

July 21, 2015

agenda

<u>item</u>	<u>DOCUMENT</u>	<u>Section</u>
1,2	CTO, Additions (2 minutes)(7:02pm)	
	Document Summary	1A
	Agenda	2A-2B
3	Opportunity to Address Board	
4	Consent Agenda	
	Minutes of June 16, 2015 Board of Trustees Meeting (action)(2 minutes)(7:04pm)	3A-3B
5	Treasurer's Report and Financial Reports (White and Yellow) (action)(5 minutes)(7:09pm)	
	June Financial Summary Report	4A-4C
	June Detailed Balance Sheet	5A-5D
	June Detailed Revenue & Expense Report	6A-6E
6	Approval of Checks (Green) (action)(10 minutes)(7:19pm)	
	June Manual Check Report	7A-7C
	June Check Register	8A-8Q
7	Committee Reports (30 minutes)(7:49pm)	9A-9D
8	New Business	10A-10B
	Meeting Room Usage Study (Ongoing) (10 minutes)(7:59pm)	11A
	Long Range Plan Open House (10 minutes)(8:09pm)	
	Online Credit Card Payment Convenience Fee (action)(10 minutes)(8:19pm)	12A
9	Old Business	
	Long Range Planning (action)(10 minutes)(8:29pm)	13A-13F
10	Director's Report (5 minutes)(8:34pm)	
	Librarian's Narrative Report	14A-14B
11	Executive Session(s) (30 minutes)(9:04pm)	
12	Any and All Other Business ...	
13	Adjournment (1 minute)(9:05pm)	
16	Attachments	
	Meeting Room Usage Study	15A
	Online Credit Card Payment Policy	16A-16B
	Upcoming Friends Meetings	
	Statistics Report	

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, July 21, at 7:00 PM
 123 E. Scranton Ave, Lake Bluff, IL 60044
 Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (limit 5 minutes per person per meeting)**
4. **Approval of Minutes**
 - a. **Approval of Minutes of June 16, 2015 Regular Board Meeting (action)(2 minutes)(7:04pm)**
5. **June 2015 Financial Reports – Detailed Balance and Revenue/Expense (White and Yellow Pages) (action)(5 minutes)(7:09pm)**
 - a. June Financial Summary Report
 - b. June Detailed Balance Sheet
 - c. June Detailed Revenue & Expense Report
6. **Approval of checks (Green Pages) (10 minutes)(7:19pm)**
 - a. June Manual Checks (12208-12215) (action)
 - b. June Monthly Checks (12216-12252) (action)
7. **Committee Reports (30 minutes)(7:49pm) (Met) ✓**

Clarify →

 - a. Long Range Planning Committee (**CHAIR:** Kregor. **MEMBERS:** Butler, Schons, and Wojda.)
 - b. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.)
 - c. Human Resources Committee (**CHAIR:** Butler. **MEMBERS:** Meierhoff, Stroh, Wojda.)
(Did not Meet)
 - a. Finance Committee (**CHAIR:** Butler. **MEMBERS:** Kregor.)
 - b. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Stroh and Schnell.)
 - c. Outreach Committee (**CHAIR:** Schons. **MEMBERS:** Butler.)
 - d. Technology Committee (**CHAIR:** Kregor. **MEMBERS:** Wojda.)
8. **New Business**
 - a. Meeting Room Usage Study (Ongoing) (10 minutes)(7:59pm)
 - b. Long Range Plan Open House (10 minutes)(8:09pm)
 - c. Online Credit Card Payment Convenience Fee (action)(10 minutes)(8:19pm)

9. Old Business

- a. Long Range Planning (action)(10 minutes)(8:29pm)

10. Director's Report (5 minutes)(8:34pm)

- a. Director's Narrative Report

11. Executive Session(s)

(30 minutes if entered)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(9:05pm)****Attachments:**

Meeting Room Usage Study
Online Credit Card Payment Policy
Upcoming Friends Meetings
Statistics Report

Upcoming Board Meetings: August 18, September 15, and October 20, 2015

LAKE BLUFF PUBLIC LIBRARY
Board of Trustees Meeting
Minutes
June 16, 2015

1. The meeting was called to order at 7:09 pm in the Lake Bluff Library Building by Board President Kathy Meierhoff. Also present: Scott Butler, Janie Jerch, Tim Kregor, Carl Schons, Romain Wojda, and Library Director Eric Bailey. Absent: Cal Stroh. Staff members Martha O'Hara and Amy vanGoethem, and Margaret Abel from Friends of the Library were present.
2. Bailey gave out agendas and document summaries.
3. Mrs. Abel reported that there were no meetings of the Friends of the Library this month. She asked about art and other things of value owned by the Library. Meierhoff asked about the display of such pieces. Wojda asked if the Library has a list of such assets.
4. Minutes of the May 19, 2015 regular board meeting were approved with one change; motion to approve by Butler, second by Schons. All aye.
5. Detailed Balance and Revenue/Expense reports (white and yellow pages) were approved; motion to approve by Butler, second by Schons. All aye.
6. Checks numbered 12170-12174 and 12175-12207 were approved; motion to approve by Butler, second by Schons. All aye.
7. Committee Reports
 - a. Building and Grounds chairman Schons reported that the wi-fi decisions are being moved to the Technology committee.
 - b. Intergovernmental chairman Bailey led a brief discussion of shared space with the History Museum, how the building and contents are insured, etc. He noted that we have very limited common areas with the History Museum. He also noted that there is an ongoing tally of room usage, which will become a part of the Director's report; it will also be considered by the Building and Grounds committee.
8. New Business
 - a. A resolution to adopt the Prevailing Wage Ordinance was approved; motion to approve by Butler, second by Schons. All aye.
 - b. A statement of Participation in Nonresident Card Program was approved as amended; motion to approve by Butler, second by Schons. All aye.
9. Old Business: The Long Range Plan was briefly discussed; no action was taken.

10. Director's report

- a. There were 42 attendees at the *FIRST* Lake Bluff Library Trivia Night at the Lake Bluff Brewery, despite the rain and the Blackhawks game. Martha, Amy, and Lilliana led the evening, to great success.
- b. Bailey asked Mrs. Abel if the Friends of the Library would be willing to help with the cost of our proposed wi-fi upgrade; Mrs. Abel said that she would take the matter to her board.
- c. Bailey passed the Nonresident Card Program agreement to Dr. Sophie of District 65; their attorney will look at it.

11. A resolution to go into closed session was approved at 8:24 pm; motion to approve by Butler, second by Schons. All aye. Closed session minutes are on a separate document.

12. A motion to adjourn was approved at 8:40 pm; motion to approve by Butler, second by Schons. All aye.

13. Meeting adjourned at 8:41 pm.

Respectfully submitted,

Janie Jerch

LAKE BLUFF PUBLIC LIBRARY
REVENUE AND EXPENDITURE REPORT
For period ending June 30, 2015

7/17/2015

4A

Description	FY 2015-16				FY 2014-15		
	Fiscal Year Total-to-Date	Budget	% of Budget Received/ Expensed	% of Actual Y-T-D	Previous Fiscal YTD	% of Budget Received/ Expensed	Budget
Revenues							
Property Taxes	\$ 443,350	\$ 873,917	50.7%	98.0%	\$ 430,940	50.6%	\$ 851,666
Rental Fines	2,344	12,000	19.5%	0.5%	1,529	11.8%	13,000
State Per Capita Grant	-	7,153	0.0%	0.0%	-	0.0%	7,153
Non-Resident Fees	1,536	7,000	21.9%	0.3%	1,429	20.4%	7,000
Miscellaneous Revenue	558	3,000	18.6%	0.1%	386	12.9%	3,000
Other Grants	-	5,000	0.0%	0.0%	-	0.0%	5,000
Photo-copy Charges	344	2,000	17.2%	0.1%	341	17.0%	2,000
Village Contribution to Vliet Costs	-	7,900	0.0%	0.0%	-	0.0%	7,900
Vliet Operating Cost Contrib	-	-	---	0.0%	-	---	-
Interest Earnings	63	400	15.8%	0.0%	47	11.8%	400
Naperville (Impact) Fees	-	-	---	0.0%	-	---	-
Restricted Donations/Gifts	4,192	20,000	21.0%	0.9%	-	0.0%	20,000
Unrestricted Donations/Gifts	28	1,000	2.8%	0.0%	15	1.5%	1,000
Total Revenues	\$ 452,414	\$ 939,370	48.2%	100.0%	\$ 434,687	47.3%	\$ 918,119
Use of Fund Balance Reserves		\$ -					\$ 34,900
Total Projected Revenues & Use of Reserves		939,370					953,019
Expenditures							
Librarian Salaries	\$ 49,880	\$ 224,000	22.3%	27.0%	\$ 36,795	16.4%	\$ 224,000
Staff Salaries	\$ 30,906	259,000	11.9%	16.7%	\$ 38,865	16.8%	231,000
Medical Insurance	\$ 9,659	80,000	12.1%	5.2%	\$ 7,142	17.0%	42,000
Other Employee Benefits	\$ -	250	0.0%	0.0%	\$ -	0.0%	500
Employer IMRF	\$ 7,334	45,000	16.3%	4.0%	\$ 7,806	17.3%	45,000
Employer FICA	\$ 6,055	37,000	16.4%	3.3%	\$ 5,683	16.2%	35,000
<i>Subtotal Personnel Expense</i>	\$ 103,833	\$ 645,250	16.1%	56.2%	\$ 96,291	16.7%	\$ 577,500
Building Maintenance	\$ 8,239	\$ 24,000	34.3%	4.5%	\$ 5,212	18.6%	\$ 28,000
Elevator Maintenance	\$ -	2,000	0.0%	0.0%	\$ 175	8.8%	2,000
Grounds Maintenance	\$ 550	8,000	6.9%	0.3%	\$ 1,747	20.6%	8,500
Copier Maintenance	\$ 1,218	4,500	27.1%	0.7%	\$ 617	13.7%	4,500
<i>Subtotal Maintenance Expense</i>	\$ 10,008	\$ 38,500	26.0%	5.4%	\$ 7,751	18.0%	\$ 43,000
Other Professional Services	\$ 12	\$ 5,000	0.2%	0.0%	\$ -	0.0%	\$ 20,000
Computer Services	\$ 6,015	15,000	40.1%	3.3%	\$ 2,790	14.0%	20,000
Legal Services	\$ -	2,500	0.0%	0.0%	\$ -	0.0%	15,000
Professional Development	\$ 25	3,000	0.8%	0.0%	\$ (195)	-3.9%	5,000
Dues	\$ -	2,000	0.0%	0.0%	\$ -	0.0%	2,000
Utilities	\$ 2,910	9,000	32.3%	1.6%	\$ 1,005	12.6%	8,000

LAKE BLUFF PUBLIC LIBRARY
REVENUE AND EXPENDITURE REPORT
For period ending June 30, 2015

7/17/2015

43

Description	FY 2015-16				FY 2014-15		
	Fiscal Year Total-to-Date	Budget	% of Budget Received/ Expensed	% of Actual Y-T-D	Previous Fiscal YTD	% of Budget Received/ Expensed	Budget
Postage	\$ 435	3,000	14.5%	0.2%	\$ 732	24.4%	3,000
Printing/E-News	\$ 1,913	8,500	22.5%	1.0%	\$ 1,827	20.3%	9,000
Office Supplies	\$ 615	5,750	10.7%	0.3%	\$ 672	11.2%	6,000
Bldg/Grounds Supplies	\$ 470	2,000	23.5%	0.3%	\$ 175	8.8%	2,000
Technical Services Supplies	\$ 455	5,000	9.1%	0.2%	\$ 613	11.1%	5,500
<i>Subtotal Contracts & Commodities</i>	\$ 12,850	\$ 60,750	21.2%	7.0%	\$ 7,619	8.0%	\$ 95,500
Hospitality Program Support	\$ 15	500	3.0%	0.0%	\$ 30	3.0%	1,000
Adult Program Support	\$ 1,432	5,000	28.6%	0.8%	\$ 1,683	42.1%	4,000
Juvenile Program Support	\$ 3,547	5,800	61.1%	1.9%	\$ 4,115	58.8%	7,000
Outreach Program Supplies	\$ 146	1,000	14.6%		\$ 6,442		
Teen Program Supplies	\$ 167	1,200	13.9%		\$ 2,534		
Per Capita Grant	\$ 5,422	7,153	75.8%	2.9%	\$ 2,686	37.6%	7,153
Other Grant Expenditures	\$ -	5,000	0.0%	0.0%	\$ -	0.0%	5,000
<i>Subtotal Programs & Grants</i>	\$ 10,729	\$ 25,653	41.8%	5.8%	\$ 17,490	72.4%	\$ 24,153

LAKE BLUFF PUBLIC LIBRARY
REVENUE AND EXPENDITURE REPORT
For period ending June 30, 2015

7/17/2015

40

Description	FY 2015-16				FY 2014-15		
	Fiscal Year Total-to-Date	Budget	% of Budget Received/ Expensed	% of Actual Y-T-D	Previous Fiscal YTD	% of Budget Received/ Expensed	Budget
Adult Non-Fiction Books	\$ 3,488	17,000	20.5%	1.9%	\$ 130	0.7%	18,000
Adult Fiction Books	\$ 2,792	14,000	19.9%	1.5%	\$ 1,539	10.3%	15,000
Adult Large Print Materials	\$ 125	500	24.9%	0.1%	\$ 8,091	1618.2%	500
Adult AV Materials	\$ 2,188	15,000	14.6%	1.2%	\$ 3,325	22.2%	15,000
Adult Reference/e-Reference	\$ 3,555	21,000	16.9%	1.9%	\$ 725	3.2%	23,000
Juvenile Non-Fiction Books	\$ 1,576	7,000	22.5%	0.9%	\$ 757	10.8%	7,000
Picture Books	\$ 1,431	5,000	28.6%	0.8%	\$ 151	2.5%	6,000
Juvenile Fiction Books	\$ 1,251	9,000	13.9%	0.7%	\$ -	0.0%	8,500
Juvenile AV Materials	\$ 399	1,500	26.6%	0.2%	\$ 403	10.8%	3,750
Juvenile e-Reference	\$ -	2,000	0.0%	0.0%	\$ 1,190	119.0%	1,000
Teen Books	\$ 419	2,750	15.2%	0.2%	\$ 79	2.9%	2,750
e-Books	\$ -	6,250	0.0%	0.0%	\$ 4,546	37.9%	12,000
Graphic Novels	\$ 126	500	25.1%	0.1%	\$ 754	150.8%	500
Periodicals	\$ 4,793	\$ 6,000	79.9%	2.6%	\$ 1,108	15.8%	\$ 7,000
Video Games	\$ 502	3,500	14.3%	0.3%	\$ -	0.0%	3,500
<i>Subtotal Materials</i>	\$ 22,645	111,000	20.4%	12.3%	\$ 22,799	18.5%	\$ 123,500
Patron & Staff Software	\$ 20	5,000	0.4%	0.0%	\$ 985	16.4%	6,000
Library Automation Software	\$ 20,297	22,000	92.3%	11.0%	\$ 54	0.2%	24,000
Miscellaneous Expense	\$ 576	1,000	57.6%	0.3%	\$ -	0.0%	2,000
<i>Subtotal Software/Other</i>	\$ 20,893	28,000	74.6%	11.3%	\$ 1,038	3.2%	\$ 32,000
FR Restricted Donations	\$ 2,551	-	---	1.4%	\$ 830	41.5%	2,000
Library Furnishings	-	1,000	0.0%	0.0%	18	---	-
Computer Equipment	-	1,000	0.0%	0.0%	-	0.0%	14,000
Other Equipment	-	1,000	0.0%	0.0%	13,104	655.2%	2,000
	929	-	---	0.5%	-	0.0%	-
Exterior Bldg Improvements	-	1,000	0.0%	0.0%	-	0.0%	12,000
Use of Temporarily Restrict Donat	200	21,000	1.0%	0.1%	-	0.0%	21,000
Contingency	-	5,217	0.0%	0.0%	-	0.0%	6,366
<i>Subtotal Capital, Grants & Dona</i>	\$ 3,680	\$ 30,217	12.2%	2.0%	\$ 13,952	24.3%	\$ 57,366
Total Expenditures	\$ 184,637	\$ 939,370	19.7%	100.0%	\$ 166,941	17.5%	\$ 953,019

Fund Balance as of April 30, 2015^a 526,947
YTD Addition to/(Subtraction from) Fund Balance 267,778
Fund Balance at month end 794,725

^aThe fund balance has not been audited yet.

DATE: 07/13/2015
TIME: 15:27:04
ID: GL470006.WOW

-- VILLAGE OF LAKE BLUFF --
DETAILED REVENUE & EXPENSE REPORT
ACTUAL VS. PRIOR VS. BUDGET
FOR 3 PERIODS ENDING JULY 31, 2015

FUND: LAKE BLUFF PUBLIC LIBRARY
DEPT: REVENUES

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
PROPERTY TAXES							
80-40-103-10000	LIBRARY PROPERTY TAX	0.00	8,662.34	443,349.89	439,601.96	873,917.00	50.7%
TOTAL REVENUES: PROPERTY TAXES		0.00	8,662.34	443,349.89	439,601.96	873,917.00	50.7%
SERVICES & FEES							
80-40-403-48300	PHOTO-COPY CHARGES	178.10	152.00	521.90	492.85	2,000.00	26.0%
80-40-403-48500	NON-RESIDENT FEES	499.77	507.24	2,036.02	1,936.59	7,000.00	29.0%
TOTAL REVENUES: SERVICES & FEES		677.87	659.24	2,557.92	2,429.44	9,000.00	28.4%
FINES							
80-40-503-65000	RENTAL FINES	797.41	1,245.20	3,141.46	2,774.01	12,000.00	26.1%
TOTAL REVENUES: FINES		797.41	1,245.20	3,141.46	2,774.01	12,000.00	26.1%
MISCELLANEOUS							
80-40-603-73000	PER CAPITA GRANTS	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-73700	VILLAGE CONTRIBUTION	0.00	0.00	0.00	0.00	7,900.00	0.0%
80-40-603-75000	INTEREST EARNINGS	44.85	25.23	107.86	72.55	400.00	26.9%
80-40-603-78000	DONATIONS/CONTRIBUTIONS	2.31	6.87	30.16	22.14	0.00	100.0%
80-40-603-78001	RESTRICTED DONATIONS	0.00	0.00	4,191.57	0.00	0.00	100.0%
80-40-603-78100	RESTRICTED DONATIONS	(200.00)	0.00	(200.00)	0.00	0.00	100.0%
80-40-603-78500	NAPERVILLE (IMPACT) FEE	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-89000	MISCELLANEOUS INCOME	26.00	252.51	584.07	638.01	3,000.00	19.4%
TOTAL REVENUES: MISCELLANEOUS		(126.84)	284.61	4,713.66	732.70	11,300.00	41.7%
TOTAL REVENUES: REVENUES		1,348.44	10,851.39	453,762.93	445,538.11	906,217.00	50.0%
TOTAL FUND REVENUES		1,348.44	10,851.39	453,762.93	445,538.11	906,217.00	50.0%

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-- VILLAGE OF LAKE BLUFF --
 DETAILED REVENUE & EXPENSE REPORT
 ACTUAL VS. PRIOR VS. BUDGET
 FOR 3 PERIODS ENDING JULY 31, 2015

615
 E: 2
 R: 16

FUND: LAKE BLUFF PUBLIC LIBRARY
 DEPT: LIBRARY ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
LIBRARY SERVICES							
80-60-001-40000	LIBRARIAN SALARIES	25,445.69	19,462.42	75,325.92	56,257.68	224,000.00	33.6%
80-60-001-40050	STAFF SALARIES	17,016.08	19,119.10	47,922.02	57,984.32	259,000.00	18.5%
80-60-001-40400	MEDICAL INSURANCE	4,843.59	3,574.37	14,502.29	10,716.07	80,000.00	18.1%
80-60-001-40900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	250.00	0.0%
80-60-001-40950	EMPLOYER IMRF	3,804.27	4,051.97	11,137.89	11,858.33	45,000.00	24.7%
80-60-001-40951	EMPLOYER FICA TAX	3,185.71	2,900.85	9,240.62	8,583.77	37,000.00	24.9%
80-60-001-41000	BUILDING MAINTENANCE	1,923.68	1,928.96	10,162.82	7,140.90	24,000.00	42.3%
80-60-001-41020	ELEVATOR MAINTENANCE	0.00	1,051.00	0.00	1,226.00	2,000.00	0.0%
80-60-001-41050	GROUNDS MAINTENANCE	255.00	960.00	805.00	2,707.25	8,000.00	10.0%
80-60-001-41303	COPIER MAINTENANCE/SUPPLIES	0.00	190.84	1,218.37	807.34	4,500.00	27.0%
80-60-001-41304	OTHER PROFESSIONAL SERVICES	0.00	267.00	12.00	267.00	5,000.00	0.2%
80-60-001-41305	COMPUTER SERVICES	0.00	2,790.00	6,015.00	5,580.00	15,000.00	40.1%
80-60-001-41350	LEGAL SERVICES	1,404.00	877.50	1,404.00	877.50	2,500.00	56.1%
80-60-001-42400	PROFESSIONAL DEVELOPMENT	70.00	500.00	95.00	305.00	3,000.00	3.1%
80-60-001-42440	DUES	717.25	186.00	717.25	186.00	2,000.00	35.8%
80-60-001-43230	UTILITIES	247.84	584.75	3,158.31	1,589.73	9,000.00	35.0%
80-60-001-43300	POSTAGE	507.72	15.61	942.68	747.13	3,000.00	31.4%
80-60-001-43400	PRINTING/E-NEWSLETTER	0.00	53.60	1,912.89	1,880.90	8,500.00	22.5%
80-60-001-43550	OFFICE SUPPLIES	246.01	364.78	860.52	1,036.76	5,750.00	14.9%
80-60-001-43660	BUILDING & GROUNDS SUPPLIES	38.14	9.81	507.98	185.30	2,000.00	25.3%
80-60-001-43670	TECHNICAL SERVICES SUPPLIES	16.89	530.10	471.78	1,143.09	5,000.00	9.4%
80-60-001-43700	HOSPITALITY PROGRAM SUPPLIES	0.00	29.03	14.95	58.99	500.00	2.9%
80-60-001-43710	ADULT PROGRAM SUPPLIES	745.22	439.20	2,177.12	2,121.87	5,000.00	43.5%
80-60-001-43720	JUVENILE PROGRAM SUPPLIES	55.17	611.78	3,601.79	4,726.60	5,800.00	62.0%
80-60-001-43730	OUTREACH SUPPLIES	115.50	0.00	261.64	0.00	1,000.00	26.1%
80-60-001-43740	TEEN PROGRAM SUPPLIES	131.74	0.00	298.33	0.00	1,200.00	24.8%
80-60-001-44800	PER CAPITA GRANT	0.00	0.00	5,422.35	6,442.27	0.00	-100.0%
80-60-001-45000	ADULT NON-FICTION BOOKS	1,022.69	2,034.53	4,511.00	4,569.01	17,000.00	26.5%
80-60-001-45100	ADULT FICTION BOOKS	1,022.35	1,907.41	3,814.52	4,593.62	14,000.00	27.2%
80-60-001-45110	ADULT LARGE PRINT MATERIAL	18.73	255.88	143.29	386.30	500.00	28.6%
80-60-001-45200	ADULT AUDIO VISUAL MATERIAL	1,214.66	1,481.85	3,402.42	3,020.48	15,000.00	22.6%
80-60-001-45220	ADULT REFERENCE/E-REFER	200.00	200.00	3,755.00	8,291.00	21,000.00	17.8%
80-60-001-45400	JUVENILE NON-FICTION	2,411.59	422.31	3,987.23	3,747.66	7,000.00	56.9%
80-60-001-45410	PICTURE BOOKS, READERS	0.00	1,057.65	1,431.43	1,782.92	5,000.00	28.6%
80-60-001-45420	JUVENILE FICTION	13.33	549.93	1,264.82	1,307.14	9,000.00	14.0%
80-60-001-45430	JUVENILE AUDIO-VISUAL	11.99	97.13	410.97	247.68	1,500.00	27.3%
80-60-001-45440	JUVENILE E-REFERENCE	0.00	0.00	0.00	0.00	2,000.00	0.0%
80-60-001-45450	TEEN BOOKS	193.54	382.60	612.47	785.98	2,750.00	22.2%
80-60-001-45460	E-BOOKS	0.00	1,196.44	0.00	2,386.47	6,250.00	0.0%
80-60-001-45470	GRAPHIC NOVELS	8.96	29.94	134.68	108.62	500.00	26.9%
80-60-001-45500	PERIODICALS	0.00	0.00	4,792.94	4,546.06	6,000.00	79.8%
80-60-001-45510	VIDEO GAMES	0.00	152.85	502.10	906.71	3,500.00	14.3%
80-60-001-45600	PATRON & STAFF SOFTWARE	1,264.95	732.70	1,284.85	1,841.10	5,000.00	25.6%
80-60-001-45610	LIBRARY AUTOMATION SOFTWARE	0.00	0.00	20,297.00	0.00	22,000.00	92.2%

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DATE: 06/13/2015
TIME: 15:27:04
ID: GL470006.WOW

-- VILLAGE OF LAKE BLUFF --
DETAILED REVENUE & EXPENSE REPORT
ACTUAL VS. PRIOR VS. BUDGET
FOR 3 PERIODS ENDING JULY 31, 2015

FUND: LAKE BLUFF PUBLIC LIBRARY
DEPT: LIBRARY ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
LIBRARY SERVICES							
80-60-001-46000	MISCELLANEOUS EXPENSES	280.60	369.04	856.34	1,353.59	1,000.00	85.6%
80-60-001-48001	EXPENSES FR RESTRICTED DONATIO	0.00	49.43	2,551.22	102.99	0.00	-100.0%
80-60-001-49000	LIBRARY FURNISHINGS	0.00	42.00	0.00	42.00	1,000.00	0.0%
80-60-001-49120	EXT BUILDING IMPROVEMENTS	0.00	0.00	0.00	829.99	1,000.00	0.0%
80-60-001-49350	COMPUTER EQUIPMENT	0.00	0.00	0.00	17.99	1,000.00	0.0%
80-60-001-49400	OTHER EQUIPMENT	0.00	148.50	0.00	148.50	1,000.00	0.0%
80-60-001-50000	CONTINGENCY	0.00	92.63	0.00	13,197.02	5,217.00	0.0%
TOTAL EXPENSES: LIBRARY SERVICES		68,432.89	71,701.49	251,940.80	238,642.63	906,217.00	27.8%
TOTAL EXPENSES: LIBRARY ADMINISTRATION		68,432.89	71,701.49	251,940.80	238,642.63	906,217.00	27.8%
TOTAL FUND EXPENSES		68,432.89	71,701.49	251,940.80	238,642.63	906,217.00	27.8%
TOTAL FUND REVENUES		1,348.44	10,851.39	453,762.93	445,538.11	906,217.00	50.0%
TOTAL FUND EXPENSES		68,432.89	71,701.49	251,940.80	238,642.63	906,217.00	27.8%
FUND SURPLUS (DEFICIT)		(67,084.45)	(60,850.10)	201,822.13	206,895.48	0.00	100.0%

243,967.23 232,097.37

26.9%
26.37%

DATE: 08/13/2015
 TIME: 15:27:38
 ID: GL470006.WOW

-- VILLAGE OF LEBANON BLUFF --
 DETAILED REVENUE & EXPENSE REPORT
 ACTUAL VS. PRIOR VS. BUDGET
 FOR 3 PERIODS ENDING JULY 31, 2015

6D
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FUND: LIBRARY GRANTS & GIFTS FUND
 DEPT: LIBRARY GRANTS FUND REVENUE

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED

MISCELLANEOUS							
82-40-603-73000	STATE PER CAPITA GRANT	0.00	0.00	0.00	0.00	7,153.00	0.0%
82-40-603-73400	MISCELLANEOUS GRANT	0.00	0.00	0.00	0.00	5,000.00	0.0%
82-40-603-75000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00	0.0%
82-40-603-78000	UNRESTRICTED DONATIONS/CONTRIB	0.00	0.00	0.00	0.00	1,000.00	0.0%
82-40-603-78100	RESTRICTED DONATIONS/CONTRIB	0.00	0.00	0.00	0.00	20,000.00	0.0%

TOTAL REVENUES: MISCELLANEOUS		0.00	0.00	0.00	0.00	33,153.00	0.0%
TOTAL REVENUES: LIBRARY GRANTS FUND REVENUE		0.00	0.00	0.00	0.00	33,153.00	0.0%
TOTAL FUND REVENUES		0.00	0.00	0.00	0.00	33,153.00	0.0%

DATE: 08/13/2015
TIME: 15:27:38
ID: GL470006.WOW

-- VILLAGE OF LAKE BLUFF --
DETAILED REVENUE & EXPENSE REPORT
ACTUAL VS. PRIOR VS. BUDGET
FOR 3 PERIODS ENDING JULY 31, 2015

FUND: LIBRARY GRANTS & GIFTS FUND
DEPT: LIBRARY GRANT FUND EXPENDITURE

ACCOUNT NUMBER	DESCRIPTION	JULY ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED

MISCELLANEOUS							
82-60-001-44800	PER CAPITAL GRANT EXPENDITURES	0.00	0.00	928.82	0.00	7,153.00	12.9%
82-60-001-44825	MISC. GRANT EXPENDITURES	0.00	0.00	0.00	0.00	5,000.00	0.0%
82-60-001-99999	USE OF DONATIONS/TEMPORARY EXP	47.57	0.00	247.57	0.00	21,000.00	1.1%

TOTAL EXPENSES: MISCELLANEOUS		47.57	0.00	1,176.39	0.00	33,153.00	3.5%
TOTAL EXPENSES: LIBRARY GRANT FUND EXPENDITURE		47.57	0.00	1,176.39	0.00	33,153.00	3.5%
TOTAL FUND EXPENSES		47.57	0.00	1,176.39	0.00	33,153.00	3.5%
TOTAL FUND REVENUES		0.00	0.00	0.00	0.00	33,153.00	0.0%
TOTAL FUND EXPENSES		47.57	0.00	1,176.39	0.00	33,153.00	3.5%
FUND SURPLUS (DEFICIT)		(47.57)	0.00	(1,176.39)	0.00	0.00	100.0%

DATE: 08/13/15
TIME: 11:33:38
ID: AP225000.CBL

-- VILLAGE OF LAKE BLUFF --
MANUAL CHECK REGISTER

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM # DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
12253	9COMCAST	COMCAST CABLE		07/28/15		
	COM071215	07/12/15	01 INTERNET SRVC:7/19-8/18/15		80-60-001-43230	244.85
					INVOICE TOTAL:	244.85 *
					CHECK TOTAL:	244.85
12254	9VANTAGE	VANTAGEPOINT TRANSFER AGENTS		07/28/15		
	102005692	07/21/15	01 'EE ICMA CONTRIBUTION:7/31/15		80-20-102-45000	250.00
					INVOICE TOTAL:	250.00 *
					CHECK TOTAL:	250.00
					TOTAL AMOUNT PAID:	494.85

DATE: 08/13/15
TIME: 14:59:42
PRG ID: AP215000.CBL

-- VILLAGE OF LAKE BLUFF --
CHECK REGISTER

CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
12255	9AMAZONA	VOIDED---LEADER CHECK					
		001289190916	06/12/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	17.99
						INVOICE TOTAL:	17.99 *
	031362368035		06/10/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	19.99
						INVOICE TOTAL:	19.99 *
	055831787911		06/16/15	01	OUTREACH SUPPLIES	80-60-001-43730	29.31
						INVOICE TOTAL:	29.31 *
	055836384899		06/17/15	01	OUTREACH SUPPLIES	80-60-001-43730	15.16
						INVOICE TOTAL:	15.16 *
	076681569418		06/18/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-0.01
						INVOICE TOTAL:	-0.01 *
	076682951728		06/11/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	12.99
						INVOICE TOTAL:	12.99 *
	076686768905		06/14/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	171.65
						INVOICE TOTAL:	171.65 *
	076687920954		06/19/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-0.04
						INVOICE TOTAL:	-0.04 *
	076688273249		06/18/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-0.04
						INVOICE TOTAL:	-0.04 *
	118584691481		07/06/15	01	JUVENILE AUDIO VISUAL MATERIAL	80-60-001-45430	11.99
						INVOICE TOTAL:	11.99 *
	118586703258		07/07/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	47.61
						INVOICE TOTAL:	47.61 *
	123993577628		06/19/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	24.99
						INVOICE TOTAL:	24.99 *

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-- VILLAGE OF LAKE BLUFF --
CHECK REGISTER

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CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
12255	9AMAZONA	VOIDED---LEADER CHECK						
	123993718231		06/21/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	102.88	
					INVOICE TOTAL:		102.88 *	
	123996598197		06/25/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-0.02	
					INVOICE TOTAL:		-0.02 *	
	123997210853		06/15/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	40.19	
					INVOICE TOTAL:		40.19 *	
	123998172124		07/04/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	12.84	
					INVOICE TOTAL:		12.84 *	
	123998229011		06/16/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	24.74	
					INVOICE TOTAL:		24.74 *	
	123999581072		06/25/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-0.01	
					INVOICE TOTAL:		-0.01 *	
	145074759795		07/08/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	18.82	
					INVOICE TOTAL:		18.82 *	
12256	9AMAZONA	VOIDED---LEADER CHECK						
	145075097265		07/07/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	11.98	
					INVOICE TOTAL:		11.98 *	
	163922742429		07/06/15	01	JUVENILE PROGRAM SUPPLIES.	80-60-001-43720	13.17	
					INVOICE TOTAL:		13.17 *	
	165921924012		06/11/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-0.06	
					INVOICE TOTAL:		-0.06 *	
	165927704226		06/13/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-0.03	
					INVOICE TOTAL:		-0.03 *	

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-- VILLAGE OF LAKE BLUFF --
CHECK REGISTER

PAGE: 3

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CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
12256	9AMAZONA	VOIDED---LEADER CHECK						
	165928474461		06/12/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-8.00	
					INVOICE TOTAL:		-8.00 *	
	165928979017		06/10/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-3.00	
					INVOICE TOTAL:		-3.00 *	
	170799747616		06/15/15	01	ADULT NON-FICTION	80-60-001-45000	12.71	
					INVOICE TOTAL:		12.71 *	
	184320783065		07/04/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	150.38	
					INVOICE TOTAL:		150.38 *	
	184322024967		07/09/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	13.97	
					INVOICE TOTAL:		13.97 *	
	184324977248		07/06/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	59.93	
					INVOICE TOTAL:		59.93 *	
	184325981633		07/08/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-0.98	
					INVOICE TOTAL:		-0.98 *	
	184326261353		07/08/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-0.02	
					INVOICE TOTAL:		-0.02 *	
	184326471387		07/09/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-5.00	
					INVOICE TOTAL:		-5.00 *	
	184327890692		07/09/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-2.20	
					INVOICE TOTAL:		-2.20 *	
	184328503263		06/30/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	14.99	
					INVOICE TOTAL:		14.99 *	
	204224632924		07/09/15	01	ADULT NON-FICTION	80-60-001-45000	49.55	
					INVOICE TOTAL:		49.55 *	

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-- VILLAGE OF LAKE BLUFF --
 CHECK REGISTER

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CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
12256	9AMAZONA	VOIDED---LEADER CHECK					
	220477325078		07/09/15	01	ADULT NON-FICTION	80-60-001-45000	39.58
						INVOICE TOTAL:	39.58 *
	228732690657		06/16/15	01	OUTREACH SUPPLIES	80-60-001-43730	2.83
						INVOICE TOTAL:	2.83 *
	238192099278		06/06/15	01	ADULT FICTION	80-60-001-45100	9.89
						INVOICE TOTAL:	9.89 *
12257	9AMAZONA	AMAZON					
	299642844353		07/03/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-1.00
						INVOICE TOTAL:	-1.00 *
	299643528331		06/24/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	32.86
						INVOICE TOTAL:	32.86 *
	299644999639		07/02/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-2.00
						INVOICE TOTAL:	-2.00 *
	299646970269		06/29/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	151.90
						INVOICE TOTAL:	151.90 *
	299647848442		06/23/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	33.44
						INVOICE TOTAL:	33.44 *
	299648367631		07/02/15	01	CREDIT ADULT AUDIO VISUAL MAT	80-60-001-45200	-1.00
						INVOICE TOTAL:	-1.00 *
						CHECK TOTAL:	1,124.92
12258	9ALA	AMERICAN LIBRARY ASSOCIATION					
	ALA081215		08/12/15	01	DUES:BAILEY 9/30/15-9/30/16	80-60-001-42440	135.00
						INVOICE TOTAL:	135.00 *
						CHECK TOTAL:	135.00

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-- VILLAGE OF LAKE BLUFF --
CHECK REGISTER

CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
12259	9APPLEBO	APPLE BOOKS					
	103118		07/09/15	01	JUVENILE NON-FICTION BOOKS	80-60-001-45400	1,048.41
					INVOICE TOTAL:		1,048.41 *
					CHECK TOTAL:		1,048.41
12260	9BKTLTENT	VOIDED---LEADER CHECK					
	0002702191		07/16/15	01	JUVENILE FICTION, PBKS & SERIES	80-60-001-45420	-9.58
					INVOICE TOTAL:		-9.58 *
	2030849027		07/14/15	01	ADULT NON-FICTION	80-60-001-45000	51.54
					INVOICE TOTAL:		51.54 *
	2030851454		07/14/15	01	GRAPHIC NOVELS	80-60-001-45470	8.96
					INVOICE TOTAL:		8.96 *
	2030854259		07/13/15	01	ADULT FICTION	80-60-001-45100	15.33
					INVOICE TOTAL:		15.33 *
	2030854926		07/14/15	01	ADULT FICTION	80-60-001-45100	62.42
					INVOICE TOTAL:		62.42 *
	2030856067		07/15/15	01	ADULT LARGE PRINT	80-60-001-45110	18.73
					INVOICE TOTAL:		18.73 *
	2030863403		07/15/15	01	TEEN BOOKS	80-60-001-45450	74.23
					INVOICE TOTAL:		74.23 *
	2030872264		07/20/15	01	EXPENSES FRM RESTRICTED DONAT	82-60-001-99999	5.35
				02	ADULT FICTION	80-60-001-45100	157.79
					INVOICE TOTAL:		163.14 *
	2030874068		07/22/15	01	ADULT NON-FICTION	80-60-001-45000	180.97
					INVOICE TOTAL:		180.97 *

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-- VILLAGE OF LAKE JFF --
CHECK REGISTER

8F

CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
12260	9BKTLENT	VOIDED---LEADER CHECK						
	2030882429		07/22/15	01	JUVENILE NON-FICTION	80-60-001-45400	5.01	
					INVOICE TOTAL:		5.01 *	
	2030888528		07/23/15	01	ADULT FICTION	80-60-001-45100	153.73	
					INVOICE TOTAL:		153.73 *	
	2030895892		07/24/15	01	TEEN BOOKS	80-60-001-45450	5.97	
					INVOICE TOTAL:		5.97 *	
	2030897022		07/27/15	01	ADULT NON-FICTION	80-60-001-45000	89.63	
					INVOICE TOTAL:		89.63 *	
	2030898784		07/29/15	01	ADULT NON-FICTION	80-60-001-45000	51.16	
					INVOICE TOTAL:		51.16 *	
	2030899340		07/28/15	01	JUVENILE FICTION, PBKS & SERIES	80-60-001-45420	22.91	
					INVOICE TOTAL:		22.91 *	
	2030907431		07/29/15	01	ADULT FICTION	80-60-001-45100	169.43	
					INVOICE TOTAL:		169.43 *	
	2030907541		07/28/15	01	ADULT FICTION	80-60-001-45100	65.57	
					INVOICE TOTAL:		65.57 *	
	2030907598		07/30/15	01	ADULT NON-FICTION	80-60-001-45000	60.32	
					INVOICE TOTAL:		60.32 *	
	2030921430		08/05/15	01	ADULT NON-FICTION	80-60-001-45000	226.96	
					INVOICE TOTAL:		226.96 *	
12261	9BKTLENT	BAKER & TAYLOR ENTERTAINMENT						
	2030931753		08/04/15	01	JUVENILE NON-FICTION	80-60-001-45400	3.58	
					INVOICE TOTAL:		3.58 *	

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-- VILLAGE OF LAKE BLUFF --
CHECK REGISTER

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
12261	9BKTLENT	BAKER & TAYLOR ENTERTAINMENT						
	2030938056		08/06/15	01	ADULT FICTION	80-60-001-45100	348.58	
					INVOICE TOTAL:		348.58 *	
	2030938161		08/07/15	01	TEEN BOOKS	80-60-001-45450	113.34	
					INVOICE TOTAL:		113.34 *	
	2030941589		08/07/15	01	ADULT NON-FICTION	80-60-001-45000	260.27	
					INVOICE TOTAL:		260.27 *	
	2030945951		08/07/15	01	ADULT FICTION	80-60-001-45100	39.61	
					INVOICE TOTAL:		39.61 *	
					CHECK TOTAL:		2,181.81	
12262	9COMPVIE	COMPUTER VIEW, INC.						
	26807		08/04/15	01	WEBSense ANN'L RENEWAL	80-60-001-45600	1,250.00	
					INVOICE TOTAL:		1,250.00 *	
					CHECK TOTAL:		1,250.00	
12263	9CONCHEC	CONSUMERS' CHECKBOOK						
	CHI1313499T2015		07/16/15	01	ADULT REF/E-REFERENCE	80-60-001-45220	200.00	
					INVOICE TOTAL:		200.00 *	
					CHECK TOTAL:		200.00	
12264	9CRYSMAN	CRYSTAL MANAGEMENT &						
	22965		06/15/15	01	CLEANING SRVC'S:JULY 2015	80-60-001-41000	645.00	
					INVOICE TOTAL:		645.00 *	
					CHECK TOTAL:		645.00	

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-- VILLAGE OF LAKE BLUFF --
CHECK REGISTER

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CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
12265	9DAISEY	DAISEY BOOK CO					
	842		07/10/15	01	JUVENILE NON-FICTION	80-60-001-45400	1,354.59
						INVOICE TOTAL:	1,354.59 *
						CHECK TOTAL:	1,354.59
12266	9DEMCO	DEMCO, INC					
	5639344		07/14/15	01	TECHNICAL SERVICE SUPPLIES	80-60-001-43670	16.89
						INVOICE TOTAL:	16.89 *
						CHECK TOTAL:	16.89
12267	9FIRSTBA	FIRST BANKCARD					
	AMY07292015		07/29/15	01	OUTREACH SUPPLIES	80-60-001-43730	68.20
						INVOICE TOTAL:	68.20 *
						CHECK TOTAL:	68.20
12268	9FIRSTBA	FIRST BANKCARD					
	CAR072915		07/29/15	01	ADULT PROGRAM SUPPLIES	80-60-001-43710	15.98
						INVOICE TOTAL:	15.98 *
						CHECK TOTAL:	15.98
12269	9FIRSTBA	FIRST BANKCARD					
	ELI072915		07/29/15	01	TEEN PROGRAM SUPPLIES	80-60-001-43740	127.43
				02	POSTAGE	80-60-001-43300	3.07
						INVOICE TOTAL:	130.50 *
						CHECK TOTAL:	130.50
12270	9FIRSTBA	FIRST BANKCARD					

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CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
12270	9FIRSTBA	FIRST BANKCARD					
	ERI072915		07/29/15	01	PAYFLOW/PAYPAL	80-60-001-46000	25.60
				02	MISC EXPENSES	80-60-001-46000	20.00
				03	UTILITIES-SKYPE	80-60-001-43230	2.99
				04	POSTAGE	80-60-001-43300	4.65
				05	DUES	80-60-001-42440	41.46
				06	PROFESSIONAL DEVELOPMENT	80-60-001-42400	70.00
					INVOICE TOTAL:		164.70 *
					CHECK TOTAL:		164.70
12271	9FIRSTBA	FIRST BANKCARD					
	MCO07292015		07/29/15	01	WEBSITE FOR ILL	80-60-001-45600	9.95
				02	PATRON & STAFF SOFTWARE	80-60-001-45600	5.00
					INVOICE TOTAL:		14.95 *
					CHECK TOTAL:		14.95
12272	9GIBBJIM	JIM GIBBONS					
	GIB072415		07/24/15	01	ADULT PROGRAM SUPPLIES	80-60-001-43710	200.00
					INVOICE TOTAL:		200.00 *
					CHECK TOTAL:		200.00
12273	9GOODMAN	GOODMAN ELECTRIC SUPPLY					
	0611157-00		07/16/15	01	BUILDING MAINTENANCE	80-60-001-41000	6.46
				02	BUILDING MAINTENANCE	80-60-001-41000	45.22
					INVOICE TOTAL:		51.68 *
					CHECK TOTAL:		51.68
12274	9EUGHULM	BILL HELMUTH					

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CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
12274	9EUGHULM	BILL HELMUTH					
	HEL072415		07/24/15	01	ADULT PROGRAM SUPPLIES	80-60-001-43710	200.00
					INVOICE TOTAL:		200.00 *
					CHECK TOTAL:		200.00
12275	9HOMEDEP	HOME DEPOT CREDIT SERVICES					
	1573822		07/02/15	01	BUILDING/GROUNDS SUPPLIES	80-60-001-43660	2.97
					INVOICE TOTAL:		2.97 *
	561501		07/03/15	01	BUILDING/GROUNDS SUPPLIES	80-60-001-43660	3.96
					INVOICE TOTAL:		3.96 *
					CHECK TOTAL:		6.93
12276	9IHLS-OC	IHLS-OCLC					
	7395		07/09/15	01	DUES:7/1/15-6/30/16	80-60-001-42440	190.79
					INVOICE TOTAL:		190.79 *
					CHECK TOTAL:		190.79
12277	9KAMINMI	MICAH KAMIN					
	KAM081115		08/11/15	01	CUSTODIAL SERVICES	80-60-001-41000	75.00
					INVOICE TOTAL:		75.00 *
					CHECK TOTAL:		75.00
12278	9LB VILL	VILLAGE OF LAKE BLUFF					
	JULY 2015		08/12/15	01	FY15 MEDICAL INS:JULY 15	80-10-301-37100	4,808.23
				02	FY15 DENT'L/VISION INS:JULY 15	80-10-301-37100	444.08
				03	FY15 LIFE INS:JULY 15	80-10-301-37100	59.84

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
12278	9LB VILL	VILLAGE OF LAKE BLUFF					
	JULY 2015	08/12/15	04	FY15 IMRF 'EE CONTR:JULY 15	80-10-301-37100	1,619.59	
		08-10533	FY15	IMRF EMPLYR CONTR:JULY 15	80-10-301-37100	3,804.27	
					INVOICE TOTAL:	10,736.01 *	
					CHECK TOTAL:		10,736.01
12279	9LAVALLE	LILIANA LAVALLE					
	LAV080715	07/08/15	01	ADULT PROGRAM SUPPLIES	80-60-001-43710	29.24	
					INVOICE TOTAL:	29.24 *	
					CHECK TOTAL:		29.24
12280	9MADDMIC	MICHAEL MADDOX					
	MAD072415	07/24/15	01	ADULT PROGRAM SUPPLIES	80-60-001-43710	250.00	
					INVOICE TOTAL:	250.00 *	
					CHECK TOTAL:		250.00
12281	THEMNGMN	MANAGEMENT ASSOCIATION					
	FY16-60810	07/21/15	01	DUES	80-60-001-42440	350.00	
					INVOICE TOTAL:	350.00 *	
					CHECK TOTAL:		350.00
12282	9MCAHSE	MCMAHON SERVICES					
	71363	07/30/15	01	WINDOW CLEANING	80-60-001-41000	282.00	
					INVOICE TOTAL:	282.00 *	
					CHECK TOTAL:		282.00
12283	9MIDTAPE	MIDWEST TAPE					

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CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
12283	9MIDTAPE	MIDWEST TAPE					
	93022743		07/14/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	34.99
					INVOICE TOTAL:		34.99 *
	93086818		08/04/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	163.96
					INVOICE TOTAL:		163.96 *
	93097777		08/07/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	74.98
					INVOICE TOTAL:		74.98 *
					CHECK TOTAL:		273.93
12284	9PERESTI	PEREGRINE, STIME, NEWMAN,					
	56523		08/06/15	01	LEGAL SRVC'S:4/1-6/30/15	80-60-001-41350	1,404.00
					INVOICE TOTAL:		1,404.00 *
					CHECK TOTAL:		1,404.00
12285	9PCASH	PETTY CASH					
	08122015		08/12/15	01	MISC EXPENSES	80-60-001-46000	40.00
				02	BUILDING & GROUNDS SUPPLIES	80-60-001-43660	31.21
				03	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	42.00
				04	TEEN PROGRAM SUPPLIES	80-60-001-43740	4.31
					INVOICE TOTAL:		117.52 *
					CHECK TOTAL:		117.52
12286	9REYESIS	ISAURO REYES					
	REY070115		07/01/15	01	GROUNDS MAINT:JULY 2015	80-60-001-41050	255.00
					INVOICE TOTAL:		255.00 *
					CHECK TOTAL:		255.00

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CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
12287	9ROYALPU	ROYAL PUBLISHING					
	7758354		07/21/15	01	LF FALL/WINTER PROGRAM AD	80-60-001-46000	195.00
					INVOICE TOTAL:		195.00 *
					CHECK TOTAL:		195.00
12288	9THOURTE	TERRY R. THOURSON					
	THO072415		07/24/15	01	ADULT PROGRAM SUPPLIES	80-60-001-43710	50.00
					INVOICE TOTAL:		50.00 *
					CHECK TOTAL:		50.00
12289	9USFIRPR	UNITED STATES FIRE PROTECTION					
	USA013363		07/30/15	01	ANN'L SPRINKLER INSPECTION	80-60-001-41000	200.00
				02	ANN'L BACKFLOW INSPECTION	80-60-001-41000	520.00
				03	ANN'L EMERG LIGHTING INSPECTN	80-60-001-41000	150.00
					INVOICE TOTAL:		870.00 *
					CHECK TOTAL:		870.00
12290	9USPOSTA	UNITED STATES POSTAL SERVICE					
	USP072215		07/22/15	01	POSTAGE:PERMIT #98	80-60-001-43300	500.00
					INVOICE TOTAL:		500.00 *
					CHECK TOTAL:		500.00
12291	9USEGRE	USO OF ILLINOIS-GREAT LAKES					
	USO080315		08/03/15	01	EXPENSES FRM RESTRICTED DONAT	82-60-001-99999	42.22
					INVOICE TOTAL:		42.22 *
					CHECK TOTAL:		42.22

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CHECK DATE: 08/18/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
12292	9VANTAGE	VANTAGEPOINT TRANSFER AGENTS						
	102016431		08/11/15	01	'EE ICMA CONTRIBUTION:8/14/15	80-20-102-45000	250.00	
					INVOICE TOTAL:		250.00 *	
					CHECK TOTAL:		250.00	
12293	9WAREHOU	WAREHOUSE DIRECT						
	2768468-0		07/27/15	01	OFFICE SUPPLIES	80-60-001-43550	11.94	
					INVOICE TOTAL:		11.94 *	
					CHECK TOTAL:		11.94	
					TOTAL AMOUNT PAID:		24,692.21	

Committee Reports

There have been 3 committee meetings since the June 16, 2015 meeting of the Board. These represent 3 separate committees.

- Long Range Planning Committee (9B)
 - June 16, 2015
- Building and Grounds Committee (9C)
 - July 7, 2015
- Human Resources Committee (9D)
 - July 16, 2015

Lake Bluff Library
Board of Trustees
Long Range Planning Committee Meeting
Tuesday June 16, 2015

1. Call to order; Roll Call: The meeting was called to order at 6:08PM by Tim Kregor in the general seating area of the Lake Bluff Library.
 - a. Present: Scot Butler, Tim Kregor, Carl Schons, Kathy Meierhoff, Romain Wojda.
 - b. Absent: None
 - c. Library staff present: Amy vanGoethem, Eric Bailey, Martha Cordeniz O'Hara, Ross Shanley-Roberts.
 - d. Public present: None
2. Motion: Butler moved and Schons seconded a motion to approve minutes from 5/15/15 committee meeting as presented.
 - a. AAYES: Kregor, Schons, Butler, Meierhoff, Wojda
 - b. NAYES: None
 - c. Absent: None
3. Discussion and planned next steps:
 - a. LRP document has been forwarded to the full Library Board for review
 - b. LRP document will be reviewed periodically over the next year with updates as needed to reflect changes in status
 - c. The LRP committee will be responsible for the following 2015/16 goals:
 - i. Execute a patron satisfaction survey in Q1 2016
 - ii. Monitor and report to the board progress on LRP goals and objectives that are not being executed within other committees
 - iii. Write the 2016/17 LRP in Q2 2016
 - d. The Library will host a reception in September to recognize community leaders who contributed to the LRP process and share the direction of the Library plans. Eric Bailey will lead the process of planning the event and update on progress at the July board meeting
 - e. A patron survey will be conducted in January 2016. This will provide the satisfaction metric (goal = 4.4 / 5.0 scale) stated in the LRP document. Martha Cordeniz O'Hara will lead the survey execution process.
 - f. The overarching LRP goals will be aligned to the goals of the other Library Board committees to ensure consistency and confirm action is being taken to all goals. Tim Kregor will prepare a document that aligns all the goals and deliver to the full Board in advance of the July Board meeting
4. Adjournment: Butler moved and Schons seconded a motion to adjourn at 7:02PM.
 - a. AAYES: Kregor, Butler, Meierhoff, Schons, Wojda.
 - b. NAYES: None
 - c. Absent: None

Lake Bluff Public Library

Building and Grounds Committee Meeting Minutes

Tuesday, July 7, 2015

- I. Meeting was called to order at 11:05 am by committee chairman Carl Schons, also present were Janie Jerch, Cal Stroh, and Kathy Meierhoff.
- II. Stroh moved, Jerch seconded a motion to approve the Minutes of the June 9, 2015 meeting; all voted aye.
- III. Chairman Schons presented committee members with a first draft of a document detailing the results of the June meeting in which the B&G committee's Goals and Objectives were identified, including Action Steps, Responsible Parties, and Timelines for each. This scaffold was a terrific help to the committee.

A robust discussion followed in which changes were discussed and noted, with Schons agreeing to make the necessary changes and provide a second draft at our next meeting.

- IV. Stroh moved, Jerch seconded a motion to adjourn at 12:25 pm; all voted aye. Meeting adjourned at 12:25 pm.

Respectfully submitted,

Janie Jerch

LAKE BLUFF PUBLIC LIBRARY
BOARD OF TRUSTEES

Human Resources Committee Meeting
Thursday, July 16, 2015

1) Call to Order; Roll Call:

The meeting was called to order at 6:40 P.M. by Committee Chairman Scot Butler

Present: Kathy Meierhoff, Cal Stroh and Scot Butler

Not Present: Romain Wojda

Library Staff Present: Library Director Eric Bailey

Members of the Public: None

2) Discussion

- a) Stroh moved and Butler seconded to approve the May 26, 2015 HR Committee meeting minutes. All present voted aye.

3) Executive Seesion

- a. Butler moved and Meierhoff seconded that the Committee enter Executive Session with the Library Director not present at 6:43 P.M in compliance with the Open Meetings Act 5 ILCS 120/2 (c)(1)
- b. Committee discussed Library Director's annual salary increase.
- c. Meierhoff moved and Stroh seconded to leave Executive Session at 7:35 P.M. All voted aye.

4) Any Other Business

- a. No other business was brought before the Committee

5) Adjournment

- a) Butler moved and Meierhoff seconded that the meeting be adjourned at 7:36 P.M. The motion was approved unanimously.

Respectfully submitted

Scot Butler

New Business

Meeting Room Usage Study

As requested, an update regarding meeting room usage at the Lake Bluff Public Library.

RECOMMENDATION: Information provided for discussion purposes, no action is necessary.

Long Range Plan Open House

Feedback from the community is essential to us in providing excellent service, and was also essential to the creation of a new Long Range Plan this spring and summer. On Monday, September 21 between 4:30pm and 7:30pm an Open House will be held at the library as a thank you to everyone who contributed. Those who did not have the chance to contribute will also be welcomed. Both groups will be given a chance to see the new plan, with displays to provide visuals highlighting aspects of the plan. Refreshments and seating will be provided. Trustee attendance warmly encouraged.

RECOMMENDATION: Amy and I are making good progress in planning the event. Basic information regarding the event has been submitted for inclusion in the fall newsletter. Feedback and comments are helpful as planning continues.

Online Credit Card Convenience Fee

Per Board of Trustees approval, library policy is to charge a \$1.50 convenience fee for all online credit and debit card transactions. At the end of June, I learnt from the Illinois funds that our policy is not in keeping with the agreements Illinois ePay has negotiated with credit card companies on behalf of LBPL and others. Per those agreements, any convenience fees charged online must also be charged to patrons paying in person with cash or check. I opted to disable convenience fees but continue offering online payment, pending discussion with the library board.

My understanding is that the convenience fees were initially put in place to cover the cost of adding online payment. As this function is a built in part of our new Integrated Library System, Sierra, that cost is now difficult to quantify. The money

brought in by convenience fees has also been fairly small. Of \$2,660.43 collected in fiscal year 2013-2014, the busiest year of use, only \$94.50 was from convenience fees. This is a fairly small amount of income. In addition, my research suggests that convenience fees may reduce transactions by as much as 30% since most card holders try to avoid paying them. Thirty percent of \$2,660.43 would be an additional \$798.13 per year. Even if only 25% of this represents funds that wouldn't have been brought in by other means, this still represents a more than 100% increase versus keeping convenience fees.

RECOMMENDATION: In addition to being in violation of our service agreement with Illinois ePay, in looking at the numbers I believe it is costing us more revenue than it is generating. My recommendation is to continue to provide online payment options for patrons and drop convenience fees from the library's policy and practice.

USAGE TOTALS FOR SPRUTH MEETING ROOM AND CHILDREN'S ACTIVITY ROOM

2014-2015	Days Monitored	Hours (Open)	Spruth Use (Hrs)	% Spruth In Use	Activity Use (Hrs)	% Activity In Use	Hours Both In Use	% Both In Use
Totals	122	1056	339	32.10%	430	40.72%	155	14.68%

Type of Use

2014-2015	Total Hrs In Use	Library Program	Staff Use	Board Use	Scheduled Public	Unscheduled Public
Totals	769	467	51	31	91	124

Type of Use for Spruth Room

2014-2015	Total Hrs In Use	Library Program	Staff Use	Board Use	Scheduled Public	Unscheduled Public
Totals	339	107	34	23	58	117

Type of Use for Children's Activity Room

2014-2015	Total Hrs In Use	Library Program	Staff Use	Board Use	Scheduled Public	Unscheduled Public
Totals	430	360	17	8	33	7

CURRENT CREDIT CARD POLICY

CIR-10.6: Payment by Credit Card

Patrons shall be permitted to pay any amount owed to the library via a secure online credit card transaction. The convenience fee for each online transaction will be \$1.50.

PROPOSED REVISION TO CREDIT CARD POLICY

CIR-10.6: Payment by Credit Card

Patrons shall be permitted to pay any amount owed to the library, ^{within the capabilities of the ILS,} via a secure online credit card transaction, No convenience fee shall be charged.

~~unless the amount cannot~~

Cal, Carl
Aye: All

Director's Report – July 2015

Trustee Information

The website 'I Love Libraries' is an initiative of the American Library Association, intended to keep America informed about what is happening in libraries. The website also has information for Library Trustees, and excellent news stories related to the changing world of library service. If you have not already checked out this excellent resource, I encourage you to do so. An excellent article on public libraries growing alongside technology is currently featured on the main page of the site. It can be found online here: <http://ilovelibraries.org/>

Updates to Website

Martha O'Hara provided some updates to the library's website. A more visual calendar display for programs was added to the main page, as well as the adult, teen, and youth pages. A scrolling news feature was added to the main page of the website. This feature pulls entries from a library blog, which allows for quick and easy updating. This also allows news updates to the website to be scheduled in advance.

New Book Club

Martha and staff member Amy vanGoethem hosted the first meeting of the new *Beyond the Book* book club this this past month. The club meets at Wisma once a month. Seven community members attended the first meeting.

Farmer's Market

Amy has been attending the Farmer's Market on Friday mornings. She reports a lot of positive feedback, including community members excited to see the library out and about in the community.

Arts Festival

Amy also coordinated with the Artist's on the Bluff to sponsor the Creativity Tent during the June 20 and 21 Arts Festival. Ross Shanley-Roberts and Amy did an excellent job representing the library for the event.

Potbelly's Fundraiser

Potbelly's expressed an interest in working with the library on a fundraiser. I was able to put them in touch with the Friends of the Library, and Martha, Amy, and Liliana LaValle did an excellent job getting event details ironed out and notifications posted. The event raised a total of \$3,538 for the Friends.

New Shelver

Our current shelve, Kate Youdell, will be leaving to attend college at the end of August. Anna Fifhouse, who has been a reliable volunteer since December 2014, joins the library's staff to take over Kate's responsibilities as shelve. Anna will also be working in the Children's Department on weekends.

4th of July Parade

The library marched in the 2015 4th of July Lake Bluff parade. In addition to members of the community, staff members Anna Fifhause, Liliana LaValle, Martha O'Hara, Amy vanGoethem, and Kate Youdell marched for the library. Community member Jim Fyffe helped create signage for the march, and Amy did an excellent job pulling everything together.

Lake County Fair

There is still time to join library staff in representing Lake County libraries at the Lake County Fair. Saturday, August 1 is our assigned day to staff the library booth. If you aren't able to join us at the booth, feel free to stop by and pay us a visit!

Friends of the Library Meeting Dates

February 21 at 10:00am – KATHY MEIERHOFF

March 21 at 10:00am – CAL STROH

April 18 at 10:00am – RUTH SCHNELL

June 27 at 10:00am – TIM KREGOR

August 15 at 10:00am – JANIE JERCH

September 19 at 10:00am – SCOT BUTLER

October 17 at 10:00am

November 21 at 10:00am

All meetings will be held in the Lake Bluff Library Spruth Meeting Room.

Respectfully submitted,

Eric Bailey

Library Director

Library Usage Summary

Total July Circulation

FY	Total	Avg. Circ/Hour	% Change
15-16	0	#DIV/0!	-100.00%
14-15	11329	49.91	-12.25%
13-14	12910	54.94	4.26%

Total July Visits

FY	Total Visits	Avg. Visits/Hour	% Change
15-16	-5585.5	#DIV/0!	-171.95%
14-15	7762.5	34.20	-7.93%
13-14	8431.5	35.88	-16.16%

Total July Programs

FY	# of Programs	% Change	Attendance	% Change
15-16	0	-100.00%	0	-100.00%
14-15	42	7.69%	1970	16.78%
13-14	39	0.00%	1687	4.39%

Online Access

Total July eMaterial Circulation

FY	eBook/ eAudio	eVideo	eMusic	eMagazines	% Change
15-16	0	0	0	0	-100.00%
14-15	553	1	216	47	21.04%
13-14	405	N/A	270	N/A	21.84%

Total July Website Usage

FY	Page Loads	% Change	Unique Visitors	% Change
15-16	0	-100.00%	0	-100.00%
14-15	8698	-18.45%	5230	-17.61%
13-14	10666	13.47%	6348	-6.01%

Total July Database Usage

FY	Research*	Novelist	Tumble Books	% Change
15-16	0	0	0	-100.00%
14-15	381	83	26	204.35%
13-14	38	119	4	168.33%

Other Services

Total July Other Services

FY	Museum Pass	ILL Borrowed	ILL Loaned	Tech Tutorials
15-16	0	0	0	0
14-15	9	131	37	11
13-14	7	144	24	N/A

* Research Databases include Lynda, ProQuest, EBSCO, Genealogy databases, and Mango Languages

Total Circulation Fiscal Year to Date

FY	Total	Avg. Circ/Hour	% Change
15-16	19381	#DIV/0!	-35.27%
14-15	29941	44.25	-10.07%
13-14	33293	49.22	2.71%

Total User Visits Fiscal Year to Date

FY	Total Visits	Avg. Visits/Hour	% Change
15-16	6729.69277	#DIV/0!	-66.02%
14-15	19804.5	29.22	-22.55%
13-14	25571.5	38.08	-1.64%

Total Programs Fiscal Year to Date

FY	# of Programs	% Change	Attendance	% Change
15-16	128	42.22%	1919.5714	-47.35%
14-15	90	-43.75%	3646	-6.82%
13-14	160	50.94%	3913	0.93%

Total eMaterial Circulation Year to Date

FY	eBook/e Audio	eVideo	eMusic	eMagazines	% Change
15-16	1375	0	425	57	-3.53%
14-15	1547	5	378	212	9.34%
13-14	1248	N/A	711	N/A	24.30%

Total Website Usage Fiscal Year to Date

FY	Page Loads	% Change	Unique Visitors	% Change
15-16	22609	-19.55%	12517	-26.41%
14-15	28103	-8.82%	17008	-4.57%
13-14	30822	10.19%	17823	-6.48%

Total Database Usage Fiscal Year to Date

FY	Research*	Novelist	Tumble Books	% Change
15-16	571	1543	93	120.26%
14-15	808	113	81	273.88%
13-14	114	122	32	51.41%

Total Other Services Fiscal Year to date

FY	Museum Pass	ILL Borrowed	ILL Loaned	Tech Tutorials
15-16	12	260	92	7
14-15	18	368	100	54
13-14	16	392	87	N/A

Monthly Statistics Summary
July 2015

Adult Services Summary

Total July Circulation

FY	Fiction	Non Fiction	A/V	Total	% Change
15-16	0	0	0	0	-100.00%
14-15	1223	716	2405	4670	-18.57%
13-14	1439	863	3033	5735	2.65%

Total July Programs

FY	# of Programs	% Change	Attendance	% Change
15-16	0	-100.00%	0	-100.00%
14-15	8	-11.11%	106	17.78%
13-14	9	50.00%	90	52.54%

Teen Services Summary

Total July Circulation

FY	Total	% Change
15-16	0	-100.00%
14-15	299	-20.05%
13-14	374	-13.23%

Total July Programs

FY	# of Programs	% Change	Attendance	% Change
15-16	0	-100.00%	0	-100.00%
14-15	9	125.00%	53	1.92%
13-14	4	0.00%	52	-5.45%

Youth Services Summary

Total July Circulation

FY	Fiction	Non Fiction	A/V	Total	% Change
15-16	0	0	0	0	-100.00%
14-15	3709	467	1242	5421	-9.79%
13-14	4117	441	1435	6009	3.96%

Total July Programs

FY	# of Programs	% Change	Attendance	% Change
15-16	0	-100.00%	0	-100.00%
14-15	25	-3.85%	1811	17.22%
13-14	26	-10.34%	1545	2.86%

Technical Services Summary

Total July Activity

FY	Acquisitions	Deletions
15-16	0	0
14-15	582	213
13-14	484	760

Total Circulation Fiscal Year to Date

FY	Fiction	Non Fiction	A/V	Total	% Change
15-16	2048	1634	4372	8583	-35.14%
14-15	3295	2104	6777	13233	-15.11%
13-14	3858	2267	8452	15588	-1.40%

Total Programs Fiscal Year to Date

FY	# of Programs	% Change	Attendance	% Change
15-16	17	-19.05%	224	-11.46%
14-15	21	-25.00%	253	1.61%
13-14	28	21.74%	249	44.77%

Total Circulation Fiscal Year to Date

FY	Total	% Change
15-16	287	-65.09%
14-15	822	-9.97%
13-14	913	-13.79%

Total Programs Fiscal Year to Date

FY	# of Programs	% Change	Attendance	% Change
15-16	64	166.67%	11,571,429	-87.82%
14-15	24	71.43%	95	-13.64%
13-14	14	0.00%	110	-29.49%

Total Circulation Fiscal Year to Date

FY	Fiction	Non Fiction	A/V	Total	% Change
15-16	5679	934	1701	8342	-37.93%
14-15	9171	1200	3055	13439	-7.64%
13-14	9572	1446	3493	14550	4.67%

Total Programs Fiscal Year to Date

FY	# of Programs	% Change	Attendance	% Change
15-16	47	4.44%	1684	-48.94%
14-15	45	-61.86%	3298	-7.20%
13-14	118	71.01%	3554	0.14%

Total Activity Fiscal Year to Date

FY	Acquisitions	Deletions
15-16	1143	816
14-15	1917	1535
13-14	2355	2135