

June 10, 2014

agenda

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1,2 CTO, Additions		
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3 Opportunity to Address Board		
	(No documents)	
4 Introduction to a Staff Member (Claire Osada)		
5 Consent Agenda		
	Minutes of May 13, 2014 Regular Board Meeting	3A-3B
	Minutes of May 13, 2014 Building and Grounds Committee Meeting	4A
	Minutes of May 13, 2014 Human Resources Committee Meeting	5A
7 Financial Reports (Yellow)		
	May Detailed Balance Sheet (action)	6A-6F
	May Detailed Revenue & Expense Report (action)	7A-7H
8 Approval of Checks (Green)		
	May Manual Check Report (action)	8A-8B
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9 Committee Reports		10A
10 New Business		11A
	Resolution Adopting Prevailing Wage Ordinance (action)	12A-12B
	Statement of Participation in Nonresident Card Program	13A-13G
	New Agenda Layout	
11 Old Business		14A
	Update on Space Usage Analysis Project	
	Update on Snow Removal	
12 Director's Report		
	Librarian's Narrative Report	15A-15B
	Statistical Reports	16A-16B
11 Executive Session(s)		
13 Any and All Other Business ...		
14 Adjournment		
15 Attachments		
	Resolution Adopting Prevailing Wage Ordinance	
	Statement of Participation in Nonresident Card Program	

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, June 10, at 7:00 PM
 123 E. Scranton Ave, Lake Bluff, IL 60044
 Enter through Library main entrance

1. Call to Order (7:00pm)
2. Additions & Corrections to the Agenda (2 minutes)(7:02pm) ✓
3. Opportunity for Public to Address the Board (limit 5 minutes per person per meeting)
4. Introduction to a Staff Member (Claire Osada) (5 minutes)(7:10pm) ✓ 7:05
5. Approval of Minutes
 - a. Approval of Minutes of May 13, 2014 Regular Board Meeting (action) (5 ✓ minutes)(7:15pm)
 BG Kathy, Cal, Scot
6. May 2014 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (5 minutes)(7:20pm) → Cal, Scot
 - a. May Detailed Balance Sheet (action) Treasurers Report → Changing Day
 - b. May Detailed Revenue & Expense Report (action)
7. Approval of checks (Green Pages) (10 minutes)(7:30pm) Cal, Scot 7:25
 - a. May Manual Checks (11646-11648, 11650-11652) (action)
 - b. May Monthly Checks (11653-11694) (action)
8. Committee Reports (15 minutes)(7:45pm)
 - a. Building and Grounds Committee (Meierhoff, Schons, Stroh)
 - b. Finance Committee (Butler, Kregor)
 - c. Human Resources Committee (Butler, Meierhoff, Wojda)
 - d. Intergovernmental Committee (Stroh, Schnell)
 - e. Long Range Planning Committee (Butler, Kregor, Wojda)
 - f. Public Relations/Advocacy/Fundraising (Schnell, Schons)
 - g. Technology Committee (Kregor, Wojda)
9. New Business
 - a. Resolution Adopting Prevailing Wage Ordinance (action) (5 minutes)(7:50pm)
 - b. Statement of Participation in Nonresident Card Program (5 minutes)(7:55pm)
 - c. New Agenda Layout (5 minutes)(8:00pm)

Railing - BG
Easier Process for Meeting
Financials

10. Old Business

- a. Update on Space Usage Analysis (10 minutes)(8:10pm)
- b. Update on Snow Removal (10 minutes)(8:20pm) Get Snow Removal DONE

11. Director's Report (5 minutes)(8:25pm)

- a. Director's Narrative Report
- b. Statistical Report
- c. Announcements and Correspondence
- d. Friends Meeting Attendee for June 21, 2014 at 10:00am Tim
- e. Programs of Interest to Library Trustees

12. Executive Session(s)

(approx. 30-45 minutes, if entered)(8:55pm)

- a. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

13. Any and all other business which may properly come before the Board**14. Adjournment 8:09pm****Attachments:**

Resolution Adopting Prevailing Wage Ordinance
Statement of Participation in Nonresident Card Program

Upcoming Board Meetings: July 8, August 12, and September 9, 2014

DRAFT

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
May 13, 2014

The meeting was called to order at 7:16 p.m. by President Kathy Meierhoff. Also present: Scot Butler, Tim Kregor, Ruth Schnell, Carl Schons, Cal Stroh, Romain Wojda and Library Director Eric Bailey. Staff member Martha O'Hara also attended.

Absent: None

No members of the public were present.

Staff member Eliza Jarvi presented a description of her duties at the Library. She also demonstrated an activity the teens enjoy--a game of literature identification.

Wojda nominated Kathy Meierhoff for president of the Board for the year 2014-15. Schons seconded the motion. She was elected by unanimous vote. Also nominated and elected were Carole Stroh for Vice President, Scot Butler for Treasurer and Ruth Schnell for Secretary.

Stroh will leave the Human Resources committee, Butler will leave the Technology committee, and Wojda will leave the Public Relations/Advocacy/Fundraising/Liaisons committee. Other members of committees will remain.

President Meierhoff requested that each committee meet and write at least 1 and no more than 3 goals at their next meeting and report at the July Board meeting.

Butler moved, Kregor seconded the motion to approve the minutes of the April 8, 2014 regular Library Board meeting. Voting Aye: All

Stroh moved, Schons seconded the motion to approve the minutes of the April 8, 2014 Building and Grounds Committee meeting. Voting Aye: All

Stroh moved, Wojda seconded the motion to approve the minutes of the April 4, 2014 Human Resources Committee meeting with the corrected times of the 3rd Executive Session of 6:15 and 6:30. Voting Aye: All

Wojda moved, Butler seconded the motion to approve the March and April Detailed Balance Sheets. Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda. Voting No: None

Butler moved, Wojda seconded the motion to approve the March Detailed Revenue and Expense Report. Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda. Voting No: None

Stroh moved, Butler seconded the motion to approve the April Detailed Revenue and Expense Report. Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda.

Voting No: None

Wojda moved, Stroh seconded the motion to approve the April Manual Checks (11600-11606). Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda.

Voting No: None

Butler moved, Stroh seconded the motion to approve the April Monthly Checks (11607-11645). Voting Aye: Butler, Kregor, Meierhoff, Schnell, Schons, Stroh and Wojda.

Voting No: None

Director Bailey presented his report. Schnell will send a note of thanks to the Friends of the Library for their outstanding work on the Book Drive on May 3-4. Meierhoff will attend the Friends of the Library meeting on Saturday, May 17.

Facilities Maintenance and Space Usage Analysis Reports:

Butler moved, Schons seconded the motion to accept the recommendation which the Building and Grounds committee developed at their meeting today, as follows: to hire a consultant or consultants to evaluate space usage to modernize the Library building and improve service to the community, project cost not to exceed \$20,000. The Committee hopes to have the draft ready to be implemented by September. Voting Aye: All

Summaries of Fiscal year 2013-2014 programs and donations were discussed. The staff will review programs and make recommendations to the Board.

The 2013-2014 List of Donations to the Library was discussed. The list will be continued in succeeding years.

The snow removal and winter sidewalk safety issue was discussed. Board President Meierhoff will discuss the issue with Village President Kathy O'Hara.

Wojda moved, Schons seconded the motion to adjourn at 8:58. Voting Aye: All

Respectfully submitted,

Ruth Schnell
Board Secretary

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES
Building and Grounds Committee
Tuesday, May 13, 2014

- 1) **Call to Order; Roll Call:** The meeting was called to order at 6:01 p.m. by Committee Chair Kathleen Meierhoff.

Present: Kathleen Meierhoff, Carl Schons, and Cal Stroh

Absent: None

Library Staff Present: Eric Bailey.

Members of the Public: None

- 2) Discussion of space usage and facilities maintenance analyses.
- a) **RESOLVED:** To recommend to the Board of Library Trustees the following: To hire a consultant or consultants to evaluate space usage to modernize the Library building and improve service to the community, project cost not to exceed \$20,000. The goal will be to have the draft ready to be implemented by September, 2014.
 - b) **RESOLVED:** Lyndy Jensen, Head of Technical Services and Facilities, will work to create a list of current vendors, potential competitors, and estimates for the lifespan of essential portions of the Library Building and infrastructure.

- 3) **Any other business:**

- a) No other business was brought before the committee.

- 4) **Adjournment:** Schons moved and Stroh seconded a motion to adjourn the meeting at 6:30pm.

AYES: all

NAYES: none

ABSENT: none

Respectfully submitted,

Eric S. Bailey, Library Director

**LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES**

Human Resources Meeting
Tuesday, May 13, 2014

1) Call to Order; Roll Call:

The meeting was called to order at 6:32 pm by Library Board President Kathy Meierhoff:
Present: Kathy Meierhoff, Cal Stroh, Romain Wojda, Scot Butler
Library Staff Present: Eric Bailey
Members of the Public: None

2) Executive Session

- a) Wojda moved and Butler seconded that the Committee enter Executive Session with the Library Director not present at 6:33 pm in compliance with the Open Meetings Act 5 ILCS 120/2 (c)(1)
- b) Committee discussed Library Director's annual performance evaluation which was preliminarily submitted by the Board President
- c) Committee approved the preliminary evaluation as submitted by the Board President
- b) Wojda moved and Meierhoff seconded that the Committee leave Executive Session at 7:10pm

3) Any other business

- a) No other business was brought before the Committee.

4) Adjournment

- a) Wojda moved and Meierhoff seconded that the meeting be adjourned at 7:11 pm. The motion was approved unanimously

Respectfully submitted

Scot Butler

DATE: 05/06/2014
 TIME: 12:08:22
 ID: GL450000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAILED BALANCE SHEET

3K
 PAGE: 1
 F-YR: 15

FUND: LAKE BLUFF PUBLIC LIBRARY
 FOR 1 PERIODS ENDING MAY 31, 2014

ACCOUNT #	DESCRIPTION	BALANCE 05/01/14	NET DEBITS	NET CREDITS	BALANCE 05/31/14
ASSETS					
DUE TO/FROM ACCOUNTS					
80-00-100-10000	DUE TO/FROM OTHER FUNDS	0.00	0.00	0.00	0.00
80-00-100-20000	LIB GR FND DUE TO/FROM DETAIL	0.00	0.00	0.00	0.00
TOTAL DUE TO/FROM ACCOUNTS		0.00	0.00	0.00	0.00
CASH & INVESTMENTS					
80-10-101-10000	CHECKING ACCOUNT	0.00	0.00	0.00	0.00
80-10-101-10001	CASH BOX OVER/SHORT	0.00	1.40	7.15	(5.75)
80-10-101-11000	MONEY MARKET ACCOUNT	73,302.84	117,305.02	102,321.64	88,286.22
80-10-101-12000	SAVINGS ACCOUNT	0.00	0.00	0.00	0.00
80-10-101-12100	N TR WEED & FEED CHECKING ACCT	0.00	0.00	0.00	0.00
80-10-101-13000	PETTY CASH	150.00	0.00	0.00	150.00
80-10-101-15000	INVESTMENTS	0.00	0.00	0.00	0.00
80-10-101-15010	US GOVERNMENT OBLIGATIONS	0.00	0.00	0.00	0.00
80-10-101-15020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
80-10-101-15110	ILLINOIS FUND	533,563.53	4.49	115,000.00	418,568.02
80-10-101-15111	ILLINOIS FUNDS - GRANTS	1.80	0.00	0.00	1.80
80-10-101-15112	ILLINOIS FUNDS - EPAY	3,407.09	0.03	2.90	3,404.22
TOTAL CASH & INVESTMENTS		610,425.26	117,310.94	217,331.69	510,404.51
RECEIVABLES					
80-10-201-15000	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
80-10-201-15200	PROPERTY TAX RECEIVABLE	0.00	0.00	0.00	0.00
80-10-201-35000	INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
80-10-201-37000	OTHER RECEIVABLE	0.00	0.00	0.00	0.00
TOTAL RECEIVABLES		0.00	0.00	0.00	0.00
OTHER ASSETS					
80-10-301-37100	DUE FROM THE VILLAGE	(8,965.93)	0.00	9,165.62	(18,131.55)
80-10-301-55000	PREPAID EXPENSES	0.00	0.00	0.00	0.00
TOTAL OTHER ASSETS		(8,965.93)	0.00	9,165.62	(18,131.55)
TOTAL ASSETS		601,459.33	117,310.94	226,497.31	492,272.96
LIABILITIES AND FUND EQUITY					
LIABILITIES					
PAYABLES					
80-20-102-20000	ACCOUNTS PAYABLE	52,694.61	70,146.72	52,541.19	35,089.08

DATE: 06/04/14
 TIME: 12:08:22
 ID: GL450000.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAILED BALANCE SHEET

65
 : 2
 P-R: 15

FUND: LAKE BLUFF PUBLIC LIBRARY
 FOR 1 PERIODS ENDING MAY 31, 2014

ACCOUNT #	DESCRIPTION	BALANCE 05/01/14	NET DEBITS	NET CREDITS	BALANCE 05/31/14
LIABILITIES					
PAYABLES					
80-20-102-41000	SOCIAL SECURITY TAX PAYABLE	0.00	5,604.46	5,604.46	0.00
80-20-102-42000	FEDERAL INCOME TAX PAYABLE	0.00	3,367.63	3,367.63	0.00
80-20-102-43000	STATE INCOME TAX PAYABLE	0.00	1,601.53	1,601.53	0.00
80-20-102-44000	IMRF PAYABLE	0.00	5,307.73	5,307.73	0.00
80-20-102-45000	ICMA 457 PLAN PAYABLE	0.00	3,150.00	2,100.00	(1,050.00)
80-20-102-46000	MEDICAL INSURANCE PAYABLE	0.00	0.00	0.00	0.00
80-20-102-65000	LIBRARY FLEXIBLE BENEFIT PAYAB	0.00	287.04	287.04	0.00
80-20-102-66000	LIBRARY HSA PAYABLE	0.00	400.00	400.00	0.00
80-20-102-70000	OTHER SHORT TERM LIABILITIES	0.00	0.00	0.00	0.00
TOTAL PAYABLES		52,694.61	89,865.11	71,209.58	34,039.08
OTHER LIABILITIES					
80-20-202-16000	ACCRUED PAYROLL	17,927.45	0.00	0.00	17,927.45
80-20-202-22000	DEFERRED PROPERTY TAX	0.00	0.00	0.00	0.00
80-20-202-22100	OTHER DEFERRED REVENUE	0.00	0.00	0.00	0.00
80-20-202-22200	DUE TO THE VILLAGE MEDICAL FND	0.00	0.00	0.00	0.00
80-20-202-22300	RESTRICTED GIFTS	0.00	0.00	0.00	0.00
80-20-202-22301	TECH 2 FOR YOU DONATIONS	0.00	0.00	0.00	0.00
80-20-202-23500	NOTES PAYABLE	0.00	0.00	0.00	0.00
TOTAL OTHER LIABILITIES		17,927.45	0.00	0.00	17,927.45
ESCROWS & DEPOSITS					
80-20-302-24000	MISCELLANEOUS RESERVE	0.00	0.00	0.00	0.00
TOTAL ESCROWS & DEPOSITS		0.00	0.00	0.00	0.00
LONG TERM LIABILITIES					
80-20-402-39000	OTHER LONG TERM LIABILITIES	0.00	0.00	0.00	0.00
TOTAL LONG TERM LIABILITIES		0.00	0.00	0.00	0.00
TOTAL LIABILITIES		70,622.06	89,865.11	71,209.58	51,966.53
FUND EQUITY					
EQUITY SECTION					
80-30-100-53000	UNRESERVED FUND BALANCE	530,837.27	0.00	0.00	530,837.27
80-30-100-53100	RESERVED FOR AUTOMATION	0.00	0.00	0.00	0.00
80-30-100-53200	DESIGNATED FOR CAPITAL MAINT	0.00	0.00	0.00	0.00
80-30-100-53300	DESIGNATED FOR CAP BLDG IMPR	0.00	0.00	0.00	0.00
TOTAL EQUITY SECTION		530,837.27	0.00	0.00	530,837.27
	FUND SURPLUS (DEFICIT)	0.00	90,530.84	0.00	(90,530.84)

DATE: 06/06/2014
TIME: 12:08:22
ID: GL450000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAILED BALANCE SHEET

60
PAGE: 3
F-YR: 15

FUND: LAKE BLUFF PUBLIC LIBRARY
FOR 1 PERIODS ENDING MAY 31, 2014

ACCOUNT #	DESCRIPTION	BALANCE 05/01/14	NET DEBITS	NET CREDITS	BALANCE 05/31/14
TOTAL FUND EQUITY		530,837.27	90,530.84	0.00	440,306.43
TOTAL LIABILITIES AND FUND EQUITY		601,459.33	180,395.95	71,209.58	492,272.96

DATE: 06/01/2014
TIME: 12:02
ID: GL450000.WOW

-- VILLAGE OF ILLINOIS BLUFF --
DETAILED BALANCE SHEET

60
P: 4
R: 15

FUND: LIBRARY BLG RENOVATION FUND
FOR 1 PERIODS ENDING MAY 31, 2014

ACCOUNT #	DESCRIPTION	BALANCE 05/01/14	NET DEBITS	NET CREDITS	BALANCE 05/31/14

ASSETS					
---	UNDEFINED CODE ---				
81-00-100-10000	INTERFUND ACCT	0.00	0.00	0.00	0.00

TOTAL ---	UNDEFINED CODE ---	0.00	0.00	0.00	0.00

TOTAL ASSETS		0.00	0.00	0.00	0.00

LIABILITIES AND FUND EQUITY					
LIABILITIES					
---	UNDEFINED CODE ---				
81-20-102-20000	ACCOUNTS PAYABLE	0.00	0.00	0.00	0.00

TOTAL ---	UNDEFINED CODE ---	0.00	0.00	0.00	0.00

TOTAL LIABILITIES		0.00	0.00	0.00	0.00

FUND EQUITY					
---	UNDEFINED CODE ---				
81-30-100-53100	RESERVED FOR CAPITAL	0.00	0.00	0.00	0.00

TOTAL ---	UNDEFINED CODE ---	0.00	0.00	0.00	0.00

TOTAL FUND EQUITY		0.00	0.00	0.00	0.00

TOTAL LIABILITIES AND FUND EQUITY		0.00	0.00	0.00	0.00

DATE: 06/06/2014
TIME: 12:08:22
ID: GL450000.WOW

-- VILLAGE OF LAKE BLUFF --
DETAILED BALANCE SHEET

6E
PAGE: 5
F-YR: 15

FUND: LIBRARY OPERATING GRANTS FUND
FOR 1 PERIODS ENDING MAY 31, 2014

ACCOUNT #	DESCRIPTION	BALANCE 05/01/14	NET DEBITS	NET CREDITS	BALANCE 05/31/14

ASSETS					
INTERFUND CLEARING ACCOUNT					
82-00-100-10000	DUE TO/FROM LIBRARY FUND	0.00	0.00	0.00	0.00

TOTAL INTERFUND CLEARING ACCOUNT		0.00	0.00	0.00	0.00

CASH & INVESTMENTS					
82-10-101-12000	LIBRARY BIRD MEMORIAL SAVINGS	0.00	0.00	0.00	0.00

TOTAL CASH & INVESTMENTS		0.00	0.00	0.00	0.00

TOTAL ASSETS		0.00	0.00	0.00	0.00

LIABILITIES AND FUND EQUITY					
LIABILITIES					
PAYABLES					
82-20-102-20000	ACCOUNTS PAYABLE	0.00	0.00	0.00	0.00

TOTAL PAYABLES		0.00	0.00	0.00	0.00

TOTAL LIABILITIES		0.00	0.00	0.00	0.00

FUND EQUITY					
EQUITY SECTION					
82-30-100-53000	UNRESERVED FUND BALANCE	0.00	0.00	0.00	0.00

TOTAL EQUITY SECTION		0.00	0.00	0.00	0.00

TOTAL FUND EQUITY		0.00	0.00	0.00	0.00

TOTAL LIABILITIES AND FUND EQUITY		0.00	0.00	0.00	0.00

DATE: 06/01/2014
 TIME: 12:00:02
 ID: GL450000.WOW

-- VILLAGE OF ILLINOIS BLUFF --
 DETAILED BALANCE SHEET

67
 PAGE: 6
 LINE: 15

FUND: LIBRARY SPECIAL GRANT FUND
 FOR 1 PERIODS ENDING MAY 31, 2014

ACCOUNT #	DESCRIPTION	BALANCE 05/01/14	NET DEBITS	NET CREDITS	BALANCE 05/31/14
ASSETS					
INTERFUND CLEARING ACCOUNT					
83-00-100-10000	LIBRARY GRANT FUND DUE TO/FROM	0.00	0.00	0.00	0.00
TOTAL INTERFUND CLEARING ACCOUNT		0.00	0.00	0.00	0.00
CASH & INVESTMENTS					
83-10-101-15110	ILLINOIS FUND - GRANT ACCOUNT	0.00	0.00	0.00	0.00
TOTAL CASH & INVESTMENTS		0.00	0.00	0.00	0.00
RECEIVABLES					
83-10-201-15000	IL FIRST GRANT/BLDG EXPANSION	0.00	0.00	0.00	0.00
83-10-201-15400	OTHER RECEIVABLES	0.00	0.00	0.00	0.00
TOTAL RECEIVABLES		0.00	0.00	0.00	0.00
TOTAL ASSETS		0.00	0.00	0.00	0.00
LIABILITIES AND FUND EQUITY					
LIABILITIES					
LIABILITIES					
83-20-102-20000	ACCOUNTS PAYABLE	0.00	0.00	0.00	0.00
TOTAL LIABILITIES		0.00	0.00	0.00	0.00
TOTAL LIABILITIES		0.00	0.00	0.00	0.00
FUND EQUITY					
FUND BALANCE					
83-30-100-53150	LIBRARY GRANT FUND RESERVED	0.00	0.00	0.00	0.00
TOTAL FUND BALANCE		0.00	0.00	0.00	0.00
TOTAL FUND EQUITY		0.00	0.00	0.00	0.00
TOTAL LIABILITIES AND FUND EQUITY		0.00	0.00	0.00	0.00

DATE: 06/06/2014
 TIME: 12:21:04
 ID: GL470006.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAILED REVENUE & EXPENSE REPORT
 ACTUAL VS. PRIOR VS. BUDGET
 FOR 1 PERIODS ENDING MAY 31, 2014

7A
 PAGE: 1
 F-YR: 15

FUND: LAKE BLUFF PUBLIC LIBRARY
 DEPT: REVENUES

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
PROPERTY TAXES							
80-40-103-10000	LIBRARY PROPERTY TAX	0.00	71,980.03	0.00	71,980.03	851,666.00	0.0%
TOTAL REVENUES: PROPERTY TAXES		0.00	71,980.03	0.00	71,980.03	851,666.00	0.0%
SERVICES & FEES							
80-40-403-48300	PHOTO-COPY CHARGES	247.75	155.90	247.75	155.90	0.00	100.0%
80-40-403-48500	NON-RESIDENT FEES	820.05	465.48	820.05	465.48	0.00	100.0%
TOTAL REVENUES: SERVICES & FEES		1,067.80	621.38	1,067.80	621.38	0.00	100.0%
FINES							
80-40-503-65000	RENTAL FINES	840.65	929.55	840.65	929.55	0.00	100.0%
TOTAL REVENUES: FINES		840.65	929.55	840.65	929.55	0.00	100.0%
MISCELLANEOUS							
80-40-603-73000	PER CAPITA GRANTS	0.00	5,880.21	0.00	5,880.21	0.00	0.0%
80-40-603-73100	"WEED AND FEED" GRANT	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-73200	ILLINOIS FIRST GRANT	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-73400	MISCELLANEOUS GRANTS RECEIVED	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-73500	HVAC GRANT	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-73600	SHAKESPEARE GRANT	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-73700	VILLAGE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-73800	VLIET OPERATING COST CONTRIB	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-75000	INTEREST EARNINGS	22.09	24.69	22.09	24.69	0.00	0.0%
80-40-603-78000	DONATIONS/CONTRIBUTIONS	14.75	4.77	14.75	4.77	0.00	100.0%
80-40-603-78001	RESTRICTED DONATIONS	0.00	425.00	0.00	425.00	0.00	0.0%
80-40-603-78002	VCLA EQUITY DONATION	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-78200	TECH-4-U DONATIONS	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-78500	NAPERVILLE (IMPACT) FEE	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-89000	MISCELLANEOUS INCOME	358.50	318.00	358.50	318.00	0.00	100.0%
TOTAL REVENUES: MISCELLANEOUS		395.34	6,652.67	395.34	6,652.67	0.00	100.0%
TOTAL REVENUES: REVENUES		2,303.79	80,183.63	2,303.79	80,183.63	851,666.00	0.2%
TOTAL FUND REVENUES		2,303.79	80,183.63	2,303.79	80,183.63	851,666.00	0.2%

DATE: 06/06/14
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-- VILLAGE OF LAKE BLUFF --
 DETAILED REVENUE & EXPENSE REPORT
 ACTUAL VS. PRIOR VS. BUDGET
 FOR 1 PERIODS ENDING MAY 31, 2014

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FUND: LAKE BLUFF PUBLIC LIBRARY
 DEPT: LIBRARY ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
LIBRARY SERVICES							
80-60-001-40000	LIBRARIAN SALARIES	18,204.92	17,312.04	18,204.92	17,312.04	0.00	-100.0%
80-60-001-40050	STAFF SALARIES	19,112.78	15,400.81	19,112.78	15,400.81	0.00	-100.0%
80-60-001-40060	SALARY SURVEY ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-40200	SEASONAL STAFF SALARIES	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-40400	MEDICAL INSURANCE	3,570.85	3,159.70	3,570.85	3,159.70	0.00	-100.0%
80-60-001-40750	PROFESSIONAL INSURANCE & BONDS	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-40900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-40950	EMPLOYER IMRF	3,870.61	3,175.45	3,870.61	3,175.45	0.00	-100.0%
80-60-001-40951	EMPLOYER FICA TAX	2,802.25	2,452.00	2,802.25	2,452.00	0.00	-100.0%
80-60-001-41000	BUILDING MAINTENANCE	4,975.77	3,768.93	4,975.77	3,768.93	0.00	-100.0%
80-60-001-41020	ELEVATOR MAINTENANCE	175.00	214.64	175.00	214.64	0.00	-100.0%
80-60-001-41050	GROUNDS MAINTENANCE	999.00	1,572.00	999.00	1,572.00	0.00	-100.0%
80-60-001-41200	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-41300	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-41303	COPIER MAINTENANCE/SUPPLIES	51.30	278.70	51.30	278.70	0.00	-100.0%
80-60-001-41304	OTHER PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-41305	COMPUTER SERVICES	2,790.00	2,710.00	2,790.00	2,710.00	0.00	-100.0%
80-60-001-41350	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-42400	PROFESSIONAL DEVELOPMENT	0.00	550.00	0.00	550.00	0.00	0.0%
80-60-001-42440	DUES	0.00	65.00	0.00	65.00	0.00	0.0%
80-60-001-43230	UTILITIES	407.31	537.79	407.31	537.79	0.00	-100.0%
80-60-001-43300	POSTAGE	503.02	504.42	503.02	504.42	0.00	-100.0%
80-60-001-43400	PRINTING/E-NEWSLETTER	1,827.30	0.00	1,827.30	0.00	0.00	-100.0%
80-60-001-43550	OFFICE SUPPLIES	476.96	520.07	476.96	520.07	0.00	-100.0%
80-60-001-43570	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-43660	BUILDING & GROUNDS SUPPLIES	0.00	173.68	0.00	173.68	0.00	0.0%
80-60-001-43670	TECHNICAL SERVICES SUPPLIES	230.25	574.94	230.25	574.94	0.00	-100.0%
80-60-001-43700	HOSPITALITY PROGRAM SUPPLIES	10.13	12.24	10.13	12.24	0.00	-100.0%
80-60-001-43710	ADULT PROGRAM SUPPLIES	1,075.40	600.00	1,075.40	600.00	0.00	-100.0%
80-60-001-43720	JUVENILE PROGRAM SUPPLIES	3,520.96	2,038.91	3,520.96	2,038.91	0.00	-100.0%
80-60-001-44800	PER CAPITA GRANT	450.00	3,227.77	450.00	3,227.77	0.00	-100.0%
80-60-001-44850	ROSSI GRANT	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-44870	PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-44900	"WEED AND FEED" GRANT	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-44901	PATTI MANNELLY MEMORIAL GRANT	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-45000	ADULT NON-FICTION BOOKS	1,461.42	982.08	1,461.42	982.08	0.00	-100.0%
80-60-001-45100	ADULT FICTION BOOKS	1,417.29	1,379.38	1,417.29	1,379.38	0.00	-100.0%
80-60-001-45110	ADULT LARGE PRINT MATERIAL	48.25	141.87	48.25	141.87	0.00	-100.0%
80-60-001-45200	ADULT AUDIO VISUAL MATERIAL	528.33	677.23	528.33	677.23	0.00	-100.0%
80-60-001-45220	ADULT REFERENCE/E-REFER	2,500.00	2,100.00	2,500.00	2,100.00	0.00	-100.0%
80-60-001-45300	ADULT REFERENCE MATERIAL	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-45400	JUVENILE NON-FICTION	2,104.59	14.17	2,104.59	14.17	0.00	-100.0%
80-60-001-45410	PICTURE BOOKS, READERS	713.94	38.28	713.94	38.28	0.00	-100.0%
80-60-001-45420	JUVENILE FICTION	652.20	843.87	652.20	843.87	0.00	-100.0%

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-- VILLAGE OF LAKE BLUFF --
 DETAILED REVENUE & EXPENSE REPORT
 ACTUAL VS. PRIOR VS. BUDGET
 FOR 1 PERIODS ENDING MAY 31, 2014

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FUND: LAKE BLUFF PUBLIC LIBRARY
 DEPT: LIBRARY ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
LIBRARY SERVICES							
80-60-001-45430	JUVENILE AUDIO-VISUAL	54.96	178.45	54.96	178.45	0.00	-100.0%
80-60-001-45440	JUVENILE REFERENCE	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-45450	TEEN BOOKS	241.78	245.85	241.78	245.85	0.00	-100.0%
80-60-001-45460	E-BOOKS	99.99	0.00	99.99	0.00	0.00	-100.0%
80-60-001-45470	GRAPHIC NOVELS	16.94	39.54	16.94	39.54	0.00	-100.0%
80-60-001-45500	PERIODICALS	4,546.06	4,016.66	4,546.06	4,016.66	0.00	-100.0%
80-60-001-45510	VIDEO GAMES	513.90	132.96	513.90	132.96	0.00	-100.0%
80-60-001-45600	PATRON & STAFF SOFTWARE	233.45	608.95	233.45	608.95	0.00	-100.0%
80-60-001-45610	LIBRARY AUTOMATION SOFTWARE	0.00	6,526.50	0.00	6,526.50	0.00	0.0%
80-60-001-45700	BRANCH MATERIALS	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-45900	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-46000	MISCELLANEOUS EXPENSES	530.00	51.25	530.00	51.25	0.00	-100.0%
80-60-001-48001	EXPENSES FR RESTRICTED DONATIO	53.56	105.82	53.56	105.82	0.00	-100.0%
80-60-001-49000	LIBRARY FURNISHINGS	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-49100	BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-49120	EXT BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-49350	COMPUTER EQUIPMENT	17.99	29.00	17.99	29.00	0.00	-100.0%
80-60-001-49351	TECH-4-U AUTOMATION	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-49400	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.0%
80-60-001-50000	CONTINGENCY	12,046.17	0.00	12,046.17	0.00	0.00	-100.0%
TOTAL EXPENSES: LIBRARY SERVICES		92,834.63	76,960.95	92,834.63	76,960.95	0.00	-100.0%
TOTAL EXPENSES: LIBRARY ADMINISTRATION		92,834.63	76,960.95	92,834.63	76,960.95	0.00	-100.0%
TOTAL FUND EXPENSES		92,834.63	76,960.95	92,834.63	76,960.95	0.00	-100.0%

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-- VILLAGE OF LAKE BLUFF --
 DETAILED REVENUE & EXPENSE REPORT
 ACTUAL VS. PRIOR VS. BUDGET
 FOR 1 PERIODS ENDING MAY 31, 2014

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FUND: LIBRARY BLG RENOVATION FUND
 DEPT: --- UNDEFINED CODE ---

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
---	UNDEFINED CODE ---						
81-60-001-49000	LIBRARY FURNISHINGS	0.00	0.00	0.00	0.00	0.00	0.0%
81-60-001-49100	BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENSES: --- UNDEFINED CODE ---		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENSES: --- UNDEFINED CODE ---		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL FUND EXPENSES		92,834.63	76,960.95	92,834.63	76,960.95	0.00	-100.0%

DATE: 06/06/2014
 TIME: 12:21:04
 ID: GL470006.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAILED REVENUE & EXPENSE REPORT
 ACTUAL VS. PRIOR VS. BUDGET
 FOR 1 PERIODS ENDING MAY 31, 2014

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 F-YR: 15

FUND: LIBRARY OPERATING GRANTS FUND
 DEPT: BIR MEMORIAL FUND REVENUES

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED

MISCELLANEOUS							
82-40-603-53000	BIRD MEMORIAL RESERVE	0.00	0.00	0.00	0.00	0.00	0.0%
82-40-603-73000	STATE PER CAPITA GRANT	0.00	0.00	0.00	0.00	0.00	0.0%
82-40-603-73400	MISCELLANEOUS GRANT	0.00	0.00	0.00	0.00	0.00	0.0%
82-40-603-75000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00	0.0%
82-40-603-78000	UNRESTRICTED DONATIONS/CONTRIB	0.00	0.00	0.00	0.00	0.00	0.0%
82-40-603-78100	RESTRICTED DONATIONS/CONTRIB	0.00	0.00	0.00	0.00	0.00	0.0%
82-40-603-78200	TECH-4-U DONATIONS	0.00	0.00	0.00	0.00	0.00	0.0%

TOTAL REVENUES: MISCELLANEOUS		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL REVENUES: BIR MEMORIAL FUND REVENUES		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL FUND REVENUES		2,303.79	80,183.63	2,303.79	80,183.63	851,666.00	0.2%

DATE: 06/06/2014
 TIME: 12:21:44
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-- VILLAGE OF LAKE BLUFF --
 DETAILED REVENUE & EXPENSE REPORT
 ACTUAL VS. PRIOR VS. BUDGET
 FOR 1 PERIODS ENDING MAY 31, 2014

7F PAGE: 6
 F-YR: 15

FUND: LIBRARY OPERATING GRANTS FUND
 DEPT: BIRD MEMORIAL EXPENDITURES

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
--- UNDEFINED CODE ---							
82-60-001-44800	PER CAPITAL GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.0%
82-60-001-44825	MISC. GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.0%
82-60-001-44901	PATTI MANNELLY MEMORIAL EXPEND	0.00	0.00	0.00	0.00	0.00	0.0%
82-60-001-49000	BIRD MEMORIAL - CHILDRENS LIBR	0.00	0.00	0.00	0.00	0.00	0.0%
82-60-001-49350	TECH-4-U AUTOMATION EXPENDITUR	0.00	0.00	0.00	0.00	0.00	0.0%
82-60-001-49600	HVAC SYSTEM	0.00	0.00	0.00	0.00	0.00	0.0%
82-60-001-99999	USE OF DONATIONS/TEMPORARY EXP	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENSES: --- UNDEFINED CODE ---		0.00	0.00	0.00	0.00	0.00	0.0%
CONTRACTUAL & COMMODITIES							
82-60-002-43570	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.0%
82-60-002-45000	BIRD MEMORIAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENSES: CONTRACTUAL & COMMODITIES		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENSES: BIRD MEMORIAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL FUND EXPENSES		92,834.63	76,960.95	92,834.63	76,960.95	0.00	-100.0%

DATE: 06/06/2014
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-- VILLAGE OF LAKE BLUFF --
DETAILED REVENUE & EXPENSE REPORT
ACTUAL VS. PRIOR VS. BUDGET
FOR 1 PERIODS ENDING MAY 31, 2014

FUND: LIBRARY SPECIAL GRANT FUND
DEPT: LIBRARY GRANT FUND REVENUES

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED

MISCELLANEOUS							
83-40-603-73000	IL FIRST GRANT/BLDG EXPANSION	0.00	0.00	0.00	0.00	0.00	0.0%
83-40-603-75000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00	0.0%

TOTAL REVENUES: MISCELLANEOUS		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL REVENUES: LIBRARY GRANT FUND REVENUES		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL FUND REVENUES		2,303.79	80,183.63	2,303.79	80,183.63	851,666.00	0.2%

DATE: 06/06 4
 TIME: 12:21
 ID: GL470006.WOW

-- VILLAGE OF LAKE BLUFF --
 DETAILED REVENUE & EXPENSE REPORT
 ACTUAL VS. PRIOR VS. BUDGET
 FOR 1 PERIODS ENDING MAY 31, 2014

FUND: LIBRARY SPECIAL GRANT FUND
 DEPT: LIBRARY ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	MAY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED

EXPENDITURES							
83-60-001-49100	IL FIRST GRANT/BLDG EXPANSION	0.00	0.00	0.00	0.00	0.00	0.0%

TOTAL EXPENSES: EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENSES: LIBRARY ADMINISTRATION		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL FUND EXPENSES		92,834.63	76,960.95	92,834.63	76,960.95	0.00	-100.0%

DATE: 06/05/14
 TIME: 15:07:11
 ID: AP225000.CBL

-- VILLAGE OF LAKE BLUFF --
 MANUAL CHECK REGISTER

BA

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM # DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
11646	9AT&T AT & T 8472342540-05	05/07/14	01 LCL PH SRVC:4/8-5/7/14	05/22/14	80-20-102-20000	337.80
					INVOICE TOTAL:	337.80 *
					CHECK TOTAL:	337.80
11647	9COMCAST COMCAST CABLE COM051214	05/12/14	01 INTERNET SRVC:5/19-6/18/14	05/22/14	80-60-001-43230	297.11
					INVOICE TOTAL:	297.11 *
					CHECK TOTAL:	297.11
11648	9MIRACLE MIRACLES BY APPOINTMENT, INC 50914	05/09/14	01 JUVENILE PROGRAM SUPPLIES	05/22/14	80-60-001-43720	300.00
					INVOICE TOTAL:	300.00 *
					CHECK TOTAL:	300.00
11650	9USATODA USA TODAY USA050914	05/09/14	01 ANN'L RENEWL:6/1/14-5/31/15	05/22/14	80-60-001-45500	272.72
					INVOICE TOTAL:	272.72 *
					CHECK TOTAL:	272.72
11651	9VANTAGE VANTAGEPOINT TRANSFER AGENTS 101791451	05/20/14	01 'EE ICMA CONTRIBUTION: 5/30/14	05/22/14	80-20-102-45000	1,050.00
					INVOICE TOTAL:	1,050.00 *
					CHECK TOTAL:	1,050.00
11652	9TECHSYS TECH SYSTEMS, INC 300655	05/07/14	01 FIRE ALARM INSTALLATION	05/22/14	80-60-001-50000	9,374.67
					INVOICE TOTAL:	9,374.67 *
	300659	05/07/14	01 BAL DUE-FIRE ALARM INSTALLATN		80-60-001-50000	880.00
					INVOICE TOTAL:	880.00 *
	300660	05/07/14	01 SECURITY MONITORING:		80-60-001-41000	396.00
			02 5/1/14-4/30/15		** COMMENT **	
			03 FIRE RADIO MONITORING:		80-60-001-41000	624.00
			04 5/1/14-4/30/15		** COMMENT **	

DATE: 06/01/14
TIME: 15:01
ID: AP225000.CBL

-- VILLAGE OF TOWN BLUFF --
MANUAL CHECK REGISTER

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM # DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
11652	9TECHSYS 300660	TECH SYSTEMS, INC 05/07/14	05 FIRE RADIO MONITORING CREDIT	05/22/14	80-60-001-41000	-564.00
					INVOICE TOTAL:	456.00 *
					CHECK TOTAL:	10,710.67
					TOTAL AMOUNT PAID:	12,968.30

DATE: 06/05/14
TIME: 15:32:06
PRG ID: AP215000.CBL

-- VILLAGE OF LAKE BLUFF --
CHECK REGISTER

CHECK DATE: 06/10/14

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
11653	9AMAZONA	VOIDED---LEADER CHECK						
	045191629979		03/26/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	-0.02	
						INVOICE TOTAL:	-0.02 *	
	045193066524		03/21/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	22.87	
						INVOICE TOTAL:	22.87 *	
	04519334403		03/27/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	-2.03	
						INVOICE TOTAL:	-2.03 *	
	045199431816		03/25/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	120.81	
						INVOICE TOTAL:	120.81 *	
	049952637013		05/04/14	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	9.00	
						INVOICE TOTAL:	9.00 *	
	049959143930		05/05/14	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	65.32	
						INVOICE TOTAL:	65.32 *	
	063559341024		05/04/14	01	COMPUTER EQUIPMENT	80-60-001-49350	17.99	
						INVOICE TOTAL:	17.99 *	
	065468706629		04/24/14	01	ADULT NON-FICTION	80-20-102-20000	11.06	
						INVOICE TOTAL:	11.06 *	
	06546876629		04/24/14	01	EXPENSES FROM DONATIONS	80-20-102-20000	25.00	
						INVOICE TOTAL:	25.00 *	
	070202352382		04/16/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	12.96	
						INVOICE TOTAL:	12.96 *	
	070208531234		04/15/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	11.50	
						INVOICE TOTAL:	11.50 *	
	076142011924		04/13/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	17.49	
						INVOICE TOTAL:	17.49 *	

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-- VILLAGE OF LA PLUM BLUFF --
CHECK REGISTER

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
11653	9AMAZONA	VOIDED---LEADER CHECK						
	076149731483		04/12/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	129.45	
						INVOICE TOTAL:	129.45 *	
	076996920529		04/04/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	26.99	
						INVOICE TOTAL:	26.99 *	
	080890656340		03/13/14	01	TECHNICAL SERVICE SUPPLIES	80-20-102-20000	16.98	
						INVOICE TOTAL:	16.98 *	
	080895157294		03/20/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	18.93	
						INVOICE TOTAL:	18.93 *	
	093502232644		04/24/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	10.44	
						INVOICE TOTAL:	10.44 *	
	093509857671		04/29/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	186.97	
						INVOICE TOTAL:	186.97 *	
	120811183500		03/11/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	87.95	
						INVOICE TOTAL:	87.95 *	
11654	9AMAZONA	VOIDED---LEADER CHECK						
	120816845859		03/18/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	97.95	
						INVOICE TOTAL:	97.95 *	
	120817881100		03/20/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	-2.00	
						INVOICE TOTAL:	-2.00 *	
	12396287555		04/16/14	01	ADULT FICTION	80-20-102-20000	9.60	
						INVOICE TOTAL:	9.60 *	
	123963588266		04/16/14	01	ADULT FICTION	80-20-102-20000	96.80	
						INVOICE TOTAL:	96.80 *	

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11654	9AMAZONA	VOIDED---LEADER CHECK						
	123963913337		04/16/14	01	ADULT FICTION	80-20-102-20000	50.93	
						INVOICE TOTAL:	50.93 *	
	123964179521		04/18/14	01	ADULT FICTION	80-20-102-20000	163.48	
						INVOICE TOTAL:	163.48 *	
	123966603583		04/16/14	01	ADULT FICTION	80-20-102-20000	14.38	
						INVOICE TOTAL:	14.38 *	
	123967336166		04/17/14	01	ADULT FICTION	80-20-102-20000	27.76	
						INVOICE TOTAL:	27.76 *	
	123969580159		04/16/14	01	ADULT FICTION	80-20-102-20000	72.08	
						INVOICE TOTAL:	72.08 *	
	140823403962		04/15/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	19.99	
						INVOICE TOTAL:	19.99 *	
	157514623815		04/14/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	166.39	
						INVOICE TOTAL:	166.39 *	
	157515124558		04/08/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	11.16	
						INVOICE TOTAL:	11.16 *	
	158305851115		04/07/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	183.74	
						INVOICE TOTAL:	183.74 *	
	158306686305		04/10/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	-1.00	
						INVOICE TOTAL:	-1.00 *	
	158309242711		04/22/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	24.29	
						INVOICE TOTAL:	24.29 *	
	178070853308		03/13/14	01	TECHNICAL SERVICE SUPPLIES	80-20-102-20000	15.00	
						INVOICE TOTAL:	15.00 *	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
11654	9AMAZONA	VOIDED---LEADER CHECK						
	203747938585		04/08/14	01	EXPENSES FRM RESTRICTED DONAT	80-20-102-20000	40.68	
						INVOICE TOTAL:	40.68 *	
	226080112077		04/02/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	12.99	
						INVOICE TOTAL:	12.99 *	
	226086265365		04/02/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	142.69	
						INVOICE TOTAL:	142.69 *	
11655	9AMAZONA	AMAZON						
	226087075810		04/05/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	12.96	
						INVOICE TOTAL:	12.96 *	
	231740371780		03/11/14	01	VIDEO GAMES	80-20-102-20000	59.99	
						INVOICE TOTAL:	59.99 *	
	231742839751		03/17/14	01	VIDEO GAMES	80-20-102-20000	119.84	
						INVOICE TOTAL:	119.84 *	
	231745599538		04/08/14	01	VIDEO GAMES	80-20-102-20000	59.96	
						INVOICE TOTAL:	59.96 *	
	247990720760		04/30/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	26.19	
						INVOICE TOTAL:	26.19 *	
	247993815469		05/06/14	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	181.66	
						INVOICE TOTAL:	181.66 *	
	247998094434		05/07/14	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	-1.00	
						INVOICE TOTAL:	-1.00 *	
	255832579601		04/09/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	14.96	
						INVOICE TOTAL:	14.96 *	

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11655	9AMAZONA	AMAZON					
	275263230334		04/23/14	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	-2.00
						INVOICE TOTAL:	-2.00 *
	275268108386		04/15/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	42.98
						INVOICE TOTAL:	42.98 *
	275269539531		04/21/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	52.24
						INVOICE TOTAL:	52.24 *
	279691083341		05/05/14	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	34.91
						INVOICE TOTAL:	34.91 *
	293001329580		03/14/14	01	ADULT AUDIO VISUAL MATERIAL	80-20-102-20000	14.99
						INVOICE TOTAL:	14.99 *
						CHECK TOTAL:	2,554.25
11656	9BKTLNT	BAKER & TAYLOR ENTERTAINMENT					
	2029360255		05/06/14	01	PICTURE BKS,READRS,HOLIDAY BKS	80-60-001-45410	62.68
						INVOICE TOTAL:	62.68 *
	2029361856		05/06/14	01	EXPENSES FRM RESTRICTED DONAT	80-60-001-48001	17.68
						INVOICE TOTAL:	17.68 *
	2029390647		05/13/14	01	JUVENILE FICTION,PBKS & SERIES	80-60-001-45420	41.98
						INVOICE TOTAL:	41.98 *
	2029404563		05/19/14	01	JUVENILE FICTION,PBKS & SERIES	80-60-001-45420	416.85
						INVOICE TOTAL:	416.85 *
	2029408142		05/20/14	01	EXPENSES FRM RESTRICTED DONAT	80-60-001-48001	35.88
						INVOICE TOTAL:	35.88 *
	2029408278		05/19/14	01	PICTURE BKS,READRS,HOLIDAY BKS	80-60-001-45410	632.49
						INVOICE TOTAL:	632.49 *

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11656	9BKTLENT	BAKER & TAYLOR ENTERTAINMENT						
	2029438647		05/29/14	01	PICTURE BKS,READRS,HOLIDAY BKS	80-60-001-45410	18.77	
						INVOICE TOTAL:	18.77 *	
	5013128619		05/15/14	01	ADULT NON-FICTION	80-60-001-45000	12.51	
						INVOICE TOTAL:	12.51 *	
						CHECK TOTAL:	1,238.84	
11657	9MASEKCA	CATHERINE MASEK						
	MAS052314		05/23/14	01	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	200.00	
						INVOICE TOTAL:	200.00 *	
						CHECK TOTAL:	200.00	
11658	9CHSPRIN	CHICAGO SPRINKLER COMPANY						
	51981		05/26/14	01	SET-UP SPRINKLER & MAKE REPR'S	80-60-001-41050	389.00	
						INVOICE TOTAL:	389.00 *	
						CHECK TOTAL:	389.00	
11659	9CHITRIB	CHICAGO TRIBUNE						
	TRI060214		06/02/14	01	ANN'L RENEWAL;6/6/14-6/4/15	80-60-001-45500	415.48	
						INVOICE TOTAL:	415.48 *	
						CHECK TOTAL:	415.48	
11660	9PECORAC	CHRIS PECORA						
	3		04/30/14	01	FISH TANK SERVICE	80-20-102-20000	143.00	
						INVOICE TOTAL:	143.00 *	
	4		05/07/14	01	FISH TANK SERVICE	80-60-001-43720	50.00	
						INVOICE TOTAL:	50.00 *	

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11660	9PECORAC	CHRIS PECORA					
	5		05/28/14	01	FISH TANK SERVICE	80-60-001-43720	124.00
						INVOICE TOTAL:	124.00 *
						CHECK TOTAL:	317.00
11661	9CREEKSI	CREEKSIDE PRINTING					
	05291407		05/29/14	01	SUMMER BOOK CHAT NEWSLETTER	80-60-001-43400	1,827.30
						INVOICE TOTAL:	1,827.30 *
						CHECK TOTAL:	1,827.30
11662	9CRYSTAL	CRYSTAL CLEAR MUSIC PRODUCTION					
	MCH030714		03/07/14	01	ADULT PROGRAM SUPPLIES	80-60-001-43710	200.00
						INVOICE TOTAL:	200.00 *
						CHECK TOTAL:	200.00
11663	9DAISEY	DAISEY BOOK CO					
	778		05/10/14	01	JUVENILE FICTION	80-60-001-45420	153.09
						INVOICE TOTAL:	153.09 *
	779		05/10/14	01	JUVENILE NON-FICTION	80-60-001-45400	2,104.59
						INVOICE TOTAL:	2,104.59 *
						CHECK TOTAL:	2,257.68
11664	9DEMCO	DEMCO, INC					
	5296229		05/13/14	01	TECHNICAL SERVICE SUPPLIES	80-60-001-43670	104.99
						INVOICE TOTAL:	104.99 *
	5309850		05/28/14	01	TECHNICAL SERVICE SUPPLIES	80-60-001-43670	125.26
						INVOICE TOTAL:	125.26 *
						CHECK TOTAL:	230.25

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11665	9FIRSTBA	FIRST BANKCARD					
	CAR052314		05/23/14	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	24.20
				02	POSTAGE	80-60-001-43300	3.02
				03	ADULT PROGRAM SUPPLIES	80-60-001-43710	50.40
					INVOICE TOTAL:		77.62 *
					CHECK TOTAL:		77.62
11666	9FIRSTBA	FIRST BANKCARD					
	CDT05232014		06/05/14	01	JULY 4TH PARADE AD	80-60-001-46000	235.00
				02	PATRON/STAFF SOFTWARE	80-60-001-45600	153.60
				03	PATRON/STAFF SOFTWARE	80-60-001-45600	69.90
				04	VIDEO GAMES	80-60-001-45510	513.90
					INVOICE TOTAL:		972.40 *
					CHECK TOTAL:		972.40
11667	9FIRSTBA	FIRST BANKCARD					
	DON05232014		05/23/14	01	JUVENILE AUDIO VISUAL MATERIAL	80-20-102-20000	299.75
				02	JUVENILE AUDIO VISUAL MATERIAL	80-60-001-45430	54.96
				03	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	1,515.40
					INVOICE TOTAL:		1,870.11 *
					CHECK TOTAL:		1,870.11
11668	9FIRSTBA	FIRST BANKCARD					
	ELI05232014		05/23/14	01	CREDIT-TEEN BOOKS	80-60-001-45450	-20.48
				02	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	167.75
					INVOICE TOTAL:		147.27 *
					CHECK TOTAL:		147.27
11669	9FIRSTBA	FIRST BANKCARD					

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11669	9FIRSTBA	FIRST BANKCARD						
	ERI05232014		05/23/14	01	CONTINGENCY	80-60-001-50000	31.50	
				02	GATEWAY MONTHLY ACCT FEE	80-60-001-46000	30.00	
				03	PATRON/STAFF SOFTWARE	80-60-001-45600	9.95	
				04	MISC EXPENSES	80-60-001-46000	20.00	
				05	HOSPITALITY	80-60-001-43700	10.13	
				06	JOB POSTING	80-60-001-46000	50.00	
					INVOICE TOTAL:		151.58	*
					CHECK TOTAL:			151.58
11670	9GRAMARK	GRAND MARKETING SOLUTIONS						
	GS4628		05/09/14	01	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	289.77	
					INVOICE TOTAL:		289.77	*
	GS4648		05/15/14	01	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	499.60	
					INVOICE TOTAL:		499.60	*
					CHECK TOTAL:			789.37
11671	9HOMEDEP	HOME DEPOT CREDIT SERVICES						
	3091236		05/16/14	01	BUILDING MAINT	80-60-001-41000	-3.37	
					INVOICE TOTAL:		-3.37	*
	4583381		05/05/14	01	BUILDING MAINT	80-60-001-41000	14.09	
					INVOICE TOTAL:		14.09	*
	651521		04/29/14	01	BUILDING MAINT	80-60-001-41000	37.29	
					INVOICE TOTAL:		37.29	*
	6582733		05/03/14	01	BUILDING MAINT	80-60-001-41000	86.23	
					INVOICE TOTAL:		86.23	*
					CHECK TOTAL:			134.24
11672	9INGRAM	VOIDED---LEADER CHECK						

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	78366891		05/01/14	01	ADULT FICTION BOOKS	80-60-001-45100	15.81
						INVOICE TOTAL:	15.81 *
	78366892		05/01/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	9.00
						INVOICE TOTAL:	9.00 *
	78366893		05/01/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	15.81
						INVOICE TOTAL:	15.81 *
	78366894		05/01/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	64.10
						INVOICE TOTAL:	64.10 *
	78366895		05/01/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	30.49
						INVOICE TOTAL:	30.49 *
	78411821		05/05/14	01	ADULT FICTION BOOKS	80-60-001-45100	15.82
						INVOICE TOTAL:	15.82 *
	78411822		05/05/14	01	ADULT FICTION BOOKS	80-60-001-45100	44.00
						INVOICE TOTAL:	44.00 *
	78411823		05/05/14	01	ADULT FICTION BOOKS	80-60-001-45100	44.60
						INVOICE TOTAL:	44.60 *
	78411824		05/05/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	162.58
						INVOICE TOTAL:	162.58 *
	78411825		05/05/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	105.60
						INVOICE TOTAL:	105.60 *
	78435670		05/06/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	16.92
						INVOICE TOTAL:	16.92 *
	78435671		05/06/14	01	TEEN BOOKS	80-60-001-45450	252.10
						INVOICE TOTAL:	252.10 *
	78435672		05/06/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	14.66
						INVOICE TOTAL:	14.66 *

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11672	9INGRAM	VOIDED---LEADER CHECK						
	78440506		05/06/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	10.17	
						INVOICE TOTAL:	10.17 *	
	78476208		05/08/14	01	ADULT FICTION BOOKS	80-60-001-45100	760.41	
						INVOICE TOTAL:	760.41 *	
	78476209		05/08/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	15.82	
						INVOICE TOTAL:	15.82 *	
	78476210		05/08/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	22.57	
						INVOICE TOTAL:	22.57 *	
	78496701		05/09/14	01	ADULT FICTION BOOKS	80-60-001-45100	48.83	
						INVOICE TOTAL:	48.83 *	
	78496702		05/09/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	116.06	
						INVOICE TOTAL:	116.06 *	
11673	9INGRAM	VOIDED---LEADER CHECK						
	78496703		05/09/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	29.93	
						INVOICE TOTAL:	29.93 *	
	78510405		05/09/14	01	CREDIT:ADULT NON-FICTION BOOKS	80-60-001-45000	-15.81	
						INVOICE TOTAL:	-15.81 *	
	78512603		05/11/14	01	ADULT FICTION BOOKS	80-60-001-45100	16.36	
						INVOICE TOTAL:	16.36 *	
	78578236		05/15/14	01	ADULT FICTION BOOKS	80-60-001-45100	62.71	
						INVOICE TOTAL:	62.71 *	
	78578237		05/15/14	01	ADULT FICTION BOOKS	80-60-001-45100	15.81	
						INVOICE TOTAL:	15.81 *	

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11673	9INGRAM	VOIDED---LEADER CHECK						
	78578238		05/15/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	89.97	
						INVOICE TOTAL:	89.97 *	
	78578239		05/15/14	01	ADULT FICTION BOOKS	80-60-001-45100	122.51	
						INVOICE TOTAL:	122.51 *	
	78578240		05/15/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	14.13	
						INVOICE TOTAL:	14.13 *	
	78578241		05/15/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	176.01	
						INVOICE TOTAL:	176.01 *	
	78578242		05/15/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	15.26	
						INVOICE TOTAL:	15.26 *	
	78578243		05/15/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	10.17	
						INVOICE TOTAL:	10.17 *	
	78578244		05/15/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	32.20	
						INVOICE TOTAL:	32.20 *	
	78615950		05/18/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	9.71	
						INVOICE TOTAL:	9.71 *	
	78615951		05/18/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	14.13	
						INVOICE TOTAL:	14.13 *	
	78682996		05/22/14	01	ADULT FICTION BOOKS	80-60-001-45100	15.79	
						INVOICE TOTAL:	15.79 *	
	78682997		05/22/14	01	ADULT FICTION BOOKS	80-60-001-45100	32.72	
						INVOICE TOTAL:	32.72 *	
	78682998		05/22/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	35.32	
						INVOICE TOTAL:	35.32 *	

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11673	9INGRAM	VOIDED---LEADER CHECK						
	786829999		05/22/14	01	TEEN BOOKS	80-60-001-45450	10.16	
						INVOICE TOTAL:	10.16 *	
	786830000		05/22/14	01	ADULT FICTION BOOKS	80-60-001-45100	88.66	
						INVOICE TOTAL:	88.66 *	
11674	9INGRAM	INGRAM LIBRARY SERVICES						
	78683001		05/22/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	62.66	
						INVOICE TOTAL:	62.66 *	
	78683002		05/22/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	48.09	
						INVOICE TOTAL:	48.09 *	
	78727348		05/27/14	01	ADULT FICTION BOOKS	80-60-001-45100	15.82	
						INVOICE TOTAL:	15.82 *	
	78727349		05/27/14	01	ADULT FICTION BOOKS	80-60-001-45100	30.50	
						INVOICE TOTAL:	30.50 *	
	78727350		05/27/14	01	ADULT FICTION BOOKS	80-60-001-45100	30.52	
						INVOICE TOTAL:	30.52 *	
	78727351		05/27/14	01	ADULT FICTION BOOKS	80-60-001-45100	16.95	
						INVOICE TOTAL:	16.95 *	
	78727352		05/27/14	01	GRAPHIC NOVELS	80-60-001-45470	16.94	
						INVOICE TOTAL:	16.94 *	
	78727353		05/27/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	280.16	
						INVOICE TOTAL:	280.16 *	
	78727354		05/27/14	01	ADULT FICTION BOOKS	80-60-001-45100	39.47	
						INVOICE TOTAL:	39.47 *	

DATE: 06/0
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PRG ID: AP215000.CBL

-- VILLAGE OF LAKE BLUFF --
CHECK REGISTER

CHECK DATE: 06/10/14

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT		
11674	9INGRAM	INGRAM LIBRARY SERVICES							
	78727355		05/27/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	15.81		
						INVOICE TOTAL:	15.81	*	
	78727356		05/27/14	01	LARGE PRINT MATERIAL	80-60-001-45110	48.25		
						INVOICE TOTAL:	48.25	*	
	78753448		05/28/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	31.60		
						INVOICE TOTAL:	31.60	*	
	78753449		05/28/14	01	ADULT NON-FICTION BOOKS	80-60-001-45000	15.79		
						INVOICE TOTAL:	15.79	*	
						CHECK TOTAL:		3,193.65	
11675	9IRELAND	IRELAND HEATING & AIRCONDITION							
	61738		05/30/14	01	ANN'L MAINTENANCE CONTRACT	80-60-001-41000	1,550.00		
						INVOICE TOTAL:	1,550.00	*	
	61763		06/02/14	01	A/C FREON	80-60-001-50000	1,760.00		
						INVOICE TOTAL:	1,760.00	*	
						CHECK TOTAL:		3,310.00	
11676	9KOLLUMJ	JASON KOLLUM							
	KOL052314		05/23/14	01	PER CAPITA GRANT	80-60-001-44800	450.00		
						INVOICE TOTAL:	450.00	*	
						CHECK TOTAL:		450.00	
11677	9LB VILL	VILLAGE OF LAKE BLUFF							
	VIL052814		05/28/14	01	WATER USAGE:2/13-5/12/14	80-60-001-43230	110.20		
						INVOICE TOTAL:	110.20	*	
						CHECK TOTAL:		110.20	

DATE: 06/05/14
TIME: 15:32:06
PRG ID: AP215000.CBL

-- VILLAGE OF LAKE BLUFF --
CHECK REGISTER

CHECK DATE: 06/10/14

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
11678	9SUBCHIN	LAKE COUNTY NEWS-SUN					
	LAK052014		05/20/14	01	ANN'L RENEWL:NEWS-SUN DELIVERY	80-60-001-45500	208.00
						INVOICE TOTAL:	208.00 *
						CHECK TOTAL:	208.00
11679	9LFBANKT	LAKE FOREST BANK & TRUST CO					
	593326		05/06/14	01	CUSTOM STAMP	80-60-001-43550	23.11
						INVOICE TOTAL:	23.11 *
						CHECK TOTAL:	23.11
11680	9LAWOFFI	LAW OFFICES OF STEVEN H. PECK					
	LAW041114		04/11/14	01	ADULT PROGRAM SUPPLIES	80-60-001-43710	150.00
						INVOICE TOTAL:	150.00 *
						CHECK TOTAL:	150.00
11681	9M&NINTE	M & N PARTY STORE					
	6011225		05/17/14	01	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	32.94
						INVOICE TOTAL:	32.94 *
						CHECK TOTAL:	32.94
11682	9MAHONEY	MAHONEY PLUMBING INC					
	218755M		05/02/14	01	REPAIR SINK	80-60-001-41000	238.53
						INVOICE TOTAL:	238.53 *
						CHECK TOTAL:	238.53
11683	9MIDTAPE	MIDWEST TAPE					

DATE: 06/01
TIME: 15:32:06
PRG ID: AP215000.CBL

-- VILLAGE OF DUBLIN BLUFF --
CHECK REGISTER

CHECK DATE: 06/10/14

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
11683	9MIDTAPE	MIDWEST TAPE						
	914866893		05/16/14	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	115.47	
							INVOICE TOTAL:	115.47 *
	91827828		05/02/14	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	36.74	
							INVOICE TOTAL:	36.74 *
	91847912		05/09/14	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	27.29	
							INVOICE TOTAL:	27.29 *
	91886973		05/23/14	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	36.74	
							INVOICE TOTAL:	36.74 *
							CHECK TOTAL:	216.24
11684	9OPPFAN	OPP, FRANCHISING, INC.						
	CHC06141132		06/01/14	01	BUILDING MAINT:JUNE 2014	80-60-001-41000	954.00	
							INVOICE TOTAL:	954.00 *
							CHECK TOTAL:	954.00
11685	9OVERDRI	OVERDRIVE, INC						
	1018-140621180050514		05/05/14	01	ADULT E-BOOKS	80-60-001-45460	99.99	
							INVOICE TOTAL:	99.99 *
							CHECK TOTAL:	99.99
11686	9ROBBSCH	ROBBINS SCHWARTZ						
	254781		05/09/14	01	LEGAL SERVICES	80-20-102-20000	1,265.00	
							INVOICE TOTAL:	1,265.00 *
							CHECK TOTAL:	1,265.00

DATE: 06/05/14
TIME: 15:32:06
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-- VILLAGE OF LAKE BLUFF --
CHECK REGISTER

PAGE: 17

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CHECK DATE: 06/10/14

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
11687	9SAFEGUA	SAFEGUARD BUSINESS SYSTEMS						
	029810109		05/12/14	01	A/P CHECK ORDER	80-60-001-43550	143.16	
						INVOICE TOTAL:	143.16 *	
						CHECK TOTAL:	143.16	
11688	9SARAHOK	SARAH OKNER						
	OKN030714		03/07/14	01	ADULT PROGRAM SUPPLIES	80-60-001-43710	175.00	
						INVOICE TOTAL:	175.00 *	
						CHECK TOTAL:	175.00	
11689	9SHREDIT	SHRED-IT USA-CHICAGO						
	9403589364		05/05/14	01	PAPER SHREDDING: 5/5/14	80-60-001-41303	51.30	
						INVOICE TOTAL:	51.30 *	
						CHECK TOTAL:	51.30	
11690	9STAPLES	STAPLES BUSINESS ADVANTAGE						
	8029971681		05/24/14	01	OFFICE SUPPLIES	80-60-001-43550	129.69	
						INVOICE TOTAL:	129.69 *	
						CHECK TOTAL:	129.69	
11691	9USPOSTA	UNITED STATES POSTAL SERVICE						
	USP052314		05/23/14	01	REPLENISH POSTAGE PERMIT #98	80-60-001-43300	500.00	
						INVOICE TOTAL:	500.00 *	
						CHECK TOTAL:	500.00	
11692	9UPSTART	UPSTART						

DATE: 06/05
TIME: 15:32:06
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-- VILLAGE OF LAKE BLUFF --
CHECK REGISTER

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CHECK DATE: 06/10/14

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
11692	9UPSTART	UPSTART						
	5292238		05/08/14	01	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	46.50	
						INVOICE TOTAL:	46.50	*
						CHECK TOTAL:		46.50
11693	9VANTAGE	VANTAGEPOINT TRANSFER AGENTS						
	101799404		06/04/14	01	'EE ICMA CONTRIBUTION: 6/13/14	80-20-102-45000	1,050.00	
						INVOICE TOTAL:	1,050.00	*
						CHECK TOTAL:		1,050.00
11694	9WHITHAM	NEIL WHITHAM						
	WHI052314		05/23/14	01	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	295.00	
						INVOICE TOTAL:	295.00	*
						CHECK TOTAL:		295.00
						TOTAL AMOUNT PAID:		26,414.70

Committee Reports

No committees have met since May 13, 2014.

June Committee Meetings

To paraphrase the President of the Library Board, the purpose of the committee meetings in June is to select a chairperson, identify basic goals for this fiscal year (and beyond if necessary), and establish a timeline to achieve these goals. If this information is already available, let the Library Director know and decide as a committee if you need to meet before the July meeting.

RECOMMENDATION: The Chairperson of each committee should be prepared to make a very brief update on goals at the July 8, 2014 Board Meeting.

New Business

Resolution Adopting a Prevailing Wage Ordinance

The Library Board is legally required by the State of Illinois to pass this resolution each year in June and to provide public notice that it has done so. The resolution affirms that when hiring contractors the Library will pay at minimum what has been determined to be the Prevailing Wage in Lake County for the service rendered.

RECOMMENDATION: Passing the resolution is a legal requirement. I recommend that the Board of Library Trustees vote to approve the resolution and charge the Library Director with handling the posting and notification requirements.

Statement of Participation in Nonresident Card Program

Offering nonresident cards to surrounding unincorporated areas is not required by the State. If a Library chooses to offer cards to nonresidents in the area it is responsible for voting to affirm this each year. The Boards approval, along with a copy of the nonresident policies of the Lake Bluff Public Library, is then submitted to the area Library System. In our case, this is RAILS.

RECOMMENDATION: I recommend that we continue to offer cards to residents of Knollwood and other nearby unincorporated areas, per our current policies, and send RAILS the requested information.

New Agenda Layout

The suggestion for the new layout came from the Board President. The execution is mine. The goal is to aim for efficient and fast meetings. Please note, as well, that pages 2A and 2B of your packet now have not only estimated amounts of time for each topic but the approximate time when each agenda item should be concluded.

RECOMMENDATION: I believe these agenda changes will result in smoother and faster meetings. Any feedback, comments, or recommendations are welcome.

RESOLUTION NO. 2014-01**Resolution Adopting Prevailing Wage Rates****Lake Bluff Public Library**

WHEREAS, the State of Illinois has a Prevailing Wage Act (the Act), 820 ILCS 130/0.01, et seq.; and

WHEREAS, the Act requires that the Board of Library Trustees ascertain the prevailing rate of wages in the locality of the Library for laborers, mechanics and other workers performing construction of public works for the Library.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees as follows:

SECTION 1: The general prevailing rate of wages in this locality is hereby ascertained to be the same as the prevailing wage rate for construction work in Lake County as determined by the Department of Labor of the State of Illinois.

SECTION 2: The Board Secretary shall:

- a) Keep this Resolution available for inspection in the main office of the Library;
- b) Promptly file a certified copy of this Resolution with the Secretary of State and the Department of Labor of the State of Illinois;
- c) Cause to be published in a newspaper of general circulation a notice of this Library action;
- d) Mail a copy of this Resolution to any employer and to any association of employers and to any person or association of employees who have filed their names and addresses requesting copies of this determination.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED by the Board of Library Trustees on the 10th day of June, 2014 by a vote of:

YEAS:

NAYS:

ABSENT OR NOT VOTING:

Kathy Meierhoff, President
The Board of Library Trustees of the
Lake Bluff Public Library

ATTEST:

Ruth Schnell, Secretary
The Board of Library Trustees of the
Lake Bluff Public Library

(SEAL)

Statement of Participation in Nonresident Card Program

Whereas, **Title 23, Subtitle B, Chapter 1, Part 3050** (hereinafter referred to as 'the code'), **Section 3050.20(a)** of the Illinois Administrative Code requires that Public Libraries in the state of Illinois annually take action to decide whether or not to issue nonresident library cards, and;

Whereas, it is the intention of the Lake Bluff Public Library to participate in the non-resident program and offer service to individuals fitting the criteria established in **Section 3050.25** of the Code;

The Board of Library Trustees affirms the following:

The Lake Bluff Public Library will provide service to nonresidents owning property in incorporated Lake Bluff, according to **Section 3050.70** of the Code and in accordance with policy **CIR-2** as adopted by the Library Board of Trustees;

The Lake Bluff Public Library will provide service to nonresident homeowners not paying taxes to support any library and who fit the requirements of **Section 3050.25** using the Tax Bill Method as provided for by **Section 3050.60(b)(1)** of the Code and in accordance with policy **CIR-4** as adopted by the Library Board of Trustees;

The Lake Bluff Public Library will provide service to nonresident renters of single family dwellings not paying taxes to support any library and who fit the requirements of **Section 3050.25** by devising its own formula as allowed in **Section 3050.60(b)(2)** of the Code. The formula to be used shall be the Tax Bill Method listed in **Section 3050.60(b)(1)** of the Code and in accordance with policy **CIR-4** as adopted by the Library Board of Trustees;

The Lake Bluff Public Library will provide service to nonresident renters of multiple family dwellings not paying taxes to support any library and who fit the requirements of **Section 3050.25** by devising its own formula as allowed in **Section 3050.60(b)(2)** of the Code and in accordance with policy **CIR-4** as adopted by the Library Board of Trustees. The library shall charge a flat rate of **\$16.00** per household.

Payment of a nonresident fee shall entitle all individuals who can meet the library's requirements for establishing permanent residency to a card. Nonresident cards shall be valid for one year from the date of payment if the card has expired or the non-resident is applying for the first time, or one year from the date of expiration of a current nonresident card if the nonresident is paying in advance to avoid a lapse in service. The Lake Bluff Public Library will place no restriction on the access of nonresident cardholders to whom it has issued a library card. Nonresident cards from other participating libraries will be honored with the same restrictions as are placed on all Reciprocal Borrowers by the library.

Approved by the Board of Library Trustees of the Lake Bluff Public Library on June 10, 2014 and in effect from June 15, 2014 until June 14, 2015.

Joint Committee on Administrative Rules
ADMINISTRATIVE CODE

TITLE 23: EDUCATION AND CULTURAL RESOURCES
SUBTITLE B: CULTURAL RESOURCES
CHAPTER I: SECRETARY OF STATE
PART 3050 PUBLIC LIBRARY NON-RESIDENT SERVICES
SECTION 3050.20 PUBLIC LIBRARY RESPONSIBILITIES

Section 3050.20 Public Library Responsibilities

- a) The public library board of trustees shall annually take action to decide whether to issue non-resident library cards during the ensuing 12 months. At that time, the non-resident library card fee formula and fee, if applicable, to be used will be determined and adopted.
- b) The public library board of trustees shall notify the regional library system within 30 days of the action taken and effective dates and fee formula as determined in this Part.
- c) The participating public library shall continue to honor the non-resident library cards issued by the library for the full term of purchase.
- d) Participating public libraries shall cooperate with other participating area public libraries and the regional library system and adjacent regional library systems to determine the appropriate non-resident service areas as stated in Section 3050.25 of this Part.
- e) Nothing in this Part requires a public library to participate in the non-resident library card reciprocal borrowing program of a regional library system. Non-participation in the non-resident library card program does not preclude a public library from applying for and receiving grant funds from the Illinois State Library as long as the public library complies with requirements of the specific grant program.

Joint Committee on Administrative Rules
ADMINISTRATIVE CODE

TITLE 23: EDUCATION AND CULTURAL RESOURCES
SUBTITLE B: CULTURAL RESOURCES
CHAPTER I: SECRETARY OF STATE
PART 3050 PUBLIC LIBRARY NON-RESIDENT SERVICES
SECTION 3050.25 APPLYING FOR A NON-RESIDENT LIBRARY CARD

Section 3050.25 Applying for a Non-Resident Library Card

- a) A non-resident shall apply for a non-resident library card at the closest public library. The factor for determining the closest public library shall be the residence of the non-resident. Non-residents shall apply at the participating public library in the school district in which the non-resident has his or her principal residence unless, due to the commonality of community interests, library services at another library that is physically closer may better serve the needs of the non-resident.
- b) If there are two or more public libraries in the school district in which a non-resident resides, the participating public libraries in that school district, in cooperation with the applicable regional library systems, shall determine the appropriate library service area for non-residents to make application for a non-resident library card.
- c) If there is no participating public library in the school district in which the non-resident resides, the applicable regional library systems that serve the school district shall, in cooperation with participating libraries in the general area of the school district, determine the non-resident service area. The factor to be used for determining a non-resident service area shall be the commonality of community interests that influence the activities of all the residents of the service area.

Joint Committee on Administrative Rules
ADMINISTRATIVE CODE

TITLE 23: EDUCATION AND CULTURAL RESOURCES
SUBTITLE B: CULTURAL RESOURCES
CHAPTER I: SECRETARY OF STATE
PART 3050 PUBLIC LIBRARY NON-RESIDENT SERVICES
SECTION 3050.60 NON-RESIDENT FEE FORMULA

Section 3050.60 Non-Resident Fee Formula

There are three options that a public library can use to determine its non-resident fee F4 according to the formula established by the Illinois State Library F2 [75 ILCS 5/4-7(12) and 16/30-55.60]. In subsections (a) and (b) of this Section, the non-resident fee shall be equitable and proportionate to the fee paid by residents.

a) **General Mathematical Formula:**

- 1) To determine the minimum non-resident fee, a local library should divide the library income from local property tax sources or its equivalent by the local population to determine the cost of service per capita. The library should multiply the per capita figure by the average number of persons per household in the community to obtain the average cost per household on which to base a fee for a family card. The most recent federal census information available shall be used in determining population and household size.
- 2) Library income from local property tax sources excludes State and federal funds.

b) **Tax Bill Methods:**

- 1) **Non-Resident Taxpayer:** The library tax rate or equivalent, including all special levies, is applied to the non-resident property owner's principal residence assessed valuation on an individual, case by case basis. The most recent property tax bill will be used. The property owner will pay the same amount as would be paid if the property were in the library service area.
- 2) **Non-Resident Renter:** The library shall either charge a minimum of 15 percent of the monthly rent as the annual non-resident fee, or devise its own formula. The local formula shall take into account the average local rent of the general community of the public library, property tax rate, and the non-resident fee for

residential homeowners. The library board shall annually determine the percent to be applied to non-resident renters. The renter shall provide to the public library a current rent receipt or a cancelled rent check for verification purposes.

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- c) Adoption of the Average Non-Resident Fee in the System Area:
- 1) In public library service areas with a disproportionately large share of the property valuation in agricultural, industrial, mining, commercial or other non-residential property, the library board of trustees may ask the Director of the Illinois State Library for authorization to adopt as its non-resident fee the average non-resident fee in the system in which the library is located. Such average will be taken from "Illinois Public Library Statistics: Analyses, 2001-2002", produced by the Library Research Center, University of Illinois at Urbana-Champaign, 501 E. Daniel Street, Champaign IL 61820, [http://lrc.lis.uiuc.edu/IPLAR/ form/](http://lrc.lis.uiuc.edu/IPLAR/form/), 2001-2002, no later editions or revisions included.
 - 2) This exception is not a general alternative to the formula, and will apply only under the conditions stated above, with the approval of the Illinois State Library.

Joint Committee on Administrative Rules
ADMINISTRATIVE CODE

TITLE 23: EDUCATION AND CULTURAL RESOURCES
SUBTITLE B: CULTURAL RESOURCES
CHAPTER I: SECRETARY OF STATE
PART 3050 PUBLIC LIBRARY NON-RESIDENT SERVICES
SECTION 3050.70 NON-RESIDENT PROPERTY OWNER

Section 3050.70 Non-Resident Property Owner

- a) The non-resident fee shall not apply to a F4non-resident who, as an individual or as a partner, principal stockholder, or other joint owner, owns taxable property or is a senior administrative officer of a firm, business, or other corporation owning taxable property within the district, upon presentation of the most recent tax bill upon that taxable property, provided that the privileges and use of the library is extended to only one such non-resident for each parcel of taxable property.F2 [75 ILCS 5/4-7(12) and 75 ILCS 16/30-55.60(3)]
- b) The library card shall accord the non-resident property owner cardholder all the services the issuing public library provides its residents, including reciprocal borrow privileges.

Lake Bluff Public Library Nonresident Card Policies

CIR-2: Library Cards for Non-Resident Taxpayers (without reciprocal borrowing privileges)

Library cards are available without charge to persons who pay Lake Bluff village property taxes, but do not reside within the village limits. Such cards will be issued to non-residents who as an individual or as a partner, principal stockholder, or other joint owner owns taxable property or is a senior administrative officer of a firm, business, or other corporation owning taxable property in Lake Bluff. Only one such card will be issued for each parcel of property. Applicants should present their current tax bill and acceptable identification as described above.

Such cards will be valid only at the Lake Bluff Public Library and will be valid for one year.

CIR-4: Library Cards for Non-Residents (without reciprocal borrowing privileges)

Non-residents without reciprocal privileges may purchase a Library card for use at the Lake Bluff Public Library. The minimum fee for such a card is determined by a formula prepared by the Illinois State Library. When necessary the Board may adjust the non-resident fee to be determined by the Illinois State Library formula.

The applicant for a non-resident card must meet the same identification requirements as a resident of Lake Bluff. The card will be valid for one year.

Old Business

Update on Space Usage Analysis Project

In collaboration with Head of Technical Services Lyndy Jensen and Trustee Carl Schons I am completing the bid request for a Space Use Consultant. I have identified companies in the area ready to bid. I will have more to report following my Monday, June 9 meeting with Carl and Lyndy to review the rough draft of the bid.

RECOMMENDATION: The bid should be finalized and released very shortly.

Update on Snow Removal

Kathy Meierhoff will be meeting with the Village Board President, Kathy O'Hara, on Monday, June 9. She will provide information from the conversation at the meeting.

June 2014 Director's Report

Library Staff

Carlen DeThorne has tendered her resignation and will be leaving to join the staff of the Grayslake Public Library on June 30, 2014. After watching how she has grown professionally in the 6 years she has worked here, I know that while she will be missed she is also taking the next step in a long and successful career in library service. The position is an important one and will not be hastily filled. Martha O'Hara will step in as Acting Head of Adult Services as necessary.

I always receive many positive comments from patrons regarding library staff. In particular, patrons went out of their way to mention how pleased they were with service from Lyndy Jensen, Laurence Sacherer, and Amy vanGoethem. Given the quality of our staff, I would not be surprised for any individual to be singled out by a patron on any given day.

Summer Programs

Rummanah Aasi and Martha O'Hara have done excellent jobs creating exciting programs for our Adult Summer Reading Club and Streaming Video launch respectively. They have also done very well keeping the displays in Adult Services fresh and exciting. I am excited to see what Donna Williams and Eliza Jarvi have planned for the Children's Department. The effort put into the programs and displays each year always amazes me.

Fourth of July Parade

Library staff, volunteers, Trustees, and Friends of the Library are all welcome to join in marching in the Fourth of July Parade. The Parade Marshall this year is the Lake Bluff Youth Baseball Association. Our theme has been finalized as 'Reading, America's other Favorite Past Time.' A recent study showed that 80% of Americans over the age of 16 read for fun. What better way to relax after a day on the field or at the park than with a good book and a glass of lemonade? Lake Bluff resident Jimmy Fyffe will be lending his artistic skills to help with the decorations.

Sierra Update

The last details of Sierra implementation are being wrapped up. Once the system has had the last major kinks worked out, we will be ready for our first system upgrade. Many new features and system improvements will be part of the package. Planning has begun on the post-implementation parties.

eNewsletter

Kira Surprise has taken over responsibility for the eNewsletter and did a fantastic job with her first publication on June 1. Kira has also been working on expanding our inventory of instruction sheets for Sierra.

Lake County Fair

Along with other area libraries we will be helping to supply and staff a booth at the Lake County Fair to promote the use of library services across the area. We will not only have the chance to get out and be visible but to connect with the larger library community in a manner we have not been able to do as a staff. Amy vanGoethem has stepped in to handle this outreach project in Carlen's absence.

Statistics

Martha O'Hara has created a new statistics summary sheet. Any feedback would be most welcome.

Programs

Carol Carter completed her PEO Book Talk with 21 very impressed individuals in attendance. Programs on the iPhone/iPad, the connections between President's Lincoln and Kennedy, and a local author visit were all well attended.

Monthly Statistics Summary

May 2014

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Library Usage Summary

Total May Circulation

FY	Total	Avg. Circ/Hour	% Change
14-15	7349	31.41	-13.78%
13-14	8524	36.12	-2.93%
12-13	8781	35.70	25.53%

Total May Visits

FY	Total Visits	Avg. Visits/Hour	% Change
14-15	5189	22.18	-19.71%
13-14	6463	27.39	-4.05%
12-13	6736	27.38	21.19%

Total May Programs

FY	# of Programs	% Change	Attendance	% Change
14-15	12	-83.56%	959	-16.10%
13-14	73	305.56%	1143	33.37%
12-13	18	50.00%	857	-26.44%

Online Access

Total May eMaterial Circulation

FY	eBooks/ eAudiobooks	eMusic	eMagazines	% Change
14-15	435	10	71	-6.69%
13-14	374	179	N/A	9.29%
12-13	265	241	N/A	12.20%

Total May Website Usage

FY	Page Loads	% Change	Unique Visitors	% Change
14-15	9209	-10.59%	5640	-2.71%
13-14	10300	13.14%	5797	-4.97%
12-13	9104	17.23%	6100	19.54%

Total May Database Usage

FY	Research*	Novelist	Tumble Books	% Change
14-15	92	11	23	293.75%
13-14	18	N/A	14	-34.69%
12-13	49	N/A	0	-88.94%

Other Services

Total May Other Services

FY	Museum Pass	ILL Borrowed	ILL Loaned	Tech Tutorials
14-15	6	113	33	32
13-14	5	108	31	N/A
12-13	12	155	29	N/A

Total Circulation Fiscal Year to Date

FY	Total	Avg. Circ/Hour	% Change
14-15	7349	31.41	-13.78%
13-14	8524	36.12	-2.93%
12-13	8781	35.70	25.53%

Total User Visits Fiscal Year to Date

FY	Total Visits	Avg. Visits/Hour	% Change
14-15	5189	22.18	-19.71%
13-14	6463	27.39	-4.05%
12-13	6736	27.38	21.19%

Total Programs Fiscal Year to Date

FY	# of Programs	% Change	Attendance	% Change
14-15	12	-83.56%	959	-16.10%
13-14	73	305.56%	1143	33.37%
12-13	18	50.00%	857	-26.44%

Total eMaterial Circulation Year to Date

FY	eBooks/ eAudiobooks	eMusic	eMagazines	% Change
14-15	435	10	71	-6.69%
13-14	374	179	N/A	9.29%
12-13	265	241	N/A	12.20%

Total Website Usage Fiscal Year to Date

FY	Page Loads	% Change	Unique Visitors	% Change
14-15	9209	-10.59%	5640	-2.71%
13-14	10300	13.14%	5797	-4.97%
12-13	9104	17.23%	6100	19.54%

Total Database Usage Fiscal Year to Date

FY	Research*	Novelist	Tumble Books	% Change
14-15	92	11	23	293.75%
13-14	18	N/A	14	-34.69%
12-13	49	N/A	0	-88.94%

Total Other Services Fiscal Year to date

FY	Museum Pass	ILL Borrowed	ILL Loaned	Tech Tutorials
14-15	6	113	33	32
13-14	5	108	31	N/A
12-13	12	155	29	N/A

* Research Databases include all Gale databases, ProQuest Chicago Tribune, and Mango Languages

Monthly Statistics Summary

May 2014

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Adult Services Summary

Total May Circulation

FY	Fiction	Non Fiction	A/V	Total	% Change
14-15	1033	650	2077	4096	-12.23%
13-14	1188	667	2562	4667	-8.76%
12-13	1448	796	2457	5115	31.22%

Total Circulation Fiscal Year to Date

FY	Fiction	Non Fiction	A/V	Total	% Change
14-15	1033	650	2077	4096	-12.23%
13-14	1188	667	2562	4667	-8.76%
12-13	1448	796	2457	5115	31.22%

Total May Programs

FY	# of Programs	% Change	Attendance	% Change
14-15	6	-33.33%	88	11.39%
13-14	9	28.57%	79	338.89%
12-13	7	75.00%	18	-10.00%

Total Programs Fiscal Year to Date

FY	# of Programs	% Change	Attendance	% Change
14-15	6	-33.33%	88	11.39%
13-14	9	28.57%	79	338.89%
12-13	7	75.00%	18	-10.00%

Teen Services Summary

Total May Circulation

FY	Total	% Change
14-15	176	-19.27%
13-14	218	7.92%
12-13	202	46.38%

Total Circulation Fiscal Year to Date

FY	Total	% Change
14-15	176	-19.27%
13-14	218	7.92%
12-13	202	46.38%

Total May Programs

FY	# of Programs	% Change	Attendance	% Change
14-15	3	-25.00%	13	-40.91%
13-14	4	0.00%	22	37.50%
12-13	4	100.00%	16	100.00%

Total Programs Fiscal Year to Date

FY	# of Programs	% Change	Attendance	% Change
14-15	3	-25.00%	13	-40.91%
13-14	4	0.00%	22	37.50%
12-13	4	100.00%	16	100.00%

Youth Services Summary

Total May Circulation

FY	Fiction	Non Fiction	A/V	Total	% Change
14-15	1459	274	744	2481	-17.96%
13-14	1638	525	841	3024	2.65%
12-13	1643	502	793	2946	18.98%

Total Circulation Fiscal Year to Date

FY	Fiction	Non Fiction	A/V	Total	% Change
14-15	1459	274	744	2481	-17.96%
13-14	1638	525	841	3024	2.65%
12-13	1643	502	793	2946	18.98%

Total May Programs

FY	# of Programs	% Change	Attendance	% Change
14-15	3	-95.00%	858	-17.66%
13-14	60	757.14%	1042	26.61%
12-13	7	16.67%	823	-27.62%

Total Programs Fiscal Year to Date

FY	# of Programs	% Change	Attendance	% Change
14-15	3	-95.00%	858	-17.66%
13-14	60	757.14%	1042	26.61%
12-13	7	16.67%	823	-27.62%

Technical Services Summary

Total May Activity

FY	Acquisitions	Deletions
14-15	747	228
13-14	899	726
12-13	633	1298

Total Activity Fiscal Year to Date

FY	Acquisitions	Deletions
14-15	747	228
13-14	899	726
12-13	633	1298