAL MATERIAL	080-603-45200	19.89
		14897	487394444478		ADULT AUDIO VISUAL MATERIAL	080-603-45200	41.97
		14897	978885557985		ADULT AUDIO VISUAL MATERIAL/	080-603-45200	(0.79)
		14897	449884473636		PICTURE BOOKS, READERS	080-603-45410	175.26
		14897	459479368786		JUVENILE FICTION	080-603-45420	50.65
		14897	547939775833		JUVENILE FICTION	080-603-45420	41.93
		14897	997657933335		JUVENILE FICTION	080-603-45420	226.18

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		14897	547939775833		JUVENILE AUDIO-VISUAL	080-603-45430	93.48
		14897	759439436995		JUVENILE AUDIO-VISUAL	080-603-45430	14.96
		14897	546333533477		VIDEO GAMES	080-603-45510	149.90
		14897	737437379759		VIDEO GAMES	080-603-45510	59.88
		14897	464353368983		VIDEO GAMES	080-603-45510	327.73
		14897	548785543799		TRENDING TITLES	080-603-45520	16.30
		14897	769659547856		TRENDING TITLES	080-603-45520	13.65
		14897	836749469354		TRENDING TITLES	080-603-45520	16.20
		14897	995357998474		TRENDING TITLES	080-603-45520	9.99
		14897	548896956853		OTHER EQUIPMENT	080-603-58270	25.99
							2,734.85

09/16/2021LIBCK14898

VOID** VOIDED **

Void Reason: Created From Check Run Process

** VOIDED **

09/16/2021	LIBCK	14899	2036074091	BAKER & TAYLOR ENTERTAI	TECHNICAL SERVICES SUPPLIES	080-603-43668	3.88
		14899	2036120096		TECHNICAL SERVICES SUPPLIES	080-603-43668	15.05
		14899	2036106061		TECHNICAL SERVICES SUPPLIES	080-603-43668	3.88
		14899	2036068883		TECHNICAL SERVICES SUPPLIES	080-603-43668	21.86
		14899	2036102261		TECHNICAL SERVICES SUPPLIES	080-603-43668	17.46
		14899	2036126279		TECHNICAL SERVICES SUPPLIES	080-603-43668	12.85
		14899	2036120986		TECHNICAL SERVICES SUPPLIES	080-603-43668	8.02
		14899	2036112629		TECHNICAL SERVICES SUPPLIES	080-603-43668	4.70
		14899	2036133918		TECHNICAL SERVICES SUPPLIES	080-603-43668	4.57
		14899	2036113295		TECHNICAL SERVICES SUPPLIES	080-603-43668	3.32
		14899	2036128913		TECHNICAL SERVICES SUPPLIES	080-603-43668	11.34
		14899	2036118232		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.25
		14899	2036130525		TECHNICAL SERVICES SUPPLIES	080-603-43668	5.39
		14899	2036126252		TECHNICAL SERVICES SUPPLIES	080-603-43668	34.37
		14899	2036140473		TECHNICAL SERVICES SUPPLIES	080-603-43668	7.33
		14899	2036145320		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.25
		14899	2036144843		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.25
		14899	2036144948		TECHNICAL SERVICES SUPPLIES	080-603-43668	7.33
		14899	2036150417		TECHNICAL SERVICES SUPPLIES	080-603-43668	61.83
		14899	2036148634		TECHNICAL SERVICES SUPPLIES	080-603-43668	6.64
		14899	2036153009		TECHNICAL SERVICES SUPPLIES	080-603-43668	3.32
		14899	2036164628		TECHNICAL SERVICES SUPPLIES	080-603-43668	25.83
		14899	2036167140		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.69
		14899	2036169634		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.69
		14899	2036162375		TECHNICAL SERVICES SUPPLIES	080-603-43668	7.33
		14899	2036162210		TECHNICAL SERVICES SUPPLIES	080-603-43668	14.79

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		14899	2036178567		TECHNICAL SERVICES SUPPLIES	080-603-43668	15.61
		14899	2036171430		TECHNICAL SERVICES SUPPLIES	080-603-43668	12.16
		14899	2036178964		TECHNICAL SERVICES SUPPLIES	080-603-43668	3.75
		14899	2036194157		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.25
		14899	2036179200		TECHNICAL SERVICES SUPPLIES	080-603-43668	12.16
		14899	2036154917		JUVENILE PROGRAM SUPPLIES	080-603-43720	46.62
		14899	2036183979		JUVENILE PROGRAM SUPPLIES	080-603-43720	11.35
		14899	2036106061		ADULT NON-FICTION BOOKS	080-603-45000	49.80
		14899	2036102261		ADULT NON-FICTION BOOKS	080-603-45000	272.40
		14899	2036120986		ADULT NON-FICTION BOOKS	080-603-45000	208.68
		14899	2036112629		ADULT NON-FICTION BOOKS	080-603-45000	180.33
		14899	2036133918		ADULT NON-FICTION BOOKS	080-603-45000	69.15
		14899	2036113295		ADULT NON-FICTION BOOKS	080-603-45000	73.99
		14899	2036130525		ADULT NON-FICTION BOOKS	080-603-45000	157.79
		14899	2036140473		ADULT NON-FICTION BOOKS	080-603-45000	207.27
		14899	2036148634		ADULT NON-FICTION BOOKS	080-603-45000	136.39
		14899	2036153009		ADULT NON-FICTION BOOKS	080-603-45000	95.11
		14899	2036162210		ADULT NON-FICTION BOOKS	080-603-45000	300.03
		14899	2036179200		ADULT NON-FICTION BOOKS	080-603-45000	253.34
		14899	2036120096		ADULT FICTION BOOKS	080-603-45100	323.52
		14899	2036068883		ADULT FICTION BOOKS	080-603-45100	357.43
		14899	2036128913		ADULT FICTION BOOKS	080-603-45100	199.88
		14899	2036144948		ADULT FICTION BOOKS	080-603-45100	123.40
		14899	2036164628		ADULT FICTION BOOKS	080-603-45100	533.92
		14899	2036178567		ADULT FICTION BOOKS	080-603-45100	323.27
		14899	2036118232		ADULT LARGE PRINT MATERIAL	080-603-45110	38.91
		14899	2036194157		ADULT LARGE PRINT MATERIAL	080-603-45110	17.35
		14899	2036162375		JUVENILE NON-FICTION	080-603-45400	160.01
		14899	2036126279		PICTURE BOOKS, READERS	080-603-45410	264.85
		14899	2036126252		PICTURE BOOKS, READERS	080-603-45410	688.93
		14899	2036144843		PICTURE BOOKS, READERS	080-603-45410	2.98
		14899	2036167140		PICTURE BOOKS, READERS	080-603-45410	24.31
		14899	2036074091		JUVENILE FICTION	080-603-45420	52.92
		14899	2036150417		JUVENILE FICTION	080-603-45420	871.08
		14899	2036178964		JUVENILE FICTION	080-603-45420	14.93
		14899	2036145320		TEEN BOOKS	080-603-45450	11.34
		14899	2036150417		TEEN BOOKS	080-603-45450	11.29
		14899	2036169634		TEEN BOOKS	080-603-45450	10.78
		14899	2036171430		TEEN BOOKS	080-603-45450	164.57

09/17/2021 01:02 PM			CHECK DISBURSEMENT REPORT FOR VILLAGE OF LAKE BLUFF				Page: 5/7
User: EBAILEY			CHECK DATE FROM 08/18/2021 - 09/22/2021				
DB: Lake Bluff			Banks: LIBCK, LIBEP				
Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							6,589.07
09/16/2021	LIBCK	14900	COM091221	COMCAST	UTILITIES	080-603-43230	158.35
09/16/2021	LIBCK	14901	27758	CRYSTAL MAINTENANCE SER	BUILDG MAINT/CLEANING SERVIC	080-603-41000	645.00
09/16/2021	LIBCK	14902	6993954	DEMCO, INC	TECH SERV SUPPL/MEDIA POUCH	080-603-43668	24.92
		14902	6993954		TECH SERV SUPPL/LABELS	080-603-43668	8.69
		14902	6993954		JUV PROGRAM SUPPL/BOOKS BROW	080-603-43720	101.84
							135.45
09/16/2021	LIBCK	14903	ELI081121	ELIZA JARVI	JUVENILE AUDIO-VISUAL	080-603-45430	24.99
09/16/2021	LIBCK	14904	360084	FINDAWAY WORLD LLC	PICTURE BOOKS, READERS	080-603-45410	914.82
		14904	359723		JUVENILE AUDIO-VISUAL	080-603-45430	69.99
		14904	362022		JUVENILE AUDIO-VISUAL	080-603-45430	324.81
							1,309.62
09/16/2021	LIBCK	14905	JIL082621	FIRST BANKCARD	OUTREACH SUPPLIES	080-603-43730	5.00
09/16/2021	LIBCK	14906	ERI082621	FIRST BANKCARD	MAINTENANCE-BUILDING/METRO S	080-603-41000	98.00
		14906	ERI082621		POSTAGE/PASSPORTS	080-603-43300	102.90
		14906	ERI082621		HOSPITALITY/FOOD FOR PRESENT	080-603-43700	103.66
		14906	ERI082621		PATRON & STAFF SOFTWARE/ADOB	080-603-45600	15.93
		14906	ERI082621		MISCELLANEOUS EXPENSES/PAYPA	080-603-46100	25.60
							346.09
09/16/2021	LIBCK	14907	MCO082621	FIRST BANKCARD	POSTAGE/STAMPS	080-603-43300	111.85
		14907	MCO082621		POSTAGE/PASSPORTS	080-603-43300	360.90
		14907	MCO082621		PRINTING/E-NEWSLETTER/ADOBE	080-603-43410	29.99
		14907	MCO082621		OUTREACH SUPPLIES/GO WIFI	080-603-43730	3.00
		14907	MCO082621		OUTREACH SUPPLIES/GO WIFI OV	080-603-43730	7.50
		14907	MCO082621		PATRON&STAFF SOFTWARE/ADOBE	080-603-45600	382.37
							895.61
09/16/2021	LIBCK	14908	533322183	GRANITE TELECOMMUNICATI	UTILITIES	080-603-43230	416.68
09/16/2021	LIBCK	14909	HP2021-0435	HALL PASS	OTHER PROFESSIONAL/CONTRACTU	080-603-41314	6.00
09/16/2021	LIBCK	14910	A13367264611	ILLINOIS LABOR LAW POST	OFFICE SUPPLIES	080-603-43550	89.50
09/16/2021	LIBCK	14911	500829176	MIDWEST TAPE	ADULT AUDIO VISUAL MATERIAL	080-603-45200	119.97
		14911	0500861291		ADULT AUDIO VISUAL MATERIAL	080-603-45200	209.95
		14911	500927492		ADULT REFERENCE/E-REFER	080-603-45220	344.19

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							674.11
09/16/2021	LIBCK	14912	01018CO21352183	OVERDRIVE , INC	E-BOOKS	080-603-45460	272.82
		14912	01018CP21346492		E-BOOKS	080-603-45460	485.68
		14912	01018CO21360522		E-BOOKS	080-603-45460	159.98
							918.48
09/16/2021	LIBCK	14913	106979	TUMBLEWEED PRESS INC	JUVENILE E-REFERENCE	080-603-45440	399.00
09/16/2021	LIBCK	14914	1046-F063120	USA FIRE PROTECTION, IN	MAINTENANCE-BUILDING	080-603-41000	80.00
09/16/2021	LIBCK	14915	USA091121	USA TODAY	PERIODICALS	080-603-45500	83.68
09/16/2021	LIBCK	14916	VIL08252021	VILLAGE OF LAKE BLUFF	UTILITIES	080-603-43230	573.89
09/16/2021	LIBCK	14917	17884	VOGUE PRINTERS	PRINTING/E-NEWSLETTER	080-603-43410	2,025.00
				TOTAL - ALL FUNDS	TOTAL OF 28 CHECKS (1 voided		55,485.71

--- GL TOTALS ---

080-100-11580	DUE FROM THE VILLAGE	30,965.93
080-200-20245	ICMA 457 PLAN PAYABLE	1,256.50
080-603-41000	MAINTENANCE-BUILDING	2,419.00
080-603-41314	OTHER PROFESSIONAL/CONTRACTUAL	6.00
080-603-43230	UTILITIES	1,148.92
080-603-43300	POSTAGE	575.65
080-603-43410	PRINTING/E-NEWSLETTER	2,054.99
080-603-43550	OFFICE SUPPLIES	116.37
080-603-43660	MAINTENANCE SUPPLIES-BUILDING	76.62
080-603-43668	TECHNICAL SERVICES SUPPLIES	364.76
080-603-43700	HOSPITALITY PROGRAM SUPPLIES	103.66
080-603-43710	ADULT PROGRAM SUPPLIES	58.97
080-603-43720	JUVENILE PROGRAM SUPPLIES	236.75
080-603-43730	OUTREACH SUPPLIES	15.50
080-603-45000	ADULT NON-FICTION BOOKS	2,256.35
080-603-45100	ADULT FICTION BOOKS	2,039.51
080-603-45110	ADULT LARGE PRINT MATERIAL	56.26
080-603-45200	ADULT AUDIO VISUAL MATERIAL	1,249.73
080-603-45220	ADULT REFERENCE/E-REFER	344.19
080-603-45400	JUVENILE NON-FICTION	160.01
080-603-45410	PICTURE BOOKS, READERS	2,071.15
080-603-45420	JUVENILE FICTION	1,257.69
080-603-45430	JUVENILE AUDIO-VISUAL	528.23
080-603-45440	JUVENILE E-REFERENCE	399.00
080-603-45450	TEEN BOOKS	197.98
080-603-45460	E-BOOKS	918.48
080-603-45500	PERIODICALS	3,563.97

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
080-603-45510			VIDEO GAMES		537.51		
080-603-45520			TRENDING TITLES		56.14		
080-603-45600			PATRON & STAFF SOFTWARE		398.30		
080-603-46100			MISCELLANEOUS EXPENSES		25.60		
080-603-58270			OTHER EQUIPMENT		25.99		
			TOTAL		55,485.71		

New Business – September 2021

Contract for Interior Design

The contract for \$8,000 with Engberg Anderson (EA) included in the Board Packet is for the design of the new Stroh Reading Room. The contract was reviewed by the Building and Grounds Committee with Shaun Kelly of EA at the August 30 committee meeting, following which approval was recommended pending analysis by the Finance Committee. The Finance Committee met on September 13 and after review recommended approval of the contract and payment from the Library's operating budget. **RECOMMENDED MOTION:** That the contract with Engberg Anderson for \$8,000 for the interior design of the Stroh Reading Room be accepted.

Library Closings in Calendar Year 2022

Proposed closing dates reflect the days that we were closed in calendar year 2021. Review of the recently received annual LACONI survey shows that this selection continues to reflect the days that area libraries are most commonly closed for. **RECOMMENDED MOTION:** That the list of Library closings for calendar year 2022 be approved.

Board Meetings for Calendar Year 2022

Illinois State Law requires that the Board annually approve a schedule for regular meetings which is then publicly posted. Meetings can always be later cancelled or changed as circumstance dictates. All meeting dates are on the third Tuesday of the month, except for December 2022 which is on the second Tuesday. It would otherwise be on the 20th, which would put it very close to the holidays. **RECOMMENDED MOTION:** That the list of Board meetings for calendar year 2022 be approved.

Respectfully submitted,

Eric Scott Bailey

Proposed Library Closings for Calendar Year 2022

New Year's Day – Saturday, January 1, 2022

Easter – Sunday, April 17, 2022

Memorial Day – Sunday, May 29 and Monday, May 30, 2022

Closed all Sundays Memorial Day weekend until after Labor Day weekend.

Independence Day – Monday, July 4, 2022

Labor Day – Monday, September 5, 2022

Thanksgiving – Thursday, November 24, 2022

Christmas Eve – Saturday, December 24, 2022

Christmas Day – Sunday, December 25, 2022

New Year's Eve – Saturday, December 31, 2022

New Year's Day – Sunday, January 1, 2023

Respectfully submitted,

Eric Scott Bailey

Board Meeting Dates for Calendar Year 2022

January 18, 2022

February 15, 2022

March 15, 2022

April 19, 2022

May 17, 2022

June 15, 2022

July 19, 2022

August 16, 2022

September 20, 2022

October 18, 2022

November 15, 2022

December 13, 2022 (Second Tuesday)

All dates are the third Tuesday of the month unless otherwise indicated. Meetings to be held at the Library at 7:00pm.

Respectfully submitted,

Eric Scott Bailey

September 2021 Director's Report

Programs

- Adult
 - Staff member Anna Fifhouse reports that August saw a resurgence in Zoom attendance of programming, with per program attendance of 13 per program.
 - Anna also reports that we had 55 participants for our Adult Summer Reading Club. This isn't a record-breaking number, but it is typical of how many participants we usually have.
 - Our afternoon craft program has been rebranded as Adult Crafternoons. In addition to our continuing monthly program we are also making the craft materials and instructions available at the Main Desk. This has been well received thus far.
 - Our August 24th program *Fins, Fur, and Feathers* on Hollywood animal actors had 33 registrants.
 - The August 26th presentation by community member Janet Murphy Ryan on her Peace Corps service in Namibia had 10 registrants.
 - Our September 14th program *Atypical Globetrotting* had 11 registrants.
- Youth
 - Our Story Time on the Village Green program concluded for another year at the end of August, ending on a high note with strong attendance.
 - Summer Reading Club had strong participation, though not quite to 2019 levels.
 - Prizes were provided by Silo, Donatis, Potbelly's, Dunkin Donuts, and Chipotle.
 - The penny donation program this year contributed to Orphans of the Storm in memory of Donna Williams. About \$75 was raised.
 - We had 134 registrants and 484 check-ins in the age 0-7 Read to Me group.
 - We had 123 registrants and 408 check-ins in the age 7-12 Independent Reader group.

Room Booking Software

Staff members Anna Fifhouse, Martha O'Hara, and Eliza Jarvi worked this month on finalizing our new room booking software setup. It will now be possible for patrons to book our meeting rooms through our website. Caryn Spanos also did a ton of work getting all our existing programs into the system.

Passport Update

Staff member Martha O'Hara reports that we had a record month for passports, processing 75 applications for approximately \$2,625 in revenue. Previously our busiest month had been January of 2020 with 56.

Update to Digital Resources Page

Martha O'Hara and Anna Fifhouse report the following regarding our digital resources page:

"In order to provide better instructional resources for our patrons to access the Library's digital collections, we redesigned both our hardcopy instruction packets and the eBooks and Downloadables website page. The new packet design is streamlined to help patrons quickly and easily get started with any of our digital collections, while delegating more specific help questions to be answered by either the individual platform's help resources or an in-person tutorial with Library staff. Our goals are to avoid overwhelming patrons that are new to these platforms with too many instructions and to reduce the amount of staff time needed to maintain these instruction guides. The new guides are in place on our eBooks webpage. Additionally, we redesigned the eBooks page by simplifying the list of platforms and adding resource links to the help pages and video tutorials maintained by each platform. We considered the possibility of creating our own video tutorials for these platforms but determined that creating and maintaining videos for platforms that update their interfaces frequently and rarely with notice would require an inefficient amount of staff time. It should be noted that the OverDrive app was intentionally removed from all instructions (except Kindle Fire Tablets) and the webpage because OverDrive has informed us they will officially be sunsetting the app in favor of Libby and are encouraging all libraries and users to start the switch now."

Seed Library

Jillian Chapman reports that the seed exchange has closed for the year. Jillian has been in touch with Davey Landscaping, who have agreed to sponsor the exchange next year.

125th Celebration

The 125th+1 Celebration will take place on September 25th, 2021 from 5 to 8pm at Blair Park. Jillian has done an incredible job juggling all the changing variables of planning a major event at the end of a pandemic. The Lake Bluff Brewery will also be debuting Totally Booked 4: Treat YourShelf at the celebration. As with other Library themed drinks, \$1 of every pint served will go to support the Library.

1,000 Books Before Kindergarten

Eliza Jarvi, along with Mary Webber, Regina Ruocco, and Jillian Chapman, is working on our new 1,000 Books Before Kindergarten program. This is a locally popular program for which we've had some requests; Springshare is allowing us to handle the tracking, rewards, etc. connected to such a program.

Resignation and Retirement

We have had some staff departures in August. Staff members Jen Horan and Jazmine Negrete have resigned, and Lyndy Jensen has announced her retirement effective at the end of

September. We are presently in the process of evaluating open responsibilities, reassigning as appropriate with current staff, and determining what will be included in any job postings.

Fine Revenue Report

Following the implementation of auto renewal earlier this year the plan has been to observe the new baseline for fine revenue and weigh the possibility of going fine free. I have attached, and will continue to include in future Board packets, a report showing the monthly revenue decrease.

Statistics Report

Monthly usage statistics for August 2021 showed a very busy month, a total of 9,537 checkouts versus 8,053 in August of 2019. As in other recent months, juvenile and digital circulation were strong and above previous levels. The most notable difference from recent months was that the circulation in adult collections was about as strong as in 2019.

Kiwanis Donation Update

The STEAM kits and Backpack kits we purchased with the donation from the Kiwanis are very popular. The in-house iPads have been a bit more challenging in implementation but are popular as well.

Wonderbooks

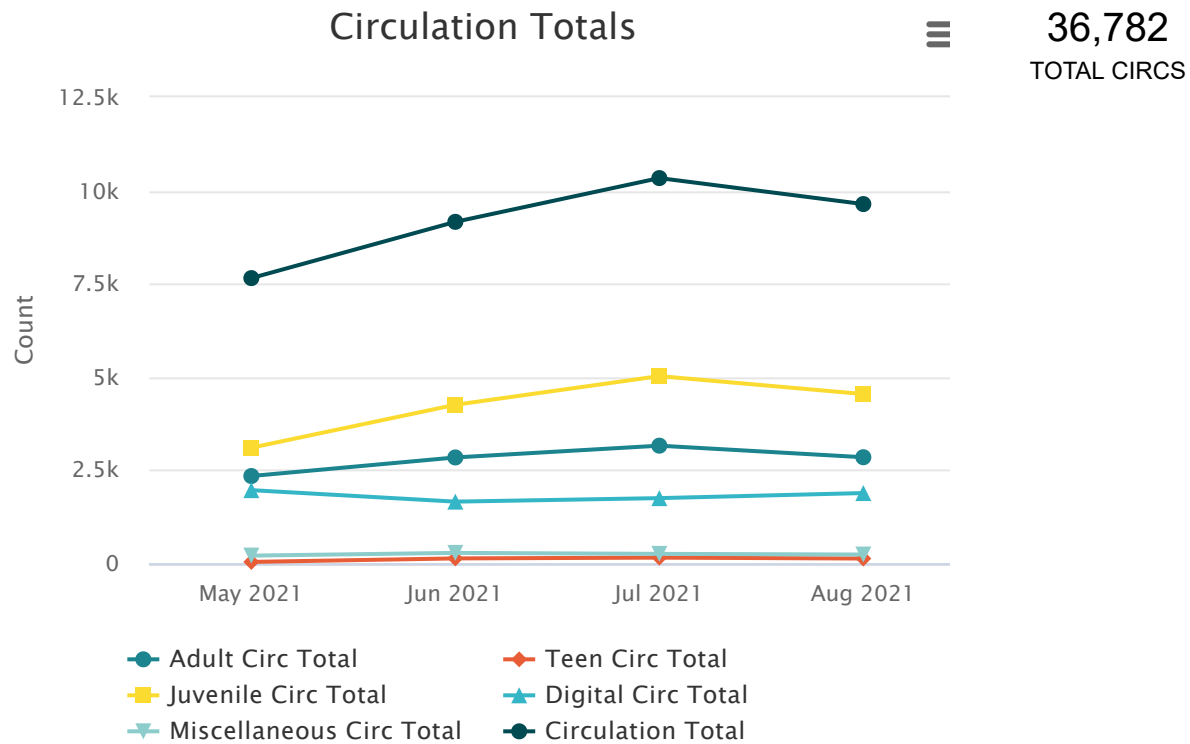
Eliza Jarvi is working on adding Wonderbooks to our Juvenile Picturebook collection; they are picture books that have a read aloud MP3 embedded in them.

Respectfully submitted,

Eric Scott Bailey

FY 21-22 Graphs

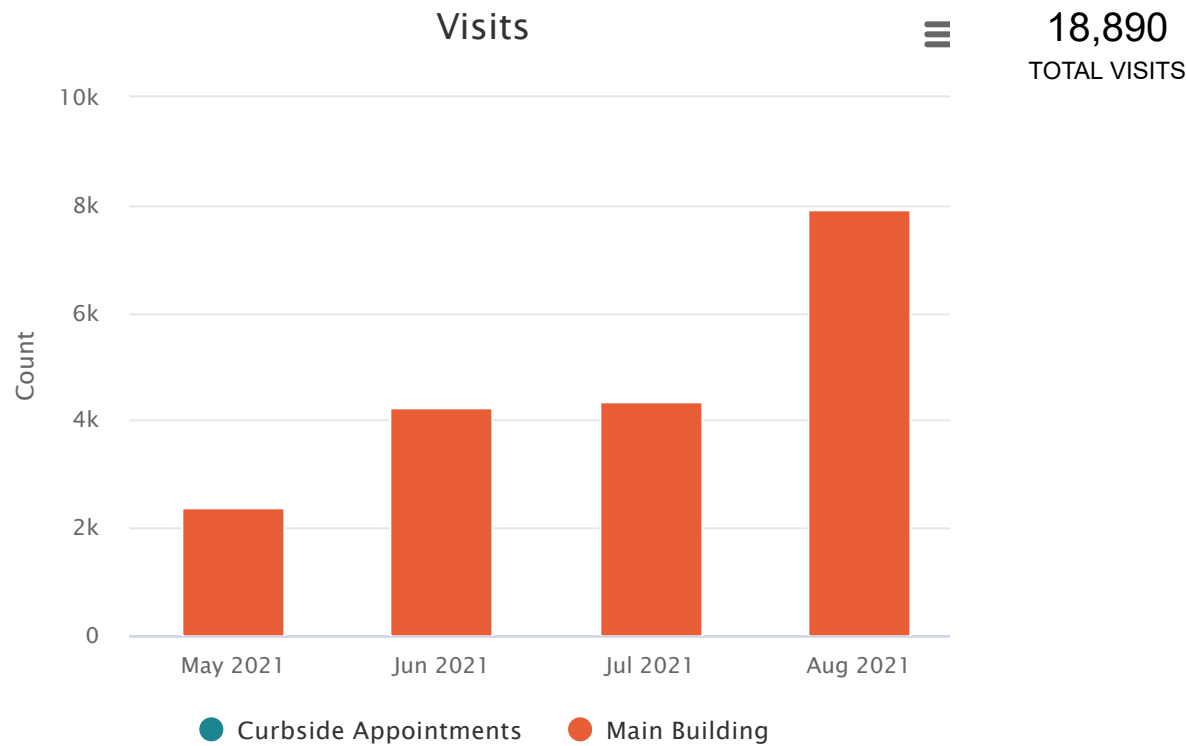
FY 21-22 Circulation Totals



Circulation Totals

Category	Adult Circ Total	Teen Circ Total	Juvenile Circ Total	Digital Circ Total	Miscellaneous Circ Total	Circulation Total
May 2021	2342	38	3101	1963	207	7651
Jun 2021	2840	132	4253	1655	280	9160
Jul 2021	3156	153	5022	1749	254	10334
Aug 2021	2846	129	4541	1885	236	9637

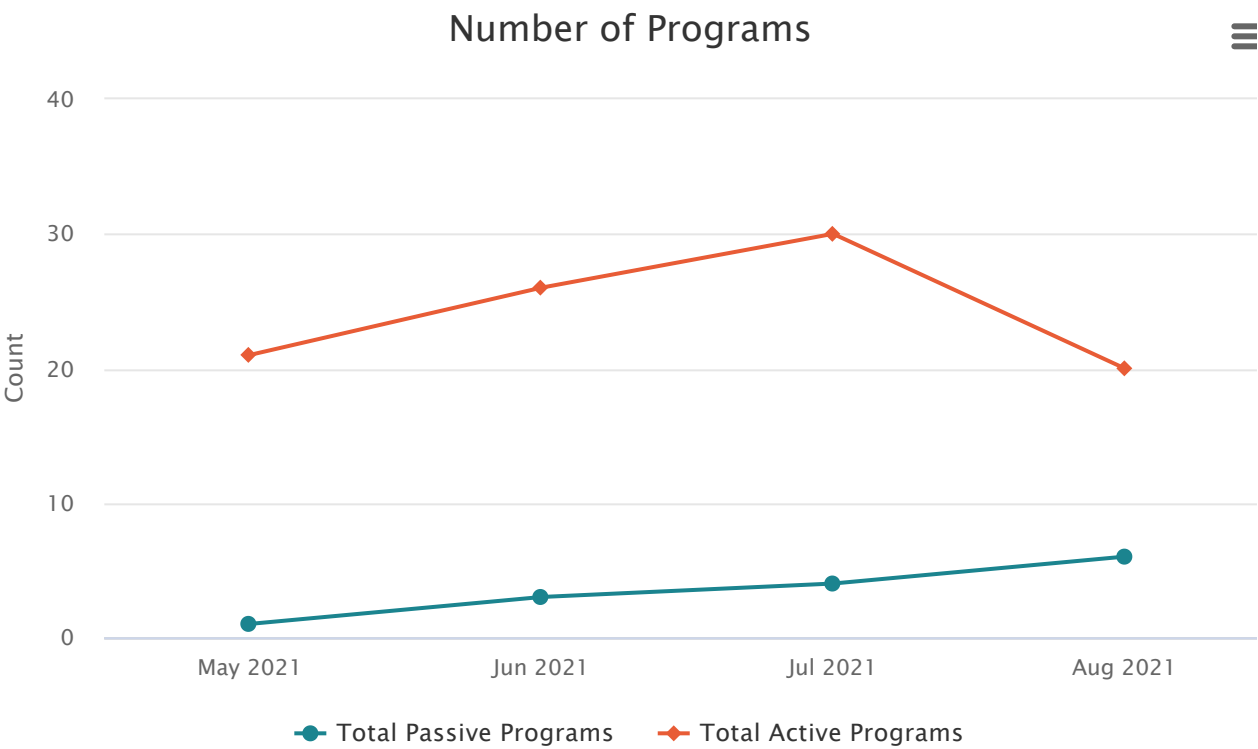
FY 21-22 Visits



Visits

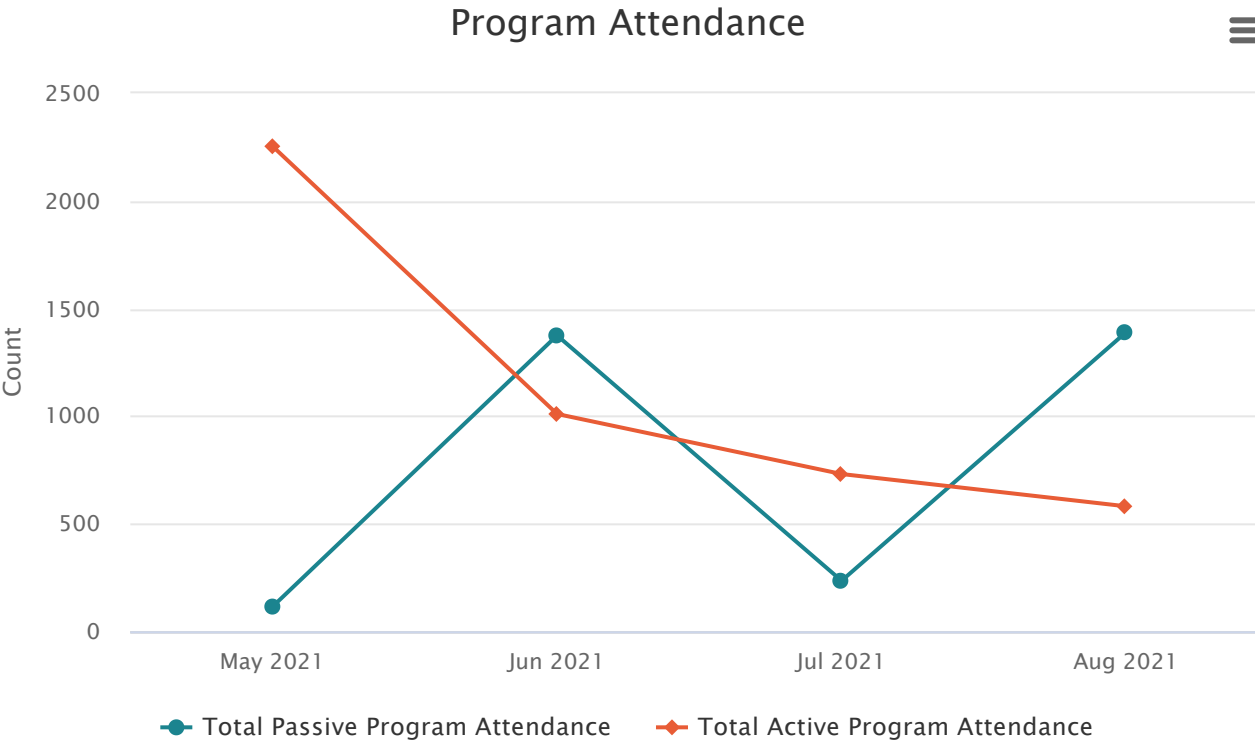
Category	Curbside Appointments	Main Building
May 2021	16	2370
Jun 2021	0	4252
Jul 2021	5	4333
Aug 2021	15	7909

FY 21-22 Programming



Number of Programs

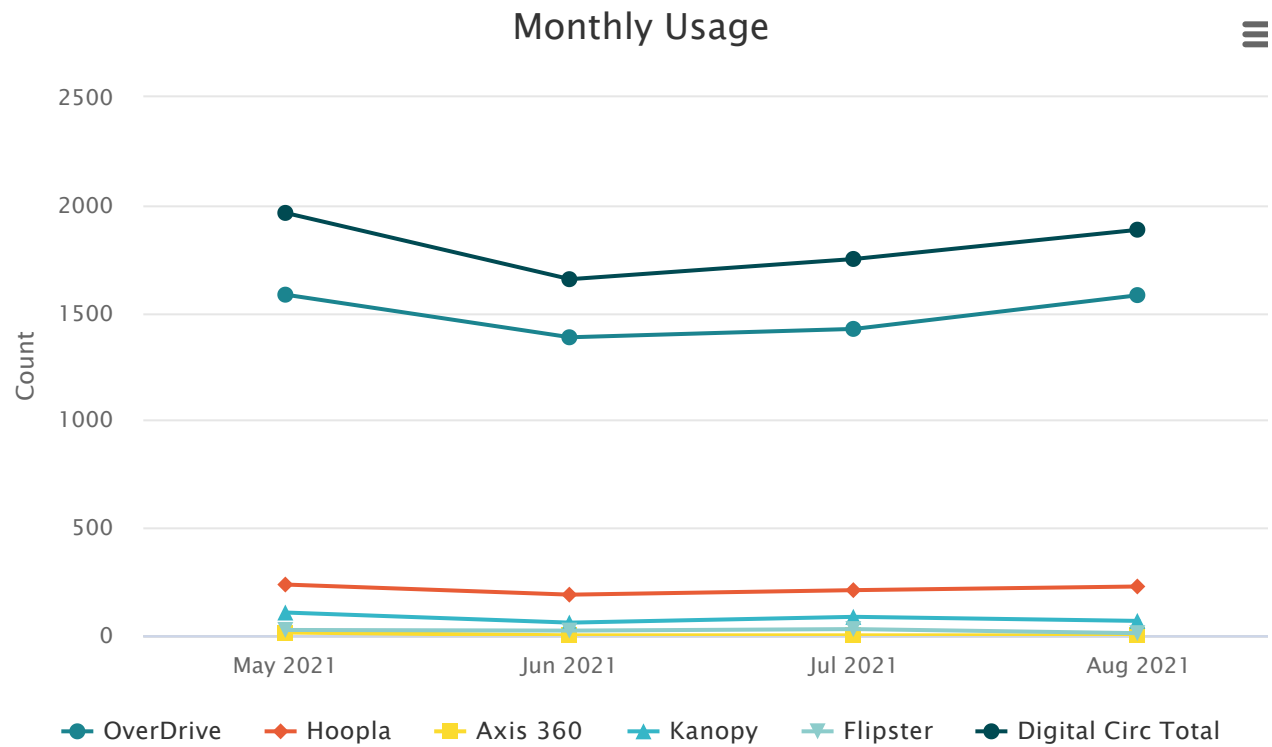
Category	Total Passive Programs	Total Active Programs
May 2021	1	21
Jun 2021	3	26
Jul 2021	4	30
Aug 2021	6	20



Program Attendance

Category	Total Passive Program Attendance	Total Active Program Attendance
May 2021	115	2254
Jun 2021	1375	1010
Jul 2021	235	731
Aug 2021	1390	581

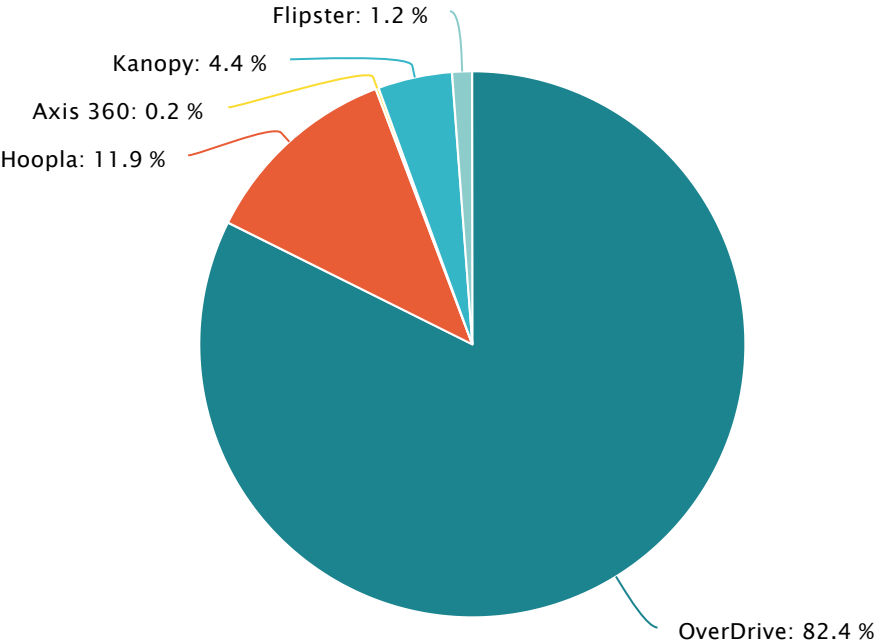
FY 21-22 Digital Collections



Monthly Usage

Category	OverDrive	Hoopla	Axis 360	Kanopy	Flipster	Digital Circ Total
May 2021	1583	236	13	106	25	1963
Jun 2021	1385	189	0	59	22	1655
Jul 2021	1424	210	0	86	29	1749
Aug 2021	1581	227	0	67	10	1885

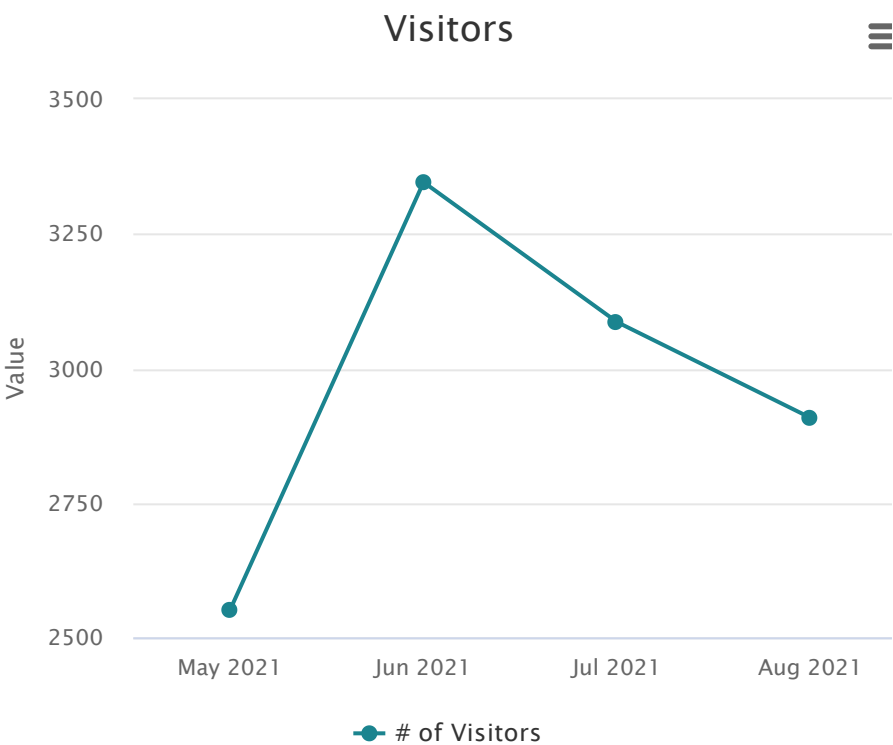
Distribution by Platform



Distribution by Platform

Category	Series 1
OverDrive	5973
Hoopla	862
Axis 360	13
Kanopy	318
Flipster	86

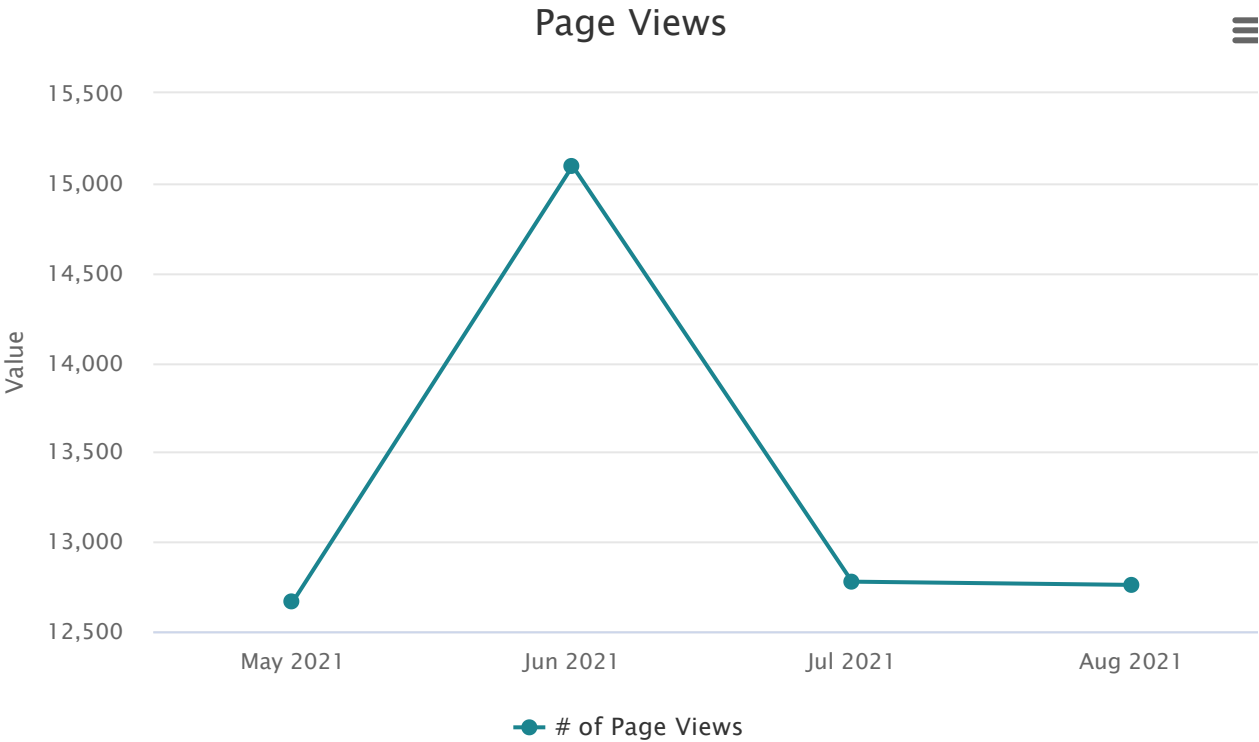
FY 21-22 Website Usage



14,722
TOTAL SESSIONS

Visitors

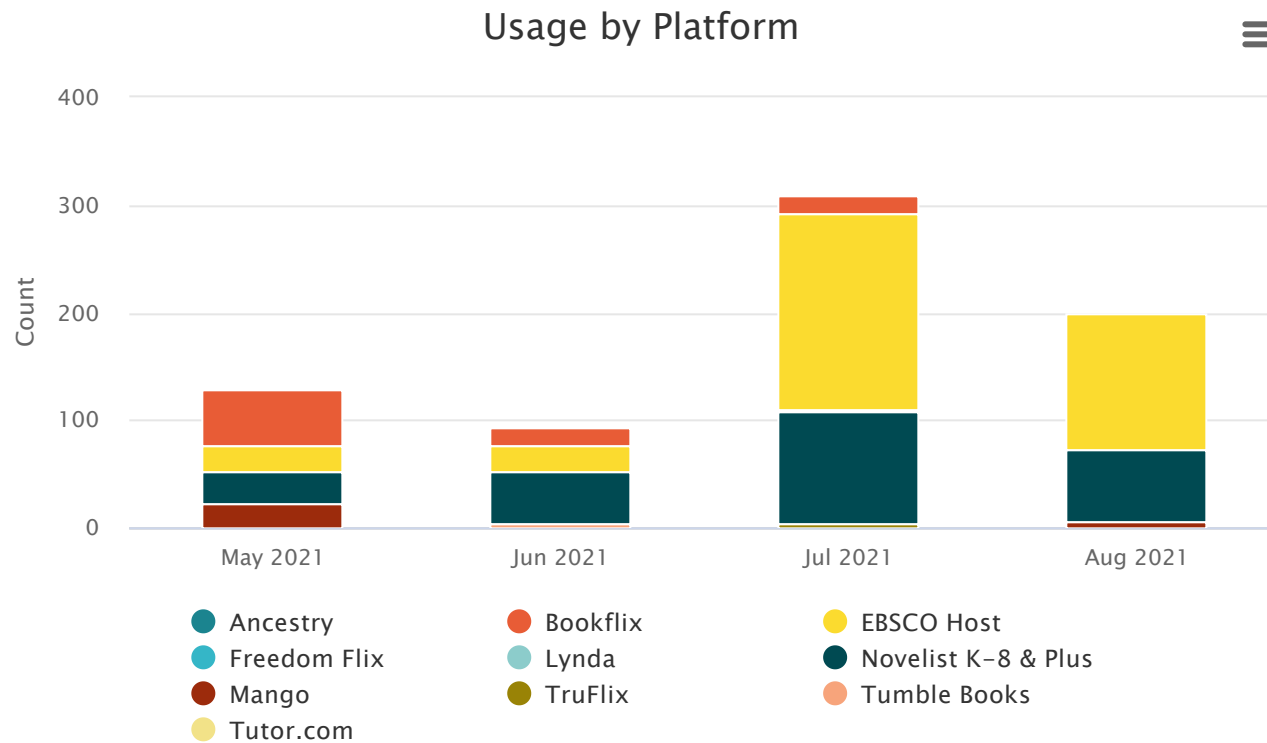
Category	# of Visitors
May 2021	2551
Jun 2021	3346
Jul 2021	3086
Aug 2021	2908



Page Views

Category	# of Page Views
May 2021	12667
Jun 2021	15095
Jul 2021	12777
Aug 2021	12759

FY 21-22 Database Usage



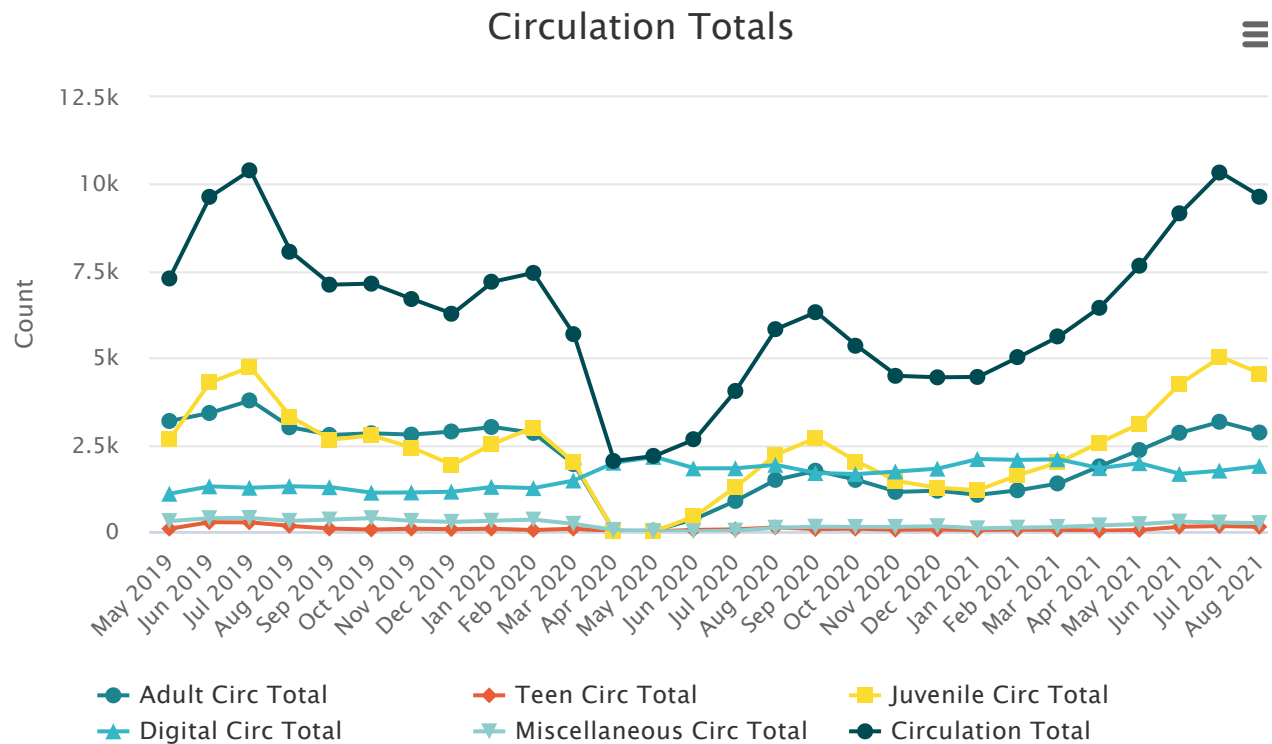
Usage by Platform

Category	Ancestry	Bookflix	EBSCO Host	Freedom Flix	Lynda	Novelist K-8 & Plus	Mango	TruFlix	Tumble Books	Tutor.com
May 2021	0	52	23	0	0	31	22	0	0	0
Jun 2021	0	16	25	0	0	49	0	0	3	0
Jul 2021	0	17	182	3	0	104	0	3	0	0
Aug 2021	0	0	127	0	0	68	5	0	0	0

Powered by [Springshare \(https://springshare.com/libinsight/\)](https://springshare.com/libinsight/)

3 Year Comparison Graphs

3 Year Circulation Totals

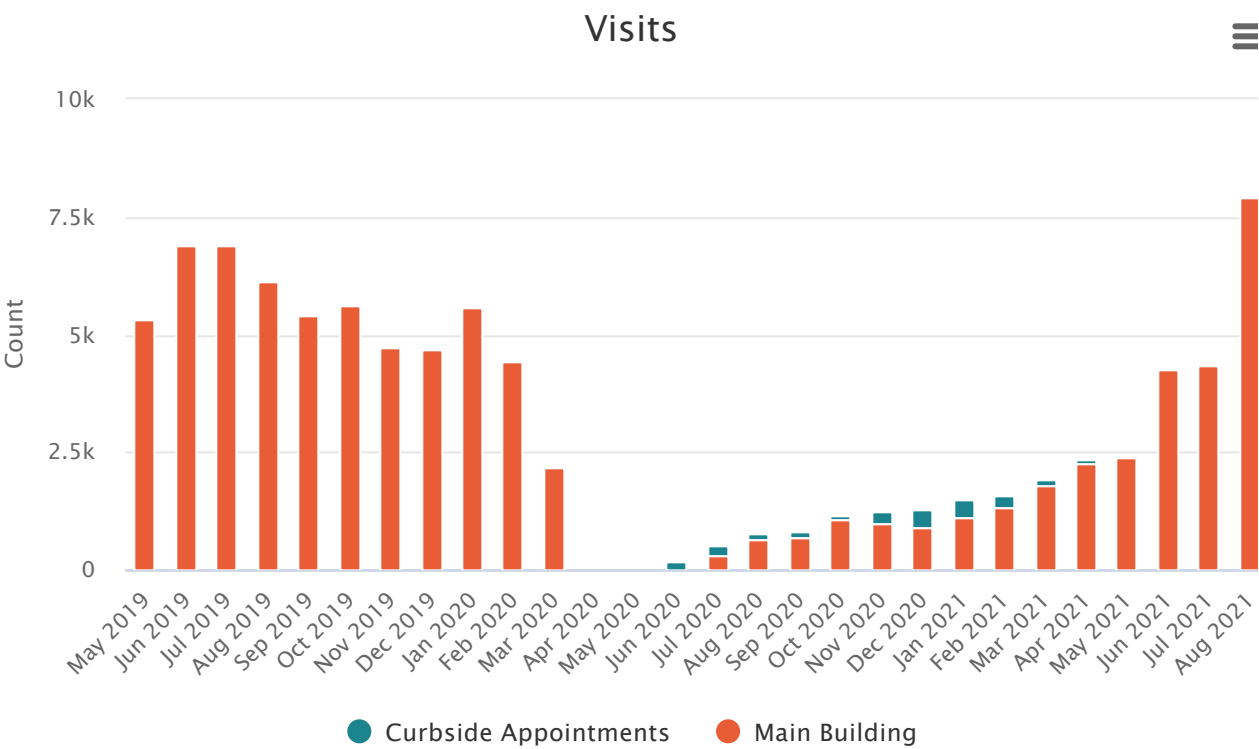


Circulation Totals

Category	Adult Circ Total	Teen Circ Total	Juvenile Circ Total	Digital Circ Total	Miscellaneous Circ Total	Circulation Total
May 2019	3178	74	2654	1083	295	7284
Jun 2019	3408	264	4287	1296	379	9634
Jul 2019	3771	257	4730	1255	385	10398
Aug 2019	2997	155	3300	1299	302	8053
Sep 2019	2777	78	2639	1271	340	7105
Oct 2019	2824	52	2765	1113	380	7134
Nov 2019	2786	74	2409	1120	302	6691
Dec 2019	2876	63	1913	1142	273	6267
Jan 2020	3006	75	2522	1281	305	7189
Feb 2020	2835	37	2989	1245	338	7444
Mar 2020	1937	76	1987	1464	216	5680
Apr 2020	5	4	0	1976	41	2026

Category	Adult Circ Total	Teen Circ Total	Juvenile Circ Total	Digital Circ Total	Miscellaneous Circ Total	Circulation Total
May 2020	23	0	3	2145	2	2173
Jun 2020	358	42	439	1814	1	2654
Jul 2020	876	56	1277	1816	18	4043
Aug 2020	1483	113	2209	1914	104	5823
Sep 2020	1746	65	2690	1679	132	6312
Oct 2020	1482	76	2010	1650	127	5345
Nov 2020	1136	47	1444	1724	128	4479
Dec 2020	1170	55	1257	1806	148	4436
Jan 2021	1051	39	1187	2083	87	4447
Feb 2021	1183	48	1623	2058	106	5018
Mar 2021	1381	44	1988	2075	126	5614
Apr 2021	1871	20	2555	1821	171	6438
May 2021	2342	38	3101	1963	207	7651
Jun 2021	2840	132	4253	1655	280	9160
Jul 2021	3156	153	5022	1749	254	10334
Aug 2021	2846	129	4541	1885	236	9637

3 Year Visits



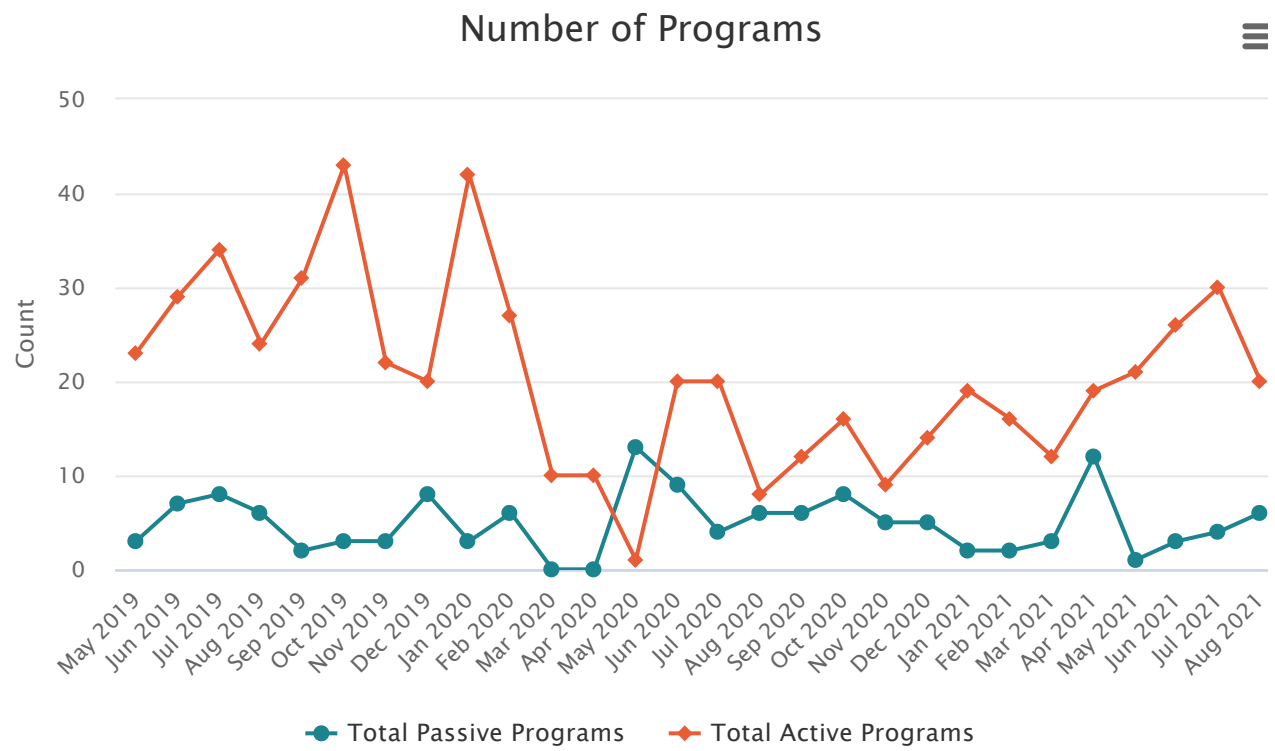
Visits

Category	Curbside Appointments	Main Building
May 2019		5308
Jun 2019	0	6907
Jul 2019	0	6900
Aug 2019		6140
Sep 2019	0	5415
Oct 2019	0	5630
Nov 2019	0	4724
Dec 2019	0	4700
Jan 2020	0	5558
Feb 2020	0	4412
Mar 2020	0	2165
Apr 2020	0	0
May 2020	0	0
Jun 2020	154	0
Jul 2020	233	287
Aug 2020	145	622
Sep 2020	132	681
Oct 2020	77	1061
Nov 2020	256	965
Dec 2020	397	899

Category Curbside AppointmentsMain Building

Jan 2021	368	1127
Feb 2021	233	1324
Mar 2021	133	1795
Apr 2021	73	2259
May 2021	16	2370
Jun 2021	0	4252
Jul 2021	5	4333
Aug 2021	15	7909

3 Year Programming



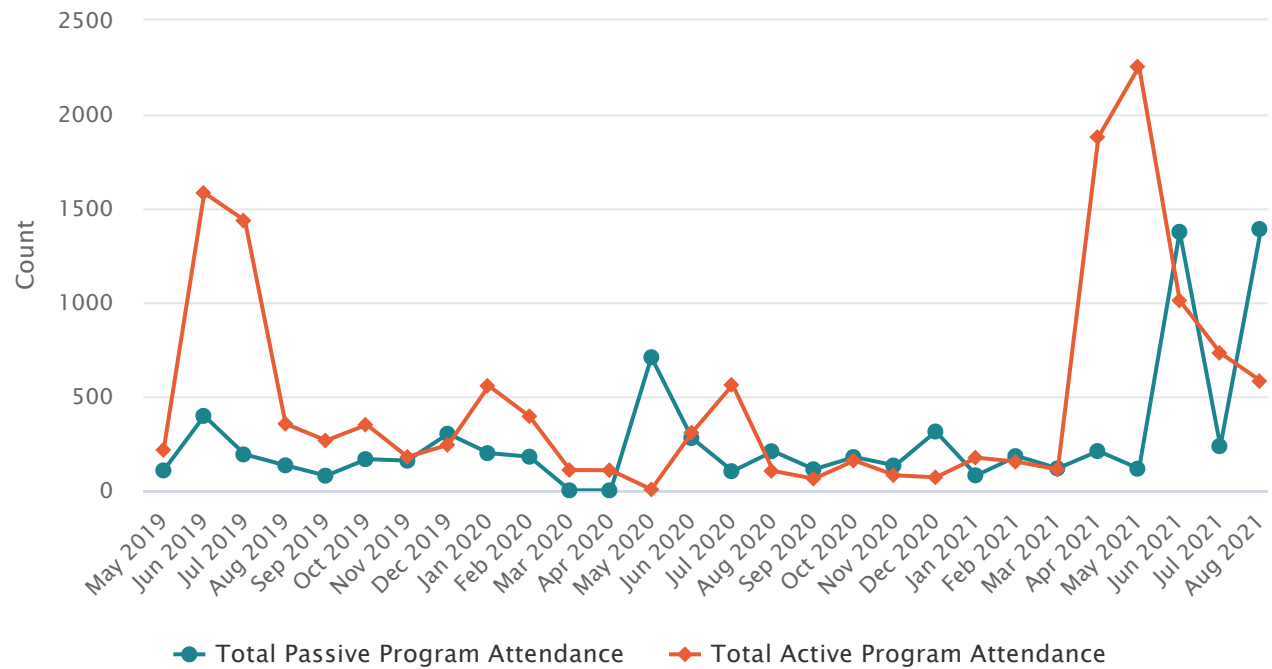
Number of Programs

Category	Total Passive Programs	Total Active Programs
May 2019	3	23
Jun 2019	7	29
Jul 2019	8	34
Aug 2019	6	24
Sep 2019	2	31
Oct 2019	3	43
Nov 2019	3	22
Dec 2019	3	20
Jan 2020	8	42
Feb 2020	3	27
Mar 2020	6	10
Apr 2020	0	10
May 2020	13	1
Jun 2020	9	20
Jul 2020	4	20
Aug 2020	6	8
Sep 2020	6	12
Oct 2020	6	16
Nov 2020	5	9
Dec 2020	5	14

Category Total Passive Programs Total Active Programs

Jan 2021	2	19
Feb 2021	2	16
Mar 2021	3	12
Apr 2021	12	19
May 2021	1	21
Jun 2021	3	26
Jul 2021	4	30
Aug 2021	6	20

Program Attendance



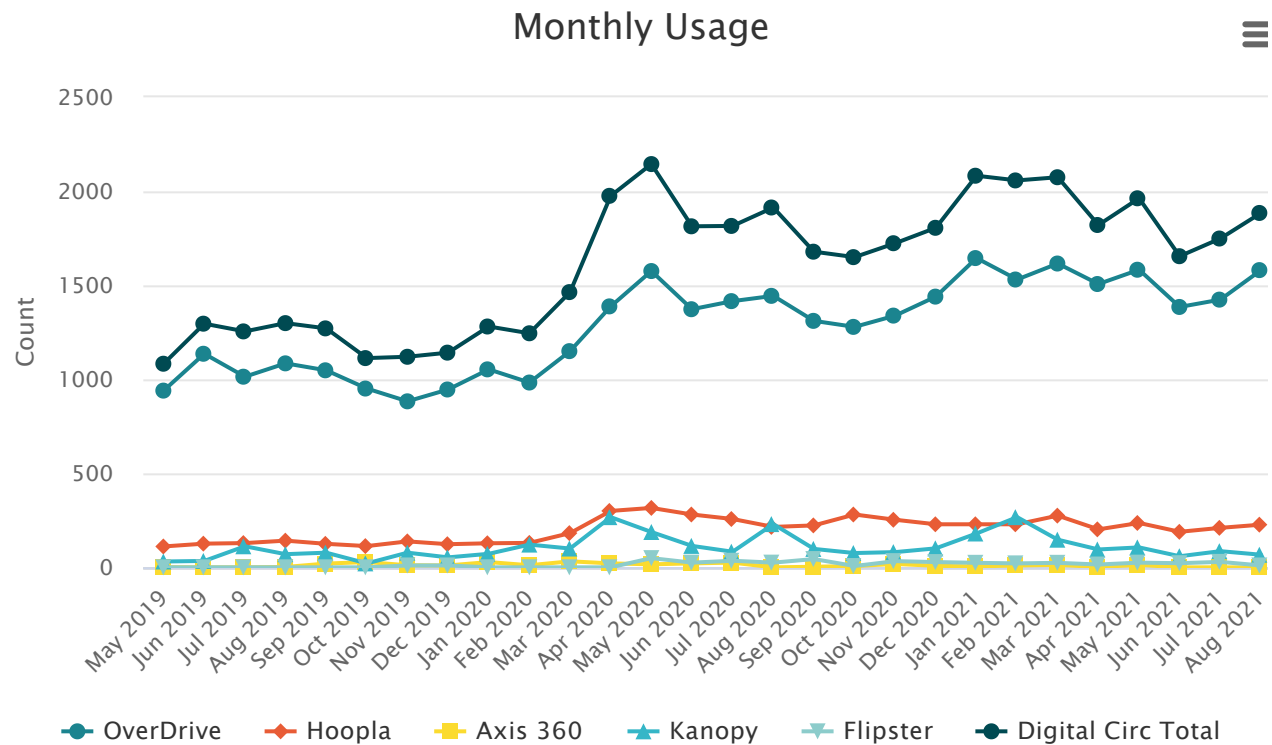
Program Attendance

Category Total Passive Program Attendance Total Active Program Attendance

May 2019	106	215
Jun 2019	396	1582
Jul 2019	191	1435
Aug 2019	133	354
Sep 2019	78	265
Oct 2019	166	349
Nov 2019	158	178
Dec 2019	301	242
Jan 2020	198	556
Feb 2020	179	394
Mar 2020	0	108
Apr 2020	0	107
May 2020	708	5
Jun 2020	278	307
Jul 2020	102	561
Aug 2020	208	103
Sep 2020	112	62
Oct 2020	177	158
Nov 2020	132	80
Dec 2020	313	69
Jan 2021	80	174
Feb 2021	182	152
Mar 2021	117	111
Apr 2021	209	1879
May 2021	115	2254
Jun 2021	1375	1010

Category	Total Passive Program Attendance	Total Active Program Attendance
Jul 2021	235	731
Aug 2021	1390	581

3 Year Digital Collections



Monthly Usage

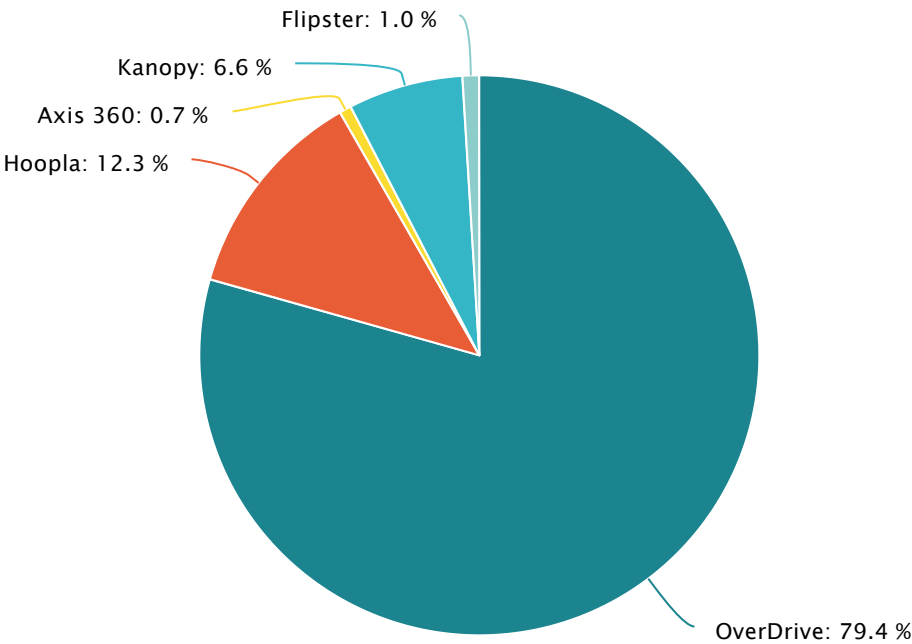
Category OverDriveHooplaAxis 360KanopyFlipsterDigital Circ Total

May 2019	940	111	1	31	0	1083
Jun 2019	1136	126	0	34	0	1296
Jul 2019	1014	129	0	112	0	1255
Aug 2019	1085	142	2	70	0	1299
Sep 2019	1048	125	20	78	0	1271
Oct 2019	951	113	28	21	0	1113
Nov 2019	883	138	11	78	10	1120
Dec 2019	946	123	10	53	10	1142
Jan 2020	1053	128	28	72	0	1281
Feb 2020	983	130	11	121	0	1245
Mar 2020	1150	182	32	100	0	1464
Apr 2020	1388	300	21	267	0	1976
May 2020	1576	316	16	188	49	2145
Jun 2020	1373	281	21	114	25	1814
Jul 2020	1416	257	25	83	35	1816
Aug 2020	1444	215	0	230	25	1914
Sep 2020	1311	223	3	98	44	1679
Oct 2020	1279	281	7	76	7	1650
Nov 2020	1339	253	18	81	33	1724
Dec 2020	1440	229	8	101	28	1806

Category OverDriveHooplaAxis 360KanopyFlipsterDigital Circ Total

Jan 2021	1645	229	5	180	24	2083
Feb 2021	1531	229	10	267	21	2058
Mar 2021	1616	275	13	147	24	2075
Apr 2021	1507	202	2	95	15	1821
May 2021	1583	236	13	106	25	1963
Jun 2021	1385	189	0	59	22	1655
Jul 2021	1424	210	0	86	29	1749
Aug 2021	1581	227	0	67	10	1885

Distribution by Platform



Distribution by Platform

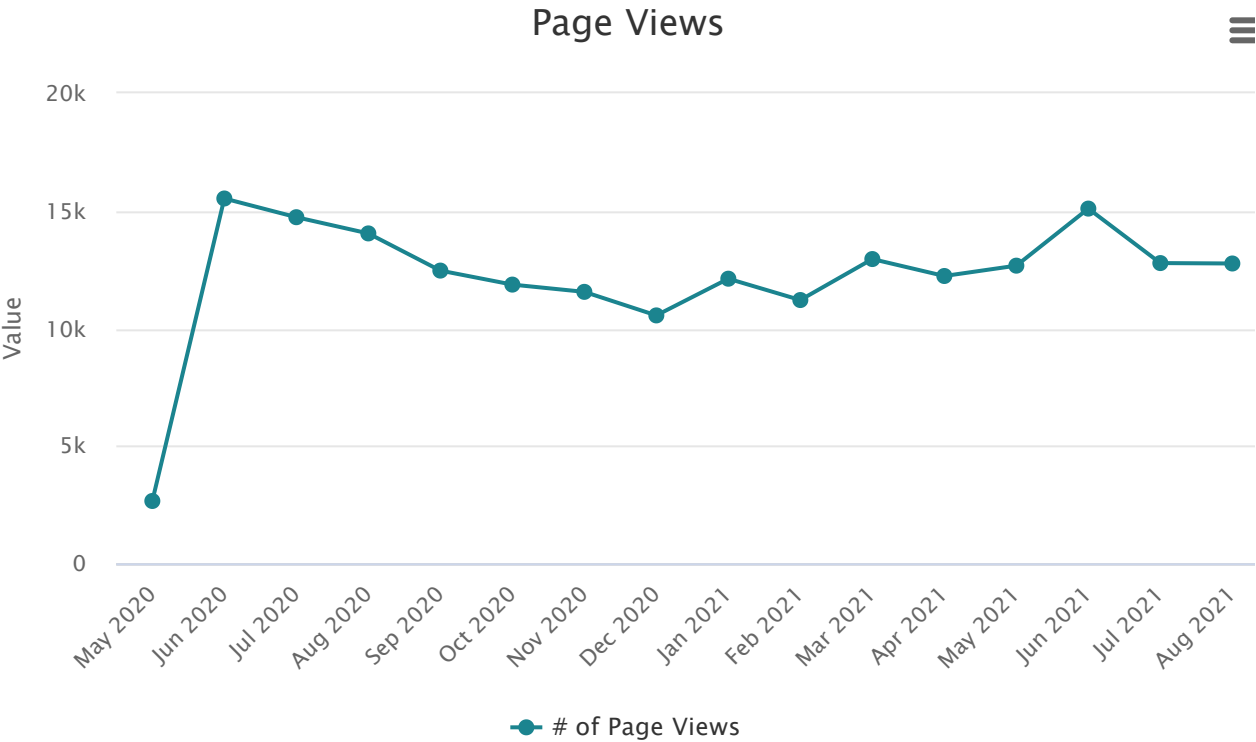
Category	Series 1
OverDrive	36027
Hoopla	5599
Axis 360	305
Kanopy	3015
Flipster	436

3 Year New Website Usage



Visitors

Category	# of Visitors
May 2020	540
Jun 2020	2732
Jul 2020	2935
Aug 2020	3162
Sep 2020	2721
Oct 2020	2509
Nov 2020	2314
Dec 2020	2180
Jan 2021	2365
Feb 2021	2412
Mar 2021	2619
Apr 2021	2716
May 2021	2551
Jun 2021	3346
Jul 2021	3086
Aug 2021	2908



Page Views

Category	# of Page Views
May 2020	2653
Jun 2020	15525
Jul 2020	14729
Aug 2020	14039
Sep 2020	12457
Oct 2020	11861
Nov 2020	11552
Dec 2020	10550
Jan 2021	12112
Feb 2021	11204
Mar 2021	12948
Apr 2021	12227
May 2021	12667
Jun 2021	15095
Jul 2021	12777
Aug 2021	12759

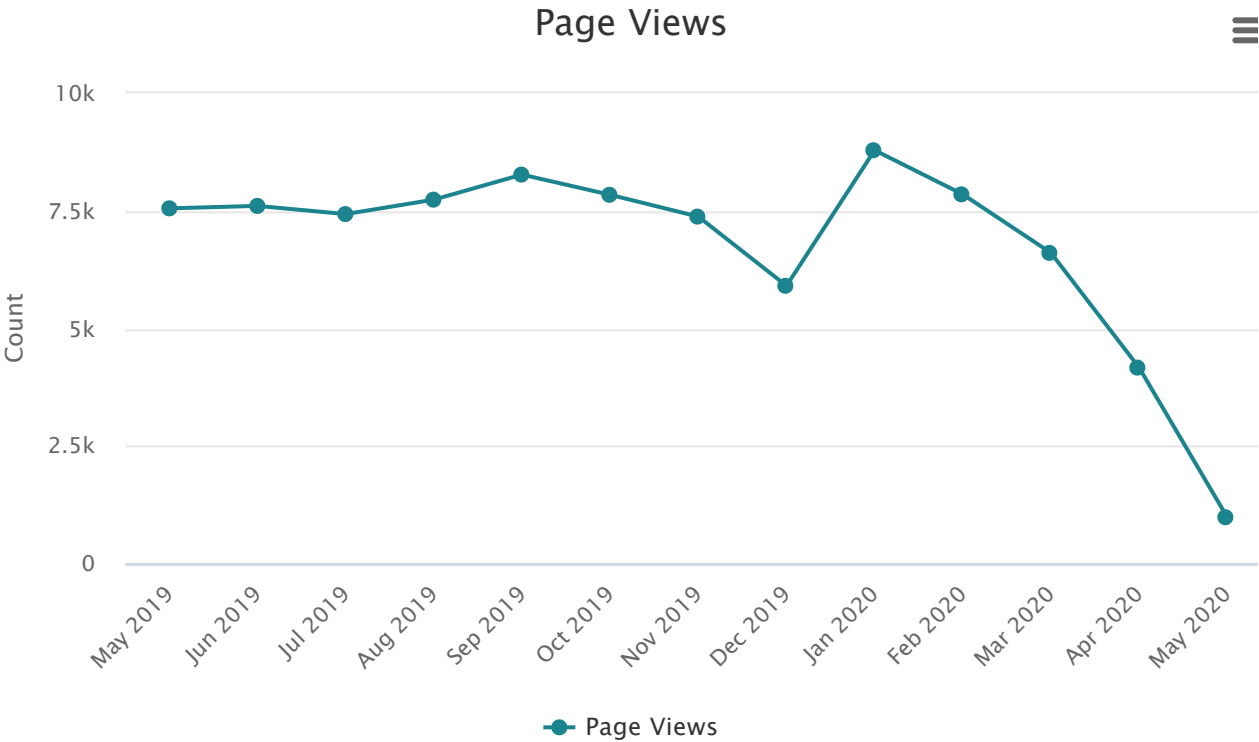
3 Year Previous Website Usage



Visitors

Category Unique Visitors

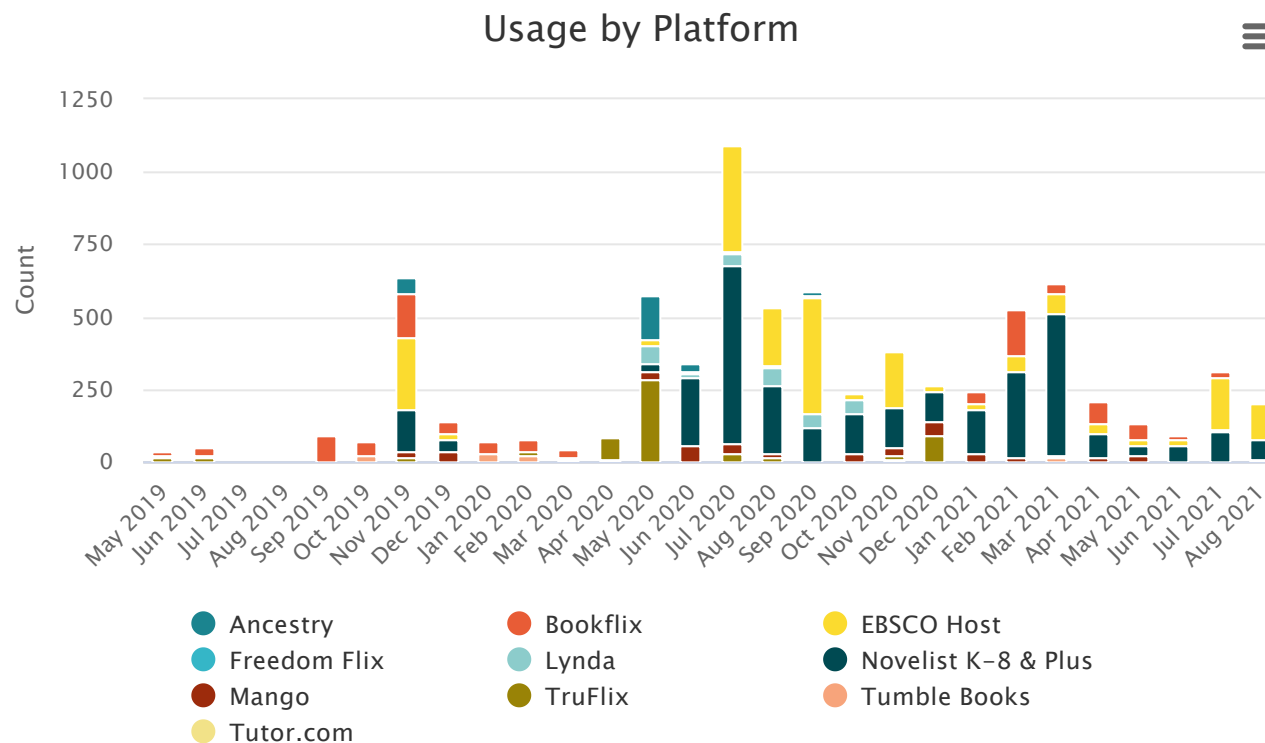
May 2019	4944
Jun 2019	5073
Jul 2019	5314
Aug 2019	5254
Sep 2019	5756
Oct 2019	5537
Nov 2019	5305
Dec 2019	4561
Jan 2020	5880
Feb 2020	5582
Mar 2020	4530
Apr 2020	2769
May 2020	632



Page Views

Category Page Views	
May 2019	7553
Jun 2019	7605
Jul 2019	7431
Aug 2019	7738
Sep 2019	8271
Oct 2019	7841
Nov 2019	7377
Dec 2019	5905
Jan 2020	8789
Feb 2020	7851
Mar 2020	6605
Apr 2020	4164
May 2020	981

3 Year Database Usage



Usage by Platform

Category	Ancestry	Bookflix	EBSCO Host	Freedom Flix	Lynda	Novelist K-8 & Plus	Mango	TruFlix	Tumble Books	Tutor.com
May 2019	0	10	0	8	0	0	0	15	1	0
Jun 2019	0	22	0	10	0	0	0	13	0	0
Jul 2019	0	0	0	0	0	0	0	0	0	0
Aug 2019	0	0	0	0	0	0	0	3	0	0
Sep 2019	0	84	0	0	0	0	0	0	3	0
Oct 2019	0	43	0	0	0	0	0	0	24	0
Nov 2019	52	152	249	1	0	142	25	8	3	0
Dec 2019	0	40	23	0	0	39	34	0	0	0
Jan 2020	0	37	0	0	0	0	0	0	30	0
Feb 2020	0	36	0	2	0	0	0	11	24	0
Mar 2020	0	25	0	5	0	0	0	1	10	0
Apr 2020	0	4	0	13	0	0	0	70	10	0
May 2020	151	6	14	1	62	29	31	281	0	0
Jun 2020	30	0	2	0	15	236	55	0	1	0
Jul 2020	6	0	366	3	42	615	32	30	0	0

Category	Ancestry	Bookflix	EBSCO Host	Freedom Flix	Lynda	Novelist K-8 & Plus	Mango	TruFlix	Tumble Books	Tutor.com
Aug 2020	0	9	201	3	63	238	12	13	2	0
Sep 2020	17	7	400	0	51	115	0	0	0	0
Oct 2020	0	0	22	0	45	139	27	0	0	0
Nov 2020	0	4	197	1	0	138	28	13	0	5
Dec 2020	0	10	19	0	0	100	51	88	0	1
Jan 2021	0	45	20	0	0	152	24	0	1	2
Feb 2021	0	156	60	0	0	296	10	0	0	3
Mar 2021	0	33	71	0	0	486	11	0	11	0
Apr 2021	0	74	34	0	0	84	12	0	0	3
May 2021	0	52	23	0	0	31	22	0	0	0
Jun 2021	0	16	25	0	0	49	0	0	3	0
Jul 2021	0	17	182	3	0	104	0	3	0	0
Aug 2021	0	0	127	0	0	68	5	0	0	0

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Friends of the Library Meeting Dates – 2021

April 17

June 19

September 25 – Janie Jerch

October 16 – Kathy Meierhoff

November 21 – Bonnie Shaul

Respectfully submitted,

Eric Scott Bailey

Changes to Fine Revenue

	April	May	June	July	August	Totals
2019	\$646.96	\$609.91	\$809.08	\$772.09	\$839.18	\$3,677.22
2021	\$88.60	\$90.02	\$286.85	\$305.05	\$109.00	\$879.52
% Decrease						76.1%