

May 16th, 2017

agenda

<u>item</u>	<u>DOCUMENT</u>	<u>Section</u>
1,2	CTO, Additions (2 minutes)(7:02pm) Document Summary Agenda	1A 2A-2B
3	Oath of Office for Trustee Kate Jackson (5 minutes)(7:07pm)	
4	Election of Secretary Pro Tempore (action)(5 minutes)(7:12pm)	
5	Resolution of Thanks to Romain Wojda (action)(5 minutes)(7:17pm)	3A-3B
6	Resolution of Thanks to Donna Williams (action)(5 minutes)(7:23pm)	4A-4B
7	Election of Board Officers and Selection of Committee Members (10 minutes)(7:33pm)	5A-5B
8	Opportunity to Address Board	
9	Consent Agenda Minutes of April 18th, 2017 Board of Trustees Meeting (action)(2 minutes)(7:35pm)	6A-6B
10	Treasurer's Report and Financial Reports (White and Yellow) (5 minutes)(7:40pm) April Detailed Revenue & Expense Report (action) April Detailed Balance Sheet (action)	7A-7E 8A-8C
11	Approval of Checks (Green) (5 minutes)(7:45pm) April Check Register (action)	9A-9G
12	Committee Reports (10 minutes)(7:55pm)	
13	New Business Summary of FY2016-2017 Donations (5 minutes)(8:00pm)	10A-10B
14	Old Business Fundraising and Building Project (20 minutes)(8:20pm)	
15	Director's Report (5 minutes)(8:25pm) Librarian's Narrative Report	11A-11B
16	Executive Session(s)	
17	Any and All Other Business ...	
18	Adjournment (1 minute)(8:26pm)	
19	Attachments Friends Attendees for Calendar Year 2017 Statistics for April 2017 (Available at Board meeting) Off the Shelf	12A 13

Lake Bluff Public Library
Regular Meeting of the Board of Library Trustees
Tuesday, May 16th, 2017 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

1. **Call to Order (7:00pm)**
2. **Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
3. **Oath of Office for Trustee Kate Jackson (5 minutes)(7:07pm)**
4. **Election of Secretary Pro Tempore (action)(5 minutes)(7:12pm)**
5. **Resolution of Thanks to Romain Wojda (action)(5 minutes)(7:17pm)**
6. **Resolution of Thanks to Donna Williams (action)(5 minutes)(7:23pm)**
7. **Election of Board Officers and Selection of Committee Members (action)(10 minutes)(7:33pm)**
8. **Opportunity for Public to Address the Board (limit 5 minutes per person per meeting)**
9. **Approval of Minutes**
 - a. **Approval of Minutes of April 18th, 2017 Regular Board Meeting (action)(2 minutes)(7:35pm)**
10. **April 2017 Financial Reports – Detailed Balance and Revenue/Expense (White and Yellow Pages) (action)(5 minutes)(7:40pm)**
 - a. **April Detailed Revenue & Expense Report**
 - b. **April Detailed Balance Sheet**
11. **Approval of checks (Green Pages) (5 minutes)(7:45pm)**
 - a. **April Monthly Checks (13031-13038, 13040-13075) (action)**
12. **Committee Reports (10 minutes)(7:55pm)**

(Committees that met)

 - a. **Finance Committee (CHAIR: Butler. MEMBERS: Kregor.)**
 - b. **Human Resources Committee (CHAIR: Kregor. MEMBERS: Butler and Meierhoff.)**

(Committees that did not meet)

 - a. **Building and Grounds Committee (CHAIR: Schons. MEMBERS: Jerch, Meierhoff, and Stroh.)**
 - b. **Building Project Task Force (CHAIR: Meierhoff. MEMBERS: Schons.)**

- c. Intergovernmental Committee (**CHAIR:** Bailey. **MEMBERS:** Jerch and Stroh.)
- d. Long Range Planning Committee (**CHAIR:** Wojda. **MEMBERS:** Schons.)
- e. Outreach Committee (**CHAIR:** Schons. **Members:** Butler and Kregor.)
- f. Policy and Bylaw Committee (**CHAIR:** Stroh. **MEMBERS:** Meierhoff, and Schons.)

13. New Business

- a. Summary of FY2016-2017 Donations **(5 minutes)(8:00pm)**

14. Old Business

- a. Fundraising and Building Project **(20 minutes)(8:20pm)**

15. Director's Report (5 minutes)(8:25pm)

- a. Director's Narrative Report

16. Executive Session(s) (30 minutes if entered)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

17. Any and all other business which may properly come before the Board

18. Adjournment (1 minute)(8:26pm)

Attachments:

Friends Meeting Attendees for 2016-2017
Usage Statistics for the Month of March, 2017
Summary of FY2016-2017 Donations

Upcoming Board Meetings: June 20, July 18, and August 15, 2017.

RESOLUTION NO. 2017-02**Resolution of Thanks to Romain Wojda****Lake Bluff Public Library**

WHEREAS, Romain Wojda has served as Library Trustee since February 14th, 2012 following his appointment to fill a vacancy on the Library Board and his election as Trustee by the Village of Lake Bluff in the spring of 2013.; and

WHEREAS, his term of office ends in May, 2017 after 5 years of volunteer service to the community.; and

WHEREAS, Mr. Wojda has consistently demonstrated his belief in the value and importance of public libraries and made invaluable contributions to the library's strategic and building plans.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees as follows:

SECTION 1: RECOGNITION AND THANKS

The Board of Trustees hereby recognizes and thanks Romain Wojda for five years of service to the Village of Lake Bluff as a Library Trustee.

SECTION 2: NOTIFICATION OF RESOLUTION

The Board hereby directs the Library Director to provide Mr. Wojda with a signed copy of this resolution and a Certificate of Thanks.

SECTION 3: EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage and approval.

PASSED by the Board of Library Trustees on the 16th day of May, 2017 by a vote of:

YEAS:

NAYS:

ABSENT OR NOT VOTING:

Kathy Meierhoff, President
The Board of Library Trustees of the
Lake Bluff Public Library

ATTEST:

Janie Jerch, Secretary
The Board of Library Trustees of the
Lake Bluff Public Library

(SEAL)

RESOLUTION NO. 2017-03**Resolution of Thanks to Donna Williams****Lake Bluff Public Library**

WHEREAS, Donna Williams joined the staff of the Lake Bluff Public Library in 1991, serving as Head of Youth Services since 1994.; and

WHEREAS, Ms. Williams will be retiring after 26 years of service on June 1st, 2017.; and

WHEREAS, Ms. Williams has provided reading recommendations, quality programs, research assistance, and a welcoming presence in her years of service to generations of Lake Bluff's youth.; and

WHEREAS, Ms. Williams exemplifies the spirit of learning and community that are central to the Village of Lake Bluff.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees as follows:

SECTION 1: RECOGNITION AND THANKS

The Board of Trustees hereby recognizes and thanks Donna Williams for 26 years of service to the Village of Lake Bluff.

SECTION 2: NOTIFICATION OF RESOLUTION

The Board hereby directs the Library Director to provide Ms. Williams with a signed copy of this resolution and a Certificate of Thanks.

SECTION 3: EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage and approval.

PASSED by the Board of Library Trustees on the 16th day of May, 2017 by a vote of:

YEAS:

NAYS:

ABSENT OR NOT VOTING:

Kathy Meierhoff, President
The Board of Library Trustees of the
Lake Bluff Public Library

ATTEST:

Janie Jerch, Secretary
The Board of Library Trustees of the
Lake Bluff Public Library

(SEAL)

Officers and Committees

The Board selects its officers and committee members for the year ahead at the May meeting. If only a single individual is running for each position, the entire slate can be approved with a single vote. Any contested position requires a separate vote. Below is the description of each position and committee from the Board's bylaws:

1.3.6 Board Officers

The officers of the Board shall be a President, a Vice-President, a Secretary, and a Treasurer. Officers shall be elected at the Annual Meeting by majority vote of the Board to fill a one-year term. Nominations, with the consent of the nominee, will be made at the Annual Meeting. No Trustee shall hold more than one office at a time. In the event of a resignation, an election to fill the unexpired term of that office shall be conducted.

All officers shall sign such official and financial documents as necessary, including but not limited to contracts, grant applications, and checks. All officers shall be bonded as specified by law. All officers shall perform any other duties as may be assigned by the Board. Specific job descriptions of the officers are as follows:

- **President** – The President of the Board shall preside at all regular and special meetings of the Board, authorize calls for any special meetings, execute and sign all documents authorized by the Board, approve agendas for regular and special meetings, serve as the Library's representative to the Village of Lake Bluff, and generally perform all duties associated with that office and as assigned by the Board. The President also serves as an ex-officio member of all committees, with the same expectations and rights as any other member of each committee. The President's attendance counts towards a quorum.
- **Vice President** – The Vice-President shall assume and perform all duties of the President in the temporary absence of the President. In case of the permanent absence of the President, by resignation or otherwise, the Vice-President shall assume and perform all duties of the President until such time as a successor is elected.
- **Treasurer** – The Treasurer shall serve as the Board's financial officer and Chairperson of the Finance Committee. The Treasurer shall cause to be received and safely kept all monies belonging to the Library in depositories approved and designated by the Board, in the name of the Library or in such other investments as may be authorized by law, and shall disburse the same only upon the authority of the Board. The Treasurer shall cause to have prepared a monthly report to the Board of all receipts and disbursements and shall review and report on the annual financial audit. In the absence of the President and Vice President, the Treasurer shall act as President. In the absence of the Treasurer, the President or Vice President may perform the duties of the Treasurer.
- **Secretary** – The Secretary shall keep a true and accurate record of all meetings, both regular and special, of the full Library Board. In the absence of the President, Vice President, and Treasurer the Secretary shall serve as President. In the absence of the Secretary, the President shall appoint a secretary pro tempore to keep a record of the meeting. The Secretary shall also maintain any other records required by law.

1.6 Board Committees

1.6.1 Standing Committees

Library Trustees shall be appointed to Standing Committees at the Annual Meeting by a majority vote of the Trustees. Standing Committees shall consist of at least two Trustees. Each Committee shall elect a chairperson. New Standing Committees may be designated by a resolution adopted by a majority of the Trustees present at a meeting at which a quorum is present. Any Trustee may be removed from a Committee by majority vote of the Board of Library Trustees should, in the judgment of the Trustees, the best interests of the Library be served by such a removal. Specific Standing Committees are:

- Building and Grounds Committee – Responsibilities include reviewing proposals for the repair or improvement of the building and/or landscaping and making recommendations to the Board.
- Community Engagement Committee – Responsibilities include acting as community liaison to community and library organizations, including the 'Reaching Across Illinois Library System' (RAILS). This Committee shall also undertake any measures necessary to communicate with the public regarding the Library's status, activities, and needs.
- Finance Committee – The Treasurer shall be included as a member of this committee. Responsibilities include but are not limited to approving a preliminary Budget for Board approval, recommending a tax levy for Board approval, and monitoring funds invested according to the Library's investment policy.
- Human Resources Committee – Responsibilities include preparation of the annual review of the Library Director for discussion by the Trustees prior to the formal review, and assisting the Library Director in the preparation of his/her annual goals for the coming year. The Library Director is responsible for the annual review of all other Library employees.
- Intergovernmental Committee – The Intergovernmental Committee shall be comprised of at least two Trustees and the Library Director. As established by the 1999 Intergovernmental Agreement between the Lake Bluff History Museum, the Village of Lake Bluff, and the Lake Bluff Public Library, an Intergovernmental Committee of two Museum Representatives, two Library Trustees, and a Village Representative shall meet four times annually to discuss concerns and coordinate activities relating to both the Museum and the Library. The Committee Chair shall prepare an annual report.
- Long Range Planning Committee – Responsibilities include working with Library staff in the preparation of a Long Range Plan. A Long Range or Strategic Plan of some type should always be in place.
- Technology Committee – Responsibilities include assessing the Library's technology needs and making recommendations to the Board.

Respectfully submitted,

Eric Scott Bailey

Lake Bluff Public Library
Board of Library Trustees Meeting Minutes
Tuesday, April 18, 2017, at 7:00 PM
 123 E. Scranton Ave, Lake Bluff, IL 60044

1. **Call to Order:** President Kathy Meierhoff called the meeting to order at 7:03 pm. Present were Trustees Scot Butler, Janie Jerch, Tim Kregor, Carl Schons, Romain Wojda , also Library Employees Martha O'Hara, Eliza Jarvi, and Library Director Eric Bailey, board member elect Kate Jackson, and Margaret Abel from Friends of the Library.
2. **Additions & Corrections to the Agenda:** There were none.
3. **Opportunity for Public to Address the Board:** Mrs. Abel reported that the Friends spent \$910.85 on shelving accessories for the new shelves in the Children's Library. There was also discussion about replacement of the couch. Jarvi is looking into it.
4. **Approval of Minutes:** Schons moved and Stroh seconded a motion to accept the March 21, 2017 minutes with an amendment to item 11; all voted aye.
5. **March 2017 Financial Reports:** Bailey noted that this is the 2nd month of using the new format for these reports. We were at 101% on budgeted revenue but expenses were higher this month due to expenditures for the Children's Library work and furnishings.
6. **Approval of checks:**
 - a. Stroh moved and Schons seconded a motion to approve the March 2017 Checks (13000-13030). All voted aye.
7. **Committee Reports:**

(Committees that met)

 - a. Building and Grounds Committee (**CHAIR:** Schons. **MEMBERS:** Jerch, Meierhoff, and Stroh.) Schons reported that the purchase of a generator, purchasing vs. leasing of a new copier, and roofing companies to repair some leaks and take care of moss growth are all being researched.
 - b. Finance Committee (**CHAIR:** Butler. **MEMBERS:** Kregor.)
 - c. Human Resources (**CHAIR:** Kregor, **MEMBERS:** Meierhoff and Butler.) The two committees met together to approve Bailey's annual review and discuss how structural changes to the staff will impact salaries. The part-time outreach position has changed 3 times in 2.5 years and needs to be re-evaluated.
 - d. Special Meeting of Library Board (no quorum present, discussion but no action taken)
The Feasibility Planning Committee met with Souhrada and Heintzleman presenting. The feedback was positive and constructive. The group will meet once more in June.

(Committees that did not meet.)

 - e. Building Project Task Force (**CHAIR:** Meierhoff, **MEMBER:** Schons.)
 - f. Intergovernmental (**CHAIR:** Bailey, **MEMBERS:** Jerch and Stroh.)
 - g. Long Range Planning (**CHAIR:** Wojda, **MEMBER:** Schons.)
 - h. Outreach (**CHAIR:** Schons, **MEMBERS:** Butler and Kregor.)
 - i. Policy and Bylaw Committee (**CHAIR:** Stroh, **MEMBERS:** Meierhoff and Schons.)

8. New Business:

- a. The Library Foundation had formed a 501(c)3 in 2000-2001 to handle funds for building the Museum Annex. We will form a similar fund for the proposed Library expansion project that will similarly create a boundary between the Library's and the Foundation's funds. This will not be managed by either a Library staff member or a Library board member, although both can be members of the Foundation board.
- b. Non-Resident Card Program Participation must be reported yearly to the State of Illinois. Butler moved and Schons seconded a motion to continue to issue cards to non-resident students of District 65 as per the previous year; all voted aye.

9. Old Business: The Fundraising and Building Project was discussed during Committee Reports.

10. Director's Report: IMLS is to be disbanded due to the state budget crunch; the Inter-Library Loan van delivery service will be impacted. Old contracts for health insurance for Park District, Village, and Library employees are ending, and a consultant has been hired to investigate new alternatives.

11. Executive Session: There was none.

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meeting Act 5 ILCS 120/2 (c) (21)

12. Any and all other business: On May 10 at 7 pm, the Phyllis Fox Writing Contest winners will get their awards at the Park District, under the tent. Board members are encouraged to attend. On May 19 at 6 pm there will be a retirement reception for Donna Williams from the Children's Library. Meierhoff thanked Romain Wojda for his 6 years on the Library Board; Wojda said that he is very satisfied at the work the board has done during his time as a member.

13. Adjournment: Butler moved and Wojda seconded a motion to adjourn the meeting; all voted aye. Meeting adjourned at 8:50 pm.

Respectfully submitted,

Janie Jerch

PERIOD ENDING 04/30/2017

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	YTD BALANCE	2016-17 AMENDED BUDGET	% BDGT USED
		MONTH 04/30/17 INCR (DECR)	MONTH 04/30/16 INCR (DECR)	04/30/2017 NORM (ABNORM)	04/30/2016 NORM (ABNORM)		
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Revenues							
Dept 300-REVENUE							
PROPERTY TAX							
080-300-30000	PROPERTY TAX REVENUE	16.34	0.00	885,647.61	872,665.74	886,048.00	99.95
PROPERTY TAX		16.34	0.00	885,647.61	872,665.74	886,048.00	99.95
SERVICES							
080-300-34235	PHOTO-COPY CHARGES	180.70	143.30	2,136.50	2,217.58	2,000.00	106.83
080-300-34250	NON-RESIDENT FEES	1,020.63	441.32	6,565.30	7,083.18	7,000.00	93.79
SERVICES		1,201.33	584.62	8,701.80	9,300.76	9,000.00	96.69
FINES							
080-300-35700	RENTAL FINES	1,729.74	835.35	12,506.55	11,768.60	12,500.00	100.05
FINES		1,729.74	835.35	12,506.55	11,768.60	12,500.00	100.05
GRANTS							
080-300-36265	PER CAPITA GRANTS	0.00	0.00	4,410.80	0.00	0.00	100.00
GRANTS		0.00	0.00	4,410.80	0.00	0.00	100.00
MISCELLANEOUS REVENUE							
080-300-37000	VILLAGE CONTRIBUTION	0.00	16,518.00	0.00	16,518.00	7,900.00	0.00
080-300-37010	VLIET OPERATING COST CONTRIB	0.00	0.00	390.00	780.00	0.00	100.00
080-300-37020	SCHOOL DIST 65 IGA	0.00	0.00	0.00	0.00	1,000.00	0.00
080-300-38310	CONTRIBUTIONS/DONATIONS	52.18	(1,852.94)	1,536.70	221.66	0.00	100.00
080-300-38315	RESTRICTED DONATIONS	391.90	1,122.75	11,618.97	11,545.08	0.00	100.00
080-300-38800	NAPERVILLE (IMPACT) FEE	0.00	2,159.36	4,319.34	8,637.44	0.00	100.00
080-300-38900	MISCELLANEOUS INCOME	65.30	233.76	2,467.69	3,324.86	2,500.00	98.71
MISCELLANEOUS REVENUE		509.38	18,180.93	20,332.70	41,027.04	11,400.00	178.36
INTEREST EARNINGS							
080-300-37500	INTEREST EARNINGS	389.32	149.69	3,909.27	968.31	400.00	977.32
INTEREST EARNINGS		389.32	149.69	3,909.27	968.31	400.00	977.32
Total Dept 300-REVENUE		3,846.11	19,750.59	935,508.73	935,730.45	919,348.00	101.76
TOTAL REVENUES		3,846.11	19,750.59	935,508.73	935,730.45	919,348.00	101.76

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

7B

PERIOD ENDING 04/30/2017

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	2016-17 AMENDED BUDGET	% BDGT USED
		MONTH 04/30/17 INCR (DECR)	MONTH 04/30/16 INCR (DECR)	04/30/2017 NORM (ABNORM)	04/30/2016 NORM (ABNORM)		
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Expenditures							
Dept 603-LIBRARY ADMINISTRATION							
SALARIES							
080-603-40025	LIBRARIAN SALARIES	11,181.43	24,049.73	260,439.16	296,640.62	311,000.00	83.74
080-603-40030	STAFF SALARIES	30,998.03	13,964.76	229,595.57	187,522.58	176,000.00	130.45
SALARIES		42,179.46	38,014.49	490,034.73	484,163.20	487,000.00	100.62
BENEFITS							
080-603-40400	MEDICAL INSURANCE	5,551.59	5,057.31	71,899.94	65,795.40	74,000.00	97.16
080-603-40900	OTHER EMPLOYEE BENEFITS	0.00	0.00	215.00	159.95	250.00	86.00
080-603-40970	EMPLOYER FICA TAX	3,070.00	2,888.23	36,332.18	36,329.79	37,000.00	98.20
080-603-40980	IMRF RETIREMENT CONTRIBUTION	3,502.71	3,275.08	42,025.66	43,664.84	46,000.00	91.36
BENEFITS		12,124.30	11,220.62	150,472.78	145,949.98	157,250.00	95.69
CONTRACTS							
080-603-41000	MAINTENANCE-BUILDING	740.66	513.74	28,719.04	19,253.49	28,000.00	102.57
080-603-41020	ELEVATOR MAINTENANCE	0.00	0.00	982.00	1,167.00	2,000.00	49.10
080-603-41050	MAINTENANCE-GROUNDS	625.00	589.50	5,494.92	5,540.50	8,000.00	68.69
080-603-41301	COMPUTER SERVICES/DO NOT USE	0.00	0.00	11,865.00	12,215.00	12,000.00	98.88
080-603-41313	COPIER MAINTENANCE/SUPPLIES	0.00	0.00	4,423.84	4,940.81	5,000.00	88.48
080-603-41314	OTHER PROFESSIONAL/CONTRACTUAL	0.00	0.00	57.00	517.00	1,000.00	5.70
080-603-41350	LEGAL SERVICES	420.00	0.00	2,527.50	3,841.50	3,000.00	84.25
080-603-44810	PER CAPITAL GRANT EXPENDITURES	0.00	0.00	0.00	5,422.35	0.00	0.00
080-603-70000	CONTINGENCY	0.00	0.00	10,000.00	3,270.20	5,598.00	178.64
CONTRACTS		1,785.66	1,103.24	64,069.30	56,167.85	64,598.00	99.18
COMMODITIES							
080-603-42400	PROFESSIONAL DEVELOPMENT	166.50	0.00	1,961.50	725.00	3,000.00	65.38
080-603-42440	DUES	0.00	0.00	2,293.93	2,117.25	2,000.00	114.70
080-603-43230	UTILITIES	254.35	345.54	12,788.73	11,696.87	12,500.00	102.31
080-603-43300	POSTAGE	16.35	8.10	2,112.74	2,398.70	3,000.00	70.42
080-603-43410	PRINTING/E-NEWSLETTER	0.00	0.00	9,107.29	8,471.89	9,500.00	95.87
080-603-43550	OFFICE SUPPLIES	199.88	852.98	6,022.93	4,891.00	5,000.00	120.46
080-603-43660	MAINTENANCE SUPPLIES-BUILDING	162.73	29.42	1,914.38	1,534.80	2,000.00	95.72
080-603-43668	TECHNICAL SERVICES SUPPLIES	347.53	166.79	3,631.69	3,674.89	9,500.00	38.23
080-603-43700	HOSPITALITY PROGRAM SUPPLIES	70.99	183.70	411.65	376.02	500.00	82.33
080-603-43710	ADULT PROGRAM SUPPLIES	0.00	307.69	3,866.65	5,185.48	5,000.00	77.33
080-603-43720	JUVENILE PROGRAM SUPPLIES	26.76	297.80	4,780.73	5,813.86	5,800.00	82.43
080-603-43730	OUTREACH SUPPLIES	231.96	0.00	917.41	965.88	1,000.00	91.74
080-603-43740	TEEN PROGRAM SUPPLIES	0.00	54.51	1,171.80	818.71	1,200.00	97.65
COMMODITIES		1,477.05	2,246.53	50,981.43	48,670.35	60,000.00	84.97
PROGRAM EXPENSES							
080-603-46100	MISCELLANEOUS EXPENSES	26.00	282.91	895.67	1,788.05	2,000.00	44.78
080-603-48001	EXPENSES FR RESTRICTED DONATIO	0.00	0.00	0.00	2,551.22	0.00	0.00

PERIOD ENDING 04/30/2017

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	2016-17 AMENDED BUDGET	% BDGT USED
		MONTH 04/30/17 INCR (DECR)	MONTH 04/30/16 INCR (DECR)	04/30/2017 NORM (ABNORM)	04/30/2016 NORM (ABNORM)		
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Expenditures							
	PROGRAM EXPENSES	26.00	282.91	895.67	4,339.27	2,000.00	44.78
CAPITAL EQUIPMENT							
080-603-45000	ADULT NON-FICTION BOOKS	1,056.52	482.95	14,211.13	16,308.58	17,000.00	83.59
080-603-45100	ADULT FICTION BOOKS	416.79	1,352.96	13,750.59	14,241.65	14,000.00	98.22
080-603-45110	ADULT LARGE PRINT MATERIAL	46.94	44.76	499.31	580.00	500.00	99.86
080-603-45200	ADULT AUDIO VISUAL MATERIAL	1,572.75	1,984.57	14,854.10	15,757.59	15,000.00	99.03
080-603-45220	ADULT REFERENCE/E-REFER	0.00	0.00	17,497.52	20,653.15	21,000.00	83.32
080-603-45400	JUVENILE NON-FICTION	4,579.06	0.00	8,632.46	6,611.96	7,000.00	123.32
080-603-45410	PICTURE BOOKS, READERS	0.00	0.00	5,003.04	4,941.03	5,000.00	100.06
080-603-45420	JUVENILE FICTION	36.49	184.38	7,358.40	7,829.46	9,000.00	81.76
080-603-45430	JUVENILE AUDIO-VISUAL	290.04	89.90	1,191.24	1,602.37	1,500.00	79.42
080-603-45440	JUVENILE E-REFERENCE	0.00	0.00	334.33	334.33	1,000.00	33.43
080-603-45450	TEEN BOOKS	166.40	162.27	2,727.98	2,734.34	2,750.00	99.20
080-603-45460	E-BOOKS	0.00	2,766.92	10,002.13	6,254.86	10,000.00	100.02
080-603-45470	GRAPHIC NOVELS	215.71	0.00	468.65	505.38	500.00	93.73
080-603-45500	PERIODICALS	0.00	52.00	6,339.24	5,872.74	6,750.00	93.91
080-603-45510	VIDEO GAMES	724.32	143.97	4,009.66	3,411.38	3,500.00	114.56
080-603-45600	PATRON & STAFF SOFTWARE	9.95	9.95	4,526.91	2,985.03	5,000.00	90.54
080-603-45610	LIBRARY AUTOMATION SOFTWARE	0.00	0.00	20,297.00	22,042.98	21,000.00	96.65
080-603-50100	LIBRARY FURNISHINGS	0.00	0.00	33,806.00	0.00	26,000.00	130.02
080-603-58100	COMPUTER EQUIPMENT	0.00	0.00	8,305.80	705.99	5,000.00	166.12
080-603-58270	OTHER EQUIPMENT	0.00	0.00	26,014.61	14,965.79	31,000.00	83.92
	CAPITAL EQUIPMENT	9,114.97	7,274.63	199,830.10	148,338.61	202,500.00	98.68
CAPITAL BUILDING							
080-603-51200	EXT BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	5,000.00	0.00
	CAPITAL BUILDING	0.00	0.00	0.00	0.00	5,000.00	0.00
Total Dept 603-LIBRARY ADMINISTRATION		66,707.44	60,142.42	956,284.01	887,629.26	978,348.00	97.74
TOTAL EXPENDITURES		66,707.44	60,142.42	956,284.01	887,629.26	978,348.00	97.74
Fund 080 - LAKE BLUFF PUBLIC LIBRARY:							
TOTAL REVENUES		3,846.11	19,750.59	935,508.73	935,730.45	919,348.00	101.76
TOTAL EXPENDITURES		66,707.44	60,142.42	956,284.01	887,629.26	978,348.00	97.74
NET OF REVENUES & EXPENDITURES		(62,861.33)	(40,391.83)	(20,775.28)	48,101.19	(59,000.00)	35.21

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

70

PERIOD ENDING 04/30/2017

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	2016-17 AMENDED BUDGET	% BDGT USED
		MONTH 04/30/17 INCR (DECR)	MONTH 04/30/16 INCR (DECR)	04/30/2017 NORM (ABNORM)	04/30/2016 NORM (ABNORM)		
Fund 082 - LIBRARY GRANTS & GIFTS FUND							
Revenues							
Dept 300-REVENUE							
GRANTS							
082-300-36200	GRANT REVENUE	0.00	0.00	0.00	0.00	5,000.00	0.00
082-300-36263	STATE PER CAPITA GRANT	0.00	4,410.80	0.00	4,410.80	7,153.00	0.00
	GRANTS	<u>0.00</u>	<u>4,410.80</u>	<u>0.00</u>	<u>4,410.80</u>	<u>12,153.00</u>	<u>0.00</u>
MISCELLANEOUS REVENUE							
082-300-38300	UNRESTRICTED DONATIONS/CONTRIB	0.00	0.00	0.00	0.00	1,000.00	0.00
082-300-38315	RESTRICTED DONATIONS	0.00	0.00	0.00	0.00	15,000.00	0.00
	MISCELLANEOUS REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,000.00</u>	<u>0.00</u>
Total Dept 300-REVENUE							
		<u>0.00</u>	<u>4,410.80</u>	<u>0.00</u>	<u>4,410.80</u>	<u>28,153.00</u>	<u>0.00</u>
TOTAL REVENUES							
		<u>0.00</u>	<u>4,410.80</u>	<u>0.00</u>	<u>4,410.80</u>	<u>28,153.00</u>	<u>0.00</u>
Expenditures							
Dept 603-LIBRARY ADMINISTRATION							
CONTRACTS							
082-603-44810	PER CAPITAL GRANT EXPENDITURES	0.00	0.00	4,412.62	6,601.21	7,153.00	61.69
	CONTRACTS	<u>0.00</u>	<u>0.00</u>	<u>4,412.62</u>	<u>6,601.21</u>	<u>7,153.00</u>	<u>61.69</u>
COMMODITIES							
082-603-44825	MISC. GRANT EXPENDITURES	0.00	0.00	0.00	0.00	5,000.00	0.00
	COMMODITIES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
PROGRAM EXPENSES							
082-603-99999	USE OF DONATIONS/TEMPORARY EXP	116.78	2,080.92	9,148.81	8,200.29	16,000.00	57.18
	PROGRAM EXPENSES	<u>116.78</u>	<u>2,080.92</u>	<u>9,148.81</u>	<u>8,200.29</u>	<u>16,000.00</u>	<u>57.18</u>
Total Dept 603-LIBRARY ADMINISTRATION							
		<u>116.78</u>	<u>2,080.92</u>	<u>13,561.43</u>	<u>14,801.50</u>	<u>28,153.00</u>	<u>48.17</u>
TOTAL EXPENDITURES							
		<u>116.78</u>	<u>2,080.92</u>	<u>13,561.43</u>	<u>14,801.50</u>	<u>28,153.00</u>	<u>48.17</u>
Fund 082 - LIBRARY GRANTS & GIFTS FUND:							
	TOTAL REVENUES	0.00	4,410.80	0.00	4,410.80	28,153.00	0.00
	TOTAL EXPENDITURES	116.78	2,080.92	13,561.43	14,801.50	28,153.00	48.17
	NET OF REVENUES & EXPENDITURES	<u>(116.78)</u>	<u>2,329.88</u>	<u>(13,561.43)</u>	<u>(10,390.70)</u>	<u>0.00</u>	<u>100.00</u>

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REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

7E

PERIOD ENDING 04/30/2017

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	2016-17 AMENDED BUDGET	% BDGT USED
		MONTH 04/30/17 INCR (DECR)	MONTH 04/30/16 INCR (DECR)	04/30/2017 NORM (ABNORM)	04/30/2016 NORM (ABNORM)		
TOTAL REVENUES - ALL FUNDS		3,846.11	24,161.39	935,508.73	940,141.25	947,501.00	98.73
TOTAL EXPENDITURES - ALL FUNDS		66,824.22	62,223.34	969,845.44	902,430.76	1,006,501.00	96.36
NET OF REVENUES & EXPENDITURES		(62,978.11)	(38,061.95)	(34,336.71)	37,710.49	(59,000.00)	58.20

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Fund 080 LAKE BLUFF PUBLIC LIBRARY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
ACCRUED INTEREST			
	ACCRUED INTEREST	0.00	0.00
ACCOUNTS RECEIVABLE			
	ACCOUNTS RECEIVABLE	0.00	0.00
A/R - OTHER			
080-100-11580	DUE FROM THE VILLAGE	6,270.75	(11,134.57)
	A/R - OTHER	6,270.75	(11,134.57)
CASH/INVESTMENTS			
080-100-10000	CHECKING ACCT - LF BANK & TRST	0.00	46,031.64
080-100-10070	CASH DRAWER OVER/SHORT	0.00	(318.40)
080-100-10075	PETTY CASH	150.00	150.00
080-100-10110	ILLINOIS FUND (IPTIP)	542,289.52	521,598.27
080-100-10113	ILLINOIS FUNDS - GRANTS	1.80	1.80
080-100-10115	ILLINOIS FUNDS - EPAY	5,490.08	8,576.43
	CASH/INVESTMENTS	584,297.74	576,039.74
DUE TO OTHER FUNDS			
080-000-00001	DUE TO/FROM OTHER FUNDS	0.00	8,124.73
	DUE TO OTHER FUNDS	0.00	8,124.73
PREPAID ITEMS			
	PREPAID ITEMS	0.00	0.00
PROPERTY TAX RECEIVABLE			
080-100-11100	PROPERTY TAX RECEIVABLE	886,049.65	897,122.67
	PROPERTY TAX RECEIVABLE	886,049.65	897,122.67
	Total Assets	1,476,618.14	1,470,152.57
*** Liabilities ***			
ACCRUED PAYROLL			
080-200-20300	ACCRUED PAYROLL	18,611.41	19,571.01
	ACCRUED PAYROLL	18,611.41	19,571.01
ACCOUNTS PAYABLE			
080-200-20000	ACCOUNTS PAYABLE	9,629.24	11,906.33

Fund 080 LAKE BLUFF PUBLIC LIBRARY

GL Number	Description	Current Year Beg. Balance	Balance
*** Liabilities ***			
	ACCOUNTS PAYABLE	9,629.24	11,906.33
A/P - OTHER	A/P - OTHER	0.00	0.00
LONG TERM LIABILITIES	LONG TERM LIABILITIES	0.00	0.00
OTHER DEFERRED REVENUE	OTHER DEFERRED REVENUE	0.00	0.00
OTHER LIABILITIES	OTHER LIABILITIES	0.00	0.00
080-200-24000	UNAVAILABLE PROPERTY TAXES	886,049.65	897,122.67
	UNAVAILABLE PROPERTY TAXES	886,049.65	897,122.67
Total Liabilities		914,290.30	928,600.01
*** Fund Balance ***			
080-290-29000	NET POSITION/FUND BALANCE UNRESERVED FUND BALANCE	562,327.84	562,327.84
	NET POSITION/FUND BALANCE	562,327.84	562,327.84
Total Fund Balance		562,327.84	562,327.84
Beginning Fund Balance			562,327.84
Net of Revenues VS Expenditures			(20,775.28)
Ending Fund Balance			541,552.56
Total Liabilities And Fund Balance			1,470,152.57

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Fund 082 LIBRARY GRANTS & GIFTS FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
082-100-11360	A/R - OTHER GRANTS RECEIVABLE	4,410.80	4,410.80
	A/R - OTHER	<u>4,410.80</u>	<u>4,410.80</u>
082-100-10000	CASH/INVESTMENTS CHECKING ACCT - LF BANK & TRST	0.00	(7,400.84)
	CASH/INVESTMENTS	<u>0.00</u>	<u>(7,400.84)</u>
082-000-00001	DUE TO OTHER FUNDS DUE TO/FROM OTHER FUNDS	0.00	(8,124.73)
	DUE TO OTHER FUNDS	<u>0.00</u>	<u>(8,124.73)</u>
	Total Assets	<u>4,410.80</u>	<u>(11,114.77)</u>
*** Liabilities ***			
082-200-20000	ACCOUNTS PAYABLE ACCOUNTS PAYABLE	2,080.92	116.78
	ACCOUNTS PAYABLE	<u>2,080.92</u>	<u>116.78</u>
	Total Liabilities	<u>2,080.92</u>	<u>116.78</u>
*** Fund Balance ***			
082-290-29000	NET POSITION/FUND BALANCE UNRESERVED FUND BALANCE	2,329.88	2,329.88
	NET POSITION/FUND BALANCE	<u>2,329.88</u>	<u>2,329.88</u>
	Total Fund Balance	<u>2,329.88</u>	<u>2,329.88</u>
	Beginning Fund Balance		2,329.88
	Net of Revenues VS Expenditures		(13,561.43)
	Ending Fund Balance		(11,231.55)
	Total Liabilities And Fund Balance		(11,114.77)

CHECK DISBURSEMENT REPORT FOR VILLAGE OF LAKE BLUFF

CHECK DATE FROM 04/19/2017 - 05/16/2017

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
04/28/2017	LIBCK	13031	COM041217	COMCAST CABLE	UTILITIES	080-603-43230	254.35
04/28/2017	LIBCK	13032	JEN041817	LYNDY JENSEN	MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	76.92
04/28/2017	LIBCK	13033	102351530	VANTAGEPOINT TRANSFER A	ICMA 457 PLAN PAYABLE	080-200-20245	350.00
05/03/2017	LIBCK	13034	TRI041717	CHICAGO TRIBUNE	PERIODICALS	080-603-45500	624.00
05/03/2017	LIBCK	13035	LYO011317	MARK LYONS	ADULT PROGRAM SUPPLIES	080-603-43710	200.00
05/16/2017	LIBCK	13036	2634931	ACCESS ONE, INC.	UTILITIES	080-603-43230	667.99
05/16/2017	LIBCK	13037	BOO050117	ALA/BOOKLIST	PERIODICALS	080-603-45500	165.50
05/16/2017	LIBCK	13038	227692166117	AMAZON	OFFICE SUPPLIES	080-603-43550	4.13
		13038	227692166117		JUVENILE PROGRAM SUPPLIES	080-603-43720	21.18
		13038	243864947441		ADULT NON-FICTION BOOKS	080-603-45000	27.99
		13038	054578826007		ADULT NON-FICTION BOOKS	080-603-45000	13.10
		13038	083622862701		ADULT NON-FICTION BOOKS	080-603-45000	23.11
		13038	054578842241		ADULT NON-FICTION BOOKS	080-603-45000	28.16
		13038	065746236232		ADULT NON-FICTION BOOKS	080-603-45000	17.98
		13038	023778542881		ADULT AUDIO VISUAL MATERIAL	080-603-45200	8.99
		13038	041040220903		ADULT AUDIO VISUAL MATERIAL	080-603-45200	16.96
		13038	280692466884		ADULT AUDIO VISUAL MATERIAL	080-603-45200	211.85
		13038	104352954573		ADULT AUDIO VISUAL MATERIAL	080-603-45200	35.91
		13038	276149198264		ADULT AUDIO VISUAL MATERIAL	080-603-45200	9.38
		13038	204958973863		ADULT AUDIO VISUAL MATERIAL	080-603-45200	29.98
		13038	276142436554		ADULT AUDIO VISUAL MATERIAL	080-603-45200	8.99
		13038	169334869181		ADULT AUDIO VISUAL MATERIAL	080-603-45200	10.32
		13038	191922076670		ADULT AUDIO VISUAL MATERIAL	080-603-45200	11.99
		13038	280693078409		ADULT AUDIO VISUAL MATERIAL	080-603-45200	77.40
		13038	191925919316		ADULT AUDIO VISUAL MATERIAL	080-603-45200	14.96
		13038	041044657044		ADULT AUDIO VISUAL MATERIAL	080-603-45200	17.99
		13038	023770130001		ADULT AUDIO VISUAL MATERIAL	080-603-45200	32.19
		13038	276142737961		ADULT AUDIO VISUAL MATERIAL	080-603-45200	13.99
		13038	280696871787		ADULT AUDIO VISUAL MATERIAL	080-603-45200	189.56
		13038	104350317072		ADULT AUDIO VISUAL MATERIAL	080-603-45200	17.99
		13038	191928242409		ADULT AUDIO VISUAL MATERIAL	080-603-45200	54.09
		13038	127398862393		ADULT AUDIO VISUAL MATERIAL	080-603-45200	19.78
		13038	127395121139		ADULT AUDIO VISUAL MATERIAL	080-603-45200	22.78
		13038	074717248525		ADULT AUDIO VISUAL MATERIAL	080-603-45200	42.99
		13038	169339289075		ADULT AUDIO VISUAL MATERIAL	080-603-45200	9.99
		13038	023778956110		ADULT AUDIO VISUAL MATERIAL	080-603-45200	18.99

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF LAKE BLUFF

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DB: Lake Bluff

CHECK DATE FROM 04/19/2017 - 05/16/2017

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		13038	241671690846		ADULT AUDIO VISUAL MATERIAL	080-603-45200	85.28
		13038	170123199569		ADULT AUDIO VISUAL MATERIAL	080-603-45200	12.96
		13038	241672181294		ADULT AUDIO VISUAL MATERIAL	080-603-45200	24.95
		13038	165157003159		ADULT AUDIO VISUAL MATERIAL	080-603-45200	39.98
		13038	244896578879		ADULT AUDIO VISUAL MATERIAL	080-603-45200	16.99
		13038	227692166117		ADULT AUDIO VISUAL MATERIAL	080-603-45200	36.11
		13038	074710670266		ADULT AUDIO VISUAL MATERIAL	080-603-45200	19.99
		13038	074717700617		ADULT AUDIO VISUAL MATERIAL	080-603-45200	19.99
		13038	241672694693		ADULT AUDIO VISUAL MATERIAL	080-603-45200	23.98
		13038	165151028885		ADULT AUDIO VISUAL MATERIAL	080-603-45200	35.98
		13038	127390901087		ADULT AUDIO VISUAL MATERIAL	080-603-45200	31.27
		13038	023772147209		ADULT AUDIO VISUAL MATERIAL	080-603-45200	(2.00)
		13038	104357148740		ADULT AUDIO VISUAL MATERIAL	080-603-45200	(5.96)
		13038	280693311538		ADULT AUDIO VISUAL MATERIAL	080-603-45200	(10.00)
		13038	280699436910		ADULT AUDIO VISUAL MATERIAL	080-603-45200	(3.20)
		13038	023778420717		ADULT AUDIO VISUAL MATERIAL	080-603-45200	(1.52)
		13038	287485078219		JUVENILE NON-FICTION	080-603-45400	29.05
		13038	020427167250		JUVENILE NON-FICTION	080-603-45400	6.99
		13038	099219093501		JUVENILE AUDIO-VISUAL	080-603-45430	15.99
		13038	020424865077		JUVENILE AUDIO-VISUAL	080-603-45430	76.15
		13038	020427167250		JUVENILE AUDIO-VISUAL	080-603-45430	37.95
		13038	004328987405		VIDEO GAMES	080-603-45510	20.98
		13038	132134262780		VIDEO GAMES	080-603-45510	33.42
		13038	119858893801		VIDEO GAMES	080-603-45510	97.37
		13038	119852681264		VIDEO GAMES	080-603-45510	38.79
		13038	119851634738		VIDEO GAMES	080-603-45510	96.50
		13038	084549059778		VIDEO GAMES	080-603-45510	59.99
		13038	235964611976		VIDEO GAMES	080-603-45510	29.90
		13038	025999429782		VIDEO GAMES	080-603-45510	180.13
		13038	051820925957		VIDEO GAMES	080-603-45510	31.99
		13038	256795023897		VIDEO GAMES	080-603-45510	47.99
		13038	103556389810		VIDEO GAMES	080-603-45510	39.28
		13038	256799678694		VIDEO GAMES	080-603-45510	47.98
		13038	060742378779		USE OF DONATIONS/TEMPORARY E	082-603-99999	16.96
		13038	060744477723		USE OF DONATIONS/TEMPORARY E	082-603-99999	37.98
		13038	107061915973		USE OF DONATIONS/TEMPORARY E	082-603-99999	18.89
		13038	124325977355		USE OF DONATIONS/TEMPORARY E	082-603-99999	42.95
							2,344.75

User: EBAILLEY

CHECK DATE FROM 04/19/2017 - 05/16/2017

DB: Lake Bluff

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
Void Reason: Created From Check Run Process							
05/16/2017	LIBCK	13040	2032791458	BAKER & TAYLOR ENTERTAI	TECHNICAL SERVICES SUPPLIES	080-603-43668	7.50
		13040	2032791304		TECHNICAL SERVICES SUPPLIES	080-603-43668	10.15
		13040	2032793434		TECHNICAL SERVICES SUPPLIES	080-603-43668	5.25
		13040	2032793437		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.65
		13040	2032796664		TECHNICAL SERVICES SUPPLIES	080-603-43668	14.80
		13040	2032808186		TECHNICAL SERVICES SUPPLIES	080-603-43668	6.70
		13040	2032806895		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.30
		13040	2032811444		TECHNICAL SERVICES SUPPLIES	080-603-43668	4.90
		13040	2032822650		TECHNICAL SERVICES SUPPLIES	080-603-43668	12.90
		13040	2032817832		TECHNICAL SERVICES SUPPLIES	080-603-43668	4.40
		13040	2032816952		TECHNICAL SERVICES SUPPLIES	080-603-43668	3.25
		13040	2032821247		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.15
		13040	2032825682		TECHNICAL SERVICES SUPPLIES	080-603-43668	2.95
		13040	2032822953		TECHNICAL SERVICES SUPPLIES	080-603-43668	34.60
		13040	2032827813		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.15
		13040	2032839495		TECHNICAL SERVICES SUPPLIES	080-603-43668	26.35
		13040	2032491189		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.95
		13040	2032510121		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.65
		13040	2032507625		TECHNICAL SERVICES SUPPLIES	080-603-43668	4.25
		13040	2032518125		TECHNICAL SERVICES SUPPLIES	080-603-43668	6.35
		13040	2032503947		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.15
		13040	2032791458		ADULT NON-FICTION BOOKS	080-603-45000	201.29
		13040	2032808186		ADULT NON-FICTION BOOKS	080-603-45000	127.69
		13040	2032811444		ADULT NON-FICTION BOOKS	080-603-45000	91.11
		13040	2032816952		ADULT NON-FICTION BOOKS	080-603-45000	84.00
		13040	2032825682		ADULT NON-FICTION BOOKS	080-603-45000	38.64
		13040	2032491189		ADULT NON-FICTION BOOKS	080-603-45000	51.10
		13040	2032510121		ADULT NON-FICTION BOOKS	080-603-45000	46.05
		13040	2032507625		ADULT NON-FICTION BOOKS	080-603-45000	106.11
		13040	2032518125		ADULT NON-FICTION BOOKS	080-603-45000	200.19
		13040	2032796664		ADULT FICTION BOOKS	080-603-45100	331.95
		13040	2032817832		ADULT FICTION BOOKS	080-603-45100	84.84
		13040	2032839495		ADULT FICTION BOOKS	080-603-45100	582.65
		13040	2032799262		ADULT LARGE PRINT MATERIAL	080-603-45110	29.59
		13040	2032503947		ADULT LARGE PRINT MATERIAL	080-603-45110	17.35
		13040	2032806895		JUVENILE NON-FICTION	080-603-45400	47.47
		13040	2032822953		JUVENILE NON-FICTION	080-603-45400	200.28
		13040	2032793434		JUVENILE FICTION	080-603-45420	36.49

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Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		13040	2032827813		JUVENILE FICTION	080-603-45420	2.98
		13040	2032793437		TEEN BOOKS	080-603-45450	10.21
		13040	2032822650		TEEN BOOKS	080-603-45450	156.19
		13040	2032791304		GRAPHIC NOVELS	080-603-45470	204.34
		13040	2032821247		GRAPHIC NOVELS	080-603-45470	11.37
							2,814.24
05/16/2017	LIBCK	13041	BRA050517	BARRY BRADFORD	ADULT PROGRAM SUPPLIES	080-603-43710	250.00
05/16/2017	LIBCK	13042	27458	COMPUTER VIEW, INC.	COMPUTER SERVICES	080-603-41300	3,130.00
		13042	27496		PATRON & STAFF SOFTWARE	080-603-45600	690.00
							3,820.00
05/16/2017	LIBCK	13043	CRA050117	CRAINS CHICAGO BUSINESS	PERIODICALS	080-603-45500	130.00
05/16/2017	LIBCK	13044	24440	CRYSTAL MANAGEMENT &	MAINTENANCE-BUILDING	080-603-41000	645.00
		13044	24508		MAINTENANCE-BUILDING	080-603-41000	645.00
							1,290.00
05/16/2017	LIBCK	13045	877	DAISEY BOOK CO	JUVENILE NON-FICTION	080-603-45400	4,295.27
05/16/2017	LIBCK	13046	HUB050517	DANIEL B. HUBBARD	ADULT PROGRAM SUPPLIES	080-603-43710	160.00
05/16/2017	LIBCK	13047	LAN050117	DAVID LANDAU	JUVENILE PROGRAM SUPPLIES	080-603-43720	300.00
05/16/2017	LIBCK	13048	DUFF0505617	DAWN DUFFY	ADULT PROGRAM SUPPLIES	080-603-43710	150.00
05/16/2017	LIBCK	13049	6119405	DEMCO, INC	TECHNICAL SERVICES SUPPLIES	080-603-43668	18.74
05/16/2017	LIBCK	13050	1539614	EBSCO SUBSCRIPTION SERV	PERIODICALS	080-603-45500	3,651.64
		13050	0005827		PERIODICALS	080-603-45500	(24.00)
		13050	0009095		PERIODICALS	080-603-45500	(2.00)
							3,625.64
05/16/2017	LIBCK	13051	MCO042717	FIRST BANKCARD	PATRON & STAFF SOFTWARE	080-603-45600	9.95
05/16/2017	LIBCK	13052	ETJ042717	FIRST BANKCARD	MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	14.99
		13052	ETJ042717		HOSPITALITY PROGRAM SUPPLIES	080-603-43700	40.99
		13052	ETJ042717		JUVENILE PROGRAM SUPPLIES-TA	080-603-43720	5.58
							61.56
05/16/2017	LIBCK	13053	SKY042717	FIRST BANKCARD	OUTREACH SUPPLIES - VISTA PR	080-603-43730	231.96
05/16/2017	LIBCK	13054	ERI042717	FIRST BANKCARD	MAINTENANCE-BUILDING-METRO S	080-603-41000	71.00

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		13054	ERI042717		PROFESSIONAL DEVELOPMENT-ALA	080-603-42400	166.50
		13054	ERI042717		POSTAGE	080-603-43300	16.35
		13054	ERI042717		HOSPITALITY PROGRAM SUPPLIES	080-603-43700	30.00
		13054	ERI042717		MISCELLANEOUS EXPENSES	080-603-46100	26.00
							309.85
05/16/2017	LIBCK	13055	PINV1332049	GARVEY'S OFFICE PRODUCT	TECHNICAL SERVICES SUPPLIES	080-603-43668	32.94
05/16/2017	LIBCK	13056	NAG042817	HOLLY NAGEL	USE OF DONATIONS/TEMPORARY E	082-603-99999	350.00
05/16/2017	LIBCK	13057	3595317	HOME DEPOT CREDIT SERVI	MAINTENANCE-BUILDING	080-603-41000	24.66
		13057	8574224		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	14.97
		13057	6574428		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	11.98
		13057	2582012		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	6.55
		13057	4042510		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	10.12
		13057	3595318		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	2.36
		13057	7093252		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	(3.54)
							67.10
05/16/2017	LIBCK	13058	0100270-IN	ID LABEL, INC.	TECHNICAL SERVICES SUPPLIES	080-603-43668	171.00
05/16/2017	LIBCK	13059	INV-INC12955	INNOVATIVE INTERFACES,	LIBRARY AUTOMATION SOFTWARE	080-603-45610	20,905.00
05/16/2017	LIBCK	13060	REYO50117	ISAURO REYES	MAINTENANCE-GROUNDS	080-603-41050	625.00
05/16/2017	LIBCK	13061	CAF050517	JENNIFER CAFFERTY	ADULT PROGRAM SUPPLIES	080-603-43710	200.00
05/16/2017	LIBCK	13062	POL050717	KATHRYN POLYACK	ADULT PROGRAM SUPPLIES	080-603-43710	150.00
05/16/2017	LIBCK	13063	SEI050517	LEE ANN SEITZ	ADULT PROGRAM SUPPLIES	080-603-43710	60.00
05/16/2017	LIBCK	13064	YEH050517	MICHELLE NICHOLS-YEHLIN	ADULT PROGRAM SUPPLIES	080-603-43710	175.00
05/16/2017	LIBCK	13065	94965531	MIDWEST TAPE	ADULT AUDIO VISUAL MATERIAL	080-603-45200	307.90
		13065	95007781		ADULT AUDIO VISUAL MATERIAL	080-603-45200	62.98
		13065	95007781		JUVENILE AUDIO-VISUAL	080-603-45430	159.95
		13065	95028142		JUVENILE AUDIO-VISUAL	080-603-45430	13.64
							544.47
05/16/2017	LIBCK	13066	MC00002424	MURPHY & MILLER, INC.	MAINTENANCE-BUILDING	080-603-41000	1,171.98
05/16/2017	LIBCK	13067	58091	PEREGRINE, STIME, NEWMA	LEGAL SERVICES	080-603-41350	420.00
05/16/2017	LIBCK	13068	410563	POSTNET IL106	JUVENILE PROGRAM SUPPLIES	080-603-43720	41.68
		13068	411036		JUVENILE PROGRAM SUPPLIES	080-603-43720	270.13

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							311.81
05/16/2017	LIBCK	13069	ROB050117	ROBOTHINK, LLC	JUVENILE PROGRAM SUPPLIES	080-603-43720	250.00
05/16/2017	LIBCK	13070	8044013727	STAPLES BUSINESS ADVANT	OFFICE SUPPLIES	080-603-43550	29.67
		13070	8044013727		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	28.38
							58.05
05/16/2017	LIBCK	13071	308662	TECH SYSTEMS, INC	MAINTENANCE-BUILDING	080-603-41000	1,020.00
05/16/2017	LIBCK	13072	8000436	USA TODAY	PERIODICALS	080-603-45500	253.00
05/16/2017	LIBCK	13073	102359143	VANTAGEPOINT TRANSFER A	ICMA 457 PLAN PAYABLE	080-200-20245	350.00
05/16/2017	LIBCK	13074	VIL040417	VILLAGE OF LAKE BLUFF	MAINTENANCE-BUILDING	080-603-41000	25.00
05/16/2017	LIBCK	13075	VIL043017	VILLAGE OF LAKE BLUFF	DUE FROM THE VILLAGE	080-100-11580	11,134.57
				TOTAL - ALL FUNDS	TOTAL OF 45 CHECKS (1 voided		60,425.64
--- GL TOTALS ---							
080-100-11580	DUE FROM THE VILLAGE				11,134.57		
080-200-20245	ICMA 457 PLAN PAYABLE				700.00		
080-603-41000	MAINTENANCE-BUILDING				3,602.64		
080-603-41050	MAINTENANCE-GROUNDS				625.00		
080-603-41300	COMPUTER SERVICES				3,130.00		
080-603-41350	LEGAL SERVICES				420.00		
080-603-42400	PROFESSIONAL DEVELOPMENT				166.50		
080-603-43230	UTILITIES				922.34		
080-603-43300	POSTAGE				16.35		
080-603-43550	OFFICE SUPPLIES				33.80		
080-603-43660	MAINTENANCE SUPPLIES-BUILDING				162.73		
080-603-43668	TECHNICAL SERVICES SUPPLIES				375.03		
080-603-43700	HOSPITALITY PROGRAM SUPPLIES				70.99		
080-603-43710	ADULT PROGRAM SUPPLIES				1,345.00		
080-603-43720	JUVENILE PROGRAM SUPPLIES				888.57		
080-603-43730	OUTREACH SUPPLIES				231.96		
080-603-45000	ADULT NON-FICTION BOOKS				1,056.52		
080-603-45100	ADULT FICTION BOOKS				999.44		
080-603-45110	ADULT LARGE PRINT MATERIAL				46.94		
080-603-45200	ADULT AUDIO VISUAL MATERIAL				1,572.75		
080-603-45400	JUVENILE NON-FICTION				4,579.06		
080-603-45420	JUVENILE FICTION				39.47		
080-603-45430	JUVENILE AUDIO-VISUAL				303.68		
080-603-45450	TEEN BOOKS				166.40		
080-603-45470	GRAPHIC NOVELS				215.71		
080-603-45500	PERIODICALS				4,798.14		
080-603-45510	VIDEO GAMES				724.32		

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF LAKE BLUFF

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
080-603-45600				PATRON & STAFF SOFTWARE			699.95
080-603-45610				LIBRARY AUTOMATION SOFTWARE			20,905.00
080-603-46100				MISCELLANEOUS EXPENSES			26.00
082-603-99999				USE OF DONATIONS/TEMPORARY EXP			466.78

Donations to the Library in Fiscal Year 2016-2017

Received	Donor	Memorial For/Donation For	Amount	Used For	Check Number
6/1/2016	Friends of the Lake Bluff Library	Donation for Performer Jason Kollum	\$325.00		
			-\$325.00	Jason Kollum (Family Program)	12611
6/6/2016	Lake Bluff Women's Club	In Memory of Irmgard Barnes	\$16.92		
7/20/2016	Friends of the Lake Bluff Library	Donation for T-Shirts	\$300.00		
			-\$300.00	T-Shirts	12686
8/1/2016	Summer Reading Club Pennies	Adler Planetarium	\$42.68		
			-\$42.68	Adler Planetarium	12708
10/5/2016	Friends of the Lake Bluff Library	Dry Wall in Activity Room	\$4,205.96		
10/5/2016	Friends of the Lake Bluff Library	NY Times Subscription	\$380.40		
			-\$55.44	NY Times Subscription	12854
11/4/2016	Friends of the Lake Bluff Library	JiggleJam Program	\$300.00		
			-\$300.00	JiggleJame Program	12847
12/5/2016	Michael McMurray		\$100.00		
12/12/2017	Lake Bluff Women's Club	In Memory of M. Gould	\$16.47		
12/22/2016	Dean and Faye Holm	None	\$200.00		
			-\$324.96	NY Times Subscription	12905
			-\$725.00	Trending Titles Collection	12993
			-\$16.46	The Power of Meaning in Memory of M.Gould	12945
			-\$143.52	Trending Titles Collection	12950
			-\$137.63	Trending Titles Collection	12953
			-\$238.90	Trending Titles Collection, and	12953
			-\$325.00	Clean Eating Program	12961
			-\$350.00	Holly Nagle Balloon Sculpting	12966
1/9/2017	Thomas White	In Memory of Katherine White	\$100.00		
1/23/2017	Friends of the Library	Trending Titles, Clean Eating Program, Adult Craft Supplies, Butterflies for National Library Week	\$3,565.00		
1/2/2017	Lake Bluff Women's Club	In Memory of J. Gomez	\$22.57		
			-\$22.57	Native Plants of the Midwest In Memory of J. Gomez	12915
3/6/2017	Mary Mahoney	In Memory of John Shepard	\$1,000.00		
			-\$4,205.96	McMahon Drywalling (Children's Activity Room)	12976
			-\$148.61	Trending Titles Collection	12979
			-\$155.53	Trending Titles Collection	12982
			-\$32.23	Trending Titles Collection	12986
3/27/2017	Dropbox Insurance Claim	None	\$2,041.77		
3/27/2017	Lake Bluff Women's Club	In Memory of V. Schreiber and B. Steffan	\$41.90		
4/10/2017	Friends of the Lake Bluff Library	Holly Nagel Balloon Program	\$350.00		
			-\$137.83	Trending Titles Collection	13004
			-\$16.92	Trending Titles Collection	13005

			-50.90	Butterflies for National Library Week	13013
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Balance
Encumbered
Unencumbered

\$4,953.53
\$4,536.60
\$416.93

Director's Report – May, 2017

Phyllis Fox Writing and Bookmark Contest

The May 10, 2017 Phyllis Fox Writing and Bookmark Contest Award's Ceremony was very well attended. We need a larger venue next year, so we may take advantage of our agreement with D65 to meet at Lake Bluff Middle School. Thanks to Cal Stroh for attending as a representative of the Library Board, and to Donna Williams, Hannah Dove, and Eliza Jarvi for their work on the event.

New Design for Newsletter

Before her departure, Skylar Reinhard had mostly finished the new template for our newsletter. Martha O'Hara finished what remained to be done. The result is our summer newsletter, a copy of which is included in the packet.

Retirement of Staff Member

I have received notice that Donna Williams, who has been with us since 1991, will be retiring from her position as Head of Youth Services effective June 1, 2017. The retirement festivities are scheduled for 6pm on Friday, May 19th. All staff, trustees, and patron are invited.

Hiring Process

We are in the process of hiring a new 28 hour per week Community Engagement Coordinator, and a new 18 hour per week Library Assistant. If the pool of applicants is strong, we expect to begin interviewing in the next 1 to 2 weeks.

MyMediaMall

The eBook and eAudiobook consortium we are part of was originally created by the North Suburban Library System (NSLS) before that organization ceased to exist. A 501(c)(3) called LibrariesFirst was formed by NSLS to continue managing this and other collaborative efforts, but most of the executive administration vanished with NSLS. This absence has made this valuable initiative increasingly difficult to manage for its participants. A working group appointed by member libraries has been working on bylaws for a new executive committee. MyMediaMall libraries will subscribe to this new committee via an Intergovernmental Agreement, which I expect to have for the Board at the June meeting.

North Suburban Employee Benefits Cooperative (NSEBC)

The Village has reached out, as I reported at last meeting, to the NSEBC cooperative. The initial response from NSEBC has been positive. The Village, Library, and Park District only meet the 50

individuals on health insurance requirement for applying for membership when we are counted together. In order to work with NSEBC, or any other cooperative, it is necessary to formalize what has previously been an informal arrangement between the three Lake Bluff participants. To that end, all three parties have signed a Memorandum of Understanding stating that we are indeed working together on health insurance. Village Administrator Drew Irvin is working on drafting an Intergovernmental Agreement as the next step to formalizing things.

Roof Work

The roofers who have been doing minor repairs and de-mossing our roof are recommending that the southern facing portion of the roof be replaced. Lyndy and I are getting additional opinions from other roofers. I anticipate having this before the Building Grounds Committee in the next month.

Butterflies

This year's crop of butterflies was released on April 24th, and their presence in the library was again very well received. They were with us long enough this year, because their hatching was so spread out, that they laid tons of eggs in their net habitat. So we had swarms of teeny tiny caterpillars to release as well as butterflies!

Fence Repair

The fence between the library and the house to the south of us on Oak is in the process of collapsing since some windy weather a couple months ago. I consulted with Kathy Meierhoff on the situation, reviewed Village practice, and talked with our neighbor. We are splitting the cost of a new fence with the neighbor 50/50.

Respectfully submitted,

Eric Scott Bailey

Friends of the Library Meeting Dates

2016 Meeting Dates

January 16 at 10:00am – TIM KREGOR
February 20 at 10:00am – SCOT BUTLER
March 19 at 10:00am – JANIE JERCH
April 16 at 10:00am – ROMAIN WOJDA
June 18 at 10:00am – KATHY MEIERHOFF
August 20 at 10:00am – CANCELLED
September 17 at 10:00am – SCOT BUTLER
October 15 at 10:00am – SCOT BUTLER
November 19 at 10:00am – CANCELLED

All meetings will be held in the Lake Bluff Library Spruth Meeting Room.

2017 Meeting Dates (To Be Assigned)

January 21 at 10:00am – KATHY MEIERHOFF
February 18 at 10:00am – TIM KREGOR
March 18 at 10:00am – CAL STROH
April 15 at 10:00am – ROMAIN WOJDA
May 20 at 10:00am – SCOT BUTLER
June 17 at 10:00am – JANIE JERCH
August 19 at 10:00am – KATE JACKSON
September 16 at 10:00am
October 21 at 10:00am
November 18 at 10:00am

Respectfully submitted,

Eric Scott Bailey
Library Director

off the SHELF



news you can use

in this issue:

Summer Reading Clubs!

Adults can enjoy Read by Design (page 3) and Teens and Children can embrace their wild side with Where the Wild Things Read (page 6).

Fun for the Whole Family

Turn to page 5 for information about the community programming we have planned for this summer.

Escape from the Library!

Do YOU have what it takes to beat our Escape Room? Turn to page 5!

Presenting: Off the Shelf

This is the inaugural issue of *Off the Shelf*, our newly redesigned newsletter! We've updated our logo, revamped our layout, and added an extra page for even more programs and Library news. Let us know what you think!

Thank You, Donna Williams!

Donna Williams retired from her position as Head of Youth Services on June 1st. Throughout her career, Donna has been a devoted librarian and children's advocate. The Library is grateful for her years of extraordinary service.

New Board Member

The Library is pleased to welcome Kate Jackson to the Board of Trustees. The Library would also like to thank departing Trustee Romain Wojda for his 6 years of service on the Board.

Summer Hours Have Begun

Don't forget: the Library will be closed on Sundays beginning Sunday, May 28. Our Sunday hours will resume on Sunday, September 10.

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BOARD OF TRUSTEES

Kathy Meierhoff, *President*
Carole Stroh, *Vice President*
Scot Butler, *Treasurer*
Janie Jerch, *Secretary*
Kate Jackson
Tim Kregor
Carl Schons

BOARD MEETINGS

Board Meetings are held at the Library. Members of the public are encouraged to attend.

Tuesday, 6/20 at 7:00pm
Tuesday, 7/18 at 7:00pm
Tuesday, 8/15 at 7:00pm

FRIENDS MEETINGS

Friends Meetings are held at the Library. New members are always welcome!

Saturday, 6/17 at 10:00am
No July Meeting
Saturday, 8/19 at 10:00am

thank you,
DONNA WILLIAMS!

In January of 1991, an eager new librarian named Donna Williams joined the staff of the Lake Bluff Public Library. Since then, Donna has been a mainstay of our Youth Services department, providing excellent service to both kids and caregivers. I received notice this spring from Ms. Williams that she is retiring from her position as Head of Youth Services effective June 1, 2017. Ms. Williams will be continuing her work here on weekends in a part-time capacity.

I'm happy to introduce Eliza Jarvi, our current Youth Services Assistant, as our next Head of Youth Services. Like Donna, Eliza is a longtime Lake Bluff resident and devoted librarian. On behalf of the Library staff and Board of Trustees, a well-earned thanks to Ms. Williams for her years of service.

Eric Bailey, Library Director

When I was a kid growing up in Lake Bluff, I looked forward to going to the Library the way that some kids looked forward to going to Disneyland. And one of the things that I loved most about this particular library was Donna Williams.

Donna had a way of finding me the right book at the right time. She introduced me to some of my favorite books, ones that I still reread as an adult. She gave me books that made me laugh, cry, think, learn, and grow. She gave me books that helped me become who I was supposed to be. To Donna, I was never "just a kid." I was a person who had thoughts, feelings, opinions, and interests. She cared about who I was and she created a space where I always felt welcome.

If you ask me why I became a librarian, the short answer is "Because of Donna Williams." If I've learned anything from Donna, it's that librarians can make all of the difference in the world by giving you the right book at the right time...and the very best librarians can make a small 1970s era building feel like the most magical place on earth.

Martha Cordeniz O'Hara, Head of Adult Services

friends of the library 

Using the donations to the Friends by our Lake Bluff residents, the Friends purchased a year's subscription to the New York Times, a new Trending Titles wall for trendy books and DVDs, a number of children's and adult programs, and new walls for the children's craft room.

Thanks to all and please enjoy the programs and the Library!

Trivia Night @ LB Brewing Co.**Monday, 6/5 and 7/24 at 7:00pm** **R**

Join us for Trivia Night at the Lake Bluff Brewing Company! Register your team of up to 6 people and get your thinking caps ready. All participants must be 21 and older. Registration for the July session will begin on **Monday, June 5.**

Overflow Nights: If you are unable to get a seat in the regular sessions, register for the Overflow Trivia Nights on **June 12 and July 31.** Overflow Trivia Nights will be offered if enough people register, so please be sure to sign up!

Gluten 101**Friday, 6/9 at 1:30pm**

What is gluten and what does gluten free mean? Join Jen Cafferty as she answers these questions and more! As a Certified Health Coach and Chef, Ms. Cafferty will share recipes for gluten free cooking and the names of gluten-free brands. She founded The Gluten Free Media Group to help you simplify your dietary needs and to live better through allergen-friendly living.

Tai Chi Demonstration**Monday, 6/12 at 1:00pm**

Tai Chi, the original mind-body exercise for all ages. This training helps reduce stress and anxiety and increases flexibility and balance. Often described as meditation in motion, Tai Chi promotes

crafts & DIY**Summer Adult Crafts: Time Flies When You're Crafting!****Wednesday, 6/14, 7/12, and 8/9 at 1:30pm** **R**

Let your creativity take flight and pass time with friends this summer at Adult Crafts! All materials are provided, please register at least one week in advance.

June: Make a fun salt painting of fireworks that will add sparkle to your Independence Day celebration.

July: Take some time to turn an old CD into an adorable clock.

August: We will make whimsical paper lantern hot air balloons to lift our spirits.

BY
V

Read Design

FRIDAY, JUNE 16 - THURSDAY, AUGUST 31

Create your own Summer Reading Club! Read any 4 books and fill in the pathways on your reading log to create your own design. Turn in your completed logs by August 31 to earn a designer prize pack and free pre-publication books. Your reading logs will also help us make a community collage of all the books we've read this summer. Watch the book collage grow and see what your neighbors recommend as we join forces to design the best summer reading club ever!

serenity through gentle, flowing movements. Lee Ann Seitz, a Tai Chi Instructor, will guide you through some of the 108 moves.

The History of Writing and of the Alphabet**Thursday, 6/15 at 7:00pm**

Andrew Burlingame, a PhD student in Northwest Semitic Philology at the Oriental Institute, will discuss how writing systems emerged and the purposes for which their earliest inventors used them. We will also see how they changed over time and how the alphabet that we use today relates to the earliest alphabets extant.

Hamilton: The Man, Miranda, and the Musical**Monday, 6/22 at 7:00pm** **R**

Barry Bradford returns to present his fast-paced multimedia program on the life of Alexander Hamilton and his place in American history. Then, Mr. Bradford will look at the life and work of Lin-Manuel Miranda, the genius who created and starred in the Broadway production of Hamilton. Finally, we will look at the musical itself. Mr. Bradford will play excerpts from the songs, explain the narrative structure and help you have a greater appreciation for the show. *This program will be held at the Lake Bluff Middle School.*

Knitwits**Thursday, 6/8, 7/20, and 8/10 at 7:00pm**

Join Martha and Liliana for Knitwits, a group for beginning knitters. We'll meet on the 2nd Thursday of each month to knit, chat, and learn new techniques. Bring your knitting and your questions!

**R** = REGISTRATION REQUIRED

ADULTS

Movies @ the Library

Join us for popcorn and a movie!

Tuesday, 6/27 at 1:30pm

Sophie and the Rising Sun

(Rated R, 2017, 105 minutes)

Friday, 7/7 at 1:30pm

Patriot's Day

(Rated R, 2016, 133 minutes)

Thursday, 8/10 at 1:30pm

La La Land

(Rated PG-13, 2016, 128 minutes)

Thursday, 8/31 at 1:30pm

Collateral Beauty

(Rated PG-13, 2017, 97 minutes)

DNA: Behind the Scenes

Thursday, 6/29 at 7:00pm

DNA testing has become part of genealogy but what does it really mean? What are the different tests? Why do they tell us different things? In short, what do you need to know to start to think

about DNA? Learn the answers to all of these questions from genealogist Daniel Hubbard, a member of the Association of Professional Genealogists.

Cake Decorating

Monday, 7/10 at 7:00pm

Check out the website melodicakesandtreats.com! You won't believe it! The woman behind the website, Kathryn Polyack, will demonstrate cake and cupcake decorating techniques that turn basic cakes into a treat worthy of a celebration. *Registration is suggested.*

Saving Energy: Ideas and Rebates from North Shore Gas

Thursday, 7/13 at 7:00pm

This presentation covers opportunities for weatherization efforts such as air sealing and insulation that will make your homes more efficient as a whole. North Shore Gas offers rebates for these and other weatherization efforts which will tie into your home energy savings offering.

A Solar Eclipse is Coming!

Monday, 7/17 at 7:00pm

On August 21, 2017, a total solar eclipse will be visible from the continental U.S. in a 71-mile-wide path stretching from Oregon to South Carolina. In the Chicago area, about 85% of the sun will be covered by the moon. Learn about eclipses and how you can enjoy this eclipse from Michelle Nichols, Master Educator at Chicago's Adler Planetarium.

Introduction to Oils

Thursday, 7/27 at 7:00pm

Join Clinical Aromatherapist, Dawn Duffy to learn how to create a healthier lifestyle for you and your family with essential oils! So many products in our homes, from beauty products to cleaning products to even products we use on our little ones, have unsafe chemicals in them. There are hundreds of ways you can incorporate essential oils into your daily cleaning, beauty, and self-care routines to rid your home of other harsh ingredients. You will leave equipped to live a healthier, more vibrant life using essential oils!

Book Clubs

Afternoon Book Club

Join Carol and other book lovers for an insightful and open-ended discussion! All book club titles are available for checkout at the circulation desk.



Tuesday, 6/20 at 2:30pm

The Last Painting of Sarah DeVos

by Dominic Smith

2016, Fiction, 304 pages



Tuesday, 7/18 at 2:30pm

Charms for the Easy Life

by Kaye Gibbons

2005, Fiction, 272 pages



Tuesday, 8/15 at 2:30pm

Born Bright

by C. Nicole Mason

2016, Nonfiction, 256 pages

Cookbook Book Club:

Wednesday, 7/12 at 7:00pm

This Club is for YOU if you enjoy cooking, baking, or just the way that food brings people together. Of course, you have to like EATING too! Be sure to plan ahead: selected cookbooks will be on display at the Library at least two weeks prior to the club meeting. Come browse and pick a recipe to make. Bring your finished dish to Book Club, and sample everyone's delicious foods, while discussing the topic.



Topic for July: Feeling Fruity?!

Summer is here, and hopefully you're enjoying all of the wonderful fruits that the season has to offer. Let's showcase fresh, juicy fruits, and taste all the wonderful ways they can be used in everything from appetizers, to dips, salads, and of course, desserts. Create and enjoy a simple, fresh and fruity dish!



LOCKED IN THE LIBRARY!

Friday, August 18 at 6:30pm and 8:00pm **R**

Try our Escape Room at the Library! In this program for teens and adults, puzzle your way through a series of locked rooms to solve a mystery. You'll work as a team to try to escape before the clock runs out in this fun after-hours event! Limit 10 people per session, call the library to register.

CRITERIUM BIKE RACE

The Northwestern Medicine Lake Bluff Criterium and Block Party will be back on Saturday, July 22 and the Library is ready to celebrate with some fun outdoor programs!

5th Annual Sidewalk Chalk Art Competition

Saturday, 7/22 from 10:00am to 2:00pm

Weather permitting **R**

Join us in front of the Library for the 5th Annual Sidewalk Chalk Art Competition! Aspiring local artists, equipped with chalk, can create sidewalk chalk art based on the theme "Where the Wild Things Read."

Registration: The registration form will be available at the Library and on the Library website on **Friday, June 9**. You must register to be guaranteed a space in the program. Walk-ons will be accepted as space permits on a first-come, first-served basis.

Award Presentation: All participants can join us in the Dahlmann Reading Garden at 3:00pm for some lemonade and a light snack. Competition prize winners will be announced at this time.

Balloon Bonanza with Holly Nagel

Saturday, 7/22 from 1:30pm to 3:30pm

Holly Nagel returns to Lake Bluff Library to astound and amaze with her eye-popping balloon art! Join us in front of the Library (or in the Spruth Room in the event of bad weather) and prepare to be amazed!

SUMMER FUN!

March with us in the Parade!

Tuesday, 7/4 at 9:00am

We are looking for volunteers to help us "Celebrate Heroes" and march with the Library in the annual 4th of July Parade. Volunteers will receive a small token of appreciation for their time. To sign up or for more information, please email Martha O'Hara at mohara@lakeblufflibrary.org.

Lake County Libraries at the Lake County Fair

Wednesday, 7/26 through Sunday, 7/30 during Fair hours

Lake Bluff Library: Date and time TBA!

Stop by the Lake County Fair this summer and visit our booth! Local area libraries will have goodies, games, and free takeaways. You can visit the booth any time between Wednesday, July 26 and Sunday, July 30. Visit www.lcfair.com for more information.

on display

Visit the Spruth Room each month to see what's on display! If you have a special collection that you'd like to share, please contact Carol Carter (ccarter@lakeblufflibrary.org) to sign up.

June: Open for your collection!

July: Syed Iftekaruddin exhibits his original art.

August: Crafts created in adult programs at the Library.



WHERE THE WILD THINGS READ

Summer Reading Club at the Lake Bluff Library, 6/17 to 8/12

Get wild with reading! Open to preschool through high school aged readers. Get daily prizes for finishing books, work your way to the final prize as you reach your reading goal! Be one of the first 50 to sign up for the Summer Reading Club on Opening Day, and you'll receive a bonus prize!

Monday Maddening Mysteries

6/19–7/24

Test your knowledge every Monday with a Mini Mystery!

Wonderful Wednesdays

6/21–7/26

Let your creative side go wild with wonderful crafts on Wednesdays!

Contest #1 6/19–7/7

Guess how many toys are in the jar! If you guess correctly, you'll win the big prize! If there is more than one correct entry, one will be selected at random.

Contest #2 7/17–8/4

Test your skills with this wily wild word search! A winner will be randomly drawn from all of the finished entries.

A Penny for Shedd Aquarium

Summer Reading Club participants will receive one penny per book they read to donate to the Shedd Aquarium. Watch the pennies add up at the children's desk.

Rockin' Wild with David Landau!

Saturday, 6/17 at 11:00am

Kick off Summer Reading Club with award-winning musician, humorist, and performer David Landau! Bring the family for this upbeat musical program that involves children as active participants. The kids will sing some, move some, act some, dance some, shout just a little bit, and laugh a bunch!



LBES & LBMS Start of Summer

Wednesday, 6/21 from 5:00pm to 7:00pm

Students and their families are invited to join us to celebrate the start of summer at the Lake Bluff Library! Enjoy a raffle, craft, snack, and more, with your favorite LBES teachers and LBPL librarians.

Storytime on the Green

Fridays 6/9 to 8/25 at 9:00am

Weather permitting

Children of all ages can join us in the Gazebo for 30 minutes of fun and entertaining stories during the Farmer's Market. Everyone is welcome. Look for the storytime sign and wagon!

READO at the Library

Don't forget to come into the library for your READO books. We'll have a special book display to get you off to a great start!



Paws for a Tale

Monday, 6/19 to 7/24 at 3:30pm, 4:00pm, 7:00pm, 7:30pm, 8:00pm **R**

Children in 1st - 5th grade can sign up to read to a certified therapy dog. These gentle dogs are non-judgmental and great listeners for children who could use some quality time reading out loud or would just enjoy reading to a good listener. Parents will need to sign a waiver form. Time slots go quickly, so sign up early for one or more 20-minute sessions! Stop by the Children's Department for waiver forms, sign-up, or questions.



Wild Bots with ROBOTHINK

Tuesday, 6/27 and 7/18 at 4:00pm **R**
Ages 7-11

Build, code, and play with Robots at the Robothink workshops. What's better than building robots? Coding robots! It's never been easier and more fun to learn code! Space is limited! Call to register for this program.



Knitting with Eliza

Wednesday, 7/5 to 8/9
from 3:30-4:30 **R**

Children ages 9 through 11 can join Ms. Eliza to learn the fundamentals of knitting. Beginners welcome, basic supplies provided. Come join this relaxed group and learn a new skill!



Teen Summer Reading Club

Saturday, 6/17 to 8/12

Let your wild side reign this summer at the Library: join the 8th Annual Teen Summer Reading Club! Pick up a log at the children's desk and tear through 1000 pages of reading to receive a \$15.00 gift card for Starbucks, iTunes, or Amazon. For every 100 pages read and every Teen program attended, get a raffle ticket for a grand raffle drawing to win an iPod Nano!



Teen Photo Challenge

Monday, 6/19 to 7/7

Capture the essence of summer and show off your photography skills in our Teen Summer Reading Photo Contest! The theme is "Wild Summer."

Post your photo on Instagram and tag it #lbplsrc17 for a chance to win a \$25 Barnes and Noble gift card.

Locked in the Library! **R**

Friday, 8/16 at 6:30 and 8:00pm

Escape Room at the Library! Check page 5 for more details.

Grandparent's Day Tea Party

Saturday, 9/9 at 2:00pm

Please join us for a storytime tea party. Children can bring a special adult with them to this program that will celebrate those wonderful people that we call Grandma and Grandpa. Wear your party clothes! Sweet treats, iced tea, and lemonade will be served.



Teen Crafts

Thursday, 6/1, 7/6, and 8/3 at 7:00pm

Join us for teen crafts this summer and put your own unique spin on these fun projects! Twist and tie a knotted bracelet in June. Fashion some tiny fuzzy friends in July when you make adorable yarn pom pom animals. In August, learn how to upcycle an old hardcover book into a new stylish book purse. All materials provided, just bring your creativity!



TAB

Thursday, 6/15, 7/20, and 8/17 at 7:30pm

Join this fun group and earn volunteer hours, meet new friends, find new books, and give us your two cents about teen services! Play a bookish guessing game for the chance to win a different prize every month! Snacks and drinks will be served.



Teen Pizza and a Movie

Come to the library to catch dinner and a movie.



Thursday, 6/29 at 6:00pm

Fantastic Beasts and Where to Find Them

(Rated PG-13, 2016, 133 minutes)

Thursday, 7/27 at 6:00pm

Rogue One

(Rated PG-13, 2016, 133minutes)





LAKE BLUFF
PUBLIC LIBRARY

Lake Bluff Public Library
123 E. Scranton Ave.
Lake Bluff, IL 60044

Non-Profit
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Permit No. 98

LIBRARY HOURS

Monday 10:00am to 9:00pm
Tuesday 10:00am to 9:00pm
Wednesday 10:00am to 9:00pm
Thursday 10:00am to 9:00pm
Friday 10:00am to 6:00pm
Saturday 10:00am to 5:00pm
Sunday* 1:00pm to 5:00pm

* Closed all Sundays between Memorial Day weekend and Labor Day weekend

ECRWSS
RESIDENTIAL CUSTOMER

CONTACT US

Lake Bluff Public Library
123 E. Scranton Ave.
Lake Bluff, IL 60044
847-234-2540
www.lakeblufflibrary.org



LIBRARY CLOSINGS

All Sundays from
Sunday, 5/28 to Sunday, 9/3
Summer Hours

Tuesday, 7/4
Independence Day

Monday, 9/4
Labor Day

All Library programs are free of charge and open to everyone. You do not need a Library card to attend a program.

Library programs are presented to offer differing viewpoints, and are not intended as endorsement by the library of views expressed by, or actions suggested by, individual speakers or groups.

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