

**October 20th, 2015**

agenda

<u>item</u>	<u>DOCUMENT</u>	<u>Section</u>
<b>1,2 CTO, Additions (2 minutes)(7:02pm)</b>		
	Document Summary	1A
	Agenda	2A-2B
<b>3 Opportunity to Address Board</b>		
	<b>Discussion of FY'15-'16 Levy and FY '14-'15 Auditor's Report with Susan Griffin and Marlene Scheibl from the Village of Lake Bluff (30 minutes)(7:32pm)</b>	
<b>5 Consent Agenda</b>		
	Minutes of September 22nd, 2015 Board of Trustees Meeting (action)(2 minutes)(7:24pm)	3A-3C
<b>6 Treasurer's Report and Financial Reports (White and Yellow) (5 minutes)(7:39pm)</b>		
	September Financial Summary Report (action)	4A-4C
	September Detailed Revenue & Expense Report (action)	5A-5E
	September Detailed Balance Sheet (action)	6A-6D
<b>7 Approval of Checks (Green) (10 minutes)(7:49pm)</b>		
	September Manual Check Report (action)	7A
	September Check Register (action)	8A-8N
<b>8 Committee Reports (30 minutes)(8:19pm)</b>		9A-9E
<b>9 New Business</b>		
	Board Meeting Dates for 2016 (action)(5 minutes)(8:24pm)	10A
	Tax Levy for FY2016-2017 (15 minutes)(8:39pm)	11A
	Building Task Force (10 minutes)(8:49pm)	
<b>10 Old Business</b>		
	(None)	
<b>11 Director's Report (5 minutes)(8:54pm)</b>		
	Librarian's Narrative Report	12A
<b>12 Executive Session(s) (30 minutes if entered)</b>		
<b>13 Any and All Other Business ...</b>		
<b>14 Adjournment (1 minute)(8:55pm)</b>		
<b>15 Attachments</b>		
	Usage Statistics for the Month of August	13A-13D
	Board Meeting Dates for 2016	
	Article from ALA	14A-14D
	Friends Meeting Attendee	15A

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, October 20<sup>th</sup>, at 7:00 PM**  
 123 E. Scranton Ave, Lake Bluff, IL 60044  
 Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Opportunity for Public to Address the Board (limit 5 minutes per person per meeting)**
4. **Discussion of Levy and Auditor's Report (CAFR) with Susan Griffin and Marlene Scheibl from the Village of Lake Bluff (30 minutes)(7:32pm)**
5. **Approval of Minutes**
  - a. **Approval of Minutes of September 22<sup>nd</sup>, 2015 Regular Board Meeting (action)(2 minutes)(7:34pm)**
6. **September 2015 Financial Reports – Detailed Balance and Revenue/Expense (White and Yellow Pages) (action)(5 minutes)(7:39pm)**
  - a. **September Financial Summary Report**
  - b. **September Detailed Balance Sheet**
  - c. **September Detailed Revenue & Expense Report**
7. **Approval of checks (Green Pages) (10 minutes)(7:49pm)**
  - a. **September Manual Checks (12334-12339) (action)**
  - b. **September Monthly Checks (12340-12365) (action)**
8. **Committee Reports (30 minutes)(8:19pm)**  
**(Committees that met)**
  - a. **Building and Grounds Committee (CHAIR: Schons. MEMBERS: Jerch, Meierhoff, and Stroh.)**
  - b. **Finance Committee (CHAIR: Butler. MEMBERS: Kregor.)**
  - c. **Intergovernmental Committee (CHAIR: Bailey. MEMBERS: Stroh and ~~Schnell~~ Jerch)**
  - d. **Outreach Committee (CHAIR: Schons. MEMBERS: Butler.)**

**(Committees that did not meet)**

  - e. **Human Resources Committee (CHAIR: Butler. MEMBERS: Meierhoff, Stroh, Wojda.)**
  - f. **Long Range Planning Committee (CHAIR: Kregor. MEMBERS: Butler, Schons, and Wojda.)**
  - g. **Technology Committee (CHAIR: Kregor. MEMBERS: Wojda.)**

**9. New Business**

- a. Board Meeting Dates for 2016 (5 minutes)(8:24pm)
- b. Tax Levy for FY2016-2017 (15 minutes)(8:39pm)
- c. Building Task Force (10 minutes)(8:49pm)

**10. Old Business**

- a. (None)

**11. Director's Report (5 minutes)(8:54pm)**

- a. Director's Narrative Report

**12. Executive Session(s)**

**(10 minutes if entered)**

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

**13. Any and all other business which may properly come before the Board****14. Adjournment (1 minute)(8:55pm)****Attachments:**

Statistics Report

Board Meeting Dates for 2016

Article from ALA

Friends Meeting Attendee

**Upcoming Board Meetings: November 17, 2015, December 15, 2015, and January 19, 2016**

**Lake Bluff Public Library**  
**Board of Library Trustees Meeting**  
**Tuesday, September 22nd, 2015 at 7:00 PM**  
123 E. Scranton Ave, Lake Bluff, IL 60044  
Enter through Library main entrance

**1. Call to Order**

Board President Kathy Meierhoff called the meeting to order at 7:00 pm. Present were trustees Cal Stroh, Carl Schons and Scot Butler. Trustees Tim Kregor, Janie Jerch and Romain Wojda were absent. Also present were Library Director Eric Bailey, Friends of the Library representative Margaret Abel and member of the public Ann Grant.

**2. Additions & Corrections to the Agenda:**

There were none.

**3. Opportunity for Public to Address the Board**

Ann Grant addressed the Board about the Geese Display near the old Library entrance suggesting there be a plaque describing the history of the display and the person who created it – Sylvia Shaw Judson.

Mrs. Abel expressed concern about the damage to the white goose at the front entrance to the Library and also asked about the boxwoods outside the Library. She also asked how the cost of the Library Card program for school children was being covered.

**4. Approval of Minutes**

Trustee Stroh moved and Trustee Butler seconded that the reference to Library Director Butler being changed to Library Director Bailey in sections (a) and (d) in the New Business section on Page 3B.

Stroh moved and Schons seconded to approve the minutes as modified. All voted aye.

**5. July 2015 Financial Reports**

Schons moved and Stroh seconded to accept the July Financial Summary Report, Detailed Balance Sheet, and Detailed Revenue & Expense Report. All voted aye.

**6. Approval of checks**

Schons moved and Stroh seconded to accept the July Manual Checks (12253-12254) and the July Monthly Checks (12294-12333). All voted aye.

## 7. Committee Reports

### Building & Grounds Committee met on September 2.

- The ongoing review of the HVAC system was discussed.
- Replacement of the "Brain-Box" system was approved.
- It was noted that changes to the Committee Goals & Objectives were completed.

### Finance Committee met on September 1.

- Committee held a preliminary discussion of the FY 2016/2017 budget.
- Susan Griffin and Marlene Scheibl will attend the October Library Board meeting to discuss the upcoming tax levy.
- The Library Trustees will vote on the FY 2016/2017 budget at the November Board meeting.

### Technology Committee did not meet

- There is ongoing work being done to expand the Library WIFI system.

## 8. New Business

### a. Library Closings for 2015

Director Bailey reviewed the proposed closings. Stroh moved and Schons seconded that the dates be approved. All voted aye.

### b. American Legion Meeting

American Legion Post 510 will recognize the Library for its contributions to the strength and character of Lake Bluff at its meeting on October 7. Trustee Stroh will attend and accept the award on behalf of the Library. Director Bailey formally thanked Trustee Schons for publicizing the Library's efforts to the American Legion.

## 9. Old Business

### a. Per Capita Grant Requirements

Director Bailey reviewed the requirements for completing the application for a Grant including the need to identify and describe how library funds are used to support educational programs.

### b. Nonresident Card Agreement

Director Bailey notified the Board that the attorney and insurance representatives have vetted the agreement for the Library and School District 65.

Meierhoff moved and Stroh seconded a motion to approve an Inter-Governmental Agreement for Library Services pending the approval of School District 65. All voted aye.

**10. Director's Report**

- a. Director Bailey provided an article containing information about the process and resources used by many libraries in deciding what titles and formats to get and in what quantity.
- b. Staff has reviewed the procedure for the new District 65 cards and a few kinks are still to be worked out. It was noted that Martha O'Hare and Amy vanGoethem have put in a lot of hard work to make this happen.
- c. Staff members have been working with the Director on a branding initiative, which had been recommended by the Long Range Planning Committee.
- d. The Library Open House took place on September 21 and was attended by 20-25 local residents. Martha O'Hara, Lilliana LaValle and Eliza Jarvi were commended for the materials they created for the event.
- e. A Return on Investment Calculator has been developed and can be found at <http://www.lakeblufflibrary.org/roicalculator.html>.

**11. Executive Sessions**

There were no Executive Sessions at this Board meeting

**12. Any and all other business which may properly come before the Board**

None.

**13. Adjournment**

Stroh moved and Schons seconded a motion to adjourn the meeting.

All voted aye.

The meeting adjourned at 8:20 pm.

**Respectfully submitted,**

**Scot Butler**

Financial Summary Report  
For Period Ending September 30, 2015

10/15/2015

4A

Description	FY 2015-16				FY 2014-15		
	Fiscal Year Total-to-Date	Budget	% of Budget Received/ Expensed	% of Actual Y-T-D	Previous Fiscal YTD	% of Budget Received/ Expensed	Budget
<b>Revenues</b>							
Property Taxes	\$ 849,991	\$ 873,917	97.3%	97.6%	\$ 821,846	96.5%	\$ 851,666
Rental Fines	5,174	12,000	43.1%	0.6%	4,890	37.6%	13,000
State Per Capita Grant	-	7,153	0.0%	0.0%	-	0.0%	7,153
Non-Resident Fees	3,858	7,000	55.1%	0.4%	3,262	46.6%	7,000
Miscellaneous Revenue	883	3,000	29.4%	0.1%	864	28.8%	3,000
Other Grants	-	5,000	0.0%	0.0%	-	0.0%	5,000
Photo-copy Charges	894	2,000	44.7%	0.1%	893	44.7%	2,000
Village Contribution to Vliet Costs	-	7,900	0.0%	0.0%	-	0.0%	7,900
Vliet Operating Cost Contrib	390	-	---	0.0%	-	---	-
Interest Earnings	195	400	48.6%	0.0%	112	27.9%	400
Naperville (Impact) Fees	4,319	-	---	0.5%	-	---	-
Restricted Donations/Gifts	5,009	20,000	25.0%	0.6%	79	0.4%	20,000
Unrestricted Donations/Gifts	37	1,000	3.7%	0.0%	28	2.8%	1,000
<b>Total Revenues</b>	<b>\$ 870,749</b>	<b>\$ 939,370</b>	<b>92.7%</b>	<b>100.0%</b>	<b>\$ 831,973</b>	<b>90.6%</b>	<b>\$ 918,119</b>
Use of Fund Balance Reserves		\$ -					\$ 34,900
<b>Total Projected Revenues &amp; Use of Reserves</b>		<b>939,370</b>					<b>953,019</b>
<b>Expenditures</b>							
Librarian Salaries	\$ 125,743	\$ 224,000	56.1%	32.0%	\$ 56,258	25.1%	\$ 224,000
Staff Salaries	\$ 80,154	259,000	30.9%	20.4%	\$ 57,984	25.1%	231,000
Medical Insurance	\$ 24,341	80,000	30.4%	6.2%	\$ 10,716	25.5%	42,000
Other Employee Benefits	\$ -	250	0.0%	0.0%	\$ -	0.0%	500
Employer IMRF	\$ 18,642	45,000	41.4%	4.7%	\$ 11,858	26.4%	45,000
Employer FICA	\$ 15,438	37,000	41.7%	3.9%	8,584	24.5%	35,000
<i>Subtotal Personnel Expense</i>	<b>\$ 264,318</b>	<b>\$ 645,250</b>	<b>41.0%</b>	<b>67.2%</b>	<b>\$ 145,400</b>	<b>25.2%</b>	<b>\$ 577,500</b>
Building Maintenance	\$ 12,450	\$ 24,000	51.9%	3.2%	\$ 7,141	25.5%	\$ 28,000
Elevator Maintenance	\$ 38	2,000	1.9%	0.0%	\$ 1,226	61.3%	2,000
Grounds Maintenance	\$ 1,413	8,000	17.7%	0.4%	\$ 2,707	31.9%	8,500
Copier Maintenance	\$ 2,148	4,500	47.7%	0.5%	\$ 807	17.9%	4,500
<i>Subtotal Maintenance Expense</i>	<b>\$ 16,049</b>	<b>\$ 38,500</b>	<b>41.7%</b>	<b>4.1%</b>	<b>\$ 11,881</b>	<b>27.6%</b>	<b>\$ 43,000</b>
Other Professional Services	\$ 12	\$ 5,000	0.2%	0.0%	\$ 267	1.3%	\$ 20,000
Computer Services	\$ 9,290	15,000	61.9%	2.4%	\$ 5,580	27.9%	20,000
Legal Services	\$ 1,404	2,500	56.2%	0.4%	\$ 878	5.9%	15,000
Professional Development	\$ 555	3,000	18.5%	0.1%	\$ 305	6.1%	5,000
Dues	\$ 747	2,000	37.4%	0.2%	\$ 186	9.3%	2,000
Utilities	\$ 5,490	9,000	61.0%	1.4%	\$ 1,590	19.9%	8,000

Financial Summary Report  
For Period Ending September 30, 2015

10/15/2015

4B

Description	FY 2015-16				FY 2014-15		
	Fiscal Year Total-to-Date	Budget	% of Budget Received/ Expensed	% of Actual Y-T-D	Previous Fiscal YTD	% of Budget Received/ Expensed	Budget
Postage	\$ 988	3,000	32.9%	0.3%	\$ 747	24.9%	3,000
Printing/E-News	\$ 3,796	8,500	44.7%	1.0%	\$ 1,881	20.9%	9,000
Office Supplies	\$ 1,819	5,750	31.6%	0.5%	\$ 1,037	17.3%	6,000
Bldg/Grounds Supplies	\$ 668	2,000	33.4%	0.2%	\$ 185	9.3%	2,000
Technical Services Supplies	\$ 1,837	5,000	36.7%	0.5%	\$ 1,143	20.8%	5,500
<i>Subtotal Contracts &amp; Commodities</i>	\$ 26,606	\$ 60,750	43.8%	6.8%	\$ 13,798	14.4%	\$ 95,500
Hospitality Program Support	\$ 22	500	4.4%	0.0%	\$ 59	5.9%	1,000
Adult Program Support	\$ 2,270	5,000	45.4%	0.6%	\$ 2,122	53.0%	4,000
Juvenile Program Support	\$ 4,209	5,800	72.6%	1.1%	\$ 4,727	67.5%	7,000
Outreach Program Supplies	\$ 606	1,000	60.6%		\$ 6,442		
Teen Program Supplies	\$ 466	1,200	38.8%		\$ 4,569		
Per Capita Grant	\$ 5,422	7,153	75.8%	1.4%	\$ 4,594	64.2%	7,153
Other Grant Expenditures	\$ -	5,000	0.0%	0.0%	\$ -	0.0%	5,000
<i>Subtotal Programs &amp; Grants</i>	\$ 12,994	\$ 25,653	50.7%	3.3%	\$ 22,512	93.2%	\$ 24,153



Financial Summary Report  
For Period Ending September 30, 2015

10/15/2015

4C

Description	FY 2015-16				FY 2014-15		
	Fiscal Year Total-to-Date	Budget	% of Budget Received/ Expensed	% of Actual Y-T-D	Previous Fiscal YTD	% of Budget Received/ Expensed	Budget
Adult Non-Fiction Books	\$ 7,623	17,000	44.8%	1.9%	\$ 386	2.1%	18,000
Adult Fiction Books	\$ 6,011	14,000	42.9%	1.5%	\$ 3,020	20.1%	15,000
Adult Large Print Materials	\$ 192	500	38.5%	0.0%	\$ 8,291	1658.2%	500
Adult AV Materials	\$ 5,766	15,000	38.4%	1.5%	\$ 3,748	25.0%	15,000
Adult Reference/e-Reference	\$ 6,080	21,000	29.0%	1.5%	\$ 2,638	11.5%	23,000
Juvenile Non-Fiction Books	\$ 4,284	7,000	61.2%	1.1%	\$ 1,869	26.7%	7,000
Picture Books	\$ 3,229	5,000	64.6%	0.8%	\$ 434	7.2%	6,000
Juvenile Fiction Books	\$ 2,392	9,000	26.6%	0.6%	\$ -	0.0%	8,500
Juvenile AV Materials	\$ 659	1,500	43.9%	0.2%	\$ 1,055	28.1%	3,750
Juvenile e-Reference	\$ -	2,000	0.0%	0.0%	\$ 4,761	476.1%	1,000
Teen Books	\$ 1,024	2,750	37.2%	0.3%	\$ 109	3.9%	2,750
e-Books	\$ -	6,250	0.0%	0.0%	\$ 4,546	37.9%	12,000
Graphic Novels	\$ 145	500	29.0%	0.0%	\$ 1,375	275.0%	500
Periodicals	\$ 4,793	\$ 6,000	79.9%	1.2%	\$ 1,861	26.6%	\$ 7,000
Video Games	\$ 778	3,500	22.2%	0.2%	\$ -	0.0%	3,500
<i>Subtotal Materials</i>	\$ 42,977	111,000	38.7%	10.9%	\$ 34,092	27.6%	\$ 123,500
Patron & Staff Software	\$ 2,567	5,000	51.3%	0.7%	\$ 1,593	26.5%	6,000
Library Automation Software	\$ 20,297	22,000	92.3%	5.2%	\$ 132	0.6%	24,000
Miscellaneous Expense	\$ 959	1,000	95.9%	0.2%	\$ 530	26.5%	2,000
<i>Subtotal Software/Other</i>	\$ 23,823	28,000	85.1%	6.1%	\$ 2,255	7.0%	\$ 32,000
FR Restricted Donations	\$ 2,551	-	---	0.6%	\$ 3,220	161.0%	2,000
Library Furnishings	-	1,000	0.0%	0.0%	467	---	-
Computer Equipment	-	1,000	0.0%	0.0%	-	0.0%	14,000
Other Equipment	-	1,000	0.0%	0.0%	3,016	150.8%	2,000
	3,151	-	---	0.8%	-	0.0%	-
Exterior Bldg Improvements	-	1,000	0.0%	0.0%	149	1.2%	12,000
Use of Temporarily Restrict Donat	248	21,000	1.2%	0.1%	-	0.0%	21,000
Contingency	770	5,217	14.8%	0.2%	-	0.0%	6,366
<i>Subtotal Capital, Grants &amp; Dona</i>	\$ 6,720	\$ 30,217	22.2%	1.7%	\$ 6,851	11.9%	\$ 57,366
<b>Total Expenditures</b>	<b>\$ 393,488</b>	<b>\$ 939,370</b>	<b>41.9%</b>	<b>100.0%</b>	<b>\$ 236,791</b>	<b>24.8%</b>	<b>\$ 953,019</b>

Fund Balance as of April 30, 2015<sup>a</sup> 526,947  
YTD Addition to/(Subtraction from) Fund Balance 477,261  
Fund Balance at month end 1,004,208

<sup>a</sup>The fund balance has not been audited yet.

DATE: 10/15/2015  
 TIME: 14:55:04  
 ID: GL470006.WOW

-- VILLAGE OF LAKE BLUFF --  
 DETAILED REVENUE & EXPENSE REPORT  
 ACTUAL VS. PRIOR VS. BUDGET  
 FOR 5 PERIODS ENDING SEPTEMBER 30, 2015

5A  
 PAGE: 1  
 F-YR: 16

FUND: LAKE BLUFF PUBLIC LIBRARY  
 DEPT: REVENUES

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
<b>PROPERTY TAXES</b>							
80-40-103-10000	LIBRARY PROPERTY TAX	384,953.16	370,080.44	849,990.52	821,846.10	873,917.00	97.2%
<b>TOTAL REVENUES: PROPERTY TAXES</b>		<b>384,953.16</b>	<b>370,080.44</b>	<b>849,990.52</b>	<b>821,846.10</b>	<b>873,917.00</b>	<b>97.2%</b>
<b>SERVICES &amp; FEES</b>							
80-40-403-48300	PHOTO-COPY CHARGES	182.00	198.10	893.50	893.05	2,000.00	44.6%
80-40-403-48500	NON-RESIDENT FEES	588.04	544.91	3,857.54	3,261.68	7,000.00	55.1%
<b>TOTAL REVENUES: SERVICES &amp; FEES</b>		<b>770.04</b>	<b>743.01</b>	<b>4,751.04</b>	<b>4,154.73</b>	<b>9,000.00</b>	<b>52.7%</b>
<b>FINES</b>							
80-40-503-65000	RENTAL FINES	852.65	1,055.63	5,174.22	4,889.79	12,000.00	43.1%
<b>TOTAL REVENUES: FINES</b>		<b>852.65</b>	<b>1,055.63</b>	<b>5,174.22</b>	<b>4,889.79</b>	<b>12,000.00</b>	<b>43.1%</b>
<b>MISCELLANEOUS</b>							
80-40-603-73000	PER CAPITA GRANTS	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-73700	VILLAGE CONTRIBUTION	0.00	0.00	0.00	0.00	7,900.00	0.0%
80-40-603-73800	VLIET OPERATING COST CONTRIB	0.00	0.00	390.00	0.00	0.00	100.0%
80-40-603-75000	INTEREST EARNINGS	41.40	20.05	194.54	111.66	400.00	48.6%
80-40-603-78000	DONATIONS/CONTRIBUTIONS	2.40	2.66	37.28	27.92	0.00	100.0%
80-40-603-78001	RESTRICTED DONATIONS	0.00	3.94	5,008.79	79.37	0.00	100.0%
80-40-603-78100	RESTRICTED DONATIONS	0.00	0.00	0.00	0.00	0.00	0.0%
80-40-603-78500	NAPERVILLE (IMPACT) FEE	0.00	0.00	4,318.72	0.00	0.00	100.0%
80-40-603-89000	MISCELLANEOUS INCOME	45.49	128.42	883.49	863.88	3,000.00	29.4%
<b>TOTAL REVENUES: MISCELLANEOUS</b>		<b>89.29</b>	<b>155.07</b>	<b>10,832.82</b>	<b>1,082.83</b>	<b>11,300.00</b>	<b>95.8%</b>
<b>TOTAL REVENUES: REVENUES</b>		<b>386,665.14</b>	<b>372,034.15</b>	<b>870,748.60</b>	<b>831,973.45</b>	<b>906,217.00</b>	<b>96.0%</b>
<b>TOTAL FUND REVENUES</b>		<b>386,665.14</b>	<b>372,034.15</b>	<b>870,748.60</b>	<b>831,973.45</b>	<b>906,217.00</b>	<b>96.0%</b>

DATE: 10/15/2015  
TIME: 14:55:04  
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-- VILLAGE OF LAKE BLUFF --  
DETAILED REVENUE & EXPENSE REPORT  
ACTUAL VS. PRIOR VS. BUDGET  
FOR 5 PERIODS ENDING SEPTEMBER 30, 2015

PAGE: 2  
F-YR: 16

FUND: LAKE BLUFF PUBLIC LIBRARY  
DEPT: LIBRARY ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
LIBRARY SERVICES							
80-60-001-40000	LIBRARIAN SALARIES	25,208.50	18,026.06	125,742.92	92,309.80	224,000.00	56.1%
80-60-001-40050	STAFF SALARIES	15,655.28	18,013.35	80,154.49	96,959.87	259,000.00	30.9%
80-60-001-40400	MEDICAL INSURANCE	5,004.19	2,008.76	24,341.11	16,287.68	80,000.00	30.4%
80-60-001-40900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	250.00	0.0%
80-60-001-40950	EMPLOYER IMRF	3,782.21	3,741.49	18,641.81	19,602.04	45,000.00	41.4%
80-60-001-40951	EMPLOYER FICA TAX	3,063.46	2,694.40	15,438.07	14,212.04	37,000.00	41.7%
80-60-001-41000	BUILDING MAINTENANCE	927.25	645.00	12,450.30	8,111.79	24,000.00	51.8%
80-60-001-41020	ELEVATOR MAINTENANCE	38.00	0.00	38.00	1,226.00	2,000.00	1.9%
80-60-001-41050	GROUNDS MAINTENANCE	230.00	1,155.00	1,413.00	3,862.25	8,000.00	17.6%
80-60-001-41303	COPIER MAINTENANCE/SUPPLIES	738.22	1,031.62	2,147.84	1,890.26	4,500.00	47.7%
80-60-001-41304	OTHER PROFESSIONAL SERVICES	0.00	2,573.72	12.00	2,840.72	5,000.00	0.2%
80-60-001-41305	COMPUTER SERVICES	3,275.00	2,790.00	9,290.00	8,535.00	15,000.00	61.9%
80-60-001-41350	LEGAL SERVICES	0.00	0.00	1,404.00	877.50	2,500.00	56.1%
80-60-001-42400	PROFESSIONAL DEVELOPMENT	60.00	0.00	555.00	847.75	3,000.00	18.5%
80-60-001-42440	DUES	0.00	40.00	747.25	389.00	2,000.00	37.3%
80-60-001-43230	UTILITIES	1,410.00	1,898.47	5,490.13	4,072.14	9,000.00	61.0%
80-60-001-43300	POSTAGE	7.27	0.00	988.26	747.13	3,000.00	32.9%
80-60-001-43400	PRINTING/E-NEWSLETTER	0.00	57.60	3,795.89	3,765.80	8,500.00	44.6%
80-60-001-43550	OFFICE SUPPLIES	478.78	534.88	1,818.61	1,944.97	5,750.00	31.6%
80-60-001-43660	BUILDING & GROUNDS SUPPLIES	144.29	0.00	668.07	551.48	2,000.00	33.4%
80-60-001-43670	TECHNICAL SERVICES SUPPLIES	66.58	280.63	1,836.64	1,578.01	5,000.00	36.7%
80-60-001-43700	HOSPITALITY PROGRAM SUPPLIES	0.00	0.00	22.03	58.99	500.00	4.4%
80-60-001-43710	ADULT PROGRAM SUPPLIES	36.26	450.00	2,269.56	2,582.16	5,000.00	45.3%
80-60-001-43720	JUVENILE PROGRAM SUPPLIES	195.32	820.15	4,208.92	5,743.10	5,800.00	72.5%
80-60-001-43730	OUTREACH SUPPLIES	258.30	0.00	605.60	0.00	1,000.00	60.5%
80-60-001-43740	TEEN PROGRAM SUPPLIES	38.98	0.00	465.78	0.00	1,200.00	38.8%
80-60-001-44800	PER CAPITA GRANT	0.00	0.00	5,422.35	6,442.27	0.00	-100.0%
80-60-001-45000	ADULT NON-FICTION BOOKS	1,894.05	2,683.78	7,623.44	7,561.57	17,000.00	44.8%
80-60-001-45100	ADULT FICTION BOOKS	1,122.72	1,718.93	6,010.92	6,822.10	14,000.00	42.9%
80-60-001-45110	ADULT LARGE PRINT MATERIAL	49.02	0.00	192.31	421.29	500.00	38.4%
80-60-001-45200	ADULT AUDIO VISUAL MATERIAL	1,452.94	1,252.04	5,765.81	5,364.37	15,000.00	38.4%
80-60-001-45220	ADULT REFERENCE/E-REFER	0.00	0.00	6,079.98	8,291.00	21,000.00	28.9%
80-60-001-45400	JUVENILE NON-FICTION	0.00	499.72	4,284.12	4,680.28	7,000.00	61.2%
80-60-001-45410	PICTURE BOOKS, READERS	836.98	836.02	3,229.07	2,637.55	5,000.00	64.5%
80-60-001-45420	JUVENILE FICTION	410.20	555.08	2,392.15	1,868.81	9,000.00	26.5%
80-60-001-45430	JUVENILE AUDIO-VISUAL	117.25	69.39	659.22	433.60	1,500.00	43.9%
80-60-001-45440	JUVENILE E-REFERENCE	0.00	0.00	0.00	0.00	2,000.00	0.0%
80-60-001-45450	TEEN BOOKS	234.40	254.52	1,023.94	1,055.19	2,750.00	37.2%
80-60-001-45460	E-BOOKS	0.00	1,138.53	0.00	4,761.04	6,250.00	0.0%
80-60-001-45470	GRAPHIC NOVELS	0.00	0.00	144.85	108.62	500.00	28.9%
80-60-001-45500	PERIODICALS	0.00	0.00	4,792.94	4,546.06	6,000.00	79.8%
80-60-001-45510	VIDEO GAMES	0.00	315.26	778.34	1,374.94	3,500.00	22.2%
80-60-001-45600	PATRON & STAFF SOFTWARE	9.95	9.95	2,567.38	1,861.00	5,000.00	51.3%
80-60-001-45610	LIBRARY AUTOMATION SOFTWARE	0.00	0.00	20,297.00	0.00	22,000.00	92.2%

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-- VILLAGE OF LAKE BLUFF --  
 DETAILED REVENUE & EXPENSE REPORT  
 ACTUAL VS. PRIOR VS. BUDGET  
 FOR 5 PERIODS ENDING SEPTEMBER 30, 2015

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FUND: LAKE BLUFF PUBLIC LIBRARY  
 DEPT: LIBRARY ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
LIBRARY SERVICES							
80-60-001-46000	MISCELLANEOUS EXPENSES	44.74	75.00	958.87	1,592.84	1,000.00	95.8%
80-60-001-48001	EXPENSES FR RESTRICTED DONATIO	0.00	14.66	2,551.22	132.31	0.00	-100.0%
80-60-001-49000	LIBRARY FURNISHINGS	0.00	0.00	0.00	530.01	1,000.00	0.0%
80-60-001-49120	EXT BUILDING IMPROVEMENTS	0.00	2,390.00	0.00	3,219.99	1,000.00	0.0%
80-60-001-49350	COMPUTER EQUIPMENT	0.00	449.25	0.00	467.24	1,000.00	0.0%
80-60-001-49400	OTHER EQUIPMENT	0.00	0.00	0.00	148.50	1,000.00	0.0%
80-60-001-50000	CONTINGENCY	600.70	(10,181.42)	770.20	3,015.60	5,217.00	14.7%
TOTAL EXPENSES: LIBRARY SERVICES		67,390.84	58,841.84	390,089.39	356,331.66	906,217.00	43.0%
TOTAL EXPENSES: LIBRARY ADMINISTRATION		67,390.84	58,841.84	390,089.39	356,331.66	906,217.00	43.0%
TOTAL FUND EXPENSES		67,390.84	58,841.84	390,089.39	356,331.66	906,217.00	43.0%
TOTAL FUND REVENUES		386,665.14	372,034.15	870,748.60	831,973.45	906,217.00	96.0%
TOTAL FUND EXPENSES		67,390.84	58,841.84	390,089.39	356,331.66	906,217.00	43.0%
FUND SURPLUS (DEFICIT)		319,274.30	313,192.31	480,659.21	475,641.79	0.00	100.0%

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-- VILLAGE OF LAKE BLUFF --  
 DETAILED REVENUE & EXPENSE REPORT  
 ACTUAL VS. PRIOR VS. BUDGET  
 FOR 5 PERIODS ENDING SEPTEMBER 30, 2015

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FUND: LIBRARY GRANTS & GIFTS FUND  
 DEPT: LIBRARY GRANTS FUND REVENUE

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
-----							
MISCELLANEOUS							
82-40-603-73000	STATE PER CAPITA GRANT	0.00	0.00	0.00	0.00	7,153.00	0.0%
82-40-603-73400	MISCELLANEOUS GRANT	0.00	0.00	0.00	0.00	5,000.00	0.0%
82-40-603-75000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00	0.0%
82-40-603-78000	UNRESTRICTED DONATIONS/CONTRIB	0.00	0.00	0.00	0.00	1,000.00	0.0%
82-40-603-78100	RESTRICTED DONATIONS/CONTRIB	0.00	0.00	0.00	0.00	20,000.00	0.0%
-----							
TOTAL REVENUES: MISCELLANEOUS		0.00	0.00	0.00	0.00	33,153.00	0.0%
TOTAL REVENUES: LIBRARY GRANTS FUND REVENUE		0.00	0.00	0.00	0.00	33,153.00	0.0%
TOTAL FUND REVENUES		0.00	0.00	0.00	0.00	33,153.00	0.0%

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-- VILLAGE OF LAKE BLUFF --  
DETAILED REVENUE & EXPENSE REPORT  
ACTUAL VS. PRIOR VS. BUDGET  
FOR 5 PERIODS ENDING SEPTEMBER 30, 2015

FUND: LIBRARY GRANTS & GIFTS FUND  
DEPT: LIBRARY GRANT FUND EXPENDITURE

ACCOUNT NUMBER	DESCRIPTION	SEPTEMBER ACTUAL	PRIOR YEAR-MONTH ACTUAL	FISCAL YEAR-TO-DATE ACTUAL	PRIOR YEAR-TO-DATE ACTUAL	FISCAL YEAR BUDGET	USED
-----							
MISCELLANEOUS							
82-60-001-44800	PER CAPITAL GRANT EXPENDITURES	0.00	0.00	3,150.94	0.00	7,153.00	44.0%
82-60-001-44825	MISC. GRANT EXPENDITURES	0.00	0.00	0.00	0.00	5,000.00	0.0%
82-60-001-99999	USE OF DONATIONS/TEMPORARY EXP	0.00	0.00	247.57	0.00	21,000.00	1.1%
-----							
TOTAL EXPENSES: MISCELLANEOUS		0.00	0.00	3,398.51	0.00	33,153.00	10.2%
TOTAL EXPENSES: LIBRARY GRANT FUND EXPENDITURE		0.00	0.00	3,398.51	0.00	33,153.00	10.2%
TOTAL FUND EXPENSES		0.00	0.00	3,398.51	0.00	33,153.00	10.2%
TOTAL FUND REVENUES		0.00	0.00	0.00	0.00	33,153.00	0.0%
TOTAL FUND EXPENSES		0.00	0.00	3,398.51	0.00	33,153.00	10.2%
FUND SURPLUS (DEFICIT)		0.00	0.00	(3,398.51)	0.00	0.00	100.0%

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-- VILLAGE OF LAKE BLUFF --  
DETAILED BALANCE SHEET

FUND: LAKE BLUFF PUBLIC LIBRARY  
FOR 5 PERIODS ENDING SEPTEMBER 30, 2015

ACCOUNT #	DESCRIPTION	BALANCE 05/01/15	NET DEBITS	NET CREDITS	BALANCE 09/30/15
<b>ASSETS</b>					
<b>DUE TO/FROM ACCOUNTS</b>					
80-00-100-10000	DUE TO/FROM OTHER FUNDS	0.00	3,398.51	0.00	3,398.51
80-00-100-20000	LIB GR FND DUE TO/FROM DETAIL	0.00	0.00	0.00	0.00
<b>TOTAL DUE TO/FROM ACCOUNTS</b>		<b>0.00</b>	<b>3,398.51</b>	<b>0.00</b>	<b>3,398.51</b>
<b>CASH &amp; INVESTMENTS</b>					
80-10-101-10000	CHECKING ACCOUNT	0.00	0.00	0.00	0.00
80-10-101-10001	CASH BOX OVER/SHORT	0.00	32.67	112.74	(80.07)
80-10-101-11000	MONEY MARKET ACCOUNT	106,694.94	320,935.37	393,480.08	34,150.23
80-10-101-12000	SAVINGS ACCOUNT	0.00	0.00	0.00	0.00
80-10-101-12100	N TR WEED & FEED CHECKING ACCT	0.00	0.00	0.00	0.00
80-10-101-13000	PETTY CASH	150.00	0.00	0.00	150.00
80-10-101-15000	INVESTMENTS	0.00	0.00	0.00	0.00
80-10-101-15010	US GOVERNMENT OBLIGATIONS	0.00	0.00	0.00	0.00
80-10-101-15020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00
80-10-101-15110	ILLINOIS FUND	461,176.96	854,426.31	305,000.00	1,010,603.27
80-10-101-15111	ILLINOIS FUNDS - GRANTS	1.80	0.00	0.00	1.80
80-10-101-15112	ILLINOIS FUNDS - EPAY	3,423.56	716.99	7.57	4,132.98
<b>TOTAL CASH &amp; INVESTMENTS</b>		<b>571,447.26</b>	<b>1,176,111.34</b>	<b>698,600.39</b>	<b>1,048,958.21</b>
<b>RECEIVABLES</b>					
80-10-201-15000	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
80-10-201-15200	PROPERTY TAX RECEIVABLE	873,918.10	0.00	0.00	873,918.10
80-10-201-35000	INTEREST RECEIVABLE	0.00	0.00	0.00	0.00
80-10-201-37000	OTHER RECEIVABLE	0.00	0.00	0.00	0.00
<b>TOTAL RECEIVABLES</b>		<b>873,918.10</b>	<b>0.00</b>	<b>0.00</b>	<b>873,918.10</b>
<b>OTHER ASSETS</b>					
80-10-301-37100	DUE FROM THE VILLAGE	(10,604.70)	918,176.05	907,571.35	0.00
80-10-301-55000	PREPAID EXPENSES	500.00	0.00	500.00	0.00
<b>TOTAL OTHER ASSETS</b>		<b>(10,104.70)</b>	<b>918,176.05</b>	<b>908,071.35</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>		<b>1,435,260.66</b>	<b>2,097,685.90</b>	<b>1,606,671.74</b>	<b>1,926,274.82</b>

**LIABILITIES AND FUND EQUITY**

**LIABILITIES**

**PAYABLES**

80-20-102-20000	ACCOUNTS PAYABLE	15,225.12	181,801.29	192,156.24	25,500.07
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-- VILLAGE OF LAKE BLUFF --  
 DETAILED BALANCE SHEET

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FUND: LAKE BLUFF PUBLIC LIBRARY  
 FOR 5 PERIODS ENDING SEPTEMBER 30, 2015

ACCOUNT #	DESCRIPTION	BALANCE 05/01/15	NET DEBITS	NET CREDITS	BALANCE 09/30/15
<b>LIABILITIES</b>					
<b>PAYABLES</b>					
80-20-102-41000	SOCIAL SECURITY TAX PAYABLE	0.00	30,876.11	30,876.11	0.00
80-20-102-42000	FEDERAL INCOME TAX PAYABLE	0.00	20,382.29	20,382.29	0.00
80-20-102-43000	STATE INCOME TAX PAYABLE	0.00	7,118.72	7,118.72	0.00
80-20-102-44000	IMRF PAYABLE	0.00	26,578.22	26,578.22	0.00
80-20-102-45000	ICMA 457 PLAN PAYABLE	0.00	2,500.00	2,500.00	0.00
80-20-102-46000	MEDICAL INSURANCE PAYABLE	0.00	0.00	0.00	0.00
80-20-102-65000	LIBRARY FLEXIBLE BENEFIT PAYAB	0.00	2,342.82	2,342.82	0.00
80-20-102-66000	LIBRARY HSA PAYABLE	0.00	1,750.00	1,750.00	0.00
80-20-102-70000	OTHER SHORT TERM LIABILITIES	0.00	0.00	0.00	0.00
<b>TOTAL PAYABLES</b>		<b>15,225.12</b>	<b>273,349.45</b>	<b>283,704.40</b>	<b>25,580.07</b>
<b>OTHER LIABILITIES</b>					
80-20-202-16000	ACCRUED PAYROLL	19,170.21	0.00	0.00	19,170.21
80-20-202-22000	DEFERRED PROPERTY TAX	873,918.10	0.00	0.00	873,918.10
80-20-202-22100	OTHER DEFERRED REVENUE	0.00	0.00	0.00	0.00
80-20-202-22300	RESTRICTED GIFTS	0.00	0.00	0.00	0.00
80-20-202-22301	TECH 2 FOR YOU DONATIONS	0.00	0.00	0.00	0.00
80-20-202-23500	NOTES PAYABLE	0.00	0.00	0.00	0.00
<b>TOTAL OTHER LIABILITIES</b>		<b>893,088.31</b>	<b>0.00</b>	<b>0.00</b>	<b>893,088.31</b>
<b>ESCROWS &amp; DEPOSITS</b>					
80-20-302-24000	MISCELLANEOUS RESERVE	0.00	0.00	0.00	0.00
<b>TOTAL ESCROWS &amp; DEPOSITS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>LONG TERM LIABILITIES</b>					
80-20-402-39000	OTHER LONG TERM LIABILITIES	0.00	0.00	0.00	0.00
<b>TOTAL LONG TERM LIABILITIES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL LIABILITIES</b>		<b>908,313.43</b>	<b>273,349.45</b>	<b>283,704.40</b>	<b>918,668.38</b>
<b>FUND EQUITY</b>					
<b>EQUITY SECTION</b>					
80-30-100-53000	UNRESERVED FUND BALANCE	526,947.23	0.00	0.00	526,947.23
80-30-100-53100	RESERVED FOR AUTOMATION	0.00	0.00	0.00	0.00
80-30-100-53200	DESIGNATED FOR CAPITAL MAINT	0.00	0.00	0.00	0.00
80-30-100-53300	DESIGNATED FOR CAP BLDG IMPR	0.00	0.00	0.00	0.00
<b>TOTAL EQUITY SECTION</b>		<b>526,947.23</b>	<b>0.00</b>	<b>0.00</b>	<b>526,947.23</b>
	FUND SURPLUS (DEFICIT)	0.00	0.00	480,659.21	480,659.21



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-- VILLAGE OF LAKE BLUFF --  
DETAILED BALANCE SHEET

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FUND: LAKE BLUFF PUBLIC LIBRARY  
FOR 5 PERIODS ENDING SEPTEMBER 30, 2015

ACCOUNT #	DESCRIPTION	BALANCE 05/01/15	NET DEBITS	NET CREDITS	BALANCE 09/30/15
TOTAL FUND EQUITY		526,947.23	0.00	480,659.21	1,007,606.44
TOTAL LIABILITIES AND FUND EQUITY		1,435,260.66	273,349.45	764,363.61	1,926,274.82

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-- VILLAGE OF LAKE BLUFF --  
 DETAILED BALANCE SHEET

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FUND: LIBRARY GRANTS & GIFTS FUND  
 FOR 5 PERIODS ENDING SEPTEMBER 30, 2015

ACCOUNT #	DESCRIPTION	BALANCE 05/01/15	NET DEBITS	NET CREDITS	BALANCE 09/30/15
<b>ASSETS</b>					
<b>CASH &amp; INVESTMENTS</b>					
82-10-101-12000	LIBRARY BIRD MEMORIAL SAVINGS	0.00	0.00	0.00	0.00
<b>TOTAL CASH &amp; INVESTMENTS</b>		0.00	0.00	0.00	0.00
<b>TOTAL ASSETS</b>		0.00	0.00	0.00	0.00
<b>LIABILITIES AND FUND EQUITY</b>					
<b>LIABILITIES</b>					
<b>INTERFUND CLEARING ACCOUNT</b>					
82-00-100-10000	DUE TO/FROM LIBRARY FUND	0.00	0.00	3,398.51	3,398.51
<b>TOTAL INTERFUND CLEARING ACCOUNT</b>		0.00	0.00	3,398.51	3,398.51
<b>PAYABLES</b>					
82-20-102-20000	ACCOUNTS PAYABLE	0.00	3,398.51	3,398.51	0.00
<b>TOTAL PAYABLES</b>		0.00	3,398.51	3,398.51	0.00
<b>TOTAL LIABILITIES</b>		0.00	3,398.51	6,797.02	3,398.51
<b>FUND EQUITY</b>					
<b>EQUITY SECTION</b>					
82-30-100-53000	UNRESERVED FUND BALANCE	0.00	0.00	0.00	0.00
<b>TOTAL EQUITY SECTION</b>		0.00	0.00	0.00	0.00
FUND SURPLUS (DEFICIT)		0.00	3,398.51	0.00	(3,398.51)
<b>TOTAL FUND EQUITY</b>		0.00	3,398.51	0.00	(3,398.51)
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		0.00	6,797.02	6,797.02	0.00

DATE: 10/15/15  
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-- VILLAGE OF LAKE BLUFF --  
 MANUAL CHECK REGISTER

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM # DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
12334	9ACCESSO 1613042	ACCESS ONE, INC. 09/02/15	01 PHONE SRVC:SEPT 2015	09/21/15	80-60-001-43230	573.30
					INVOICE TOTAL:	573.30 *
					CHECK TOTAL:	573.30
12335	9NCCPETE 67894	NCC-PETERSON PRODUCTS 09/10/15	01 JANITORIAL SUPPLIES	09/21/15	80-60-001-43660	144.29
					INVOICE TOTAL:	144.29 *
					CHECK TOTAL:	144.29
12336	9LFGSMTO LFG091615	LFGSM TOASTMASTERS 09/16/15	01 SEMI-ANN'L DUES:ERIC	09/21/15	80-60-001-42400	60.00
					INVOICE TOTAL:	60.00 *
					CHECK TOTAL:	60.00
12338	9COMCAST COM091215	COMCAST CABLE 09/12/15	01 INTERNET SRVC:9/19-10/18/15	09/21/15	80-60-001-43230	244.85
					INVOICE TOTAL:	244.85 *
					CHECK TOTAL:	244.85
12339	9NSWATER 3115329	NORTH SHORE WATER RECLAMATION 09/12/15	01 WSTWTR TREATMENT:5/13-7/30/15	09/21/15	80-60-001-43230	13.92
					INVOICE TOTAL:	13.92 *
					CHECK TOTAL:	13.92
					TOTAL AMOUNT PAID:	1,036.36

DATE: 10/15/15  
 TIME: 14:21:35  
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-- VILLAGE OF LAKE BLUFF --  
 CHECK REGISTER

CHECK DATE: 10/20/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
12340	9ACCESSO	ACCESS ONE, INC.					
	1621960		10/02/15	01	PHONE SRVC:OCT 2015	80-60-001-43230	574.94
						INVOICE TOTAL:	574.94 *
						CHECK TOTAL:	574.94
12341	9AMAZONA	VOIDED---LEADER CHECK					
	040361008210		08/15/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-2.90
						INVOICE TOTAL:	-2.90 *
	040361843769		08/11/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-0.03
						INVOICE TOTAL:	-0.03 *
	040365095533		08/14/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-0.05
						INVOICE TOTAL:	-0.05 *
	040369301120		08/12/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-0.02
						INVOICE TOTAL:	-0.02 *
	054725016391		09/03/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	14.99
						INVOICE TOTAL:	14.99 *
	068490049146		08/27/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-3.00
						INVOICE TOTAL:	-3.00 *
	068490421713		08/24/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	129.34
						INVOICE TOTAL:	129.34 *
	068491967026		08/28/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-7.00
						INVOICE TOTAL:	-7.00 *
	068492398559		08/27/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-0.01
						INVOICE TOTAL:	-0.01 *

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12341	9AMAZONA	VOIDED---LEADER CHECK						
	068493084034		08/21/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	19.99	
						INVOICE TOTAL:	19.99 *	
	068494965607		08/27/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-4.97	
						INVOICE TOTAL:	-4.97 *	
	068495847936		08/22/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	21.98	
						INVOICE TOTAL:	21.98 *	
	068495870495		08/22/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	147.86	
						INVOICE TOTAL:	147.86 *	
	068496235689		08/27/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	11.04	
						INVOICE TOTAL:	11.04 *	
	068497362448		08/27/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-0.98	
						INVOICE TOTAL:	-0.98 *	
	068499122216		08/29/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-1.00	
						INVOICE TOTAL:	-1.00 *	
	068499188551		08/27/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	9.99	
						INVOICE TOTAL:	9.99 *	
	068499278426		08/20/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	14.29	
						INVOICE TOTAL:	14.29 *	
	097784263317		08/21/15	01	BUILDING MAINTENANCE	80-60-001-41000	20.69	
						INVOICE TOTAL:	20.69 *	
12342	9AMAZONA	VOIDED---LEADER CHECK						
	114794739804		08/14/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	16.97	
						INVOICE TOTAL:	16.97 *	

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12342	9AMAZONA	VOIDED---LEADER CHECK						
	123852890247		08/17/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	124.75	
						INVOICE TOTAL:	124.75 *	
	123853727849		08/12/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	8.89	
						INVOICE TOTAL:	8.89 *	
	123854890406		09/03/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	29.95	
						INVOICE TOTAL:	29.95 *	
	123855156870		08/12/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	14.79	
						INVOICE TOTAL:	14.79 *	
	123855934269		08/21/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-0.01	
						INVOICE TOTAL:	-0.01 *	
	123857076986		08/12/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	24.69	
						INVOICE TOTAL:	24.69 *	
	123857972468		08/12/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	22.99	
						INVOICE TOTAL:	22.99 *	
	123859379307		08/19/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-3.00	
						INVOICE TOTAL:	-3.00 *	
	123859725488		08/22/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-5.00	
						INVOICE TOTAL:	-5.00 *	
	123859966260		08/20/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-5.96	
						INVOICE TOTAL:	-5.96 *	
	128742894632		08/14/15	01	ADULT NON-FICTION	80-60-001-45000	45.50	
						INVOICE TOTAL:	45.50 *	
	133730860617		08/30/15	01	ADULT NON-FICTION	80-60-001-45000	11.96	
						INVOICE TOTAL:	11.96 *	

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12342	9AMAZONA	VOIDED---LEADER CHECK						
	133732130126		08/18/15	01	ADULT NON-FICTION	80-60-001-45000	18.62	
						INVOICE TOTAL:	18.62 *	
	133737580154		08/11/15	01	ADULT NON-FICTION	80-60-001-45000	18.62	
						INVOICE TOTAL:	18.62 *	
	133739811912		08/16/15	01	ADULT NON-FICTION	80-60-001-45000	10.88	
						INVOICE TOTAL:	10.88 *	
	138971417149		09/03/15	01	ADULT NON-FICTION	80-60-001-45000	22.49	
						INVOICE TOTAL:	22.49 *	
	141335088899		08/18/15	01	JUVENILE AUDIO VISUAL MATERIAL	80-60-001-45430	82.68	
						INVOICE TOTAL:	82.68 *	
	141335527006		08/19/15	01	JUVENILE AUDIO VISUAL MATERIAL	80-60-001-45430	14.84	
						INVOICE TOTAL:	14.84 *	
12343	9AMAZONA	VOIDED---LEADER CHECK						
	143252632540		08/13/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	19.88	
						INVOICE TOTAL:	19.88 *	
	147984680522		08/10/15	01	JUVENILE AUDIO VISUAL MATERIAL	80-60-001-45430	14.73	
						INVOICE TOTAL:	14.73 *	
	147987365655		08/10/15	01	JUVENLE PROGRAM SUPPLIES	80-60-001-43720	12.32	
						INVOICE TOTAL:	12.32 *	
	173020759369		09/15/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	21.98	
						INVOICE TOTAL:	21.98 *	
	173028496699		09/09/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	18.99	
						INVOICE TOTAL:	18.99 *	

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12343	9AMAZONA	VOIDED---LEADER CHECK						
	173029583219		09/06/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	17.49	
						INVOICE TOTAL:	17.49 *	
	173029635864		09/06/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	159.43	
						INVOICE TOTAL:	159.43 *	
	173029992280		09/10/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-7.97	
						INVOICE TOTAL:	-7.97 *	
	175815691870		08/26/15	01	ADULT NON-FICTION	80-60-001-45000	51.18	
						INVOICE TOTAL:	51.18 *	
	178486514898		08/13/15	01	ADULT NON-FICTION	80-60-001-45000	14.42	
						INVOICE TOTAL:	14.42 *	
	187187018608		09/04/15	01	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	18.19	
						INVOICE TOTAL:	18.19 *	
	189562550121		09/04/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	15.57	
						INVOICE TOTAL:	15.57 *	
	189565630403		09/04/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	31.49	
						INVOICE TOTAL:	31.49 *	
	190581481586		08/14/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-3.83	
						INVOICE TOTAL:	-3.83 *	
	190582998708		08/12/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-0.01	
						INVOICE TOTAL:	-0.01 *	
	190584775742		08/10/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	138.36	
						INVOICE TOTAL:	138.36 *	
	190584833308		08/19/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	10.00	
						INVOICE TOTAL:	10.00 *	



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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
12343	9AMAZONA	VOIDED---LEADER CHECK						
	190588016963		08/12/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-0.01	
						INVOICE TOTAL:	-0.01 *	
	190588146822		08/13/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-0.01	
						INVOICE TOTAL:	-0.01 *	
12344	9AMAZONA	AMAZON						
	190589637794		08/15/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-2.97	
						INVOICE TOTAL:	-2.97 *	
	211023578798		08/31/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	8.99	
						INVOICE TOTAL:	8.99 *	
	220973572206		08/30/15	01	ADULT FICTION	80-60-001-45100	16.00	
						INVOICE TOTAL:	16.00 *	
	224793343533		08/27/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	14.99	
						INVOICE TOTAL:	14.99 *	
	257233697635		08/22/15	01	JUVENILE AUDIO VISUAL MATERIAL	80-60-001-45430	5.00	
						INVOICE TOTAL:	5.00 *	
	259465720901		08/12/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	14.99	
						INVOICE TOTAL:	14.99 *	
	272941539728		09/02/15	01	ADULT NON-FICTION	80-60-001-45000	26.99	
						INVOICE TOTAL:	26.99 *	
	272947057064		08/27/15	01	ADULT NON-FICTION	80-60-001-45000	111.76	
						INVOICE TOTAL:	111.76 *	
	285540108799		08/31/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	150.18	
						INVOICE TOTAL:	150.18 *	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
12344	9AMAZONA	AMAZON					
	285544540208		08/26/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	39.84
					INVOICE TOTAL:		39.84 *
	285544692814		08/28/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	19.99
					INVOICE TOTAL:		19.99 *
	285545050809		08/29/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-0.99
					INVOICE TOTAL:		-0.99 *
	285545556313		09/02/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	29.37
					INVOICE TOTAL:		29.37 *
	285546171801		09/02/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-2.98
					INVOICE TOTAL:		-2.98 *
	285546617221		09/03/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-9.85
					INVOICE TOTAL:		-9.85 *
	285546861158		08/25/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	8.99
					INVOICE TOTAL:		8.99 *
	285548925114		09/03/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-1.50
					INVOICE TOTAL:		-1.50 *
	296053159148		08/14/15	01	CREDIT-ADULT AUDIO VISUAL	80-60-001-45200	-1.00
					INVOICE TOTAL:		-1.00 *
	300000709987		08/25/15	01	ADULT NON-FICTION	80-60-001-45000	10.54
					INVOICE TOTAL:		10.54 *
					CHECK TOTAL:		1,795.40
12345	9BKTLNT	VOIDED---	LEADER CHECK				

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	2030986612		08/20/15	01	TEEN BOOKS	80-60-001-45450	11.35
						INVOICE TOTAL:	11.35 *
	2031051683		09/08/15	01	LARGE PRINT	80-60-001-45110	10.95
						INVOICE TOTAL:	10.95 *
	2031053006		09/08/15	01	ADULT NON-FICTION	80-60-001-45000	277.45
						INVOICE TOTAL:	277.45 *
	2031076297		09/14/15	01	ADULT NON-FICTION	80-60-001-45000	245.81
						INVOICE TOTAL:	245.81 *
	2031076882		09/14/15	01	TEEN BOOKS	80-60-001-45450	183.58
						INVOICE TOTAL:	183.58 *
	2031076969		09/14/15	01	TEEN BOOKS	80-60-001-45450	17.91
						INVOICE TOTAL:	17.91 *
	2031083203		09/15/15	01	ADULT FICTION	80-60-001-45100	342.73
						INVOICE TOTAL:	342.73 *
	2031094973		09/17/15	01	JUVENILE FICTION,PBKS & SERIES	80-60-001-45420	9.55
						INVOICE TOTAL:	9.55 *
	2031107491		09/21/15	01	PICTURE BKS,READRS,HOLIDAY BKS	80-60-001-45410	804.30
						INVOICE TOTAL:	804.30 *
	2031107535		09/22/15	01	ADULT NON-FICTION	80-60-001-45000	222.63
						INVOICE TOTAL:	222.63 *
	2031111957		09/22/15	01	ADULT NON-FICTION	80-60-001-45000	31.80
						INVOICE TOTAL:	31.80 *
	2031117319		09/23/15	01	ADULT NON-FICTION	80-60-001-45000	45.73
						INVOICE TOTAL:	45.73 *
	2031123754		09/23/15	01	ADULT NON-FICTION	80-60-001-45000	190.11
						INVOICE TOTAL:	190.11 *

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12345	9BKTLENT	VOIDED---LEADER CHECK						
	2031130169		08/24/15	01	JUVENILE FICTION,PBKS & SERIES	80-60-001-45420	400.65	
						INVOICE TOTAL:	400.65 *	
	2031132411		09/24/15	01	ADULT FICTION	80-60-001-45100	329.63	
						INVOICE TOTAL:	329.63 *	
	2031137121		09/29/15	01	LARGE PRINT	80-60-001-45110	38.07	
						INVOICE TOTAL:	38.07 *	
	2031137293		09/28/15	01	TEEN BOOKS	80-60-001-45450	21.56	
						INVOICE TOTAL:	21.56 *	
	2031142093		09/30/15	01	ADULT NON-FICTION	80-60-001-45000	369.70	
						INVOICE TOTAL:	369.70 *	
	2031146177		09/28/15	01	PICTURE BKS,READRS,HOLIDAY BKS	80-60-001-45410	32.68	
						INVOICE TOTAL:	32.68 *	
12346	9BKTLENT	BAKER & TAYLOR ENTERTAINMENT						
	2031155491		10/01/15	01	ADULT NON-FICTION	80-60-001-45000	167.86	
						INVOICE TOTAL:	167.86 *	
	2031155616		09/30/15	01	ADULT FICTION	80-60-001-45100	108.39	
						INVOICE TOTAL:	108.39 *	
	2031172201		10/03/15	01	ADULT FICTION	80-60-001-45100	325.97	
						INVOICE TOTAL:	325.97 *	
	NS15090176		09/01/15	01	COMPUTER SERVICES	80-60-001-41305	350.00	
						INVOICE TOTAL:	350.00 *	
						CHECK TOTAL:	4,538.41	
12347	9CARTERC	CAROL CARTER						

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12347	9CARTERC	CAROL CARTER					
	CAR091815		09/18/15	01	OUTREACH SUPPLIES	80-60-001-43730	58.42
						INVOICE TOTAL:	58.42 *
						CHECK TOTAL:	58.42
12348	9COMPVIE	COMPUTER VIEW, INC.					
	26849		09/28/15	01	COMPUTER SERVICES	80-60-001-41305	2,925.00
						INVOICE TOTAL:	2,925.00 *
						CHECK TOTAL:	2,925.00
12349	9CRYSMAN	CRYSTAL MANAGEMENT &					
	23105		08/14/15	01	CLEANING SRVC'S:SEPT 2015	80-60-001-41000	645.00
						INVOICE TOTAL:	645.00 *
						CHECK TOTAL:	645.00
12350	9FIRSTBA	FIRST BANKCARD					
	CAR092915		09/29/15	01	OFFICE SUPPLIES	80-60-001-43550	21.99
				02	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	22.98
				03	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	131.40
				04	JUVENILE PROGRAM SUPPLIES	80-60-001-43720	10.43
				05	POSTAGE	80-60-001-43300	3.72
						INVOICE TOTAL:	190.52 *
						CHECK TOTAL:	190.52
12351	9FIRSTBA	FIRST BANKCARD					
	ELI092915		09/29/15	01	TEEN PROGRAM SUPPLIES	80-60-001-43740	38.98
				02	POSTAGE	80-60-001-43300	3.55
						INVOICE TOTAL:	42.53 *
						CHECK TOTAL:	42.53

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12352	9FIRSTBA	FIRST BANKCARD					
	ERI092915		09/29/15	01	MISC EXPENSES	80-60-001-46000	25.90
				02	MISC EXPENSES	80-60-001-46000	20.00
				03	UTILITIES	80-60-001-43230	2.99
				04	BUILDING MAINT	80-60-001-41000	65.00
					INVOICE TOTAL:		113.89 *
					CHECK TOTAL:		113.89
12353	9FIRSTBA	FIRST BANKCARD					
	MCO09292015		09/29/15	01	WEBSITE FOR ILL	80-60-001-45600	9.95
				02	OUTREACH SUPPLIES	80-60-001-43730	25.00
				03	OUTREACH SUPPLIES	80-60-001-43730	64.88
				04	OUTREACH SUPPLIES	80-60-001-43730	110.00
				05	CONTINGENCY	80-60-001-50000	129.25
				06	MISC EXPENSES	80-60-001-46000	16.74
				07	MISC EXPENSES	80-60-001-46000	-17.90
					INVOICE TOTAL:		337.92 *
					CHECK TOTAL:		337.92
12354	9HELANDE	HELANDERS, INC					
	121559		09/30/15	01	OFFICE SUPPLIES	80-60-001-43550	21.41
					INVOICE TOTAL:		21.41 *
					CHECK TOTAL:		21.41
12355	9HOMEDep	HOME DEPOT CREDIT SERVICES					
	4563385		09/17/15	01	BUILDING MAINT	80-60-001-41000	14.41
					INVOICE TOTAL:		14.41 *
	9561784		09/02/15	01	BUILDING MAINT	80-60-001-41000	18.40
					INVOICE TOTAL:		18.40 *
					CHECK TOTAL:		32.81

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CHECK REGISTER

CHECK DATE: 10/20/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT		
12356	9IMAGESY	IMAGE SYSTEMS & BUSINESS							
	218877		09/14/15	01	PHOTOCOPIER SRVC	80-60-001-41303	142.56		
				02	PHOTOCOPIER SRVC	80-60-001-41303	19.03		
					INVOICE TOTAL:		161.59	*	
	218878		09/14/15	01	PHOTOCOPIER SRVC	80-60-001-41303	172.00		
				02	PHOTOCOPIER SRVC	80-60-001-41303	404.63		
					INVOICE TOTAL:		576.63	*	
					CHECK TOTAL:			738.22	
12357	9LB VILL	VILLAGE OF LAKE BLUFF							
	80070330		09/30/15	01	ELEVATOR INSPECTION	80-60-001-41020	38.00		
					INVOICE TOTAL:		38.00	*	
	SEPT 2015		10/07/15	01	FY16 MEDICAL INS:SEPT 15	80-10-301-37100	5,028.67		
				02	FY16 DENTL/VISION INS:SEPT 15	80-10-301-37100	444.08		
				03	FY16 IMRF 'EE CONTRIB:SEPT 15	80-10-301-37100	1,610.19		
				04	FY16 IMRF EMPLYR CONTR:SEPT 15	80-10-301-37100	3,782.21		
					INVOICE TOTAL:		10,865.15	*	
					CHECK TOTAL:			10,903.15	
12358	9LAVALLE	LILIANA LAVALLE							
	LAV100615		10/06/15	01	ADULT PROGRAM SUPPLIES	80-60-001-43710	36.26		
					INVOICE TOTAL:		36.26	*	
					CHECK TOTAL:			36.26	
12359	9MIDTAPE	MIDWEST TAPE							
	93243686		09/23/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	44.99		
					INVOICE TOTAL:		44.99	*	

DATE: 10/15/15  
TIME: 14:21:35  
PRG ID: AP215000,CBL

-- VILLAGE OF LAKE BLUFF --  
CHECK REGISTER

PAGE: 13

8M

CHECK DATE: 10/20/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
12359	9MIDTAPE	MIDWEST TAPE						
	93254893		09/28/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	34.99	
						INVOICE TOTAL:	34.99	*
	93262267		09/29/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	39.99	
						INVOICE TOTAL:	39.99	*
	93272278		10/02/15	01	ADULT AUDIO VISUAL MATERIAL	80-60-001-45200	64.98	
						INVOICE TOTAL:	64.98	*
						CHECK TOTAL:		184.95
12360	9RAVINIA	RAVINIA PLUMBING & HEATING CO.						
	245289r		09/16/15	01	CONTINGENCY	80-60-001-50000	471.45	
						INVOICE TOTAL:	471.45	*
						CHECK TOTAL:		471.45
12361	9REYESIS	ISAURO REYES						
	REY090115		09/01/15	01	GROUNDS MAINT:SEPT 2015	80-60-001-41050	230.00	
						INVOICE TOTAL:	230.00	*
						CHECK TOTAL:		230.00
12362	9STAPLES	STAPLES BUSINESS ADVANTAGE						
	8035991047		09/12/15	01	OFFICE SUPPLIES	80-60-001-43550	223.10	
						INVOICE TOTAL:	223.10	*
						CHECK TOTAL:		223.10
12363	9USFIRPR	UNITED STATES FIRE PROTECTION						
	USA015107		09/09/15	01	BUILDING MAINT	80-60-001-41000	163.75	
						INVOICE TOTAL:	163.75	*
						CHECK TOTAL:		163.75



DATE: 10/15/15  
TIME: 14:21:35  
PRG ID: AP215000.CBL

-- VILLAGE OF LA BLUFF --  
CHECK REGISTER

PA 14

8N

CHECK DATE: 10/20/15

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
12364	9VANTAGE	VANTAGEPOINT TRANSFER AGENTS						
	102040875		09/29/15	01	'EE ICMA CONTRIBUTION:9/30/15	80-20-102-45000	250.00	
						INVOICE TOTAL:	250.00 *	
						CHECK TOTAL:	250.00	
12365	9WAREHOU	WAREHOUSE DIRECT						
	2838464-0		10/01/15	01	TECHNICAL SERVICE SUPPLIES	80-60-001-43670	66.58	
						INVOICE TOTAL:	66.58 *	
						CHECK TOTAL:	66.58	
						TOTAL AMOUNT PAID:	24,543.71	

## Committee Reports

There will have been five committee meetings since the September 22<sup>nd</sup>, 2015 meeting of the Board. These represent four separate committees.

- Building and Grounds Committee (9B)
  - October 12, 2015
- Finance Committee (9C-D)
  - October 9, 2015
  - October 19, 2015
- Intergovernmental Agreement Committee
  - October 20, 2015
- Outreach Committee (9E)
  - October 7, 2015

Lake Bluff Public Library  
Building and Grounds Committee

Monday, October 12, 2015

123 E Scranton Ave

Lake Bluff, IL 60044

1. Call to order: The meeting was called to order at 2:10 p.m.
2. Attending the meeting were Chairman Carl Schons, Cal Stroh, Kathy Meierhoff. Janie Jerch was absent. Director Eric Bailey also attended. There were no members of the public.
3. Schons moved to approve the minutes of the 9/2/15 meeting. Stroh seconded, all ayes.
4. HVAC repair plan: Engineer Rick Jerch helped review the HVAC estimates and reports . The best plan is to proceed with repair to system. Most experts agree that with proper repair and correct upkeep, the system should work efficiently. One estimate is \$17,000. Lindy Jensen is seeking additional estimates.
5. Sylvia Shaw Judson sculpture: The bronze geese sculpture was discussed at a Library Board meeting of 10/2/73. It was donated by the Garden Club. Eric Bailey will seek further information from Garden Club and Ann Grant regarding the history of the geese. Establishing the value will also be attempted. The Library has designed a chart to list all objects of art identified at the Library.
6. Other business included a discussion of a special reserve fund for a future building project.
7. At 3:02 Meierhoff moved and Stroh seconded a motion to adjourn the meeting.

Respectfully submitted,

Kathy Meierhoff

**LAKE BLUFF PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
Finance Committee Meeting  
Friday, October 9, 2015

**a) Call to Order; Roll Call:**

The meeting was called to order at 2:05pm by Committee Chair Scot Butler.

Present: Kathy Meierhoff and Tim Kregor.

Library Staff Present: Library Director Eric Bailey.

Members of the Public: None.

**b) Discussion**

a) Butler moved and Meierhoff seconded to approve the Finance Committee Meeting minutes of September 1, 2015.

b) All voted aye.

**c) Discussion**

a) Library Director Bailey led the Committee in a second discussion of the FY2016/2017 budget.

**d) Other Business**

a) No other business was discussed.

**e) Adjournment**

a) Meierhoff moved and Kregor seconded to adjourn the meeting at 3:20pm

b) All voted aye.

Respectfully submitted,  
Scot Butler

**LAKE BLUFF PUBLIC LIBRARY  
123 E. Scranton Avenue  
Lake Bluff, Illinois 60044**

**NOTICE OF Finance Committee Meeting**

The Finance Committee of the Lake Bluff Public Library Board of Library Trustees will meet at the Lake Bluff Public Library on Monday, October 19<sup>th</sup> at 2:00pm for the purposes outlined below:

**Lake Bluff Public Library Board of Trustees Finance Committee Meeting  
Monday, October 19<sup>th</sup>, 2015 at 2:00 PM  
At the Lake Bluff Public Library  
123 E. Scranton Avenue  
Lake Bluff, Illinois 60044**

**AGENDA**

- i. Call to order (2:00pm)**
- ii. Roll Call (2:00pm)**
- III. Consideration of Minutes of October 9<sup>th</sup>, 2015 Finance Committee Meeting (action)(2 minutes)(2:02pm)**
- IV. Discussion of Budget for Fiscal Year 2016-2017 (action)(58 minutes)(3:00pm)**
- VII. Any and all other business that may properly come before this committee**
- VIII. Adjournment (3:00pm)**

All regular meetings and committee meetings of the Lake Bluff Board of Library Trustees are open to the public. If you wish to attend the October 19<sup>th</sup>, 2015 meeting and have special requirements as outlined in the Americans with Disabilities Act, please notify the Library Director, Eric Bailey, by noon on October 19<sup>th</sup>, 2015.

**LAKE BLUFF PUBLIC LIBRARY**

**BOARD OF TRUSTEES**

Outreach Committee Meeting

Wednesday, October 7, 2015

**1) Call to Order; Roll Call:**

The meeting was called to order at 2:00 pm by Committee Chair Carl Schons.

Board of Trustees Member Attending: Scot Butler

Board Member Absent: Board President Kathy Meierhoff

Library Staff Present: Library Director Eric Bailey

Members of the Public Attending: None

**2) Discussion**

- a) Schons moved and Butler seconded to approve the Meeting Minutes of the June 2, 2015 Committee meeting. All voted aye.

**3) Discussion**

- a) Committee goals and objectives for FY 2015/2016 were discussed as follows:

**Goal #1 – Continue to explore ways to get word out about current and future Library materials, services and programs using traditional and cutting edge methods.**

*Objective 1 – Use printed material via the U.S. Mail to deliver Library information to the area serviced by the Library.*

Action Steps – Maintain the current mailing of the “Book Chat”, a seasonal color flyer to residential customers showing what’s new at the Library.

Responsible Group or Person – All Library Staff

Timing – Continue seasonal mailings

*Objective 2 – Add informative material to the website to keep local residents apprised of ongoing and new activities and availabilities at the Library.*

Action Steps – Provide listings of new books, DVD’s, CD’s etc. along with any other information that could encourage residents to come to the Library.

Responsible Group or Person – Martha O’Hara

Timing – Ongoing

*Objective 3 – Place signage (posters etc.) in and around the Library and in the community at large to build awareness and to support important Library events and activities*

Action Steps – Create simple, easy to read signs that clearly show event information.

Responsible Group or Person – TBD

Timing – When appropriate to support events

**Goal #2 – Build and maintain relationships with local news reporters to ensure coverage of Library events and needs.**

*Objective 1 – Contact local newspapers to highlight Library functions and showcase special events in printed articles or series of printed articles.*

Action Steps – Develop a positive relationship with reporters of local news agencies including the Lake Forester, Patch, the Chicago Tribune and the Chicago Sun Times and make sure to keep current with who the current reporter(s) are who cover the Lake Bluff/Lake Forest area.

Responsible Group or Person – Library Staff (Eric & Lilliana)

Timing – Ongoing

**Goal #3 – Promote specific segments of the existing collection such as large print books and access to foreign language materials to assure that borrowers with special needs are aware of the Library's offerings.**

*Objective 1 – Build and maintain partnerships with District 65 schools and Lake Forest High School.*

*Objective 2 – Provide Home Delivery to appropriate organizations including local Senior Centers, Churches, Hospitals Fitness Centers, Lake Forest Place, Elderly Care Centers etc.*

*Objective 3 -- Create signage (posters etc.) to highlight new offerings.*

*Objective 4 – Identify new titles on the Library website.*

Action Steps – Approach each of these objectives aggressively to ensure exposure of all Library materials and to encourage local residents to visit the Library more often..

Responsible Group or Person – All Library Staff

Timing – Ongoing

**Goal #4 – Continue to use existing connections in the community to advocate for the Library.**

*Objective 1 – Work with the Long Range Planning Committee to continue the dialogue established with local organizations and individuals who were contacted as part of the survey conducted in April and May.*

- b) Butler moved and Schons seconded that the goals for FY 2015/2016 be approved. All voted aye.

**4) Discussion**

- a) Library Open House of September 21<sup>st</sup> was discussed. Library Director Bailey confirmed that posters used at the event are being rotated around the Library and that he will continue to do so in the future. Director Bailey also confirmed that he will send letters to everyone who attended the Open House thanking them for their participation.

**5) Adjournment**

- a) Butler moved and Schons seconded that the meeting be adjourned at 2:50 pm.  
All voted aye.

Respectfully submitted

Scot Butler



**Board Meeting Dates for Calendar Year 2016**

January 19, 2016

February 16, 2016

March 15, 2016

April 19, 2016

May 17, 2016

June 21, 2016

July 19, 2016

August 16, 2016

September 20, 2016

October 18, 2016

November 15, 2016

December 20, 2016

Emergency Manuel  
Friends Meeting  
Flu SHOTS

**VILLAGE OF LAKE BLUFF**  
**2015 PROPERTY TAX LEVY PRELIMINARY LEVY**

15-Oct-15

*Advisory referendum*  
*What do you think of*  
*a new building*  
*We will abide*  
*by what you*  
*think is best.*

**I. Calculation of 2015 Estimated EAV & Historical Data**

	2010	2011	2012	2013	2014	2015 Estimated
Village EAV	\$561,955,086	527,046,786	484,191,545	463,295,419	458,754,118	\$491,784,414
Sanctuary EAV	\$23,944,748	24,208,168	22,308,618	20,968,093	20,764,619	\$21,387,558
<b>Total Village EAV</b>	<b>\$585,899,834</b>	<b>\$551,254,954</b>	<b>\$506,500,163</b>	<b>\$484,263,512</b>	<b>\$479,518,737</b>	<b>\$513,171,972</b>
Shield's Township EAV	\$2,223,203,731	\$2,060,162,776	\$1,926,914,557	\$1,781,099,584	\$1,690,026,662	\$1,639,325,862
Village % of Township	26.35%	26.76%	26.29%	27.19%	28.37%	31.30%
New Construction Value Annexed Property	\$3,063,550	\$3,106,704	\$967,961	\$2,877,031	\$1,378,812	\$2,976,000
Property Tax Extension	\$3,506,600	\$3,573,377	\$3,694,381	\$3,789,757	\$3,862,737	
Sanctuary Extension	\$136,964	\$150,333	\$156,160	\$157,470	\$160,876	
<b>Total Village Extension</b>	<b>\$3,643,564</b>	<b>\$3,723,710</b>	<b>\$3,850,542</b>	<b>\$3,947,227</b>	<b>\$4,023,613</b>	<b>\$0</b>
Tax Rate	0.624	0.678	0.763	0.818	0.842	0.000
Sanctuary Rate	0.572	0.621	0.700	0.751	0.775	0.000

**II. Calculation of PTELL Increase for Tax Levy**

**A. Tax Cap Calculation - PTELL**

**STEP 1:** Prior year Extension less debt \* CPI factor

**2014 Extension**      **\$4,023,613**      **\$4,055,802**

**STEP 2:** PTELL Tax Rate = New Extension (less debt) Divided  
by Estimated EAV less New Construction

\$510,195,972

Maximum Tax Rate with CPI (Step 1 divided by Step 2)

**0.7949 PTELL Limiting Rate**

**STEP 3:** Rate \* Total EAV = Total levy (less debt)

\$4,079,460      1.388%      % Increase

**STEP 4:** Total Levy

\$4,079,460      1.388%      % Increase

**STEP 5:** Add G.O. Debt Payments

**ABATED**      \$0

**STEP 6:** Total Levy & Tax Rate

**\$4,079,460**      **0.7949**

*od in property tax freeze*  
*Bureau of*  
*0.80% Labor Statistic*  
*1.7% → 1.5%*  
*Boom - The quick brown*  
*October 31<sup>st</sup> fox jumped over*  
*the lazy dogs.*

**III. Comparison 2014 & 2015 Levy - VILLAGE**

**A. PTELL**

	2014 Tax Ext	2015 Tax Max	2015 Estimate	\$ Change	% Change
Levy Before Debt	\$3,149,695	\$3,193,412	\$3,193,412	\$43,717	1.388%
Debt Levy	\$0	\$0		\$0	
Abatement	\$0	\$0		\$0	
<b>Total Levy</b>	<b>\$3,149,695</b>	<b>\$3,193,412</b>	<b>\$3,193,412</b>	<b>\$43,717</b>	<b>1.388%</b>

**IV. Library Levy Estimates**

	2014 Extension	2015 Max	2015 Estimate	\$ Increase	% Change
PTELL Increase	\$873,918	\$886,048	\$886,048	\$12,130	1.388%
Maximum Increase w/o Referendum	\$873,918	\$916,740	\$916,740	\$42,822	4.900%

<b>TOTAL LEVY</b>	<b>\$4,023,613</b>	<b>\$4,079,460</b>	<b>\$4,079,460</b>	<b>\$55,847</b>	<b>1.388%</b>
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**Monthly Statistics Summary  
September 2015**

13A

**Library Usage Summary**

**Total September Circulation**

FY	Total	Avg. Circ/Hour	% Change
15-16	7,800	34.67	-4.80%
14-15	8,193	35.31	-0.71%
13-14	8,252	36.84	-1.59%

**Total September Visits**

FY	Total Visits	Avg. Visits/Hour	% Change
15-16	5,708	25.37	-4.54%
14-15	5,979	25.77	-4.73%
13-14	6,276	28.02	3.10%

**Total September Programs**

FY	# of Programs	% Change	Attendance	% Change
15-16	28	21.74%	344	46.38%
14-15	23	0.00%	235	-14.23%
13-14	23	4.55%	274	65.06%

**Online Access**

**Total September eMaterial Circulation**

FY	eBook/ eAudio	eVideo	eMusic	eMagazines	% Change
15-16	669	0	158	24	14.08%
14-15	523	7	181	35	2.47%
13-14	417	N/A	222	89	51.67%

**Total September Website Usage**

FY	Page Loads	% Change	Unique Visitors	% Change
15-16	9,093	21.22%	5,575	25.79%
14-15	7,501	-27.46%	4,432	-25.79%
13-14	10,340	18.43%	5,972	4.31%

**Total September Database Usage**

FY	Research*	Novelist	Tumble Books	% Change
15-16	895	684	206	215.37%
14-15	328	238	0	146.09%
13-14	58	160	12	98.28%

**Other Services**

**Total September Other Services**

FY	Museum Pass	ILL Borrowed	ILL Loaned	Tech Tutorials
15-16	6	135	46	0
14-15	2	118	31	9
13-14	2	151	21	N/A

**Total Circulation Fiscal Year to Date**

FY	Total	Avg. Circ/Hour	% Change
15-16	48,019	41.93	1.28%
14-15	47,411	41.97	-8.09%
13-14	51,585	45.52	1.19%

**Total User Visits Fiscal Year to Date**

FY	Total Visits	Avg. Visits/Hour	% Change
15-16	31,959	27.90	-0.09%
14-15	31,987	28.28	-17.74%
13-14	38,888	34.49	-1.83%

**Total Programs Fiscal Year to Date**

FY	# of Programs	% Change	Attendance	% Change
15-16	162	10.20%	8,309	97.97%
14-15	147	-26.87%	4,197	-3.80%
13-14	201	31.37%	4,363	-1.93%

**Total eMaterial Circulation Year to Date**

FY	eBook/ eAudio	eVideo	eMusic	eMagazines	% Change
15-16	3,668	3	916	138	29.31%
14-15	2,620	16	758	276	6.07%
13-14	2,113	N/A	1,161	186	33.59%

**Total Website Usage Fiscal Year to Date**

FY	Page Loads	% Change	Unique Visitors	% Change
15-16	50,215	17.43%	29,975	16.90%
14-15	42,761	-20.09%	25,642	-15.91%
13-14	53,511	16.20%	30,493	-3.19%

**Total Database Usage Fiscal Year to Date**

FY	Research*	Novelist	Tumble Books	% Change
15-16	2,264	3,968	329	202.77%
14-15	1,490	594	83	166.54%
13-14	332	433	48	67.63%

**Total Other Services Fiscal Year to date**

FY	Museum Pass	ILL Borrowed	ILL Loaned	Tech Tutorials
15-16	23	662	199	18
14-15	24	657	167	81
13-14	24	703	134	N/A

\* Research Databases include Lynda, ProQuest, EBSCO, Genealogy databases, and Mango Languages

# Monthly Statistics Summary

## September 2015

13B

### Adult Services Summary

#### Total September Circulation

FY	Fiction	Non Fiction	A/V	Total	% Change
15-16	871	744	1,877	3,762	-8.64%
14-15	1,000	614	2,195	4,118	-7.79%
13-14	1,073	642	2,394	4,466	-4.74%

#### Total Circulation Fiscal Year to Date

FY	Fiction	Non Fiction	A/V	Total	% Change
15-16	5,151	4,216	10,587	21,442	-2.24%
14-15	5,367	3,466	11,326	21,934	-13.52%
13-14	6,276	3,666	13,602	25,364	-2.69%

#### Total September Programs

FY	# of Programs	% Change	Attendance	% Change
15-16	11	57.14%	170	115.19%
14-15	7	-30.00%	79	-35.77%
13-14	10	42.86%	123	241.67%

#### Total Programs Fiscal Year to Date

FY	# of Programs	% Change	Attendance	% Change
15-16	49	48.48%	622	37.61%
14-15	33	-25.00%	452	2.03%
13-14	44	12.82%	443	45.25%

### Teen Services Summary

#### Total September Circulation

FY	Total	% Change
15-16	0	-100.00%
14-15	188	14.63%
13-14	164	-11.83%

#### Total Circulation Fiscal Year to Date

FY	Total	% Change
15-16	664	-48.04%
14-15	1,278	-4.70%
13-14	1,341	-11.89%

#### Total September Programs

FY	# of Programs	% Change	Attendance	% Change
15-16	5	-16.67%	45	36.36%
14-15	6	100.00%	33	153.85%
13-14	3	0.00%	13	18.18%

#### Total Programs Fiscal Year to Date

FY	# of Programs	% Change	Attendance	% Change
15-16	25	-43.18%	174	20.83%
14-15	44	109.52%	144	10.77%
13-14	21	5.00%	130	-26.97%

### Youth Services Summary

#### Total September Circulation

FY	Fiction	Non Fiction	A/V	Total	% Change
15-16	1,949	441	575	2,977	-1.55%
14-15	1,772	458	786	3,024	7.16%
13-14	1,743	327	752	2,822	-4.73%

#### Total Circulation Fiscal Year to Date

FY	Fiction	Non Fiction	A/V	Total	% Change
15-16	13,590	2,508	4,184	20,368	1.88%
14-15	13,080	1,929	4,957	19,992	-5.13%
13-14	13,628	1,990	5,411	21,073	2.20%

#### Total September Programs

FY	# of Programs	% Change	Attendance	% Change
15-16	12	20.00%	129	4.88%
14-15	10	0.00%	123	-10.87%
13-14	10	-16.67%	138	15.97%

#### Total Programs Fiscal Year to Date

FY	# of Programs	% Change	Attendance	% Change
15-16	88	25.71%	7,513	108.64%
14-15	70	-48.53%	3,601	-4.99%
13-14	136	44.68%	3,790	-4.44%

### Technical Services Summary

#### Total September Activity

FY	Acquisitions	Deletions
15-16	530	157
14-15	590	495
13-14	546	388

#### Total Activity Fiscal Year to Date

FY	Acquisitions	Deletions
15-16	2,835	2,234
14-15	2,998	2,324
13-14	3,465	4,060

**Monthly Statistics Summary  
September 2015**

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**Community Penetration--Physical Collection**

**September**

	<b># of Households</b>	<b>% of Total Households</b>
Households active in September	706	34.36%
Total active households	1,361	66.23%

**August**

	<b># of Households</b>	<b>% of Total Households</b>
Households active in August	789	38.39%
Total active households	1,370	66.67%

**July**

	<b># of Households</b>	<b>% of Total Households</b>
Households active in July	794	38.64%
Total active households	1,364	66.37%

**June**

	<b># of Households</b>	<b>% of Total Households</b>
Households active in June	765	37.23%
Total active households	1,340	65.21%

**May**

	<b># of Households</b>	<b>% of Total Households</b>
Households active in May	663	32.26%
Total active households	1,347	65.55%

**April**

	<b># of Households</b>	<b>% of Total Households</b>
Households active in April	654	31.82%
Total active households	1,247	60.68%

**March**

	<b># of Households</b>	<b>% of Total Households</b>
Households active in March	662	32.21%
Total active households	1,237	60.19%

**February**

	<b># of Households</b>	<b>% of Total Households</b>
Households active in February	613	29.83%
Total active households	1,214	59.08%

**Monthly Statistics Summary**  
**September 2015**

-130

January

	<b># of Households</b>	<b>% of Total Households</b>
<b>Households active in January</b>	630	30.66%
<b>Total active households</b>	1,212	58.98%

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# ALAnews

## New research highlights libraries' expanded roles

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### *From health insurance seekers to students, libraries leverage expertise, digital services*

WASHINGTON, D.C. — A majority of our nation's nearly 17,000 public libraries provide programs to help identify health insurance resources and also training to increase familiarity with new technologies, according to a new study from the American Library Association (ALA). This year's Digital Inclusion Survey caps two decades of research on public libraries and the internet and the expanded roles libraries are playing in their communities.

"Today libraries are less about what we have than what we can *do* with and for our patrons," ALA President Sari Feldman said. "The need for help navigating new health insurance resources in the wake of the Affordable Care Act is one very good example of this—as is the steady growth in Wi-Fi and mobile library resources. As community demands shift, libraries are transforming."

The Connecticut State Library, for one, expects health literacy needs to continue to grow. "What we are hearing from our health exchange," said Connecticut State Librarian Kendall Wiggin, "is that in addition to assisting individuals to register, many of those who have registered lack an understanding of how to utilize their health insurance." To help address this need, the State Library is hosting a Health Literacy Fair in early November to connect librarians with health information experts to discuss available resources provided by a wide range of agencies. According to

the survey, 77% of libraries provide online health resources, and a majority offer programs to help people locate and evaluate health information.

“Libraries advance individual opportunity and community progress through *The E’s of Libraries*®—education, employment, entrepreneurship, empowerment, and engagement,” Feldman added. The Digital Inclusion Survey finds, for instance, that:

- Virtually all libraries (98 percent) offer free public Wi-Fi access;
- 95 percent of libraries offer summer reading programs to forestall the “summer slide” in reading achievement experienced when learning takes a holiday between school terms;
- Close to 90 percent of libraries offer basic digital literacy training, and a significant majority support training related to new technology devices (62 percent), safe online practices (57 percent) and social media use (56 percent);
- 76 percent of libraries assist patrons in using online government programs and services;
- The vast majority of libraries provide programs that support people in applying for jobs (73 percent), access and using online job opportunity resources (68 percent) and using online business information resources (48 percent);
- A significant majority of libraries host social connection events for adults (61 percent) and teens (60 percent) such as book discussion groups or gaming programs;
- 45 percent of libraries provide early-learning technologies for pre-K children; and
- More than one-third of all libraries provide literacy, GED prep, STEAM and afterschool programs.

Digital content offerings also continue to climb, with more than 90 percent of public libraries offering e-books, online homework assistance (95 percent) and online language learning (56 percent), to name a few. A recent [survey](#) from library ebook supplier OverDrive finds that more than 120 million e-books and audiobooks were borrowed from libraries they supply in the first nine months of 2015, representing year-over-year growth of almost 20 percent.

Funded by the [Institute of Museum and Library Services](#) and managed by the ALA [Office for Research & Statistics](#) and the [Information Policy and Access Center](#) at the University of Maryland, the Digital Inclusion Study provides national- and state-level data. The [International City/County Management Association](#) and ALA [Office for Information Technology Policy](#) are partners in the research effort.

For the first time, the survey also looked at the age of library buildings and found 1970 was the average year that library locations opened. In addition to predating



ubiquitous public technology access, the report also finds a correlation between building renovations and increased service offerings. The biggest gaps can be seen in libraries offering afterschool programming and STEAM events, in which 52 percent and 48 percent of renovated libraries, respectively, offered these services compared with 33 percent and 31 percent for libraries without renovations in the past five years.

"This new analysis points to an outside impact on community services in cases where the physical space is not able to keep pace with modern technology needs," said John Bertot, survey lead researcher and professor and co-director of the Information Policy and Access Center at the University of Maryland.

One in five public libraries has renovated buildings in the past five years, and two-thirds of all libraries upgraded technology infrastructure in the past 24 months. The most common renovations were to upgrade electrical or network capacity and enhance or add general spaces in the library. The most common technology upgrades were to replace computers or increase bandwidth. In all cases, however, rural libraries significantly lag their counterparts in larger population areas. While broadband capacity is inching up, 15 percent of rural libraries still have subscribed download speeds of 1.5 Mbps or less. Overall 82 percent of libraries (and 96 percent of rural libraries) fall below the minimum 100 Mbps broadband capacity [recommended](#) by the Federal Communications Commission.

"It is encouraging to see growth in the resources available through our nation's public libraries, but the improvements are uneven, and there is more work to be done," said Larra Clark, deputy director of the ALA Office for Information Technology Policy. "Libraries constitute a national critical infrastructure that delivers diverse services to people of all ages and backgrounds. We must fund and leverage this asset to advance national priorities related to educational and economic opportunity and progress."

For more information on the Digital Inclusion Survey, please visit [www.ala.org/research/digitalinclusion](http://www.ala.org/research/digitalinclusion).

## METHODOLOGY

The Digital Inclusion Survey used the FY2012 Public Library Survey file released in June 2014 by the U.S. Institute of Museum and Library Services (IMLS) as its sample frame. In all, the study included 5,195 library outlets in its sample and received 2,304 responses, for a 44 percent response rate. Weighted analysis was used to present national estimates.

## About the American Library Association

The American Library Association is the oldest and largest library association in the world, with more than 55,000 members in academic, public, school, government, and special libraries. The mission of the American Library Association is to provide

leadership for the development, promotion and improvement of library and information services and the profession of librarianship in order to enhance learning and ensure access to information for all.

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Friends of the Library Meeting Dates

February 21 at 10:00am – KATHY MEIERHOFF

March 21 at 10:00am – CAL STROH

April 18 at 10:00am – RUTH SCHNELL

June 27 at 10:00am – TIM KREGOR

August 15 at 10:00am – JANIE JERCH

September 19 at 10:00am – SCOT BUTLER

October 24 at 10:00am – KATHY MEIERHOFF

November 21 at 10:00am – ROMAIN WOJDA

All meetings will be held in the Lake Bluff Library Spruth Meeting Room.

Respectfully submitted,

Eric Bailey

Library Director