

June 20th, 2017

agenda

<u>item</u>	<u>DOCUMENT</u>	<u>Section</u>
1,2	CTO, Additions (2 minutes)(7:02pm)	
	Document Summary	1A
	Agenda	2A-2B
3	Opportunity to Address Board	
4	Consent Agenda	
	Minutes of May 16th, 2017 Board of Trustees Meeting (action)(2 minutes)(7:04pm)	3A-3B
5	Treasurer's Report and Financial Reports (White and Yellow) (5 minutes)(7:09pm)	
	May Detailed Revenue & Expense Report (action)	4A-4E
	May Detailed Balance Sheet (action)	5A-5C
6	Approval of Checks (Green) (10 minutes)(7:19pm)	
	May Check Register (action)	6A-6F
7	Committee Reports (30 minutes)(7:49pm)	
8	New Business	
	Resolution Adopting Prevailing Wage Ordinance (action)(5 minutes)(7:54pm)	7A-7B
	Summary of Program Cost and Participation for FY2016-2017 (5 minutes)(7:59pm)	8A-8H
	Intergovernmental Agreement - MyMediaMall (action)(10 minutes)(8:09pm)	9A-9I
	Museum-Library Joint Committee (20 minutes)(8:29pm)	
9	Old Business	
	Fundraising and Building Project (10 minutes)(8:39pm)	
10	Director's Report (5 minutes)(8:25pm)	
	Librarian's Narrative Report	10A
11	Executive Session(s)	
12	Any and All Other Business ...	
13	Adjournment (1 minute)(8:26pm)	
14	Attachments	
	Friends Attendees for Calendar Year 2017	11A
	Statistics for May 2017	12A

**Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, June 20, 2017 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance**

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board (limit 5 minutes per person per meeting)**
- 4. Approval of Minutes**
 - a. Approval of Minutes of May 16, 2017 Board Meeting **(action)(2 minutes)(7:04pm)**
- 5. May 2017 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:09pm)**
 - a. May Detailed Revenue & Expense Report
 - b. May Detailed Balance Sheet
- 6. Approval of checks (Green Pages) (10 minutes)(7:19pm)**
 - a. May Monthly Checks (13076-13111) **(action)**
- 7. Committee Reports (30 minutes)(7:49pm) (Met)**
 - a. Building and Grounds Committee **(CHAIR: Schons. MEMBERS: Jerch, Meierhoff, and Stroh.)**
 - b. Finance Committee **(CHAIR: Kregor. MEMBERS: Butler.)**
 - c. Human Resources Committee **(CHAIR: Butler. MEMBERS: Jerch and Meierhoff.)**
 - d. Long Range Planning Committee **(CHAIR: Jackson. MEMBERS: Kregor and Schons.)**
 - e. Outreach Committee **(CHAIR: Kregor. Members: Jackson.)**
(Did not meet)
 - f. Intergovernmental Committee **(CHAIR: Bailey. MEMBERS: Jerch and Stroh.)**
- 8. New Business**
 - a. Resolution Adopting Prevailing Wage Ordinance **(action)(5 minutes)(7:54pm)**
 - b. Summary of Program Cost and Participation for FY2016-2017 **(5 minutes)(7:59pm)**
 - c. Intergovernmental Agreement – MyMediaMall **(action)(10 minutes)(8:09pm)**
 - d. Museum-Library Joint Committee **(20 minutes)(8:29pm)**
- 9. Old Business**
 - a. Fundraising and Building Project **(10 minutes)(8:39pm)**

10. Director's Report (5 minutes)(8:44pm)

- a. Director's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board**13. Adjournment (1 minute)(8:40pm)****Attachments:**

Upcoming Friends Meetings

Statistics Report

Programs from FY2016-2017

Prevailing Wage Resolution

Electronic Content Consortium Intergovernmental Agreement

Upcoming Board Meetings: July 18, August 15, and September 19, 2017

Lake Bluff Public Library
Board of Library Trustees Meeting Minutes
Tuesday, May 16, 2017, at 7:00 PM
 123 E. Scranton Ave, Lake Bluff, IL 60044

1. **Call to Order:** President Kathy Meierhoff called the meeting to order at 7:00 pm. Present were Trustees Scot Butler, Cal Stroh, Janie Jerch, Tim Kregor, Carl Schons, Romain Wojda , also Library Employees Eliza Jarvi, and Library Director Eric Bailey, and board member elect Kate Jackson.
2. **Additions & Corrections to the Agenda:** There were none.
3. **Oath of Office for Kate Jackson:** Bailey administered the Oath of Office to member elect Kate Jackson, thereby officially instituting Jackson as the newest member of the Library Board.
4. **Election of Secretary Pro Tempore:** Wojda moved and Schons seconded a motion to have Jerch fulfill the office; all voted aye.
5. **Resolution of Thanks to Romain Wojda:** Bailey moved and Schons seconded Resolution 201702; all voted aye. Wojda was awarded a certificate thanking him for his six years of service to the Board.
6. **Resolution of Thanks to Donna Williams:** Butler moved and Schons seconded Resolution 201703; all voted aye. Williams was awarded a certificate thanking her for her 26 years of service to the Lake Bluff Library. She stated that she will still be working in the Children's Library on weekends, just no longer full time as Head of Youth Services.
7. **Election of Board Officers and Selection of Committee Members:**
 Butler moved and Schons seconded a motion to elect Meierhoff for President, Stroh for Vice President, Jerch for Secretary, and Butler for Treasurer for FY17-18; all voted aye.

 Butler moved and Schons seconded a motion to staff the committees as follows; all voted aye.
 FINANCE: Chair Kregor, Member Butler.
 HUMAN RESOURCES: Chair Butler, Members Jerch and Meierhoff.
 BUILDING AND GROUNDS: Chair Schons, Members Jerch, Meierhoff, and Stroh.
 BUILDING PROJECT TASK FORCE: Chair Meierhoff, Member Schons (an *ad hoc* committee).
 INTERGOVERNMENTAL: Chair Bailey, Members Jerch and Stroh.
 LONG RANGE PLANNING: Chair Jackson, Members Kregor and Schons.
 OUTREACH: Chair Kregor, Member Jackson
 POLICY AND BYLAW: Chair Stroh, Members Meierhoff and Schons (an *ad hoc* committee).
8. **Opportunity for Public to Address the Board:** Jarvi noted that there was a good turnout for the Phyllis Fox awards, which were well-received.
9. **Approval of Minutes:** Stroh moved and Schons seconded a motion to accept the April 18, 2017 minutes with amendments to item 1, 8, 10, and 12; all voted aye. A record for Secretary Jerch.
10. **April 2017 Financial Reports:** Butler moved and Stroh seconded a motion to accept the Detailed Balance and Revenue/Expense Reports (White and Yellow Pages) as given; all voted aye.

11. Approval of Checks: Butler moved and Stroh seconded a motion to approve the April 2017 Checks (13031-13038 and 13040-13075). Check 13039 was destroyed due to a printer error. All voted aye.

12. Committee Reports:

(Committees that met)

a. Finance Committee (**CHAIR:** Butler, **MEMBER:** Kregor.)

Butler reported that the committee voted on a raise in salary for Bailey.

b. Human Resources Committee (**CHAIR:** Kregor, **MEMBERS:** Butler and Meierhoff.)

Kregor reported that his Committee, in a joint meeting with Finance, discussed the scope of Outreach activities. They decided to reduce those activities that are least impactful, for now, while the Outreach position is open, and then re-evaluate once the position is filled.

(Committees that did not meet.)

c. Building and Grounds Committee (**CHAIR:** Schons, **MEMBERS:** Jerch and Meierhoff.)

d. Building Project Task Force Committee (**CHAIR:** Meierhoff, **MEMBER:** Schons.)

e. Intergovernmental Committee (**CHAIR:** Bailey, **MEMBERS:** Jerch and Stroh.)

f. Long Range Planning Committee (**CHAIR:** Wojda, **MEMBER:** Schons.)

g. Outreach Committee (**CHAIR:** Schons, **MEMBERS:** Butler and Kregor.)

h. Policy and Bylaw Committee (**CHAIR:** Stroh, **MEMBERS:** Meierhoff and Schons.)

13. New Business: Donations to the Library for FY 2016-17 were reviewed.

14. Old Business:

a. The Fundraising and Building Project's *ad hoc* committee of local volunteers met on April 20 with Jon Heintzelman and Don Sourhada. The group provided valuable outsider input into the message we will be delivering once fundraising begins. Afterwards, Meierhoff and Bailey met with Heintzelman and Sourhada to plan another brainstorming session with new people involved.

b. Jerch will set up a meeting with Meierhoff, Bailey, Sourhada, and Museum representatives to explore new possibilities for the Fundraising Project.

c. Two individuals have still not reimbursed the Library for the stolen video games; however, resolution is in progress.

15. Director's Report: The Phyllis Fox Writing and Bookmark Contest went well, with thanks to Stroh for attending and Donna Williams, Hannah Dove, and Eliza Jarvi for their planning of the event.

We received a mock-up of the newly re-designed Library Newsletter, and with one or two suggestions, were delighted with the changes.

Donna William's retirement festivities will be held on Friday, May 19 at 6 pm.

Applications are being accepted for a Community Engagement Coordinator and a Library Assistant, both part-time positions.

A new 501(c)(3) organization called Libraries First was formed by NSLS to take the place of the vanished NSLS to continue managing cooperative efforts amongst area libraries.

Library employees are considering joining the Village and Park District for NSEBC health insurance benefits.

Roof repairs and fence repairs are in process; estimates and other negotiations are underway.

16. Executive Session: There was none.

a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)

b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meeting Act 5 ILCS 120/2 (c) (21)

17. Any and all other business: There was none.

18. Adjournment: Stroh moved and Schons seconded a motion to adjourn the meeting; all voted aye. Meeting adjourned at 8:50 pm.

Respectfully submitted,

Janie Jerch

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

4A

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	2017-18 AMENDED BUDGET	% BDGT USED
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Revenues							
Dept 300-REVENUE							
PROPERTY TAX							
080-300-30000	PROPERTY TAX REVENUE	36,700.47	32,119.08	36,700.47	32,119.08	897,115.00	4.09
	PROPERTY TAX	36,700.47	32,119.08	36,700.47	32,119.08	897,115.00	4.09
SERVICES							
080-300-34235	PHOTO-COPY CHARGES	117.50	308.80	117.50	308.80	2,200.00	5.34
080-300-34250	NON-RESIDENT FEES	386.86	706.99	386.86	706.99	7,000.00	5.53
080-300-34260	PASSPORT FEES	0.00	0.00	0.00	0.00	2,000.00	0.00
	SERVICES	504.36	1,015.79	504.36	1,015.79	11,200.00	4.50
FINES							
080-300-35700	RENTAL FINES	1,202.19	1,013.62	1,202.19	1,013.62	12,500.00	9.62
	FINES	1,202.19	1,013.62	1,202.19	1,013.62	12,500.00	9.62
MISCELLANEOUS REVENUE							
080-300-37000	VILLAGE CONTRIBUTION	0.00	0.00	0.00	0.00	7,900.00	0.00
080-300-37020	SCHOOL DIST 65 IGA	0.00	0.00	0.00	0.00	2,000.00	0.00
080-300-38310	CONTRIBUTIONS/DONATIONS	4.30	13.75	4.30	13.75	0.00	100.00
080-300-38315	RESTRICTED DONATIONS	910.00	0.00	910.00	0.00	0.00	100.00
080-300-38900	MISCELLANEOUS INCOME	356.92	528.31	356.92	528.31	2,500.00	14.28
	MISCELLANEOUS REVENUE	1,271.22	542.06	1,271.22	542.06	12,400.00	10.25
INTEREST EARNINGS							
080-300-37500	INTEREST EARNINGS	348.43	147.89	348.43	147.89	2,500.00	13.94
	INTEREST EARNINGS	348.43	147.89	348.43	147.89	2,500.00	13.94
Total Dept 300-REVENUE		40,026.67	34,838.44	40,026.67	34,838.44	935,715.00	4.28
TOTAL REVENUES		40,026.67	34,838.44	40,026.67	34,838.44	935,715.00	4.28

Expenditures

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

4B

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	2017-18 AMENDED BUDGET	% BGD USED
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Expenditures							
Dept 603-LIBRARY ADMINISTRATION							
SALARIES							
080-603-40025	LIBRARIAN SALARIES	20,417.36	25,543.79	20,417.36	25,543.79	323,000.00	6.32
080-603-40030	STAFF SALARIES	20,690.64	12,542.96	20,690.64	12,542.96	180,000.00	11.49
SALARIES		41,108.00	38,086.75	41,108.00	38,086.75	503,000.00	8.17
BENEFITS							
080-603-40400	MEDICAL INSURANCE	5,551.59	6,124.59	5,551.59	6,124.59	74,000.00	7.50
080-603-40900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	250.00	0.00
080-603-40970	EMPLOYER FICA TAX	3,074.30	2,851.02	3,074.30	2,851.02	37,000.00	8.31
080-603-40980	IMRF RETIREMENT CONTRIBUTION	3,454.16	3,256.92	3,454.16	3,256.92	46,000.00	7.51
BENEFITS		12,080.05	12,232.53	12,080.05	12,232.53	157,250.00	7.68
CONTRACTS							
080-603-41000	MAINTENANCE-BUILDING	5,148.35	1,917.75	5,148.35	1,917.75	24,000.00	21.45
080-603-41020	ELEVATOR MAINTENANCE	0.00	0.00	0.00	0.00	1,500.00	0.00
080-603-41050	MAINTENANCE-GROUNDS	225.00	288.92	225.00	288.92	7,000.00	3.21
080-603-41300	COMPUTER SERVICES	3,130.00	0.00	3,130.00	0.00	13,000.00	24.08
080-603-41301	COMPUTER SERVICES/DO NOT USE	0.00	3,090.00	0.00	3,090.00	0.00	0.00
080-603-41313	COPIER MAINTENANCE/SUPPLIES	425.75	57.42	425.75	57.42	5,500.00	7.74
080-603-41314	OTHER PROFESSIONAL/CONTRACTUAL	12.00	0.00	12.00	0.00	1,000.00	1.20
080-603-41350	LEGAL SERVICES	0.00	0.00	0.00	0.00	3,000.00	0.00
080-603-70000	CONTINGENCY	0.00	0.00	0.00	0.00	5,965.00	0.00
CONTRACTS		8,941.10	5,354.09	8,941.10	5,354.09	60,965.00	14.67
COMMODITIES							
080-603-42400	PROFESSIONAL DEVELOPMENT	200.00	1,180.00	200.00	1,180.00	3,000.00	6.67
080-603-42440	DUES	0.00	0.00	0.00	0.00	2,000.00	0.00
080-603-43230	UTILITIES	1,670.92	1,627.73	1,670.92	1,627.73	13,500.00	12.38
080-603-43300	POSTAGE	0.00	1.42	0.00	1.42	2,500.00	0.00
080-603-43410	PRINTING/E-NEWSLETTER	2,233.00	2,170.00	2,233.00	2,170.00	9,500.00	23.51
080-603-43550	OFFICE SUPPLIES	455.97	128.85	455.97	128.85	5,000.00	9.12
080-603-43660	MAINTENANCE SUPPLIES-BUILDING	48.84	247.56	48.84	247.56	2,000.00	2.44
080-603-43668	TECHNICAL SERVICES SUPPLIES	168.75	302.83	168.75	302.83	4,000.00	4.22
080-603-43700	HOSPITALITY PROGRAM SUPPLIES	100.00	43.93	100.00	43.93	500.00	20.00
080-603-43710	ADULT PROGRAM SUPPLIES	1,383.75	1,041.45	1,383.75	1,041.45	6,000.00	23.06
080-603-43720	JUVENILE PROGRAM SUPPLIES	1,066.74	1,928.69	1,066.74	1,928.69	6,000.00	17.78
080-603-43730	OUTREACH SUPPLIES	0.00	0.00	0.00	0.00	1,000.00	0.00
080-603-43740	TEEN PROGRAM SUPPLIES	49.26	218.70	49.26	218.70	1,500.00	3.28
COMMODITIES		7,377.23	8,891.16	7,377.23	8,891.16	56,500.00	13.06
PROGRAM EXPENSES							
080-603-46100	MISCELLANEOUS EXPENSES	26.30	45.40	26.30	45.40	2,000.00	1.32
PROGRAM EXPENSES		26.30	45.40	26.30	45.40	2,000.00	1.32

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

4C

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	2017-18 AMENDED BUDGET	% BDGT USED
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Expenditures							
CAPITAL EQUIPMENT							
080-603-45000	ADULT NON-FICTION BOOKS	820.40	1,303.15	820.40	1,303.15	17,000.00	4.83
080-603-45100	ADULT FICTION BOOKS	1,177.62	1,207.29	1,177.62	1,207.29	15,500.00	7.60
080-603-45110	ADULT LARGE PRINT MATERIAL	0.00	16.06	0.00	16.06	500.00	0.00
080-603-45200	ADULT AUDIO VISUAL MATERIAL	269.92	790.33	269.92	790.33	15,500.00	1.74
080-603-45220	ADULT REFERENCE/E-REFER	3,989.00	3,729.00	3,989.00	3,729.00	22,000.00	18.13
080-603-45400	JUVENILE NON-FICTION	19.84	0.00	19.84	0.00	7,000.00	0.28
080-603-45410	PICTURE BOOKS, READERS	24.11	868.54	24.11	868.54	4,500.00	0.54
080-603-45420	JUVENILE FICTION	747.98	899.13	747.98	899.13	10,000.00	7.48
080-603-45430	JUVENILE AUDIO-VISUAL	13.64	16.99	13.64	16.99	1,000.00	1.36
080-603-45440	JUVENILE E-REFERENCE	0.00	0.00	0.00	0.00	500.00	0.00
080-603-45450	TEEN BOOKS	53.91	395.59	53.91	395.59	2,750.00	1.96
080-603-45460	E-BOOKS	0.00	830.71	0.00	830.71	12,000.00	0.00
080-603-45470	GRAPHIC NOVELS	38.64	0.00	38.64	0.00	500.00	7.73
080-603-45500	PERIODICALS	4,828.14	1,365.07	4,828.14	1,365.07	6,750.00	71.53
080-603-45510	VIDEO GAMES	0.00	402.85	0.00	402.85	3,500.00	0.00
080-603-45520	TRENDING TITLES	0.00	0.00	0.00	0.00	2,000.00	0.00
080-603-45600	PATRON & STAFF SOFTWARE	1,846.95	9.95	1,846.95	9.95	4,000.00	46.17
080-603-45610	LIBRARY AUTOMATION SOFTWARE	20,905.00	20,297.00	20,905.00	20,297.00	21,000.00	99.55
080-603-50100	LIBRARY FURNISHINGS	164.99	0.00	164.99	0.00	1,000.00	16.50
080-603-58100	COMPUTER EQUIPMENT	0.00	54.99	0.00	54.99	5,000.00	0.00
080-603-58270	OTHER EQUIPMENT	14.81	0.00	14.81	0.00	10,000.00	0.15
CAPITAL EQUIPMENT		34,914.95	32,186.65	34,914.95	32,186.65	162,000.00	21.55
CAPITAL BUILDING							
080-603-51200	EXT BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	26,000.00	0.00
CAPITAL BUILDING		0.00	0.00	0.00	0.00	26,000.00	0.00
Total Dept 603-LIBRARY ADMINISTRATION		104,447.63	96,796.58	104,447.63	96,796.58	967,715.00	10.79
TOTAL EXPENDITURES		104,447.63	96,796.58	104,447.63	96,796.58	967,715.00	10.79
Fund 080 - LAKE BLUFF PUBLIC LIBRARY:							
TOTAL REVENUES		40,026.67	34,838.44	40,026.67	34,838.44	935,715.00	4.28
TOTAL EXPENDITURES		104,447.63	96,796.58	104,447.63	96,796.58	967,715.00	10.79
NET OF REVENUES & EXPENDITURES		(64,420.96)	(61,958.14)	(64,420.96)	(61,958.14)	(32,000.00)	201.32

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

40

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/17 INCR (DECR)	ACTIVITY FOR MONTH 05/31/16 INCR (DECR)	YTD BALANCE 05/31/2017 NORM (ABNORM)	YTD BALANCE 05/31/2016 NORM (ABNORM)	2017-18 AMENDED BUDGET	% BGD USED
Fund 082 - LIBRARY GRANTS & GIFTS FUND							
Revenues							
Dept 300-REVENUE							
GRANTS							
082-300-36200	GRANT REVENUE	3,253.10	0.00	3,253.10	0.00	5,000.00	65.06
082-300-36263	STATE PER CAPITA GRANT	0.00	0.00	0.00	0.00	4,411.00	0.00
	GRANTS	<u>3,253.10</u>	<u>0.00</u>	<u>3,253.10</u>	<u>0.00</u>	<u>9,411.00</u>	<u>34.57</u>
MISCELLANEOUS REVENUE							
082-300-38300	UNRESTRICTED DONATIONS/CONTRIB	0.00	0.00	0.00	0.00	1,000.00	0.00
082-300-38315	RESTRICTED DONATIONS	0.00	0.00	0.00	0.00	15,000.00	0.00
	MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,000.00</u>	<u>0.00</u>
	Total Dept 300-REVENUE	<u>3,253.10</u>	<u>0.00</u>	<u>3,253.10</u>	<u>0.00</u>	<u>25,411.00</u>	<u>12.80</u>
	TOTAL REVENUES	<u>3,253.10</u>	<u>0.00</u>	<u>3,253.10</u>	<u>0.00</u>	<u>25,411.00</u>	<u>12.80</u>
Expenditures							
Dept 603-LIBRARY ADMINISTRATION							
CONTRACTS							
082-603-44810	PER CAPITAL GRANT EXPENDITURES	0.00	0.00	0.00	0.00	4,411.00	0.00
	CONTRACTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,411.00</u>	<u>0.00</u>
COMMODITIES							
082-603-44825	MISC. GRANT EXPENDITURES	0.00	0.00	0.00	0.00	5,000.00	0.00
	COMMODITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
PROGRAM EXPENSES							
082-603-99999	USE OF DONATIONS/TEMPORARY EXP	3,122.52	576.89	3,122.52	576.89	16,000.00	19.52
	PROGRAM EXPENSES	<u>3,122.52</u>	<u>576.89</u>	<u>3,122.52</u>	<u>576.89</u>	<u>16,000.00</u>	<u>19.52</u>
	Total Dept 603-LIBRARY ADMINISTRATION	<u>3,122.52</u>	<u>576.89</u>	<u>3,122.52</u>	<u>576.89</u>	<u>25,411.00</u>	<u>12.29</u>
	TOTAL EXPENDITURES	<u>3,122.52</u>	<u>576.89</u>	<u>3,122.52</u>	<u>576.89</u>	<u>25,411.00</u>	<u>12.29</u>
Fund 082 - LIBRARY GRANTS & GIFTS FUND:							
	TOTAL REVENUES	<u>3,253.10</u>	<u>0.00</u>	<u>3,253.10</u>	<u>0.00</u>	<u>25,411.00</u>	<u>12.80</u>
	TOTAL EXPENDITURES	<u>3,122.52</u>	<u>576.89</u>	<u>3,122.52</u>	<u>576.89</u>	<u>25,411.00</u>	<u>12.29</u>
	NET OF REVENUES & EXPENDITURES	<u>130.58</u>	<u>(576.89)</u>	<u>130.58</u>	<u>(576.89)</u>	<u>0.00</u>	<u>100.00</u>

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

4E

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	2017-18 AMENDED BUDGET	% BDGT USED
		MONTH 05/31/17 INCR (DECR)	MONTH 05/31/16 INCR (DECR)	05/31/2017 NORM (ABNORM)	05/31/2016 NORM (ABNORM)		
TOTAL REVENUES - ALL FUNDS		43,279.77	34,838.44	43,279.77	34,838.44	961,126.00	4.50
TOTAL EXPENDITURES - ALL FUNDS		107,570.15	97,373.47	107,570.15	97,373.47	993,126.00	10.83
NET OF REVENUES & EXPENDITURES		(64,290.38)	(62,535.03)	(64,290.38)	(62,535.03)	(32,000.00)	200.91

Fund 080 LAKE BLUFF PUBLIC LIBRARY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
ACCRUED INTEREST			
	ACCRUED INTEREST	0.00	0.00
ACCOUNTS RECEIVABLE			
	ACCOUNTS RECEIVABLE	0.00	0.00
A/R - OTHER			
080-100-11580	DUE FROM THE VILLAGE	(2,668.85)	(11,064.34)
	A/R - OTHER	(2,668.85)	(11,064.34)
CASH/INVESTMENTS			
080-100-10000	CHECKING ACCT - LF BANK & TRST	46,031.64	47,153.76
080-100-10070	CASH DRAWER OVER/SHORT	(318.40)	(349.24)
080-100-10075	PETTY CASH	150.00	150.00
080-100-10110	ILLINOIS FUND (IPTIP)	521,598.27	470,107.63
080-100-10113	ILLINOIS FUNDS - GRANTS	1.80	1.80
080-100-10115	ILLINOIS FUNDS - EPAY	8,576.43	8,855.38
	CASH/INVESTMENTS	576,039.74	525,919.33
DUE TO OTHER FUNDS			
080-000-00001	DUE TO/FROM OTHER FUNDS	8,124.73	4,871.63
	DUE TO OTHER FUNDS	8,124.73	4,871.63
PREPAID ITEMS			
	PREPAID ITEMS	0.00	0.00
PROPERTY TAX RECEIVABLE			
080-100-11100	PROPERTY TAX RECEIVABLE	897,122.67	897,122.67
	PROPERTY TAX RECEIVABLE	897,122.67	897,122.67
	Total Assets	1,478,618.29	1,416,849.29
*** Liabilities ***			
ACCRUED PAYROLL			
080-200-20300	ACCRUED PAYROLL	19,571.01	19,571.01
	ACCRUED PAYROLL	19,571.01	19,571.01
ACCOUNTS PAYABLE			
080-200-20000	ACCOUNTS PAYABLE	12,883.22	15,185.18

Fund 080 LAKE BLUFF PUBLIC LIBRARY

GL Number	Description	Current Year Beg. Balance	Balance
*** Liabilities ***			
	ACCOUNTS PAYABLE	12,883.22	15,185.18
A/P - OTHER	ICMA 457 PLAN PAYABLE	0.00	350.00
080-200-20245		0.00	350.00
	A/P - OTHER		
LONG TERM LIABILITIES			
	LONG TERM LIABILITIES	0.00	0.00
OTHER DEFERRED REVENUE			
	OTHER DEFERRED REVENUE	0.00	0.00
OTHER LIABILITIES			
	OTHER LIABILITIES	0.00	0.00
UNAVAILABLE PROPERTY TAXES			
080-200-24000	UNAVAILABLE PROPERTY TAXES	897,122.67	897,122.67
	UNAVAILABLE PROPERTY TAXES	897,122.67	897,122.67
	Total Liabilities	929,576.90	932,228.86
*** Fund Balance ***			
NET POSITION/FUND BALANCE			
080-290-29000	UNRESERVED FUND BALANCE	562,327.84	562,327.84
	NET POSITION/FUND BALANCE	562,327.84	562,327.84
	Total Fund Balance	562,327.84	562,327.84
	Beginning Fund Balance - 16-17		562,327.84
	Net of Revenues VS Expenditures - 16-17		(13,286.45)
	*16-17 End FB/17-18 Beg FB	549,041.39	
	Net of Revenues VS Expenditures - Current Year		(64,420.96)
	Ending Fund Balance		484,620.43
	Total Liabilities And Fund Balance		1,416,849.29

* Year Not Closed

Fund 082 LIBRARY GRANTS & GIFTS FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
A/R - OTHER			
082-100-11360	GRANTS RECEIVABLE	4,410.80	4,410.80
	A/R - OTHER	<u>4,410.80</u>	<u>4,410.80</u>
CASH/INVESTMENTS			
082-100-10000	CHECKING ACCT - LF BANK & TRST	(7,400.84)	(7,867.62)
	CASH/INVESTMENTS	<u>(7,400.84)</u>	<u>(7,867.62)</u>
DUE TO OTHER FUNDS			
082-000-00001	DUE TO/FROM OTHER FUNDS	(8,124.73)	(4,871.63)
	DUE TO OTHER FUNDS	<u>(8,124.73)</u>	<u>(4,871.63)</u>
	Total Assets	<u>(11,114.77)</u>	<u>(8,328.45)</u>
*** Liabilities ***			
ACCOUNTS PAYABLE			
082-200-20000	ACCOUNTS PAYABLE	116.78	2,772.52
	ACCOUNTS PAYABLE	<u>116.78</u>	<u>2,772.52</u>
	Total Liabilities	<u>116.78</u>	<u>2,772.52</u>
*** Fund Balance ***			
NET POSITION/FUND BALANCE			
082-290-29000	UNRESERVED FUND BALANCE	2,329.88	2,329.88
	NET POSITION/FUND BALANCE	<u>2,329.88</u>	<u>2,329.88</u>
	Total Fund Balance	<u>2,329.88</u>	<u>2,329.88</u>
	Beginning Fund Balance - 16-17		2,329.88
	Net of Revenues VS Expenditures - 16-17		(13,561.43)
	*16-17 End FB/17-18 Beg FB	(11,231.55)	
	Net of Revenues VS Expenditures - Current Year		130.58
	Ending Fund Balance		(11,100.97)
	Total Liabilities And Fund Balance		(8,328.45)

User: EBAILEY

CHECK DATE FROM 05/17/2017 - 06/20/2017

DB: Lake Bluff

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
05/26/2017	LIBCK	13076	COM051217	COMCAST CABLE	UTILITIES	080-603-43230	244.85
05/26/2017	LIBCK	13077	COR051917	JOAN CORDENIZ	HOSPITALITY PROGRAM SUPPLIES	080-603-43700	73.98
05/26/2017	LIBCK	13078	OHA051917	MARTHA O'HARA	HOSPITALITY PROGRAM SUPPLIES	080-603-43700	26.02
05/26/2017	LIBCK	13079	KAM051617	MICAH KAMIN	MAINTENANCE-BUILDING	080-603-41000	25.00
05/26/2017	LIBCK	13080	8122324025	SHRED-IT USA	COPIER MAINTENANCE/SUPPLIES	080-603-41313	64.34
05/26/2017	LIBCK	13081	102367002	VANTAGEPOINT TRANSFER A	ICMA 457 PLAN PAYABLE	080-200-20245	350.00
06/20/2017	LIBCK	13082	2702923	ACCESS ONE, INC.	UTILITIES	080-603-43230	665.80
06/20/2017	LIBCK	13083	109115385157	AMAZON	ADULT PROGRAM SUPPLIES	080-603-43710	23.27
		13083	250034472334		OUTREACH SUPPLIES	080-603-43730	79.71
		13083	250039213538		OUTREACH SUPPLIES	080-603-43730	4.99
		13083	054570830888		ADULT NON-FICTION BOOKS	080-603-45000	31.52
		13083	054578041681		ADULT NON-FICTION BOOKS	080-603-45000	32.14
		13083	006477150431		ADULT NON-FICTION BOOKS	080-603-45000	22.45
		13083	054575189081		ADULT NON-FICTION BOOKS	080-603-45000	13.38
		13083	083259642741		ADULT NON-FICTION BOOKS	080-603-45000	27.67
		13083	187280374972		ADULT NON-FICTION BOOKS	080-603-45000	15.00
		13083	083254472968		ADULT NON-FICTION BOOKS	080-603-45000	33.60
		13083	163236188870		ADULT NON-FICTION BOOKS	080-603-45000	15.17
		13083	196114298950		ADULT NON-FICTION BOOKS	080-603-45000	14.95
		13083	196119495455		ADULT NON-FICTION BOOKS	080-603-45000	42.69
		13083	163231141667		ADULT NON-FICTION BOOKS	080-603-45000	13.49
		13083	032553879612		ADULT FICTION BOOKS	080-603-45100	11.74
		13083	102221565926		ADULT FICTION BOOKS	080-603-45100	24.63
		13083	241673825906		ADULT AUDIO VISUAL MATERIAL	080-603-45200	17.99
		13083	170124432446		ADULT AUDIO VISUAL MATERIAL	080-603-45200	255.32
		13083	130245090192		ADULT AUDIO VISUAL MATERIAL	080-603-45200	46.93
		13083	170126310158		ADULT AUDIO VISUAL MATERIAL	080-603-45200	104.25
		13083	130243808978		ADULT AUDIO VISUAL MATERIAL	080-603-45200	13.29
		13083	130242286487		ADULT AUDIO VISUAL MATERIAL	080-603-45200	8.15
		13083	241677716788		ADULT AUDIO VISUAL MATERIAL	080-603-45200	17.99
		13083	127399747993		ADULT AUDIO VISUAL MATERIAL	080-603-45200	9.99
		13083	130241880077		ADULT AUDIO VISUAL MATERIAL	080-603-45200	9.99
		13083	170126797021		ADULT AUDIO VISUAL MATERIAL	080-603-45200	117.81
		13083	204954727718		ADULT AUDIO VISUAL MATERIAL	080-603-45200	14.96
		13083	241673745856		ADULT AUDIO VISUAL MATERIAL	080-603-45200	31.87
		13083	032904922165		ADULT AUDIO VISUAL MATERIAL	080-603-45200	12.69

User: EBAILEY

CHECK DATE FROM 05/17/2017 - 06/20/2017

CB

DB: Lake Bluff

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		13083	127397272265		ADULT AUDIO VISUAL MATERIAL	080-603-45200	19.07
		13083	130247757401		ADULT AUDIO VISUAL MATERIAL	080-603-45200	15.99
		13083	218068081756		ADULT AUDIO VISUAL MATERIAL	080-603-45200	57.54
		13083	054728490950		ADULT AUDIO VISUAL MATERIAL	080-603-45200	37.98
		13083	293713442426		ADULT AUDIO VISUAL MATERIAL	080-603-45200	51.22
		13083	019239415785		ADULT AUDIO VISUAL MATERIAL	080-603-45200	111.92
		13083	130771686601		ADULT AUDIO VISUAL MATERIAL	080-603-45200	16.99
		13083	218065460478		ADULT AUDIO VISUAL MATERIAL	080-603-45200	39.95
		13083	019231294834		ADULT AUDIO VISUAL MATERIAL	080-603-45200	13.49
		13083	241678715132		ADULT AUDIO VISUAL MATERIAL	080-603-45200	(3.15)
		13083	170120503054		ADULT AUDIO VISUAL MATERIAL	080-603-45200	(3.00)
		13083	241673119564		ADULT AUDIO VISUAL MATERIAL	080-603-45200	(0.14)
		13083	218064303996		ADULT AUDIO VISUAL MATERIAL	080-603-45200	(0.87)
		13083	281787511799		TRENDING TITLES	080-603-45520	94.56
							1,519.18
06/20/2017	LIBCK	13084		VOID	** VOIDED **		** VOIDED **
				Void Reason: Created From	Check Run Process		
06/20/2017	LIBCK	13085	2032846380	BAKER & TAYLOR ENTERTAI	TECHNICAL SERVICES SUPPLIES	080-603-43668	11.45
		13085	2032847789		TECHNICAL SERVICES SUPPLIES	080-603-43668	88.55
		13085	2032847788		TECHNICAL SERVICES SUPPLIES	080-603-43668	72.35
		13085	2032853009		TECHNICAL SERVICES SUPPLIES	080-603-43668	24.30
		13085	2032851836		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.15
		13085	2032860132		TECHNICAL SERVICES SUPPLIES	080-603-43668	5.70
		13085	2032856036		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.30
		13085	2032855472		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.80
		13085	2032868462		TECHNICAL SERVICES SUPPLIES	080-603-43668	5.05
		13085	2032864135		TECHNICAL SERVICES SUPPLIES	080-603-43668	22.45
		13085	2032875241		TECHNICAL SERVICES SUPPLIES	080-603-43668	12.20
		13085	2032876668		TECHNICAL SERVICES SUPPLIES	080-603-43668	4.40
		13085	2032872249		TECHNICAL SERVICES SUPPLIES	080-603-43668	3.60
		13085	2032878914		TECHNICAL SERVICES SUPPLIES	080-603-43668	8.20
		13085	2032889723		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.30
		13085	2032896310		TECHNICAL SERVICES SUPPLIES	080-603-43668	3.25
		13085	2032901967		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.95
		13085	2032903105		TECHNICAL SERVICES SUPPLIES	080-603-43668	17.45
		13085	2032923950		TECHNICAL SERVICES SUPPLIES	080-603-43668	7.35
		13085	2032925620		TECHNICAL SERVICES SUPPLIES	080-603-43668	5.05
		13085	2032910399		TECHNICAL SERVICES SUPPLIES	080-603-43668	23.60
		13085	2032906019		TECHNICAL SERVICES SUPPLIES	080-603-43668	6.70

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DB: Lake Bluff

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		13085	2032928623		TECHNICAL SERVICES SUPPLIES	080-603-43668	24.80
		13085	2032909505		TECHNICAL SERVICES SUPPLIES	080-603-43668	39.35
		13085	2032935756		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.65
		13085	2032899373		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.80
		13085	2032930482		TECHNICAL SERVICES SUPPLIES	080-603-43668	32.80
		13085	2032853009		ADULT NON-FICTION BOOKS	080-603-45000	507.73
		13085	2032851836		ADULT NON-FICTION BOOKS	080-603-45000	54.89
		13085	2032860132		ADULT NON-FICTION BOOKS	080-603-45000	156.20
		13085	2032855472		ADULT NON-FICTION BOOKS	080-603-45000	34.94
		13085	2032868462		ADULT NON-FICTION BOOKS	080-603-45000	197.26
		13085	2032876668		ADULT NON-FICTION BOOKS	080-603-45000	108.59
		13085	2032901967		ADULT NON-FICTION BOOKS	080-603-45000	51.67
		13085	2032903105		ADULT NON-FICTION BOOKS	080-603-45000	404.65
		13085	2032923950		ADULT NON-FICTION BOOKS	080-603-45000	192.06
		13085	2032925620		ADULT NON-FICTION BOOKS	080-603-45000	126.71
		13085	2032935756		ADULT NON-FICTION BOOKS	080-603-45000	45.31
		13085	2032846380		ADULT FICTION BOOKS	080-603-45100	154.57
		13085	2032875241		ADULT FICTION BOOKS	080-603-45100	267.84
		13085	2032910399		ADULT FICTION BOOKS	080-603-45100	498.03
		13085	2032906019		ADULT FICTION BOOKS	080-603-45100	96.94
		13085	2032928623		ADULT FICTION BOOKS	080-603-45100	428.47
		13085	2032856036		JUVENILE NON-FICTION	080-603-45400	22.43
		13085	2032889723		JUVENILE NON-FICTION	080-603-45400	19.84
		13085	2032847789		PICTURE BOOKS, READERS	080-603-45410	1,728.14
		13085	2032872249		PICTURE BOOKS, READERS	080-603-45410	51.94
		13085	2032899373		PICTURE BOOKS, READERS	080-603-45410	24.11
		13085	2032847788		JUVENILE FICTION	080-603-45420	656.07
		13085	2032878914		JUVENILE FICTION	080-603-45420	53.89
		13085	2032909505		JUVENILE FICTION	080-603-45420	523.11
		13085	2032930482		JUVENILE FICTION	080-603-45420	221.89
		13085	2032864135		TEEN BOOKS	080-603-45450	343.36
		13085	2032896310		TEEN BOOKS	080-603-45450	53.91
		13085	2032885440		GRAPHIC NOVELS	080-603-45470	38.64
							7,491.74
06/20/2017	LIBCK	13086	BOO061217	BOOKPAGE	PERIODICALS	080-603-45500	30.00
06/20/2017	LIBCK	13087	51462	CEDAR ROOFING COMPANY,	MAINTENANCE-BUILDING	080-603-41000	529.00
06/20/2017	LIBCK	13088	27525	COMPUTER VIEW, INC.	PATRON & STAFF SOFTWARE	080-603-45600	1,147.00

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CHECK DATE FROM 05/17/2017 - 06/20/2017

DB: Lake Bluff

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
06/20/2017	LIBCK	13089	05241703	CREEKSIDE PRINTING	PRINTING/E-NEWSLETTER	080-603-43410	2,233.00
06/20/2017	LIBCK	13090	6130178	DEMCO, INC	TECHNICAL SERVICES SUPPLIES	080-603-43668	110.87
		13090	6140264		OTHER EQUIPMENT	080-603-58270	14.81
		13090	6144525		USE OF DONATIONS/TEMPORARY E	082-603-99999	730.75
		13090	6140264		USE OF DONATIONS/TEMPORARY E	082-603-99999	2,041.77
							2,898.20
06/20/2017	LIBCK	13091	1000055622-1	EBSCO INFORMATION SERVI	ADULT REFERENCE/E-REFER	080-603-45220	3,989.00
06/20/2017	LIBCK	13092	ELI053017	FIRST BANKCARD	JUVENILE PROGRAM SUPPLIES	080-603-43720	204.93
		13092	ELI053017		TEEN PROGRAM SUPPLIES	080-603-43740	49.26
							254.19
06/20/2017	LIBCK	13093	LIL053017	FIRST BANKCARD	PROFESSIONAL DEVELOPMENT	080-603-42400	175.00
		13093	LIL053017		ADULT PROGRAM SUPPLIES	080-603-43710	25.75
							200.75
06/20/2017	LIBCK	13094	ERI053017	FIRST BANKCARD	MAINTENANCE-BUILDING	080-603-41000	71.00
		13094	ERI053017		PROFESSIONAL DEVELOPMENT	080-603-42400	25.00
		13094	ERI053017		MISCELLANEOUS EXPENSES	080-603-46100	26.30
							122.30
06/20/2017	LIBCK	13095	CAC053017	FIRST BANKCARD	ADULT PROGRAM SUPPLIES	080-603-43710	13.00
06/20/2017	LIBCK	13096	MCO	FIRST BANKCARD	PATRON & STAFF SOFTWARE	080-603-45600	9.95
06/20/2017	LIBCK	13097	PINV1341204	GARVEY'S OFFICE PRODUCT	OFFICE SUPPLIES	080-603-43550	27.14
		13097	PINV1349933		OFFICE SUPPLIES	080-603-43550	14.89
							42.03
06/20/2017	LIBCK	13098	HP2017-311	HALL PASS	OTHER PROFESSIONAL/CONTRACTU	080-603-41314	12.00
06/20/2017	LIBCK	13099	100317	HENRICHSEN'S FIRE & SAF	MAINTENANCE-BUILDING	080-603-41000	104.95
06/20/2017	LIBCK	13100	584870	HOME DEPOT CREDIT SERVI	MAINTENANCE-BUILDING	080-603-41000	16.09
		13100	5577035		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	10.69
		13100	2584702		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	45.87
		13100	2063366		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	2.97
							75.62
06/20/2017	LIBCK	13101	249667	IMAGE SYSTEMS & BUSINES	COPIER MAINTENANCE/SUPPLIES	080-603-41313	264.02
		13101	249666		COPIER MAINTENANCE/SUPPLIES	080-603-41313	161.73

User: EBAILEY
DB: Lake Bluff

CHECK DATE FROM 05/17/2017 - 06/20/2017

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							425.75
06/20/2017	LIBCK	13102	REY060117	ISAURO REYES	MAINTENANCE-GROUNDS	080-603-41050	225.00
06/20/2017	LIBCK	13103	JEN052517	LYNDY JENSEN	LIBRARY FURNISHINGS	080-603-50100	80.00
06/20/2017	LIBCK	13104	5112	MANAGEMENT ASSOCIATION	OTHER PROFESSIONAL/CONTRACTU	080-603-41314	100.00
06/20/2017	LIBCK	13105	95045883	MIDWEST TAPE	ADULT AUDIO VISUAL MATERIAL	080-603-45200	51.98
		13105	95122475		ADULT AUDIO VISUAL MATERIAL	080-603-45200	94.97
		13105	95097660		ADULT AUDIO VISUAL MATERIAL	080-603-45200	174.95
							321.90
06/20/2017	LIBCK	13106	SVC00008468	MURPHY & MILLER, INC.	MAINTENANCE-BUILDING	080-603-41000	1,954.33
06/20/2017	LIBCK	13107	NEW051917	NEWS-SUN	PERIODICALS	080-603-45500	312.00
06/20/2017	LIBCK	13108	1923179	ROSE PEST SOLUTIONS	MAINTENANCE-BUILDING	080-603-41000	115.00
06/20/2017	LIBCK	13109	8044868964	STAPLES BUSINESS ADVANT	OFFICE SUPPLIES	080-603-43550	60.67
		13109	8044651678		LIBRARY FURNISHINGS	080-603-50100	84.99
							145.66
06/20/2017	LIBCK	13110	102373254	VANTAGEPOINT TRANSFER A	ICMA 457 PLAN PAYABLE	080-200-20245	500.00
06/20/2017	LIBCK	13111	VIL053117	VILLAGE OF LAKE BLUFF	UTILITIES	080-603-43230	92.28
					TOTAL - ALL FUNDS	TOTAL OF 36 CHECKS (1 voided)	26,393.82

--- GL TOTALS ---

080-200-20245	ICMA 457 PLAN PAYABLE	850.00
080-603-41000	MAINTENANCE-BUILDING	2,815.37
080-603-41050	MAINTENANCE-GROUNDS	225.00
080-603-41313	COPIER MAINTENANCE/SUPPLIES	490.09
080-603-41314	OTHER PROFESSIONAL/CONTRACTUAL	112.00
080-603-42400	PROFESSIONAL DEVELOPMENT	200.00
080-603-43230	UTILITIES	1,002.93
080-603-43410	PRINTING/E-NEWSLETTER	2,233.00
080-603-43550	OFFICE SUPPLIES	102.70
080-603-43660	MAINTENANCE SUPPLIES-BUILDING	59.53
080-603-43668	TECHNICAL SERVICES SUPPLIES	539.42
080-603-43700	HOSPITALITY PROGRAM SUPPLIES	100.00
080-603-43710	ADULT PROGRAM SUPPLIES	62.02
080-603-43720	JUVENILE PROGRAM SUPPLIES	204.93
080-603-43730	OUTREACH SUPPLIES	84.70
080-603-43740	TEEN PROGRAM SUPPLIES	49.26
080-603-45000	ADULT NON-FICTION BOOKS	2,142.07

User: EBAILEY

CHECK DATE FROM 05/17/2017 - 06/20/2017

DB: Lake Bluff

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
080-603-45100				ADULT FICTION BOOKS			1,482.22
080-603-45200				ADULT AUDIO VISUAL MATERIAL			1,340.12
080-603-45220				ADULT REFERENCE/E-REFER			3,989.00
080-603-45400				JUVENILE NON-FICTION			42.27
080-603-45410				PICTURE BOOKS, READERS			1,804.19
080-603-45420				JUVENILE FICTION			1,454.96
080-603-45450				TEEN BOOKS			397.27
080-603-45470				GRAPHIC NOVELS			38.64
080-603-45500				PERIODICALS			342.00
080-603-45520				TRENDING TITLES			94.56
080-603-45600				PATRON & STAFF SOFTWARE			1,156.95
080-603-46100				MISCELLANEOUS EXPENSES			26.30
080-603-50100				LIBRARY FURNISHINGS			164.99
080-603-58270				OTHER EQUIPMENT			14.81
082-603-99999				USE OF DONATIONS/TEMPORARY EXP			2,772.52
				TOTAL			26,393.82

RESOLUTION NO. 2017-04**Resolution Adopting Prevailing Wage Rates****Lake Bluff Public Library**

WHEREAS, the State of Illinois has a Prevailing Wage Act (the Act), 820 ILCS 130/0.01, et seq.; and

WHEREAS, the Act requires that the Board of Library Trustees ascertain the prevailing rate of wages in the locality of the Library for laborers, mechanics and other workers performing construction of public works for the Library.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees as follows:

SECTION 1: The general prevailing rate of wages in this locality is hereby ascertained to be the same as the prevailing wage rate for construction work in Lake County as determined by the Department of Labor of the State of Illinois.

SECTION 2: The Board Secretary shall:

- a) Keep this Resolution available for inspection in the main office of the Library;
- b) Promptly file a certified copy of this Resolution with the Secretary of State and the Department of Labor of the State of Illinois;
- c) Cause to be published in a newspaper of general circulation a notice of this Library action;
- d) Mail a copy of this Resolution to any employer and to any association of employers and to any person or association of employees who have filed their names and addresses requesting copies of this determination.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval.

PASSED by the Board of Library Trustees on the 20th day of June, 2017 by a vote of:

YEAS:

NAYS:

ABSENT OR NOT VOTING:

Kathy Meierhoff, President
The Board of Library Trustees of the
Lake Bluff Public Library

ATTEST:

Janie Jerch, Secretary
The Board of Library Trustees of the
Lake Bluff Public Library

(SEAL)

Adult Programming 2016-2017

Budget \$5000

	Attendance	Cost	
May			
3-May PEO Book Talk	23	0	
4-May Craft/tea cups	14	59.71	
5-May Queen E./Barry Bradford	25	250	
9-May Trivia	36	0	
12-May Movie: Pan	0	0	
17-May CAC Book Club	Cancelled	0	
18-May Book Club	Cancelled	0	
19-May Wool Gatherers	2	0	
8 programs	100	309.71	1041.45
June			
4-Jun ASRC/Launcher	0	31.74	
3-Jun Craft Supplies	7	29.96	
6-Jun Coins, Gold/David Ekstrom	15	0	
6-Jun Trivia	40	0	
9-Jun Movie:Star Wars:Force	7	0	
9-Jun Presidents' Trivia/Gibbons	11	200	
13-Jun Martian/Michelle Nichols	10	175	
16-Jun Wool Gatherers	2	0	
16-Jun Movie: The Martian	3	0	
21-Jun CAC Bk Club	13	0	
22-Jun Book Club	3	0	
23-Jun Movie: Wall-E	2	0	
27-Jun Property Assesment/Kathy Blaf	17	0	
30-Jun National Parks/RJ Lindsey	20	200	
14 programs	150	606.74	1648.19
July			
1-Jul Popcorn	0	3.44	
12-Jul Geneology	15	0	
13-Jul Craft	12	6.99	
14-Jul Movie: Star Trek	2	0	
15-Jul Movie: Race	0	0	
18-Jul Astronomy/Jim Kovac	13	100	
19-Jul CAC Bk Club/ Fever	13	0	
20-Jul Book Club	5	0	
21-Jul Wool Gatherers	0	0	
23-Jul Criterion Bike Rac	?	0	
25-Jul Dog Training/Matt Covey	3	100	
30-Jul Lake Co. Fair	?	0	

9 programs	58	210.43	1858.62
August			
10-Aug Craft	15	14.95	
22-Aug Craft	0	66.42	
11-Aug Movie: Whiskey, Tango, Foxtrot	3	0	
15-Aug Trivia	38	0	
16-Aug CAC Bk Club/Everything I Never	12	0	
17-Aug Book Club	2	0	
18-Aug Wool Gatherers	2	0	
18-Aug Lake Co. Astronomy	8	0	
25-Aug Autumn Tasks/Lisa Hilgenberg	10	175	
26-Aug Movie: Big Fat Greek Wedding	1	0	
31-Aug ASRC ends	26	200	
10 programs	117	389.94	2248.56
September			
1-Sep Book Talk 1:30	5	0	
1-Sep Book Talk 7:30	0	0	
8-Sep Movie: By the Sea	0	10.98	
12-Sep Medicare/Susan Hall	9	0	
sept 12 Icash/State Treasurer	16	0	
13-Sep CAC Bk Club	8	0	
13-Sep Geneology	11		
14-Sep Craft	12	18.86	
15-Sep College/Joe Orsolini	8	0	
19-Sep Trivia	43		
21-Sep Book Club	2	0	
20-Sep Yeast Breads/Cherise Slattery	16	285	
27-Sep Posture/Jason Langslet	9	0	
30-Sep Bette Davis/Leslie Goddard	21	275	
14 programs	117	589.84	2838.4
October			
4-Oct Movie: Miracles from Heaven	2	0	
6-Oct Election Analysis: Barry Bradfor	4	250	
11-Oct Genealogy	3	0	
12-Oct Craft	7	0	
13-Oct Book Club/Carrie	9	0	
14-Oct Craft Supplies	0	47.54	
18-Oct CAC Bk Club	12	0	
19-Oct Book Club	2	0	
20-Oct Water Colors	15	0	
21-Oct Mike Adams: How Much is Eno	5	0	

22-Oct Clue	19	0	
24-Oct Dean Martin/Peter Oprisko	10	200	
27-Oct Foy Scalf/Egyptologist	16	0	
28-Oct Movie: Mother's Day	2	0	
14 programs	106	497.54	3335.94
November		250	
3-Nov Gertrude Stein/Betsey Means	21	0	
7-Nov Kraig Moreland	50	0	
9-Nov Craft	12	34.26	
14-Nov Trivia	28	0	
15-Nov CAC Bk Club	12	0	
21-Nov Trivia #2	30		
18-Nov How Much Protection is Enough	4	0	
19-Nov International Game Day	4	0	
22-Nov Movie: Hologram for the King	4	0	
9 programs	161	284.26	3620.2
December			
6-Dec Pearl Harbor: Jim Gibbons	16	200	
8-Dec Geneology	2	0	
9-Dec Movie: White Xmas	3	0	
13-Dec Encore	22	0	
14-Dec Craft	9	49.07	
20-Dec CAC Bk Club	12	0	
Movie License		150	
6 programs	64	339.07	3959.27
January 2017			
10-Jan Geneology	2	0	
11-Jan Crafts	17	0	
12-Jan Pat Harkin Curriculum	3	0	
12-Jan Carrie: Cooking	11	0	
13-Jan Movie: Indignation	8	6	
17-Jan CAC Book Club	8	0	
19-Jan Danielle Hensen/Meditation	16	150	
23-Jan Trivia	44	0	
26-Jan Hamilton/Barry Bradford	38	250	
30-Jan Trivia	20	0	
10 programs	167	406	4365.27
February			
Feb 1-3 Craft Swap	48	0	
7-Feb Beatrix Potter/Paddy Lynn	11	200	

8-Feb Craft	10	0	
9-Feb Knitting	5	0	
14-Feb Geneology	3	0	
16-Feb Knitting	6	0	
17-Feb Movie: Florence Foster Jenkins	6	0	
21-Feb CAC Book Club	6	0	
23-Feb Knitting	6	0	
27-Feb Trivia	34	0	
27-Feb Oscars	24	0	
11 programs	159	200	4565.27
March			
2-Mar Knitting	9	0	
2-Mar ESL	3	0	
6-Mar Health Insurance/Carrie Espinoza	4	0	
6-Mar Trivia #2	24	0	
7-Mar Geneology	2	0	
8-Mar Craft	10	0	
9-Mar Mike Adams: Taxes	2	0	
9-Mar Knitting	6	0	
9-Mar ESL	2	0	
10-Mar Movie: South Side With You	0	10.49	
16-Mar Knitting	3	0	
16-Mar ESL	2	0	
23-Mar Cookbook Club	9	0	
30-Mar AWRC	97	0	
Mar 27-31 Staycation	16	0	
15 programs	199	10.49	4575.76
April			
4-Apr Geneology	3	0	
6-Apr Bible and Ancient Near East	8	0	
6-Apr ESL	2	0	
13-Apr Movie: Queen of Katwe	0	0	
12-Apr Craft	10	0	
13-Apr Knitwits	4	0	
15-Apr Balloon Lady	22	0	
18-Apr CAC Book Club	9	0	
20-Apr Clean Eating/Cherise Slattery	8	325 Friends	
24-Apr Trivia	48	0	
27-Apr Mike Adams x2	3	0	
12 programs	117	325	
Year Total	132		4575+325= \$4900

Teen Programs 2016-2017		
	Attendance	Cost
Spring 16		
Teen Advisory Board	8	30
Finals Studying (3X)	2	0
Knitting	0	0
Teen Game Night	4	50
Passive Craft	4	0
Passive Puzzle	8	0
	26	80
Summer		
Teen Crafting (3X)	5	12
Teen Knitting (3X)	3	0
Teen Advisory Board (3X)	16	51
Teen Book Discussion (3X)	3	15
Teen Game Night (3X)	0	0
Teen Summer Reading Club	57	559
Passive Craft	13	0
Passive Puzzle	9	0
	106	637
Fall		
ACT Prep	12	0
Teen Book Discussion	0	0
Teen Advisory Board (3X)	12	86
Big Knitters (3X)	1	0
Teen Crafting (3X)	4	0
Murder in the Stacks	21	0
	50	86
Winter		
Crafting (3X)	4	20
Teen Advisory Board (3X)	22	45
Knitting (2X)	0	0
Teen Book Discussion (3X)	1	5
Passive Puzzle	5	0
	32	70
Spring 17		
Teen Advisory Board (2X)	11	56
Teen Craft	2	0

Teen Book Group	0	0
ACT Prep	5	0
Knitting	0	0
	18	56
TOTAL	232	929

Spring 2016	2016-2017	Youth Programs	Attendanc e	Cost
	Park District Storytime		42	0
	Phyllis Fox Award Ceremony		83	\$613
	Paws for a Tale (x2)		12	0
	Kindergarten Visits		110	0
	LBMS Visits		70	0
	LBES Visits		450	0
			767	\$613
Summer 2016				
	Star Wars Craft		137	\$58
	Bob Kann, Juggler		47	\$350
	Little Knitters (x5)		33	\$27.40
	BB8 Presentation		34	0
	June Movie and Popcorn		8	\$3
	Storytime on the Village Green (x10)		413	\$30
	Donuts for Dads		40	0
	Monday Maddening Mysteries (x6)		120	\$100
	Paws for a Tale (x2)		20	0
	Spanish Language Storytime		11	0
	Summer Reading Contest #1		271	\$160
	School Visits for Storytime		54	0
	Lake Forest Montessori Storytime (x4)		53	\$20
	Summer Reading Contest #2		46	\$29
	T-Shirt Raffle		30	\$12
	Adler Planetarium Raffle		183	0
	Scooter Raffle		183	\$125
	Summer Reading Club		443	0
	August Movie and Popcorn		11	\$5
	Afternoon Video Gaming (x2)		10	0
			2,142	\$919.40
Fall 2016				
	Video Game Thursdays (7X)		30	0
	Back to Cool		150	0
	Storytime (2 year olds)(6x)		156	\$60
	Storytime (3-5 year olds)(6x)		58	\$60
	Paws for a Tale (x5)		60	0
	Morning Halloween Party		45	\$40
	Afternoon Halloween Party		51	\$40

	TotTime (x5)	113	0
	Fiction Popularity Poll	48	\$20
	International Game Day	34	0
	Thanksgiving Craft	42	\$25
		787	\$245
Winter			
16-17			
	It's a Wonderful Life in Lake Bluff	112	\$50
	TotTime (x2)	48	0
	Holiday Crafts	123	\$30
	December Movie and Popcorn	16	\$5
	Storytime (2 year olds)(6x)	106	\$10
	Storytime (3-5 year olds)(6x)	59	\$10
	Afternoon Video Games (x5)	12	0
	Little Knitters (7x)	63	0
	Park District Storytime (x2)	125	0
	Valentine Craft	44	\$20
	JiggleJam Program	64	0
		772	\$125
Spring			
2017			
	Juggler Andy Head	63	\$400
	Storytime (2 year olds)(6x)	130	\$5
	Storytime (3-5 year olds)(6x)	61	\$5
	Phyllis Fox Contest Entrants	41	0
	Bookmark Contest Entrants	49	0
	March Movie and Popcorn	20	\$5
	Park District Storytime (x2)	120	0
	Spring Craft	46	\$30
	Mad Hatters	34	0
		564	\$445
TOTAL		5,032	\$2,347.40

When the MyMediaMall digital content consortium was formed, it was through the North Suburban Library System (NSLS). Before that entity disappeared in 2010, it created a nonprofit (called LibrariesFirst) to oversee MyMediaMall and several other initiatives. Since the collapse of NSLS there has not been a governance structure or executive board in place to work with LibrariesFirst. With 150+ libraries involved in MyMediaMall, this has made the consortium less adaptive and proactive than it needs to be. The document below is the product of a working group of Library Directors, chosen by member libraries, aimed at creating the needed governance structure. It has been legally reviewed. We are committed to MyMediaMall and the resources it makes available to our patrons. Approval of the document below will make us an official part of the consortium that is being organized. **RECOMMENDATION: That the proposed Intergovernmental Agreement for the creation of an Electronic Content Consortium be approved.**

INTERGOVERNMENTAL LIBRARY AGREEMENT

THIS AGREEMENT dated as of _____, 2017 is by and between the units of local government enumerated in Exhibit A (“each a “Member Library” and in the aggregate “Member Libraries”) (“Agreement”). The Agreement becomes effective on the date on which all the Member Libraries have approved this Agreement and adopted it in the manner required by law.

WHEREAS, Illinois units of local government are authorized, under the provisions of Article VII, Section 10 of the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, to enter into intergovernmental agreements to jointly exercise any power or powers, privileges, functions, or authority exercised by a public agency of the State of Illinois unless expressly prohibited by law; and

WHEREAS, the Member Libraries provide library services to their respective communities; and

WHEREAS, the Member Libraries are seeking to memorialize and document their activities with respect to the joint purchase and provision to their respective communities of certain e-content known as My Media Mall on the Overdrive platform; and

WHEREAS, the Member Libraries continue to have an individual and joint interest in leveraging their purchasing power and authority to provide online electronic content to their respective patrons; and

WHEREAS, the Member Libraries wish to memorialize their individual and joint rights and responsibilities in regard to contracting and delivering e-content; and

WHEREAS, the Member Libraries find it to be in each of their respective interests to enter into this Agreement to form a consortium to jointly contract for and deliver electronic content;

NOW, THEREFORE, in consideration for the foregoing recitals, and the mutual covenants and promises contained below, the sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

SECTION ONE: THE CONSORTIUM

1.1 The Member Libraries hereby establish a consortium of local government library entities to be known as the Electronic Content Consortium (“ECC”). Member Libraries may join as an individual unit or choose to be represented under an umbrella organization. The initial membership of the consortium shall be comprised of the units of local government enumerated in Exhibit A.

1.2 The purpose of the ECC is to achieve economies of scale by jointly negotiating and purchasing electronic content as may be deemed appropriate and authorized by the Member Libraries.

1.3 Each Member Library, regardless of whether the Member Library is an individual member or a member under an umbrella organization, shall appoint a representative to ECC and each individual Member Library shall have one vote on all ECC matters.

1.4 Upon the date of adoption of this Agreement by the 60th Member Library (“Formation Date”), the Member Libraries of ECC shall proceed to elect an Executive Committee consisting of nine (9) individuals from the Member Libraries. An election administrator (“Election Administrator”) shall be chosen by the Member Libraries to conduct the election. Each Member Library shall have 21 days from the Formation Date in which to send to the Election Administrator a nomination for the Executive Committee slate. If the number of nominees for the election of the first Executive Committee exceeds the number of seats on the Executive Committee, there will be an all Member Library election to determine the members of the Executive Committee. The Election Administrator shall manage the election as described hereafter. Said first Executive Committee election will be held within 21 days of the close of the nominations and may be performed by electronic means with each Member Library having one vote. The members of the first Executive Committee will be those candidates receiving the highest number of votes.

In the event of a tie, a runoff election will be held within five (5) days of the close of the election. The runoff may be performed by electronic means with each Member Library having one vote.

1.5 The members of the Executive Committee shall appoint a Chair, Vice-Chair, Treasurer, and Secretary. The Chair, Vice-Chair, Treasurer and Secretary shall each serve two-year terms and their successors shall be determined in the same manner of election as the initial Chairperson, Treasurer and Secretary.

- 1.6 The Executive Committee shall have the following duties:
 - A. To develop bylaws or other organizational documents that will govern how the business of the ECC will be conducted.
 - B. To identify opportunities and negotiate contracts on behalf of the Member Libraries and present such contracts for acceptance by in person or electronic vote.
 - C. To review the operation of ECC and recommend to the Member Libraries any operational changes to ECC it deems necessary or advisable.
 - D. The Executive Committee shall meet no less frequently than once per calendar quarter.

1.7 Each member of the Executive Committee shall have one vote on matters considered by that Committee. Two-thirds of the members of the Executive Committee shall constitute a quorum for the transaction of business at any meeting of that Committee. Any matter approved by a majority vote at a meeting of the Executive Committee shall be presented to the membership for in person or electronic approval.

1.8 An annual meeting of the membership shall be held each year on the first Thursday of March. The Chairman of the Executive Committee shall preside over said annual meeting.

1.9 Following the election of the initial Executive Committee and the subsequent appointment of the Chair, Vice-Chair, Secretary, and Treasurer, the members of ECC shall enact bylaws governing the operations of ECC and its committee(s) and officers.

SECTION TWO: MEMBER LIBRARY RESPONSIBILITIES

Each Member Library shall:

2.1 Pay the ECC or its agent, any other amounts due for online electronic content agreements ECC has entered into with approval by the Member Libraries. In the event any Member Library fails to timely pay its obligations for online electronic content within ten (10) days of the due date, the Executive Committee may suspend that Library Member's membership status. If said Library Member fails to pay the full amount due in accordance with the provisions of the Illinois Local Government Prompt Payment Act, the Executive Committee may recommend to the membership any action it may deem appropriate, including termination of said Member Library's membership in the ECC.

2.2 Utilize all online electronic content made available to Library Members under the terms of this Agreement only as authorized in the respective online electronic content agreements which have been executed by ECC.

SECTION THREE: LIBRARY MEMBER MEETINGS AND MEMBERSHIP

3.1 The Annual Meeting of the Members shall be held on the first Thursday in March. Written notice of each meeting of the Library Members, stating the date, time, and place of the meeting shall be delivered not less than ten (10) nor more than sixty (60) days before the date of the meeting. Notice of the meeting may be delivered by mail or electronic means. The Chair shall preside over the annual meeting of Library Members.

SECTION FOUR: INDEMNIFICATION

4.1 Each member of ECC shall indemnify and hold harmless the other members of ECC for its acts and omissions arising out of this Agreement.

SECTION FIVE: TERM OF AGREEMENT

5.1 Library Members may voluntarily terminate membership at anytime after one year of participation in ECC by providing written notice to the Chair of the Executive Committee no less than ninety (90) days prior to the proposed termination date.

5.2 This Agreement may be terminated by an affirmative vote of 2/3 of the Library Members of the ECC.

5.3 Termination of this Agreement shall not eliminate or reduce any obligation for Library Members to pay amounts due under ECC contracts signed during the terminating Library Member's membership in ECC.

SECTION SIX: RESIDUAL RELATIONSHIPS

6.1 Non-members will be allowed to continue to participate in the My Media Mall platform through the end of any contract signed before the date of this Agreement (the "Non-Member Libraries"). The Non-Member Libraries will be liable for any payments under existing contracts but do not have voting or management rights with respect to the ECC.

SECTION SEVEN: BINDING EFFECT

7.1 This Agreement shall be binding upon and inure to the benefit of the successors and assignees of the parties as if they too were parties to this Agreement.

7.2 No party shall have the right, however, to assign this Agreement without the prior written consent of the Chair of the Executive Committee following approval by a 2/3 majority of ECC members.

SECTION EIGHT: SEVERABILITY OF PROVISIONS

8.1 The invalidity of any provision of this Agreement shall not render invalid any other provision herein. If for any reason any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severed and this Agreement shall remain in full force and effect with that provision severed or modified by court order.

8.2 The failure of any party to this Agreement to insist upon the strict and prompt performance of the terms, covenants, agreements and conditions herein contained, or any of them, upon any other party imposed, shall not constitute, or be construed as a waiver or relinquishment of any party's right thereafter to enforce any such term, covenant, agreement or condition, but the same shall continue in full force and effect.

8.3 The Waiver by either party of a breach of any term, covenant or condition herein shall not be deemed a waiver of such term, covenant or condition on any subsequent breach of the same or any other term, covenant or condition herein.

SECTION NINE: NOTICES

9.1 All notices required hereunder (other than notice of the Annual Meeting) shall be in writing and shall be served personally or by registered or certified mail, return receipt requested, upon the other at the party's principal administrative offices.

SECTION TEN: GOVERNING LAW

10.1 This Agreement shall be governed, interpreted and construed according to the laws of the State of Illinois.

SECTION ELEVEN: EXECUTION OF COUNTERPARTS

11.1 This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document.

SECTION TWELVE: AMENDMENT

12.1 Except as is specified herein, this Agreement contains the entire agreement of the parties and shall supersede any prior written or oral agreements or understandings. This Agreement may only be altered, modified or amended upon the written consent and agreement of the parties hereto duly adopted by the affirmative vote of 2/3 of the members.

12.2 This Section shall not be interpreted to preclude or limit, however, the amended or modifications of regulations, procedures or policies established by the parties hereto.

By:

President

Attest:

Secretary

EXHIBIT A
MY MEDIA MALL MEMBERS

INDIVIDUAL MEMBERS:

Alsip-Merrionette Park Public Library District
Antioch Public Library District
Benton Public Library District
Bloomington Public Library
Bloomington Public Library
Bradley Public Library District
Brookfield Public Library
Cary Area Public Library
Champaign Public Library
Cherry Valley Public Library District
Crete Public Library
Deerfield Public Library
Des Plaines Public Library
Eastern Illinois University - Booth Library
Elk Grove Village Public Library
Elmhurst Public Library
Evanston Public Library
Flossmoor Public Library
Fox Lake District Library
Fox River Grove Memorial Library
Gail Borden Public Library District
Glencoe Public Library
Glenside Public Library District
Glenview Public Library
Grayslake Area Public Library
Highland Park Public Library
Highwood Public Library
Huntley Area Public Library District
Illinois Heartland Library System
Itasca Community Library
Lake Bluff Library
Lake Forest Library
Lincolnwood Public Library District
Morton Grove Public Library
Mount Prospect Public Library
Niles Public Library
Northbrook Public Library
Palatine Public Library District
Prairie Trails Public Library District

Prospect Heights Public Library District
River East Public Library
Riverside Public Library
Rolling Meadows Library
Round Lake Area Library
Schaumburg Township District Library
Urbana Free Library
Villa Park Public Library
Warren-Newport Public Library
Wauconda Area Public Library
West Chicago Public Library
Westchester Public Library
Wilmette Public Library District
Winnetka-Northfield Library District
Wood Dale Public Library
Woodstock Public Library
Zion-Benton Public Library

MEMBERS UNDER UMBRELLA ORGANIZATION:

Allerton Public Library District
Arcola Community Unit School District #306
Arcola Public Library District
Armstrong Township High School District #225
Arthur Community Unit School District #305
Arthur Public Library District
Bement Community Unit School District #5
Bement Public Library District
Benton Public Library District
Bismarck-Henning Community Unit School District #1
Camargo Township District Library
Catlin Public Library District
Central Citizens' Library District
Champaign Community Unit 4 Schools
Charleston Carnegie Public Library
Charleston Community Unit School District #1
Chrisman Public Library
Cissna Park Community Library District
Clifton Public Library
Community Unit School District #6 of Edgar County
Danville Public Library
Donovan Community Unit School District #3

Elwood Township Carnegie Library
Georgetown Public Library
Gilman-Danforth District Library
Goose Creek Township Carnegie Library
Hoopeston Public Library District
Illinois Early Intervention Clearinghouse
Kansas Community Memorial Library
Lake Land College Library
Lakeview College of Nursing Library
Marshall Community Unit School District #C-2
Martinsville Public Library District
Martinsville Unit School District #C-3
Milford District Library
Monticello Community Unit School District #25
Moyer District Library
Newman Regional Library District
Oakwood Public Library District
Ogden Rose Public Library
Onarga Community Public Library District
Paris Carnegie Public Library
Paris Cooperative High School
Paxton Carnegie Library
Philo Public Library District
Piper City Public Library District
Rantoul Public Library
Salt Fork School District #512
Sheldon Public Library District
Shiloh Community Unit School District #1
Sidney Community Library
St. Joseph Community Consolidated School District #169
St. Joseph Township Swearingen Memorial Library
St. Joseph-Ogden High School District #305
Tolono Public Library District
Tolono Unit 7 School District
Tuscola Public Library
Villa Grove Community School District #302
Watseka Public Library
Westville Community Unit School District #2
Westville Public Library District
Willow Branch Township Library

Director's Report – June, 2017

Slatwall Accessories for Children's Department

The Friends of the Library provided the funds to buy acrylic display signs for our new shelves in youth services. Eliza Jarvi is working on putting together new end-panel displays, now that we have the ability to do so.

Battle of the Books

Eliza Jarvi will be working with Lake Bluff Middle School librarian Ms. Mallory Jorgensen on a 'Battle of the Books' program for students. The focus will be on Caudill Award winners.

Air Conditioning

Over the past month, the air conditioning side of our HVAC has performed erratically since it was fired up for the summer season. A number of repairs have proven necessary. The system is running better, but still has some kinks to be worked out.

Summer Reading Clubs

The adult and children's summer reading clubs have both kicked off. Eliza Jarvi and Liliana LaValle have done an excellent job setting up both. I highly recommend checking out the décor for the 'Where the Wild Things Are' theme in Youth Services.

New Staff Member

Jen Horan has joined our staff, filling the Library Assistant position vacated by Will Cordeniz. Jen is a Lake Bluffer and has been involved in many community organizations, including as President of the Lake Forest Hospital Women's Board during a major fundraising campaign. If you see her at the desk, please introduce yourself!

Director's Travel

A huge thanks to the entire staff in general, and Lyndy Jensen, Martha O'Hara, Liliana LaValle, and Eliza Jarvi in particular. There was little need for me to worry about things back at the library during my trip to Florida as a result of how smoothly they kept things running.

Respectfully submitted,

Eric Scott Bailey

Friends of the Library Meeting Dates

2016 Meeting Dates

January 16 at 10:00am – TIM KREGOR
February 20 at 10:00am – SCOT BUTLER
March 19 at 10:00am – JANIE JERCH
April 16 at 10:00am – ROMAIN WOJDA
June 18 at 10:00am – KATHY MEIERHOFF
August 20 at 10:00am – CANCELLED
September 17 at 10:00am – SCOT BUTLER
October 15 at 10:00am – SCOT BUTLER
November 19 at 10:00am – CANCELLED

All meetings will be held in the Lake Bluff Library Spruth Meeting Room.

2017 Meeting Dates (To Be Assigned)

January 21 at 10:00am – KATHY MEIERHOFF
February 18 at 10:00am – TIM KREGOR
March 18 at 10:00am – CAL STROH
April 15 at 10:00am – ROMAIN WOJDA
May 20 at 10:00am – SCOT BUTLER
June 17 at 10:00am – JANIE JERCH
August 19 at 10:00am – KATE JACKSON
September 16 at 10:00am
October 21 at 10:00am
November 18 at 10:00am

Respectfully submitted,

Eric Scott Bailey
Library Director

12A

Measure	This month		Past 6 months		Past 12 months		FY to date	
Points of Service	22,033	-18.74%	169,372	-6.05%	390,260	31.29%	22,033	-18.74%
Database Interactions	3,929	47.04%	22,259	7.73%	43,158	8.45%	3,929	47.04%
Patron Interactions	9,681	-40.94%	96,261	-11.02%	237,538	60.38%	9,681	-40.94%
Circulation	8,423	4.65%	50,852	-1.13%	109,564	0.20%	8,423	4.65%
Circulation	8,423	4.65%	50,852	-1.13%	109,564	0.20%	8,423	4.65%
Books and Magazines	4,830	7.00%	28,668	1.94%	64,444	2.95%	4,830	7.00%
Electronic	1,023	-0.39%	6,149	1.64%	12,047	0.44%	1,023	-0.39%
AV	2,570	2.47%	16,035	-7.11%	33,073	-4.85%	2,570	2.47%
Patron Interactions	9,681	-40.94%	96,261	-11.02%	237,538	60.38%	9,681	-40.94%
Website Visits	7,990	-6.39%	49,487	-6.06%	101,542	-7.18%	7,990	-6.39%
In-Person Visits	1,691	-78.48%	46,774	-15.74%	135,996	251.35%	1,691	-78.48%
Books and Magazines	4,830	7.00%	28,668	1.94%	64,444	2.95%	4,830	7.00%
Adult	2,232	3.48%	12,771	-4.84%	26,887	-3.82%	2,232	3.48%
Teen	122	-2.40%	864	-3.36%	2,093	19.87%	122	-2.40%
Children	2,476	10.93%	15,033	8.87%	35,464	7.81%	2,476	10.93%
Electronic	1,023	-0.39%	6,149	1.64%	12,047	0.44%	1,023	-0.39%
Adult	823	-3.63%	5,189	2.71%	10,211	4.39%	823	-3.63%
Teen	56	-46.67%	423	-14.89%	916	-10.55%	56	-46.67%
Children	144	111.76%	537	7.19%	920	-22.56%	144	111.76%
AV	2,570	2.47%	16,035	-7.11%	33,073	-4.85%	2,570	2.47%
Adult	2,004	1.98%	12,596	-5.92%	25,163	-3.07%	2,004	1.98%
Teen	3	50.00%	8	33.33%	13	0.00%	3	50.00%
Children	563	4.07%	3,431	-11.27%	7,897	-10.12%	563	4.07%
In-Person Visits	1,691	-78.48%	46,774	-15.74%	135,996	251.35%	1,691	-78.48%
Programming Attendees	212	-76.26%	7,594	-31.83%	32,894	-15.02%	212	-76.26%
Adult	71	-29.00%	2,682	-18.33%	10,121	-17.20%	71	-29.00%
Teen	11	-57.69%	211	-59.58%	968	-50.76%	11	-57.69%
Children	130	-83.05%	4,701	-35.89%	21,805	-11.07%	130	-83.05%
Other In-Person Visits	1,479	-78.76%	39,180	-11.70%	103,102	0.00%	1,479	-78.76%

- "Past 6 months" covers the time period from December 2016 through May 2017 inclusive and "Past 12 months" covers the time period from June 2016 through May 2017 inclusive.
- The percentages reflect the changes between the present and this same time span in the previous year:
 - "This month": May 2017 - May 2016 / May 2016
 - "Past 6 months": (December 2016 ... May 2017) - (December 2015 ... May 2016) / (December 2015 ... May 2016)
 - "Past 12 months": (June 2016 ... May 2017) - (June 2015 ... May 2016) / (June 2015 ... May 2016)
 - "FY to date": (May 2017 - May 2016) / May 2016