

August 20th, 2019

agenda

<u>item</u>	<u>DOCUMENT</u>	<u>Section</u>
1,2	CTO, Additions (2 minutes)(7:02pm)	
	Document Summary	1A
	Agenda	2A-2B
3	Opportunity to Address Board (5 minutes per community member)(7:07pm)	
4	Consent Agenda	
	Minutes of July 16th, 2019 Board of Trustees Meeting (action)(2 minutes)(7:09pm)	3A-3B
5	Financial Reports (White and Yellow) (5 minutes)(7:14pm)	
	July Detailed Revenue & Expense Report (action)	4A-4E
	July Detailed Balance Sheet (action)	5A-5C
6	Approval of Checks (Green) (5 minutes)(7:19pm)	
	July Check Disbursement Report (action)	6A-6G
7	Committee Reports (10 minutes)(7:29pm)	
8	New Business	7A
	Thanks to Garden Club (action)(5 minutes)(7:34pm)	8A-8B
	Responses to Doodle Polls (5 minutes)(7:39pm)	
	Approval of Intergovernmental Agreement with D65 (action)(10 minutes)(7:49pm)	9A-9E
	Approval of Intergovernmental Agreement with D115 (action)(10 minutes)(7:59pm)	10A-10E
9	Old Business	
	Update on Fundraising (5 minutes)(8:04pm)	
10	Director's Report (5 minutes)(8:09pm)	
	Librarian's Narrative Report	11A-11B
11	Executive Session(s)	
12	Any and All Other Business ...	
13	Adjournment (1 minute)(8:10pm)	
14	Attachments	
	Statistics for July, 2019 (available at meeting)	12
	Friends Meeting Dates for 2019	13A
	July 2019 Centennial Update	14A-14B
	Newspaper Articles	15A-15D

Lake Bluff Public Library
Board of Library Trustees Meeting
Tuesday, August 20th, 2019 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL 60044
Enter through Library main entrance

- 1. Call to Order (7:00pm)**
- 2. Additions & Corrections to the Agenda (2 minutes)(7:02pm)**
- 3. Opportunity for Public to Address the Board (5 minutes)(7:07pm)** (limit 5 minutes per person per meeting)
- 4. Approval of Minutes**
 - a. Approval of Minutes of July 16th, 2019 Board Meeting **(action)(2 minutes)(7:09pm)**
- 5. July 2019 Financial Reports – Detailed Balance and Revenue/Expense (Yellow Pages) (action) (5 minutes)(7:14pm)**
 - a. July Detailed Revenue & Expense Report
 - b. July Detailed Balance Sheet
- 6. Approval of checks (Green Pages) (5 minutes)(7:19pm)**
 - a. July Monthly Checks (14070, 14072-14107)**(action)**
- 7. Committee Reports (10 minutes)(7:29pm) (Met)**
 - a. Building and Grounds Committee **(CHAIR: Jerch. MEMBERS: Meierhoff, and Stroh.)**
 - b. Finance Committee **(CHAIR: Butler. MEMBERS: Hayes, and Meierhoff.)**
 - c. Human Resources Committee **(CHAIR: Butler. MEMBERS: Heintzelman and Jerch.) (Did not meet)**
 - d. Intergovernmental Committee **(CHAIR: Bailey. MEMBERS: Jackson and Stroh.)**
 - e. Long Range Planning Committee **(CHAIR: Heintzelman. MEMBERS: Hayes and Jackson.)**
 - f. Outreach Committee **(CHAIR: Jackson. Members: Jerch.)**
- 8. New Business**
 - a. Thanks to Garden Club **(action)(5 minutes)(7:34pm)**
 - b. Responses to Doodle Polls **(5 minutes)(7:39pm)**
 - c. Approval of Intergovernmental Agreement with District 65 **(action)(10 minutes)(7:49pm)**
 - d. Approval of Intergovernmental Agreement with District 115 **(action)(10 minutes)(7:59pm)**

9. Old Business

- a. Update on Fundraising (5 minutes)(8:04pm)

10. Director's Report (5 minutes)(8:09pm)

- a. Director's Narrative Report

11. Executive Session(s)

- a. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (21)
- b. To discuss the appointment, compensation, discipline, performance or dismissal of specific employees of the public body in compliance with the Open Meetings Act 5 ILCS 120/2 (c) (1)

12. Any and all other business which may properly come before the Board

13. Adjournment (1 minute)(8:10pm)

Attachments:

Statistics for July 2019

Friends Meeting Dates for 2019

July 2019 Centennial Update

Resolution of Thanks to the Lake Bluff Garden Club

Draft Intergovernmental Agreement with District 65

Draft Intergovernmental Agreement with District 115

Newspaper Articles

Upcoming Board Meetings: September 17, October 15, and November 12, 2019.

Lake Bluff Public Library
Board of Library Trustees Meeting Minutes
Tuesday, July 16, 2019 at 7:00 PM
123 E. Scranton Ave, Lake Bluff, IL, 60044

1. **Call to Order:** President Kathy Meierhoff called the meeting to order at 7:02 pm. Present were Trustees Scot Butler, Kate Jackson, Janie Jerch, Jon Heintzelman, Library Director Eric Bailey, and Library Employee Jillian Chapman. Bill Hayes and Cal Stroh were absent.
2. **Additions & Corrections to the Agenda:** None
3. **Opportunity for Public to Address the Board:** Jillian Chapman stated that the Library hosted Park District Camp Kick-a-Howl kids last week.
4. **Approval of Minutes:** There were two mistakes noted in the minutes from last month; the date was wrong and item 3 listed the wrong committee, which should have been June 18th and Long Range Planning, respectively. Heintzelman moved and Jackson seconded a motion to approve the minutes of June 18, 2019 as amended; all voted aye.
5. **June 2019 Financial Reports:** Bailey stated that the property tax revenue we've received so far has been slightly lower than last year, mostly due to people pre-paying property taxes at that time due to changes in the income tax code. Jerch moved and Heintzelman seconded a motion to accept the June 2019 Detailed Revenue & Expense Report and Detailed Balance Sheet; all voted aye.
6. **Approval of Checks:** Butler moved and Jackson seconded a motion to approve the June monthly checks numbered 14030-14043, 14045-14069; all voted aye.
7. **Committee Reports:**
 - (Met)
 - a. **Building and Grounds** (Chair: Jerch. Members: Meierhoff and Stroh.) Jerch reported that the committee voted to recommend the expenditure of \$15,000 to Engberg Anderson to move forward with Phase 1 of the renovation project after the Finance committee agrees.
 - b. **Finance** (Chair: Butler. Members: Hayes and Meierhoff.) Butler stated that the Finance Committee had also discussed the expenditure mentioned above and voted to recommend moving forward with Engberg Anderson.
 - c. **Long Range Planning** (Chair: Heintzelman. Members: Hayes and Jackson.) Heintzelman reported that the Committee continues to work on the seven major goals and will present their results in August.
 - d. **Outreach / Community Engagement** (Chair: Jackson. Member: Jerch.) Jackson reported that they discussed what outreach encompasses and used their conclusions to create goals for FY 2019-2020.
 - (Did Not Meet)
 - e. **Human Resources** (Chair: Butler. Members: Heintzelman and Jerch.) Butler reported that Bailey's performance review meeting will take place on July 29.
 - f. **Intergovernmental** (Chair: Bailey. Members: Jackson and Stroh.)
 - g. **Bylaw and Policy** (Stroh and Heintzelman.)
8. **New Business:**
 - a. Butler moved and Heintzelman seconded a motion that the intergovernmental agreement between Reaching Across Illinois Library System (RAILS) and the Lake Bluff Public Library for participation in eRead Illinois be approved; all voted aye.
 - b. Bailey presented a summary of gifts received by the Library in FY 2018-2019, which was extensive.

c. Butler moved and Heintzelman seconded a motion to present a Resolution of Thanks to the Friends of the Lake Bluff Public Library for their significant contributions; all voted aye. Bailey will also write up a similar resolution to the Lake Bluff Garden Club for their contribution of funds to move the geese, and Chapman will create a poster to thank the community as a whole for a stellar year of giving.

9. Old Business:

a. **Architectural Design Contract:** Bailey reported that the Village of Lake Bluff is still considering giving \$15,000 to the Library to be used toward Phase 1 of the renovation project. He also said that he had conversed with Senator Julie Morrison and that the \$100,000 from the Department of Commerce and Economic Opportunity has been approved and the bill signed into law, but she is not sure when the funds will arrive. In order to move ahead with the project, Butler moved and Heintzelman seconded a motion that the contract for \$15,000 for architectural design services with Engberg Anderson be approved; all voted aye.

b. **Update on Fundraising:** The major fundraiser kick-off will be on Nov. 16 and is in the planning stage. Also, there will be a community-wide trivia event at Bernie's Book Bank, organized by O'Hara and Chapman.

10. Director's Report Highlights:

- The Library won the Judges' Choice Award in the 4th of July parade.
- The Library book bike is a hit at the Farmers' Market.
- The Seed Library is also a big hit with patrons.
- The Block Party on Aug. 24th is coming up soon at the Lake Bluff Brewery, 5-11 pm. Each trustee is encouraged to send out at least 15 emails to other Lake Bluffers inviting them to the Block Party in an effort to boost attendance. Putting out yard signs was also suggested.

11. Executive Session: There was none.

12. Any and All Other Business which may properly come before the Board: There was none.

13. Adjournment: Heintzelman moved and Butler seconded a motion to adjourn; all voted aye. The meeting adjourned at 8:10 pm.

Respectfully Submitted,

Janie Jerch

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

4A

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/19 INCR (DECR)	ACTIVITY FOR MONTH 07/31/18 INCR (DECR)	YTD BALANCE 07/31/2019 NORM (ABNORM)	YTD BALANCE 07/31/2018 NORM (ABNORM)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Revenues							
Dept 300 - REVENUE							
PROPERTY TAX							
080-300-30000	PROPERTY TAX REVENUE	25,600.10	10,837.78	503,231.91	549,372.81	964,117.00	52.20
PROPERTY TAX		25,600.10	10,837.78	503,231.91	549,372.81	964,117.00	52.20
SERVICES							
080-300-34235	PHOTO-COPY CHARGES	167.85	142.25	521.69	476.85	2,100.00	24.84
080-300-34250	NON-RESIDENT FEES	1,142.57	1,116.40	2,401.60	2,442.08	7,000.00	34.31
080-300-34260	PASSPORT FEES	455.00	0.00	2,135.00	0.00	9,000.00	23.72
SERVICES		1,765.42	1,258.65	5,058.29	2,918.93	18,100.00	27.95
FINES							
080-300-35700	RENTAL FINES	741.57	920.66	2,487.62	2,584.47	10,500.00	23.69
FINES		741.57	920.66	2,487.62	2,584.47	10,500.00	23.69
MISCELLANEOUS REVENUE							
080-300-37000	VILLAGE CONTRIBUTION	0.00	0.00	0.00	8,558.22	8,550.00	0.00
080-300-37020	SCHOOL DIST 65 IGA	0.00	0.00	0.00	0.00	1,550.00	0.00
080-300-38310	CONTRIBUTIONS/DONATIONS	2,206.52	9.17	19,445.84	32.92	0.00	100.00
080-300-38315	RESTRICTED DONATIONS	16.36	0.00	241.36	2,517.50	0.00	100.00
080-300-38900	MISCELLANEOUS INCOME	42.50	91.06	103.80	588.86	2,000.00	5.19
MISCELLANEOUS REVENUE		2,265.38	100.23	19,791.00	11,697.50	12,100.00	163.56
INTEREST EARNINGS							
080-300-37500	INTEREST EARNINGS	1,065.27	1,280.93	1,936.17	2,900.40	10,000.00	19.36
INTEREST EARNINGS		1,065.27	1,280.93	1,936.17	2,900.40	10,000.00	19.36
Total Dept 300 - REVENUE							
		31,437.74	14,398.25	532,504.99	569,474.11	1,014,817.00	52.47
TOTAL REVENUES							
		31,437.74	14,398.25	532,504.99	569,474.11	1,014,817.00	52.47
Expenditures							

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE
 PERIOD ENDING 07/31/2019

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/19 INCR (DECR)	ACTIVITY FOR MONTH 07/31/18 INCR (DECR)	YTD BALANCE 07/31/2019 NORM (ABNORM)	YTD BALANCE 07/31/2018 NORM (ABNORM)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Expenditures							
Dept 603 - LIBRARY ADMINISTRATION							
SALARIES							
080-603-40025	LIBRARIAN SALARIES	15,024.24	20,231.08	46,203.73	60,351.92	137,000.00	33.73
080-603-40030	STAFF SALARIES	26,639.75	22,110.95	84,763.18	71,038.39	349,000.00	24.29
SALARIES		41,663.99	42,342.03	130,966.91	131,390.31	486,000.00	26.95
BENEFITS							
080-603-40400	MEDICAL INSURANCE	7,744.85	5,469.43	27,861.75	16,408.29	95,000.00	29.33
080-603-40900	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	250.00	0.00
080-603-40970	EMPLOYER FICA TAX	3,107.76	3,191.79	9,780.37	9,909.23	36,000.00	27.17
080-603-40980	IMRF RETIREMENT CONTRIBUTION	2,541.75	2,998.30	7,726.77	9,267.39	36,000.00	21.46
BENEFITS		13,394.36	11,659.52	45,368.89	35,584.91	167,250.00	27.13
CONTRACTS							
080-603-41000	MAINTENANCE-BUILDING	1,410.00	5,031.99	13,967.42	19,486.25	30,000.00	46.56
080-603-41020	ELEVATOR MAINTENANCE	0.00	0.00	19.00	0.00	1,500.00	1.27
080-603-41050	MAINTENANCE-GROUNDS	225.00	0.00	1,065.00	649.50	6,000.00	17.75
080-603-41300	COMPUTER SERVICES	0.00	0.00	6,520.00	6,260.00	13,000.00	50.15
080-603-41313	COPIER MAINTENANCE/SUPPLIES	426.36	392.96	1,105.50	1,058.34	4,000.00	27.64
080-603-41314	OTHER PROFESSIONAL/CONTRACTUAL	200.00	10,628.80	312.00	10,728.80	5,000.00	6.24
080-603-41350	LEGAL SERVICES	1,995.00	0.00	1,995.00	1,470.00	3,000.00	66.50
080-603-44810	PER CAPITAL GRANT EXPENDITURES	42.11	0.00	1,790.68	0.00	0.00	100.00
080-603-70000	CONTINGENCY	0.00	0.00	0.00	0.00	3,347.00	0.00
CONTRACTS		4,298.47	16,053.75	26,774.60	39,652.89	65,847.00	40.66
COMMODITIES							
080-603-42400	PROFESSIONAL DEVELOPMENT	277.24	0.00	397.24	945.00	3,000.00	13.24
080-603-42440	DUES	556.14	690.14	751.09	690.14	2,500.00	30.04
080-603-43230	UTILITIES	1,029.55	863.70	3,604.41	3,343.41	13,000.00	27.73
080-603-43300	POSTAGE	59.75	40.75	913.99	294.64	2,500.00	36.56
080-603-43410	PRINTING/E-NEWSLETTER	29.99	0.00	2,909.97	1,632.00	8,000.00	36.37
080-603-43550	OFFICE SUPPLIES	433.91	445.98	990.95	1,702.94	6,000.00	16.52
080-603-43660	MAINTENANCE SUPPLIES-BUILDING	130.66	0.00	448.63	509.25	2,000.00	22.43
080-603-43668	TECHNICAL SERVICES SUPPLIES	280.00	308.48	1,041.69	1,194.36	5,000.00	20.83
080-603-43700	HOSPITALITY PROGRAM SUPPLIES	40.82	10.00	80.33	10.00	500.00	16.07
080-603-43710	ADULT PROGRAM SUPPLIES	1,069.63	661.99	1,631.68	1,962.30	7,000.00	23.31
080-603-43720	JUVENILE PROGRAM SUPPLIES	195.64	107.97	2,315.05	1,878.53	7,000.00	33.07
080-603-43730	OUTREACH SUPPLIES	713.75	166.24	1,468.83	362.55	10,000.00	14.69
080-603-43740	TEEN PROGRAM SUPPLIES	218.88	167.45	623.96	381.33	1,500.00	41.60
COMMODITIES		5,035.96	3,462.70	17,177.82	14,906.45	68,000.00	25.26
PROGRAM EXPENSES							
080-603-46100	MISCELLANEOUS EXPENSES	111.35	26.70	282.95	1,314.50	2,000.00	14.15
PROGRAM EXPENSES		111.35	26.70	282.95	1,314.50	2,000.00	14.15

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

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PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/19 INCR (DECR)	ACTIVITY FOR MONTH 07/31/18 INCR (DECR)	YTD BALANCE 07/31/2019 NORM (ABNORM)	YTD BALANCE 07/31/2018 NORM (ABNORM)	2019-20 AMENDED BUDGET	% BGD USED
Fund 080 - LAKE BLUFF PUBLIC LIBRARY							
Expenditures							
INTERFUND OUT							
080-603-71000	INTERFUND TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	34,900.00	0.00
INTERFUND OUT		0.00	0.00	0.00	0.00	34,900.00	0.00
CAPITAL EQUIPMENT							
080-603-45000	ADULT NON-FICTION BOOKS	1,327.31	903.91	4,277.81	4,757.43	17,000.00	25.16
080-603-45100	ADULT FICTION BOOKS	1,703.38	1,048.55	4,783.73	4,202.22	15,500.00	30.86
080-603-45110	ADULT LARGE PRINT MATERIAL	49.55	0.00	102.17	53.62	600.00	17.03
080-603-45200	ADULT AUDIO VISUAL MATERIAL	1,002.50	236.05	3,116.03	2,267.22	15,500.00	20.10
080-603-45220	ADULT REFERENCE/E-REFER	500.00	500.00	8,783.00	8,519.00	22,000.00	39.92
080-603-45400	JUVENILE NON-FICTION	5.99	337.44	3,123.37	925.94	10,000.00	31.23
080-603-45410	PICTURE BOOKS, READERS	214.37	27.11	1,115.29	658.18	6,000.00	18.59
080-603-45420	JUVENILE FICTION	755.20	1,050.66	2,124.84	1,897.39	13,000.00	16.34
080-603-45430	JUVENILE AUDIO-VISUAL	206.00	0.00	474.52	110.81	2,500.00	18.98
080-603-45440	JUVENILE E-REFERENCE	0.00	0.00	0.00	0.00	500.00	0.00
080-603-45450	TEEN BOOKS	122.87	444.23	564.39	736.11	2,750.00	20.52
080-603-45460	E-BOOKS	0.00	0.00	0.00	0.00	15,000.00	0.00
080-603-45470	GRAPHIC NOVELS	15.25	0.00	15.25	0.00	500.00	3.05
080-603-45500	PERIODICALS	17.05	0.00	4,200.01	4,741.87	6,750.00	62.22
080-603-45510	VIDEO GAMES	194.41	0.00	542.10	107.87	3,500.00	15.49
080-603-45520	TRENDING TITLES	131.84	95.95	284.96	258.61	2,000.00	14.25
080-603-45600	PATRON & STAFF SOFTWARE	1,387.70	907.70	4,853.10	2,889.60	6,500.00	74.66
080-603-45610	LIBRARY AUTOMATION SOFTWARE	0.00	0.00	21,532.00	21,532.00	22,000.00	97.87
080-603-50100	LIBRARY FURNISHINGS	0.00	0.00	0.00	696.30	4,000.00	0.00
080-603-58100	COMPUTER EQUIPMENT	2,090.00	0.00	13,632.53	0.00	24,000.00	56.80
080-603-58270	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	1,000.00	0.00
CAPITAL EQUIPMENT		9,723.42	5,551.60	73,525.10	54,354.17	190,600.00	38.58
CAPITAL BUILDING							
080-603-51200	EXT BUILDING IMPROVEMENTS	0.00	5,871.22	0.00	5,871.22	1,000.00	0.00
CAPITAL BUILDING		0.00	5,871.22	0.00	5,871.22	1,000.00	0.00
Total Dept 603 - LIBRARY ADMINISTRATION		74,227.55	84,967.52	294,096.27	283,074.45	1,015,597.00	28.96
TOTAL EXPENDITURES		74,227.55	84,967.52	294,096.27	283,074.45	1,015,597.00	28.96
Fund 080 - LAKE BLUFF PUBLIC LIBRARY:							
TOTAL REVENUES		31,437.74	14,398.25	532,504.99	569,474.11	1,014,817.00	52.47
TOTAL EXPENDITURES		74,227.55	84,967.52	294,096.27	283,074.45	1,015,597.00	28.96
NET OF REVENUES & EXPENDITURES		(42,789.81)	(70,569.27)	238,408.72	286,399.66	(780.00)	30,565.

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

4D

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/19 INCR (DECR)	ACTIVITY FOR MONTH 07/31/18 INCR (DECR)	YTD BALANCE 07/31/2019 NORM (ABNORM)	YTD BALANCE 07/31/2018 NORM (ABNORM)	2019-20 AMENDED BUDGET	% BGD USED
Fund 082 - LIBRARY GRANTS & GIFTS FUND							
Revenues							
Dept 300 - REVENUE							
GRANTS							
082-300-36200	GRANT REVENUE	0.00	0.00	0.00	0.00	1,000.00	0.00
082-300-36263	STATE PER CAPITA GRANT	0.00	0.00	0.00	0.00	7,152.50	0.00
GRANTS		0.00	0.00	0.00	0.00	8,152.50	0.00
MISCELLANEOUS REVENUE							
082-300-38300	UNRESTRICTED DONATIONS/CONTRIB	0.00	0.00	0.00	0.00	16,000.00	0.00
082-300-38315	RESTRICTED DONATIONS	0.00	0.00	0.00	0.00	2,000.00	0.00
MISCELLANEOUS REVENUE		0.00	0.00	0.00	0.00	18,000.00	0.00
Total Dept 300 - REVENUE		0.00	0.00	0.00	0.00	26,152.50	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	26,152.50	0.00
Expenditures							
Dept 603 - LIBRARY ADMINISTRATION							
CONTRACTS							
082-603-44810	PER CAPITAL GRANT EXPENDITURES	0.00	0.00	5,366.85	4,443.26	7,153.00	75.03
CONTRACTS		0.00	0.00	5,366.85	4,443.26	7,153.00	75.03
COMMODITIES							
082-603-44825	MISC. GRANT EXPENDITURES	0.00	0.00	0.00	0.00	1,000.00	0.00
COMMODITIES		0.00	0.00	0.00	0.00	1,000.00	0.00
PROGRAM EXPENSES							
082-603-99999	USE OF DONATIONS/TEMPORARY EXP	182.56	5,736.24	7,401.41	8,517.33	18,000.00	41.12
PROGRAM EXPENSES		182.56	5,736.24	7,401.41	8,517.33	18,000.00	41.12
Total Dept 603 - LIBRARY ADMINISTRATION		182.56	5,736.24	12,768.26	12,960.59	26,153.00	48.82
TOTAL EXPENDITURES		182.56	5,736.24	12,768.26	12,960.59	26,153.00	48.82
Fund 082 - LIBRARY GRANTS & GIFTS FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	26,152.50	0.00
TOTAL EXPENDITURES		182.56	5,736.24	12,768.26	12,960.59	26,153.00	48.82
NET OF REVENUES & EXPENDITURES		(182.56)	(5,736.24)	(12,768.26)	(12,960.59)	(0.50)	2,553.6

REVENUE AND EXPENDITURE REPORT FOR LAKE BLUFF VILLAGE

4E

PERIOD ENDING 07/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR	ACTIVITY FOR	YTD BALANCE	YTD BALANCE	2019-20 AMENDED BUDGET	% BDGT USED
		MONTH 07/31/19 INCR (DECR)	MONTH 07/31/18 INCR (DECR)	07/31/2019 NORM (ABNORM)	07/31/2018 NORM (ABNORM)		
TOTAL REVENUES - ALL FUNDS		31,437.74	14,398.25	532,504.99	569,474.11	1,040,969.50	51.15
TOTAL EXPENDITURES - ALL FUNDS		74,410.11	90,703.76	306,864.53	296,035.04	1,041,750.00	29.46
NET OF REVENUES & EXPENDITURES		(42,972.37)	(76,305.51)	225,640.46	273,439.07	(780.50)	28,909.7

Fund 080 LAKE BLUFF PUBLIC LIBRARY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
ACCRUED INTEREST			
	ACCRUED INTEREST	0.00	0.00
ACCOUNTS RECEIVABLE			
	ACCOUNTS RECEIVABLE	0.00	0.00
A/R - OTHER			
	A/R - OTHER	(17,840.94)	0.00
CASH/INVESTMENTS			
080-100-10000	CHECKING ACCT - LF BANK & TRST	134,988.19	149,013.17
080-100-10070	CASH DRAWER OVER/SHORT	0.00	(93.48)
080-100-10075	PETTY CASH	150.00	150.00
080-100-10110	ILLINOIS FUND (IPTIP)	238,281.23	460,354.03
080-100-10113	ILLINOIS FUNDS - GRANTS	1.80	1.80
080-100-10115	ILLINOIS FUNDS - EPAY	15,764.39	17,493.88
	CASH/INVESTMENTS	389,185.61	626,919.40
DUE TO OTHER FUNDS			
080-000-00001	DUE TO/FROM OTHER FUNDS	(15,048.39)	(15,048.39)
	DUE TO OTHER FUNDS	(15,048.39)	(15,048.39)
PREPAID ITEMS			
080-100-12000	PREPAID EXPENSES	4,902.00	4,902.00
	PREPAID ITEMS	4,902.00	4,902.00
PROPERTY TAX RECEIVABLE			
080-100-11100	PROPERTY TAX RECEIVABLE	964,119.30	964,119.30
	PROPERTY TAX RECEIVABLE	964,119.30	964,119.30
	Total Assets	1,325,317.58	1,580,892.31
*** Liabilities ***			
ACCRUED PAYROLL			
080-200-20300	ACCRUED PAYROLL	21,110.09	21,110.09
	ACCRUED PAYROLL	21,110.09	21,110.09
ACCOUNTS PAYABLE			
080-200-20000	ACCOUNTS PAYABLE	10,349.85	26,448.35
	ACCOUNTS PAYABLE	10,349.85	26,448.35
A/P - OTHER			
080-200-20245	ICMA 457 PLAN PAYABLE	0.00	1,067.51
	A/P - OTHER	0.00	1,067.51
LONG TERM LIABILITIES			
	LONG TERM LIABILITIES	0.00	0.00
OTHER DEFERRED REVENUE			
	OTHER DEFERRED REVENUE	0.00	0.00
OTHER LIABILITIES			
	OTHER LIABILITIES	0.00	0.00

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Fund 080 LAKE BLUFF PUBLIC LIBRARY

GL Number	Description	Current Year Beg. Balance	Balance
*** Liabilities ***			
080-200-24000	UNAVAILABLE PROPERTY TAXES	964,119.30	964,119.30
	UNAVAILABLE PROPERTY TAXES	964,119.30	964,119.30
	Total Liabilities	995,579.24	1,012,745.25
*** Fund Balance ***			
080-290-29000	NET POSITION/FUND BALANCE	558,904.97	558,904.97
	UNRESERVED FUND BALANCE	558,904.97	558,904.97
	Total Fund Balance	558,904.97	558,904.97
	Beginning Fund Balance - 18-19		558,904.97
	Net of Revenues VS Expenditures - 18-19		(229,166.63)
	*18-19 End FB/19-20 Beg FB	329,738.34	
	Net of Revenues VS Expenditures - Current Year		238,408.72
	Ending Fund Balance		568,147.06
	Total Liabilities And Fund Balance		1,580,892.31

* Year Not Closed

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Fund 082 LIBRARY GRANTS & GIFTS FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
082-100-11360	A/R - OTHER GRANTS RECEIVABLE	7,152.50	7,152.50
	A/R - OTHER	<u>7,152.50</u>	<u>7,152.50</u>
082-100-10000	CASH/INVESTMENTS CHECKING ACCT - LF BANK & TRST	(42,692.91)	(56,843.68)
	CASH/INVESTMENTS	<u>(42,692.91)</u>	<u>(56,843.68)</u>
082-000-00001	DUE TO OTHER FUNDS DUE TO/FROM OTHER FUNDS	15,048.39	15,048.39
	DUE TO OTHER FUNDS	<u>15,048.39</u>	<u>15,048.39</u>
	Total Assets	(20,492.02)	(34,642.79)
*** Liabilities ***			
082-200-20000	ACCOUNTS PAYABLE ACCOUNTS PAYABLE	1,542.50	159.99
	ACCOUNTS PAYABLE	<u>1,542.50</u>	<u>159.99</u>
	Total Liabilities	1,542.50	159.99
*** Fund Balance ***			
082-290-29000	NET POSITION/FUND BALANCE UNRESERVED FUND BALANCE	(7,761.33)	(7,761.33)
	NET POSITION/FUND BALANCE	<u>(7,761.33)</u>	<u>(7,761.33)</u>
	Total Fund Balance	(7,761.33)	(7,761.33)
	Beginning Fund Balance - 18-19		(7,761.33)
	Net of Revenues VS Expenditures - 18-19		(14,273.19)
	*18-19 End FB/19-20 Beg FB	(22,034.52)	
	Net of Revenues VS Expenditures - Current Year		(12,768.26)
	Ending Fund Balance		(34,802.78)
	Total Liabilities And Fund Balance		(34,642.79)

* Year Not Closed

CHECK DISBURSEMENT REPORT FOR VILLAGE OF LAKE BLUFF

CHECK DATE FROM 07/17/2019 - 08/21/2019

Banks: LIBCK, LIBEP

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
07/26/2019	LIBCK	14070	788474899536	AMAZON	OFFICE SUPPLIES	080-603-43550	15.99
		14070	889579687989		ADULT PROGRAM SUPPLIES	080-603-43710	23.98
		14070	446689665835		OUTREACH SUPPLIES	080-603-43730	45.95
		14070	469489774688		OUTREACH SUPPLIES	080-603-43730	25.08
		14070	458953483466		PER CAPITAL GRANT EXPENDITUR	080-603-44810	22.13
		14070	934774589534		PER CAPITAL GRANT EXPENDITUR	080-603-44810	19.98
		14070	464586634666		ADULT NON-FICTION BOOKS	080-603-45000	9.97
		14070	698679837365		ADULT NON-FICTION BOOKS	080-603-45000	18.00
		14070	469475786487		ADULT NON-FICTION BOOKS	080-603-45000	17.99
		14070	694569344839		ADULT NON-FICTION BOOKS	080-603-45000	38.57
		14070	933983974598		ADULT NON-FICTION BOOKS	080-603-45000	18.00
		14070	434344858654		ADULT AUDIO VISUAL MATERIAL	080-603-45200	17.99
		14070	473879374896		ADULT AUDIO VISUAL MATERIAL	080-603-45200	96.32
		14070	573885995684		ADULT AUDIO VISUAL MATERIAL	080-603-45200	15.99
		14070	836766867589		ADULT AUDIO VISUAL MATERIAL	080-603-45200	13.49
		14070	454457655983		ADULT AUDIO VISUAL MATERIAL	080-603-45200	29.99
		14070	456943855537		ADULT AUDIO VISUAL MATERIAL	080-603-45200	29.96
		14070	456775989646		ADULT AUDIO VISUAL MATERIAL	080-603-45200	23.98
		14070	873769649789		ADULT AUDIO VISUAL MATERIAL	080-603-45200	11.95
		14070	894399837466		ADULT AUDIO VISUAL MATERIAL	080-603-45200	19.89
		14070	439549739767		ADULT AUDIO VISUAL MATERIAL	080-603-45200	34.73
		14070	449363645937		ADULT AUDIO VISUAL MATERIAL	080-603-45200	111.95
		14070	485768535894		ADULT AUDIO VISUAL MATERIAL	080-603-45200	17.96
		14070	447577537348		ADULT AUDIO VISUAL MATERIAL	080-603-45200	22.99
		14070	653448596649		ADULT AUDIO VISUAL MATERIAL	080-603-45200	12.59
		14070	746994436779		ADULT AUDIO VISUAL MATERIAL	080-603-45200	25.89
		14070	468744764486		ADULT AUDIO VISUAL MATERIAL	080-603-45200	35.97
		14070	837694665389		ADULT AUDIO VISUAL MATERIAL/	080-603-45200	(0.02)
		14070	466743538763		ADULT AUDIO VISUAL MATERIAL/	080-603-45200	(3.03)
		14070	469596785594		ADULT AUDIO VISUAL MATERIAL/	080-603-45200	(0.03)
		14070	477988896777		ADULT AUDIO VISUAL MATERIAL/	080-603-45200	(0.03)
		14070	878953866393		ADULT AUDIO VISUAL MATERIAL/	080-603-45200	(0.03)
		14070	639975388787		ADULT AUDIO VISUAL MATERIAL/	080-603-45200	(0.03)
		14070	835547744966		ADULT AUDIO VISUAL MATERIAL/	080-603-45200	(1.66)
		14070	439445853457		JUVENILE NON-FICTION	080-603-45400	5.99
		14070	457353498385		JUVENILE AUDIO-VISUAL	080-603-45430	19.96
		14070	797974556856		JUVENILE AUDIO-VISUAL	080-603-45430	23.08
		14070	453557788749		JUVENILE AUDIO-VISUAL	080-603-45430	35.54
		14070	638745938569		VIDEO GAMES	080-603-45510	17.99
		14070	933983974598		TRENDING TITLES	080-603-45520	22.99
		14070			TRENDING TITLES	080-603-45520	18.00

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 Banks: LIBCK, LIBEP

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		14070	645684435544		USE OF DONATIONS/TEMPORARY E	082-603-99999	22.57
							938.60
07/26/2019	LIBCK	14071		VOID	** VOIDED **		
				Void Reason: Created From	Check Run Process		** VOIDED **
07/26/2019	LIBCK	14072	COM071219	COMCAST	UTILITIES	080-603-43230	244.85
07/26/2019	LIBCK	14073	28334	COMPUTER VIEW, INC.	COMPUTER EQUIPMENT	080-603-58100	594.00
		14073	28360		COMPUTER EQUIPMENT	080-603-58100	1,496.00
							2,090.00
07/26/2019	LIBCK	14074	2000064	EBSO SUBSCRIPTION SERV	PERIODICALS	080-603-45500	17.05
07/26/2019	LIBCK	14075	2715-73754	FISH WINDOW CLEANING	MAINTENANCE-BUILDING	080-603-41000	675.00
07/26/2019	LIBCK	14076	NAG071519	HOLLY NAGEL	OUTREACH SUPPLIES	080-603-43730	350.00
07/26/2019	LIBCK	14077	1493183	IMPACT NETWORKING, INC	COPIER MAINT/SUPP/BASE RATE	080-603-41313	186.00
		14077	1493183		COPIER MAINT/SUPP/OVERAGE 4/	080-603-41313	75.07
		14077	1498100		COPIER MAINT/SUPP/OVERAGE 4/	080-603-41313	11.24
		14077	1498100		COPIER MAINT/SUPP/BASE RATE	080-603-41313	154.05
							426.36
07/26/2019	LIBCK	14078	697068114-01	OTC BRANDS, INC.	JUVENILE PROGRAM SUPPLIES	080-603-43720	105.48
08/16/2019	LIBCK	14079	4165920	ACCESS ONE, INC.	UTILITIES	080-603-43230	784.70
08/16/2019	LIBCK	14080	445796976758	AMAZON	OFFICE SUPPLIES	080-603-43550	9.99
		14080	868385755783		OUTREACH SUPPLIES	080-603-43730	91.98
		14080	467639776587		ADULT NON-FICTION BOOKS	080-603-45000	22.83
		14080	464673793583		ADULT AUDIO VISUAL MATERIAL	080-603-45200	62.14
		14080	465396946364		ADULT AUDIO VISUAL MATERIAL	080-603-45200	65.78
		14080	433576534598		ADULT AUDIO VISUAL MATERIAL	080-603-45200	18.36
		14080	758357644579		ADULT AUDIO VISUAL MATERIAL	080-603-45200	44.95
		14080	777768567556		ADULT AUDIO VISUAL MATERIAL	080-603-45200	13.99
		14080	593494473786		ADULT AUDIO VISUAL MATERIAL	080-603-45200	11.88
		14080	464385894665		ADULT AUDIO VISUAL MATERIAL	080-603-45200	57.90
		14080	565547946835		ADULT AUDIO VISUAL MATERIAL	080-603-45200	16.59
		14080	435364883638		ADULT AUDIO VISUAL MATERIAL	080-603-45200	14.98
		14080	864977555998		ADULT AUDIO VISUAL MATERIAL	080-603-45200	99.15
		14080	599749559786		ADULT AUDIO VISUAL MATERIAL	080-603-45200	34.95
		14080	993483799588		JUVENILE FICTION	080-603-45420	35.19
		14080	466338833874		JUVENILE AUDIO-VISUAL	080-603-45430	26.18

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		14080	454695967883		JUVENILE AUDIO-VISUAL	080-603-45430	34.60
		14080	874465545488		JUVENILE AUDIO-VISUAL	080-603-45430	13.98
		14080	498366396589		JUVENILE AUDIO-VISUAL	080-603-45430	21.97
		14080	793397498836		JUVENILE AUDIO-VISUAL	080-603-45430	7.73
		14080	438365897334		JUVENILE AUDIO-VISUAL	080-603-45430	22.96
		14080	499837454654		VIDEO GAMES	080-603-45510	36.45
		14080	443467857738		VIDEO GAMES	080-603-45510	139.97
		14080	755459466593		TRENDING TITLES	080-603-45520	19.99
		14080	963943993847		TRENDING TITLES	080-603-45520	24.96
							949.45
08/16/2019	LIBCK	14081	FIF072419	ANNA FIFHAUSE	ADULT PROGRAM SUPPLIES	080-603-43710	24.75
		14081	FIF072219		JUVENILE PROGRAM SUPPLIES	080-603-43720	20.96
		14081	FIF073019		JUVENILE PROGRAM SUPPLIES	080-603-43720	14.36
							60.07
08/16/2019	LIBCK	14082	2034648880	BAKER & TAYLOR ENTERTAI	TECHNICAL SERVICES SUPPLIES	080-603-43668	1.95
		14082	2034659204		TECHNICAL SERVICES SUPPLIES	080-603-43668	3.90
		14082	2034664777		TECHNICAL SERVICES SUPPLIES	080-603-43668	2.60
		14082	2034668689		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.65
		14082	2034666882		TECHNICAL SERVICES SUPPLIES	080-603-43668	3.60
		14082	2034673887		TECHNICAL SERVICES SUPPLIES	080-603-43668	18.90
		14082	2034657215		TECHNICAL SERVICES SUPPLIES	080-603-43668	12.70
		14082	2034678703		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.15
		14082	2034676292		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.30
		14082	2034674015		TECHNICAL SERVICES SUPPLIES	080-603-43668	2.95
		14082	2034677813		TECHNICAL SERVICES SUPPLIES	080-603-43668	2.45
		14082	2034680566		TECHNICAL SERVICES SUPPLIES	080-603-43668	7.80
		14082	2034680537		TECHNICAL SERVICES SUPPLIES	080-603-43668	33.65
		14082	2034682487		TECHNICAL SERVICES SUPPLIES	080-603-43668	7.15
		14082	2034682535		TECHNICAL SERVICES SUPPLIES	080-603-43668	4.55
		14082	2034682541		TECHNICAL SERVICES SUPPLIES	080-603-43668	6.50
		14082	2034685899		TECHNICAL SERVICES SUPPLIES	080-603-43668	4.55
		14082	2034687943		TECHNICAL SERVICES SUPPLIES	080-603-43668	40.40
		14082	2034697621		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.65
		14082	2034698018		TECHNICAL SERVICES SUPPLIES	080-603-43668	0.65
		14082	2034698696		TECHNICAL SERVICES SUPPLIES	080-603-43668	6.85
		14082	2034700231		TECHNICAL SERVICES SUPPLIES	080-603-43668	15.95
		14082	2034703804		TECHNICAL SERVICES SUPPLIES	080-603-43668	6.05
		14082	2034703803		TECHNICAL SERVICES SUPPLIES	080-603-43668	8.15

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
14082			2034714078		TECHNICAL SERVICES SUPPLIES	080-603-43668	14.50
14082			2034712563		TECHNICAL SERVICES SUPPLIES	080-603-43668	16.85
14082			2034719620		TECHNICAL SERVICES SUPPLIES	080-603-43668	1.30
14082			2034715490		TECHNICAL SERVICES SUPPLIES	080-603-43668	7.65
14082			2034659204		ADULT NON-FICTION BOOKS	080-603-45000	64.87
14082			2034673887		ADULT NON-FICTION BOOKS	080-603-45000	233.30
14082			2034657215		ADULT NON-FICTION BOOKS	080-603-45000	91.02
14082			2034676292		ADULT NON-FICTION BOOKS	080-603-45000	15.98
14082			2034677813		ADULT NON-FICTION BOOKS	080-603-45000	52.43
14082			2034682535		ADULT NON-FICTION BOOKS	080-603-45000	36.16
14082			2034685899		ADULT NON-FICTION BOOKS	080-603-45000	115.76
14082			2034698696		ADULT NON-FICTION BOOKS	080-603-45000	124.36
14082			2034703804		ADULT NON-FICTION BOOKS	080-603-45000	125.89
14082			2034712563		ADULT NON-FICTION BOOKS	080-603-45000	342.18
14082			2034648880		ADULT FICTION BOOKS	080-603-45100	43.68
14082			2034659204		ADULT FICTION BOOKS	080-603-45100	29.95
14082			2034664777		ADULT FICTION BOOKS	080-603-45100	64.74
14082			2034666882		ADULT FICTION BOOKS	080-603-45100	49.16
14082			2034673887		ADULT FICTION BOOKS	080-603-45100	171.57
14082			2034657215		ADULT FICTION BOOKS	080-603-45100	215.62
14082			2034676292		ADULT FICTION BOOKS	080-603-45100	15.26
14082			2034674015		ADULT FICTION BOOKS	080-603-45100	34.49
14082			2034677813		ADULT FICTION BOOKS	080-603-45100	25.92
14082			2034682535		ADULT FICTION BOOKS	080-603-45100	90.44
14082			2034682541		ADULT FICTION BOOKS	080-603-45100	174.44
14082			2034698696		ADULT FICTION BOOKS	080-603-45100	4.75
14082			2034700231		ADULT FICTION BOOKS	080-603-45100	342.73
14082			2034714078		ADULT FICTION BOOKS	080-603-45100	282.55
14082			2034715490		ADULT FICTION BOOKS	080-603-45100	158.08
14082			2034678703		ADULT FICTION BOOKS	080-603-45100	49.55
14082			2034680566		ADULT LARGE PRINT MATERIAL	080-603-45110	172.95
14082			2034697621		PICTURE BOOKS, READERS	080-603-45410	15.06
14082			2034719620		PICTURE BOOKS, READERS	080-603-45410	26.36
14082			2034680537		PICTURE BOOKS, READERS	080-603-45410	445.35
14082			2034687943		JUVENILE FICTION	080-603-45420	137.85
14082			2034687943		JUVENILE FICTION	080-603-45420	136.81
14082			2034703803		JUVENILE FICTION	080-603-45420	122.87
14082			2034682487		TEEN BOOKS	080-603-45450	15.25
14082			2034657215		GRAPHIC NOVELS	080-603-45470	15.90
14082			2034668689		TRENDING TITLES	080-603-45520	15.90
14082			2034657215		TRENDING TITLES	080-603-45520	14.10

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Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		14082	2034698018		TRENDING TITLES	080-603-45520	15.90
							4,308.63
08/16/2019	LIBCK	14083	26159	CRYSTAL MAINTENANCE SER	MAINTENANCE-BUILDING	080-603-41000	645.00
08/16/2019	LIBCK	14084	DEE080719	DEERE & COMPANY LIBRARY	MISCELLANEOUS EXPENSES	080-603-46100	84.95
08/16/2019	LIBCK	14085	KOS071919	DETLEF KOSKA	ADULT PROGRAM SUPPLIES	080-603-43710	150.00
08/16/2019	LIBCK	14086	INV-US-43319	ENVISIONWARE, INC.	PATRON & STAFF SOFTWARE	080-603-45600	522.75
08/16/2019	LIBCK	14087	CAR072619	FIRST BANKCARD	ADULT PROGRAM SUPPLIES	080-603-43710	30.90
08/16/2019	LIBCK	14088	KAT072619	FIRST BANKCARD	PROFESSIONAL DEVELOPMENT	080-603-42400	237.24
08/16/2019	LIBCK	14089	JIL072619	FIRST BANKCARD	OFFICE SUPPLIES/COPY PAPER	080-603-43550	36.99
		14089	JIL072619		OUTREACH SUPP/PARADE/BAGELS	080-603-43730	74.95
		14089	JIL072619		OUTREACH SUPP/GIFT CARDS FOR	080-603-43730	60.00
		14089	JIL072619		OUTREACH SUPP/PARADE/BALLOON	080-603-43730	36.92
		14089	JIL072619		OUTREACH SUPP/PARADE	080-603-43730	18.37
							227.23
08/16/2019	LIBCK	14090	ERI072619	FIRST BANKCARD	MAINTENANCE-BUILDING/METRO S	080-603-41000	90.00
		14090	ERI072619		OTHER PROFESSIONAL/JOB POSTI	080-603-41314	200.00
		14090	ERI072619		PROF DEVELOPMENT/MAYORS LUNC	080-603-42400	40.00
		14090	ERI072619		HOSPITALITY PROGRAM SUPPLIES	080-603-43700	40.82
		14090	ERI072619		MISC EXP/PAYFLOW/PAYPAL	080-603-46100	26.40
							397.22
08/16/2019	LIBCK	14091	ELI072619	FIRST BANKCARD	POSTAGE	080-603-43300	8.30
		14091	ELI072619		JUVENILE PROGRAM SUPPLIES	080-603-43720	54.84
		14091	ELI072619		TEEN PROGRAM SUPPLIES/GIFT C	080-603-43740	155.00
		14091	ELI072619		TEEN PROGRAM SUPPLIES/SNACKS	080-603-43740	69.36
		14091	ELI072619		TEEN PROGRAM SUPPLIES/CREDIT	080-603-43740	(5.48)
							282.02
08/16/2019	LIBCK	14092	MCO072619	FIRST BANKCARD	POSTAGE/PASSPORTS	080-603-43300	51.45
		14092	MCO072619		PRINTING/E-NEWSLETTER/ADOBE	080-603-43410	29.99
		14092	MCO072619		OFFICE SUPPLIES/BUSINESS CAR	080-603-43550	39.97
		14092	MCO072619		OUTREACH SUPPLIES/GO WIFI	080-603-43730	10.50
		14092	MCO072619		PATRON & STAFF SOFTWARE/ILL	080-603-45600	9.95
							141.86

CHECK DISBURSEMENT REPORT FOR VILLAGE OF LAKE BLUFF

CHECK DATE FROM 07/17/2019 - 08/21/2019

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
08/16/2019	LIBCK	14093	LYN072619	FIRST BANKCARD	OFFICE SUPPLIES/BATTERIES/CO	080-603-43550	33.94
		14093	LYN072619		MAINT SUPPL-BUILDG/PAINT FOR	080-603-43660	37.63
		14093	LYN072619		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	15.18
		14093	LYN072619		MAINTENANCE SUPPLIES-BUILDIN	080-603-43660	(4.54)
		14093	LYN072619		TECHNICAL SERVICES SUPPLIES/	080-603-43668	44.65
		14093	LYN072619		PATRON & STAFF SOFTWARE/OFFI	080-603-45600	855.00
							981.86
08/16/2019	LIBCK	14094	PINV1760126	GARVEY'S OFFICE PRODUCT	OFFICE SUPPLIES/BINDER CLIPS	080-603-43550	9.10
		14094	PINV1760126		MAINT SUPP-BUILDG/SOAP/TOWEL	080-603-43660	82.39
							91.49
08/16/2019	LIBCK	14095	19016	IHLS-OCLC	DUES	080-603-42440	206.14
08/16/2019	LIBCK	14096	10003565988	INFOGROUP	ADULT REFERENCE/E-REFER	080-603-45220	500.00
08/16/2019	LIBCK	14097	HOR072419	JENNIFER S. HORAN	USE OF DONATIONS/TEMPORARY E	082-603-99999	159.99
08/16/2019	LIBCK	14098	DAV071919	JOAN LESLIE DAVIS	ADULT PROGRAM SUPPLIES	080-603-43710	140.00
08/16/2019	LIBCK	14099	WIT072619	JUSTIN WITTE	ADULT PROGRAM SUPPLIES	080-603-43710	100.00
08/16/2019	LIBCK	14100	VIL081219	VILLAGE OF LAKE BLUFF	MED INSUR JULY 2019	080-100-11580	7,704.23
		14100	VIL081219		VISION INSUR JULY 2019	080-100-11580	42.96
		14100	VIL081219		IMRF EE CONTRIB JULY 2019	080-100-11580	1,415.57
		14100	VIL081219		IMRF ER CONTRIB JULY 2019	080-100-11580	2,541.75
		14100	VIL081219		DENTAL INSUR JULY 2019	080-100-11580	646.00
		14100	VIL081219		LIFE INSUR JULY 2019	080-100-11580	41.34
							12,391.85
08/16/2019	LIBCK	14101	GOD071919	LESLIE GODDARD	ADULT PROGRAM SUPPLIES	080-603-43710	300.00
08/16/2019	LIBCK	14102	BAU071919	LINDA SUE BAUGH	ADULT PROGRAM SUPPLIES	080-603-43710	100.00
08/16/2019	LIBCK	14103	GER071919	MICHAEL GERSHBEIN	ADULT PROGRAM SUPPLIES	080-603-43710	200.00
08/16/2019	LIBCK	14104	97657232	MIDWEST TAPE	ADULT AUDIO VISUAL MATERIAL	080-603-45200	44.99
08/16/2019	LIBCK	14105	59876	PEREGRINE, STIME, NEWMA	LEGAL SERVICES	080-603-41350	1,995.00
08/16/2019	LIBCK	14106	6113	RAILS	DUES	080-603-42440	350.00
08/16/2019	LIBCK	14107	REY081219	ISAURO REYES	MAINTENANCE-GROUNDS	080-603-41050	225.00
TOTAL - ALL FUNDS					TOTAL OF 38 CHECKS (1 voided		31,455.68

CHECK DISBURSEMENT REPORT FOR VILLAGE OF LAKE BLUFF

CHECK DATE FROM 07/17/2019 - 08/21/2019

Banks: LIBCK, LIBEP

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
--- GL TOTALS ---							
080-100-11580				DUE FROM THE VILLAGE			12,391.85
080-603-41000				MAINTENANCE-BUILDING			1,410.00
080-603-41050				MAINTENANCE-GROUNDS			225.00
080-603-41313				COPIER MAINTENANCE/SUPPLIES			426.36
080-603-41314				OTHER PROFESSIONAL/CONTRACTUAL			200.00
080-603-41350				LEGAL SERVICES			1,995.00
080-603-42400				PROFESSIONAL DEVELOPMENT			277.24
080-603-42440				DUES			556.14
080-603-43230				UTILITIES			1,029.55
080-603-43300				POSTAGE			59.75
080-603-43410				PRINTING/E-NEWSLETTER			29.99
080-603-43550				OFFICE SUPPLIES			145.98
080-603-43660				MAINTENANCE SUPPLIES-BUILDING			130.66
080-603-43668				TECHNICAL SERVICES SUPPLIES			280.00
080-603-43700				HOSPITALITY PROGRAM SUPPLIES			40.82
080-603-43710				ADULT PROGRAM SUPPLIES			1,069.63
080-603-43720				JUVENILE PROGRAM SUPPLIES			195.64
080-603-43730				OUTREACH SUPPLIES			713.75
080-603-43740				TEEN PROGRAM SUPPLIES			218.88
080-603-44810				PER CAPITAL GRANT EXPENDITURES			42.11
080-603-45000				ADULT NON-FICTION BOOKS			1,327.31
080-603-45100				ADULT FICTION BOOKS			1,703.38
080-603-45110				ADULT LARGE PRINT MATERIAL			49.55
080-603-45200				ADULT AUDIO VISUAL MATERIAL			1,002.50
080-603-45220				ADULT REFERENCE/E-REFER			500.00
080-603-45400				JUVENILE NON-FICTION			5.99
080-603-45410				PICTURE BOOKS, READERS			214.37
080-603-45420				JUVENILE FICTION			755.20
080-603-45430				JUVENILE AUDIO-VISUAL			206.00
080-603-45450				TEEN BOOKS			122.87
080-603-45470				GRAPHIC NOVELS			15.25
080-603-45500				PERIODICALS			17.05
080-603-45510				VIDEO GAMES			194.41
080-603-45520				TRENDING TITLES			131.84
080-603-45600				PATRON & STAFF SOFTWARE			1,387.70
080-603-46100				MISCELLANEOUS EXPENSES			111.35
080-603-58100				COMPUTER EQUIPMENT			2,090.00
082-603-99999				USE OF DONATIONS/TEMPORARY EXP			182.56
				TOTAL			31,455.68

New Business

Thanks to Garden Club

In 2018 the Garden Club donated \$2,517.50 to the Library for the relocation of our iconic Geese statue. A resolution of thanks has been prepared.

RECOMMENDED MOTION: That the resolution of thanks to the Lake Bluff Garden Club be approved.

Responses to Doodle Polls

Doodle polls have worked well overall for selecting meeting dates and times. Response time can be variable, however. This agenda item was added to discuss what an appropriate response time to Doodle polls would be. This will help with the setting and posting of meeting dates.

RECOMMENDATION: This is a discussion item, no vote is sought. Group consensus is the desired outcome.

Approval of Intergovernmental Agreement with District 65

Our agreement with D65 continues to be a boon to both the Library and the D65 schools (Lake Bluff Elementary and Lake Bluff Middle School). Superintendent Jean Sophie has informed me that D65 will be approving renewal at their August meeting. I recommend that the Library also approve renewal for school year 2019-2020.

RECOMMENDED MOTION: That the agreement with School District 65 to provide Library services to students resident in unincorporated Lake Bluff and attending D65 schools be approved.

Approval of Intergovernmental Agreement with District 115

The intergovernmental agreement with D115 has also been a boon, one that I hope we will be able to continue for the next school year. This tends to be more of a conversation than the D65 renewal, but I am optimistic and recommend approval on the Library's end.

RECOMMENDED MOTION: That the agreement with School District 115 to provide Library services to students resident in unincorporated Lake Bluff and attending D115 schools be approved.

Respectfully submitted,

Eric Scott Bailey

RESOLUTION NO. 2019-05**Resolution of Thanks to the Lake Bluff Garden Club
Lake Bluff Public Library**

WHEREAS, the Lake Bluff Garden Club has pursued its mission of “civic beautification, conservation, wildflower protection, and enhancing Lake Bluff as a special place to live” since 1917; and

WHEREAS, the Garden Club made a gift of a statue of geese by nationally renowned artist Sylvia Shaw Judson upon the opening of the current Library in 1975; and

WHEREAS, the statue has become an iconic symbol of the Library for many Lake Bluff residents; and

WHEREAS, the Garden Club provided \$2,517.50 in 2018 to the Library to cover the costs of relocating and remounting the statue with improved signage.

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees as follows:

SECTION 1: RECOGNITION AND THANKS

The Board of Trustees hereby recognizes and thanks the Lake Bluff Garden Club for gifts made in 1975 and 2018 to the Lake Bluff Public Library, as well as the support offered in all the years in between.

SECTION 2: NOTIFICATION OF RESOLUTION

The Board hereby directs the Library Director to provide the President of the Lake Bluff Garden Club with a signed copy of this resolution and a Letter of Thanks.

SECTION 3: EFFECTIVE DATE

This Resolution shall be in full force and effect from and after its passage and approval.

PASSED by the Board of Library Trustees on the 20th day of August, 2019 by a vote of:

YEAS:

NAYS:

ABSENT OR NOT VOTING:

Kathy Meierhoff, President
The Board of Library Trustees of the
Lake Bluff Public Library

ATTEST:

Janie Jerch, Secretary
The Board of Library Trustees of the
Lake Bluff Public Library

(SEAL)

**INTERGOVERNMENTAL AGREEMENT
FOR LIBRARY SERVICES**

This Intergovernmental Agreement (IGA) For Library Services is made this 30th day of September, 2019 by and between the Board of Education of Lake Bluff School District No. 65 (“SCHOOL”) and the Board of Trustees of Lake Bluff Public Library (“LIBRARY”)(collectively, the “Parties” or individually, “Party”).

RECITALS

WHEREAS, pursuant to Article VII, Sec. 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act, (5 ILCS 220/1 et seq.), and the Illinois Local Library Act (75 ILCS 5/4-7(8)), the LIBRARY and the SCHOOL are authorized to enter into intergovernmental agreements for library services; and

WHEREAS, the LIBRARY wishes to cooperate with the SCHOOL to furnish library services to those Pre-K through 8th grade students attending Lake Bluff Elementary School and Lake Bluff Middle School who reside in Knollwood, an unincorporated area of Lake County, Illinois, and are otherwise unable to obtain access to library services as residents of the LIBRARY (hereinafter referred to as the “STUDENTS”); and

WHEREAS, in exchange for the provision of library services to the Students, the SCHOOL wishes to grant the LIBRARY access to use its facilities during term of this IGA, in accordance with the terms set forth herein.

NOW, THEREFORE, the Parties agree as follows:

1. Library Services.

The LIBRARY shall provide library services to the STUDENTS as if they were residents residing within the boundaries of the LIBRARY subject to the LIBRARY’s policies and the terms herein. The LIBRARY will issue library cards designated as “IGA cards” solely to the STUDENTS who wish to obtain library cards, which shall entitle the STUDENTS to the same rights and privileges as residents of the Lake Bluff Public Library, with the exception that IGA cardholders may not borrow materials through reciprocal borrowing. The IGA card may only be used to check out materials for use by the STUDENTS and does not entitle the parents of the STUDENTS to check out materials for their own use. The LIBRARY shall inform IGA cardholders and their parents/guardians of the restrictions on the use of the IGA card, as described in this paragraph, and the LIBRARY shall be solely responsible for enforcing those restrictions. The LIBRARY’s services to STUDENTS under this IGA will end upon their graduation, withdrawal, or transfer from the Lake Bluff Elementary School or Lake Bluff Middle School.

2. Term and Renewal of IGA.

This IGA is effective October 1, 2019, and ends September 30, 2020, unless sooner terminated. Either the LIBRARY or the SCHOOL may terminate this IGA at any time without cause or penalty upon written notice to the other party at least thirty (30) days prior to the effective date of termination. Either the LIBRARY or the SCHOOL may terminate this IGA for cause, which cause shall include any material breach of this IGA. Before either party may terminate this IGA for cause, a party must first give the other party written notice of the breach and thirty (30) days to cure the breach.

3. Financial

The SCHOOL shall pay to the LIBRARY an annual fee of One Thousand Dollars (\$1,000) to offset the costs of providing the additional library services required under this IGA. The LIBRARY shall send the SCHOOL an invoice for the annual fee by October 1, 2019, and the SCHOOL shall pay the invoice in accordance with the *Local Government Prompt Payment Act*. The SCHOOL shall also pay the LIBRARY for the loss or damage to any Library materials provided to the STUDENTS receiving library services under this IGA in accordance with the LIBRARY'S Fines and Fees Policy. The STUDENTS shall be responsible for the payment of any overdue fines in accordance with the Fines and Fee Policy.

4. Facilities Use.

In exchange for the library services provided to the STUDENTS, the SCHOOL grants the LIBRARY access to its facilities during the regular school year and regularly staffed hours, at no charge, on three dates to be mutually agreed upon by the Parties during the term of this IGA. The LIBRARY, however, shall be responsible for reimbursing the SCHOOL for any expenses it incurs in connection with the LIBRARY'S use of SCHOOL facilities, including, but not limited to any additional security costs. The LIBRARY'S requests for the use of the SCHOOL'S facilities shall be made in writing using the form(s) prescribed by the SCHOOL and shall be made at least thirty (30) days in advance of the date requested. The LIBRARY agrees to abide by the SCHOOL'S facilities use and visitor policies. The LIBRARY shall pay the cost of repair for any damages beyond normal wear and tear which occur in connection with its use of the SCHOOL'S facilities, including, but not limited to, damage to buildings, equipment, supplies, or fixtures. In the event an unforeseen scheduling conflict arises for the SCHOOL for any reason, the SCHOOL shall notify the LIBRARY of such conflict, and the LIBRARY shall make reasonable efforts to identify and reserve an alternate location for its event. If such an alternative location is not found, the LIBRARY agrees to reschedule or cancel the activity or program.

5. Equipment.

The LIBRARY shall provide all equipment and supplies necessary to operate its programs at the SCHOOL'S facilities, which equipment and supplies shall be in good working order.

6. Indemnification.

To the fullest extent permitted by law, the LIBRARY shall indemnify, and hold the SCHOOL, its board members, officers, administrators, employees, volunteers, and agents ("Library Indemnitees"), harmless against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of this IGA; but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or willful acts or omissions of the Library Indemnitees, including its officials, agents, employees, contractors, volunteers, patrons, participants, and invitees; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq.*, or otherwise provided by law.

To the fullest extent permitted by law, the SCHOOL shall indemnify, and hold the LIBRARY, its board members, officers, administrators, employees, volunteers, and agents ("School Indemnitees"), harmless against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of this IGA; but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or willful acts or omissions of the School Indemnitees, including its officials, agents, employees, contractors, volunteers, patrons, participants, and invitees; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq.*, or otherwise provided by law."

The indemnification obligations set forth herein shall survive expiration or termination of this IGA.

7. Insurance.

Each Party shall keep in force at all times during the term of this IGA Commercial General Liability Insurance with limits of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate, and excess or umbrella insurance in the amount of \$5,000,000. At all times, said insurance coverages shall name the other Party's indemnitees identified in Paragraph 6 above as additional insureds. In addition, each Party shall furnish certificates of the insurance and/or coverage in place as required herein and including a 30 day notice of cancellation or reduction in limits.

8. Amendments to this IGA.

Any amendment to this IGA must be reduced to writing and signed by authorized representatives of the LIBRARY and the SCHOOL.

9. Savings Clause.

All agreements and covenants are severable. In the event any agreements or covenants shall be held invalid by a court of competent jurisdiction, this IGA shall be interpreted as if such invalid agreement or covenant were not contained herein.

10. Publicity.

Any statements or materials regarding the provision of services under this IGA shall be made jointly by the LIBRARY and SCHOOL. Neither Party shall unreasonably delay its approval of any such statements or materials.

11. Notice.

Any notice must be sent by U.S. Postal Service first-class mail, postage at the following addresses, return receipt requested, addressed to the President of the Library Board or the School Board. Notice shall be deemed serviced upon deposit with the U.S. Postal Service.

To the Library:

Lake Bluff Public Library
Attention: Library Director
123 E. Scranton Avenue
Lake Bluff, IL 60044

To the School:

Lake Bluff Elementary School District 65
Attn: Superintendent
900 North Shore Drive
Suite #220
Lake Bluff, IL 60044

With a Copy To:

Debra H. Jacobson
Hodges, Loizzi, Eisenhammer,
Rodick & Kohn LLP
3030 Salt Creek Lane, Ste. 202
Arlington Heights, IL 60005

12. Compliance with Laws. Each party hereto shall comply with all applicable laws, rules and regulations with regard the provision of the services and property use hereunder, including, but not limited to, human rights and anti-discrimination laws.

13. Governing Law. This IGA shall be governed by the laws of the State of Illinois.

-SIGNATURE PAGE FOLLOWS-

IN WITNESS WHEREOF, the parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized representatives on the dates set forth below.

LIBRARY:

SCHOOL:

BOARD OF TRUSTEES OF
LAKE BLUFF PUBLIC LIBRARY

BOARD OF EDUCATION OF
LAKE BLUFF SCHOOL
DISTRICT NO. 65

By: _____

By: _____

Kathy Meierhoff

Mark Barry

Its: President

Its: President

Date: _____

Date: _____

ATTEST:

ATTEST:

By: _____

By: _____

Janie Jerch

Julie Gottshall

Its: Secretary

Its: Secretary

Date: _____

Date: _____

**INTERGOVERNMENTAL AGREEMENT
FOR LIBRARY SERVICES**

The term of This Intergovernmental Agreement (IGA) For Library Services is from September 1, 2019, and ends August 30, 2020, unless sooner terminated, by and between the Board of Education of Lake Forest High School District No. 115 (“SCHOOL”) and the Board of Trustees of Lake Bluff Public Library (“LIBRARY”)(collectively, the “Parties” or individually, “Party”).

RECITALS

WHEREAS, pursuant to Article VII, Sec. 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act, (5 ILCS 220/1 et seq.), and the Illinois Local Library Act (75 ILCS 5/4-7(8)), the LIBRARY and the SCHOOL are authorized to enter into intergovernmental agreements for library services; and

WHEREAS, the LIBRARY wishes to cooperate with the SCHOOL to furnish library services to those 9th through 12th grade students attending Lake Forest High School who reside in Knollwood, an unincorporated area of Lake County, Illinois, and are otherwise unable to obtain access to library services as residents of the LIBRARY (hereinafter referred to as the “STUDENTS”); and

WHEREAS, in exchange for the provision of library services to the Students, the SCHOOL wishes to grant the LIBRARY access to use its facilities during term of this IGA, in accordance with the terms set forth herein.

NOW, THEREFORE, the Parties agree as follows:

1. Library Services.

The LIBRARY shall provide library services to the STUDENTS as if they were residents residing within the boundaries of the LIBRARY subject to the LIBRARY’s policies and the terms herein. The LIBRARY will issue library cards designated as “IGA cards” solely to the STUDENTS who wish to obtain library cards, which shall entitle the STUDENTS to the same rights and privileges as residents of the Lake Bluff Public Library, with the exception that IGA cardholders may not borrow materials through reciprocal borrowing. The IGA card may only be used to check out materials for use by the STUDENTS and does not entitle the parents of the STUDENTS to check out materials for their own use. The LIBRARY shall inform IGA cardholders and their parents/guardians of the restrictions on the use of the IGA card, as described in this paragraph, and the LIBRARY shall be solely responsible for enforcing those restrictions. The LIBRARY’s services to STUDENTS under this IGA will end upon their graduation, withdrawal, or transfer from the Lake Bluff Elementary School or Lake Bluff Middle School.

2. Term and Renewal of IGA.

This IGA is effective September 1, 2019, and ends August 30, 2020, unless sooner terminated. Either the LIBRARY or the SCHOOL may terminate this IGA at any time without cause or penalty upon written notice to the other party at least thirty (30) days prior to the effective date of termination. Either the LIBRARY or the SCHOOL may terminate this IGA for cause, which cause shall include any material breach of this IGA. Before either party may terminate this IGA for cause, a party must first give the other party written notice of the breach and thirty (30) days to cure the breach.

3. Financial

The SCHOOL shall pay to the LIBRARY an annual fee of Five Hundred Dollars (\$500) to offset the costs of providing the additional library services required under this IGA. The LIBRARY shall send the SCHOOL an invoice for the annual fee by October 1, 2019, and the SCHOOL shall pay the invoice in accordance with the *Local Government Prompt Payment Act*. The SCHOOL shall also pay the LIBRARY for the loss or damage to any Library materials provided to the STUDENTS receiving library services under this IGA in accordance with the LIBRARY'S Fines and Fees Policy. The STUDENTS shall be responsible for the payment of any overdue fines in accordance with the Fines and Fee Policy.

4. Facilities Use

In exchange for the library services provided to the STUDENTS, the SCHOOL grants the LIBRARY access to its facilities during the regular school year and regularly staffed hours, at no charge, on three dates to be mutually agreed upon by the Parties during the term of this IGA. The LIBRARY, however, shall be responsible for reimbursing the SCHOOL for any expenses it incurs in connection with the LIBRARY's use of SCHOOL facilities, including, but not limited to any additional security costs. The LIBRARY'S requests for the use of the SCHOOL's facilities shall be made in writing using the form(s) prescribed by the SCHOOL and shall be made at least thirty (30) days in advance of the date requested. The LIBRARY agrees to abide by the SCHOOL'S facilities use and visitor policies. The LIBRARY shall pay the cost of repair for any damages beyond normal wear and tear which occur in connection with its use of the SCHOOL's facilities, including, but not limited to, damage to buildings, equipment, supplies, or fixtures. If the Library does not repair the damage within 14 days after receiving written notice from the SCHOOL, or a lesser time if the SCHOOL determines the damage creates an emergency situation, the SCHOOL may repair the damage and the LIBRARY shall reimburse the SCHOOL for the costs the SCHOOL incurs within 14 days after the SCHOOL provides a written invoice to the LIBRARY. In the event an unforeseen scheduling conflict arises for the SCHOOL for any reason, the SCHOOL shall notify the LIBRARY of such conflict, and the LIBRARY shall make reasonable efforts to identify and reserve an alternate location for its event. If such an alternative location is not found, the LIBRARY agrees to reschedule or cancel the activity or program.

5. Equipment.

The LIBRARY shall provide all equipment and supplies necessary to operate its programs at the SCHOOL'S facilities, which equipment and supplies shall be in good working order.

6. Indemnification.

To the fullest extent permitted by law, the LIBRARY shall indemnify, and hold the SCHOOL, its board members, officers, administrators, employees, volunteers, and agents ("Library Indemnitees"), harmless against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of the LIBRARY's use of the SCHOOL's facilities; but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or willful acts or omissions of the Library Indemnitees, including its officials, agents, employees, contractors, volunteers, patrons, participants, and invitees; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 *et seq.*, or otherwise provided by law.

To the fullest extent permitted by law, the SCHOOL shall indemnify, and hold the LIBRARY, its board members, officers, administrators, employees, volunteers, and agents ("School Indemnitees"), harmless against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of the LIBRARY providing library services pursuant to Section 1 of this IGA; but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or willful acts or omissions of the School Indemnitees, including its officials, agents, employees, contractors, volunteers, patrons, participants, and invitees; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 *et seq.*, or otherwise provided by law."

The indemnification obligations set forth herein shall survive expiration or termination of this IGA.

7. Insurance.

Each Party shall keep in force at all times during the term of this IGA Commercial General Liability Insurance with limits of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate, and excess or umbrella insurance in the amount of \$5,000,000. At all times, said insurance coverages shall name the other Party's indemnitees identified in Paragraph 6 above as additional insureds. In addition, each Party shall furnish certificates of the insurance and/or coverage in place as required herein and including a 30 day notice of cancellation or reduction in limits.

8. Amendments to this IGA.

Any amendment to this IGA must be reduced to writing and signed by authorized representatives of the LIBRARY and the SCHOOL.

9. **Savings Clause.**

All agreements and covenants are severable. In the event any agreements or covenants shall be held invalid by a court of competent jurisdiction, this IGA shall be interpreted as if such invalid agreement or covenant were not contained herein.

10. **Publicity.**

Any statements or materials regarding the provision of services under this IGA shall be made jointly by the LIBRARY and SCHOOL. Neither Party shall unreasonably delay its approval of any such statements or materials.

11. **Notice.**

Any notice must be sent by U.S. Postal Service first-class mail, postage at the following addresses, return receipt requested, addressed to the President of the Library Board or the School Board. Notice shall be deemed serviced upon deposit with the U.S. Postal Service.

To the Library:

Lake Bluff Public Library
Attention: Library Director
123 E. Scranton Avenue
Lake Bluff, IL 60044

To the School:

Lake Forest High School District 115
300 S. Waukegan Road
Lake Forest, IL 60045

12. **Compliance with Laws.** Each party hereto shall comply with all applicable laws, rules and regulations with regard the provision of the services and property use hereunder, including, but not limited to, human rights and anti-discrimination laws.

13. **Governing Law.** This IGA shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located in Lake County, Illinois, or the federal district court for the Northern District of Illinois..

14. **Effective Date.** This IGA shall be deemed dated and become effective on the date the last of the parties signs as set forth below the signature of their duly authorized representatives.

IN WITNESS WHEREOF, the parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized representatives on the dates set forth below.

<p>LIBRARY:</p> <p>BOARD OF TRUSTEES OF LAKE BLUFF PUBLIC LIBRARY</p> <p>By: _____ Kathy Meierhoff Its: President</p> <p>Date: _____</p> <p>ATTEST:</p> <p>By: _____ Janie Jerch Its: Secretary</p> <p>Date: _____</p>	<p>SCHOOL:</p> <p>BOARD OF EDUCATION OF LAKE FOREST HIGH SCHOOL DISTRICT NO. 115, LAKE COUNTY, ILLINOIS</p> <p>By: _____ Its: President</p> <p>Date: _____</p> <p>ATTEST:</p> <p>By: _____ Its: Secretary</p> <p>Date: _____</p>
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Director's Report – August 2019

Programs of Note

- **Slime/Spa Program** – This past month we tried something new, holding a DIY Spa Craft for adults scheduled at the same time as a Slime Workshop for children. The program went really well—Anna Fifhouse and Jillian Chapman coordinated the Spa program. We had good attendance and excellent feedback from attendees—when Martha O’Hara shared the photo from the program on our Instagram, we got multiple comments from people saying how much fun they had and that they hoped we did this again. We are going to be offering a similar program pairing in the fall—Slime Workshop and a DIY Spa Craft (the craft is bath bombs this time).
- **Sidewalk Chalk Competition** - Attendance at the event itself seemed somewhat lower than previous years, which we will need to consider in deciding if and how to run the program again. Our stats for the Sidewalk Chalk Competition were comparable to previous years, though we didn’t have quite as many walk ons. Holly Nagel, as always, was a huge hit—over 80 people came by to see her.
- **Farmer’s Market, Storytime Book Bike Adventures** - Farmer’s Market continues to go well—we’ve had people check stuff out every time the Book Bike has been there, which wasn’t always the case last year. Storytime in the Park has gone well—June and August had great attendance; in July, we had some kids, but it was definitely not as busy. Regina did a great job with this. Martha O’Hara will be discussing with Head of Youth Services Eliza Jarvi what we can/should do differently next year. The book bike continues to get positive feedback wherever we go.

Upcoming Meetings and Key Dates

- Centennial Block Party – August 24th, 2019 at 5pm
- Building and Grounds Committee Meeting - August 29th, 2019 at 10am
- Building and Grounds Committee Meeting – September 12th, 2019 at 10am
- Foundation Trivia Fundraiser – November 16th, 2019

Passport Update

Martha O’Hara reports that July 26 marked our first full year of offering passport appointments. In the first calendar year, we executed 279 applications and earned \$9,730.00. As of August 9, we have earned \$10,000 in the entire life of the program. Here is a table with the activity. The three busiest months are highlighted in orange:

Month	# apps	Revenue
July*	14	\$490
August	23	\$805
September	17	\$595
October	24	\$840
November	32	\$1,120
December	9	\$315
January	31	\$1,085
February	34	\$1,190
March	28	\$980
April	23	\$805
May	22	\$770
June	22	\$735

*July includes July 26-31, 2018 and July 1-25, 2019

Seed Library

The Seed Library continues to do very well. From June 15 through July 31, 231 seed packets have been checked out. Jillian Chapman has done a ton of work to make this project as successful as it has been.

Block Party

Jillian has also been working on coordinating the Block Party. It looks like Heinen's is going to be giving us a price break on cookies, along with a \$100 donation, which will help us a lot on the price. The Brewing Company and Donati's have also donated raffle prizes. The Village was able to get us a spot on the community signboards for both the Block Party and the Trivia Fundraiser. As the wait list is long, this required bumping another entities booking.

Centennial Banners

They are up around town and they look awesome! Thanks to Anna Fifhause and Jillian Chapman for their hard work designing them and thanks to Lyndy Jensen for adding the grommets.

In the Press

This month, there were 6 articles that mentioned the Library in the Lake Forest Leader: History of the Genesee, 100k from the State, Parade coverage, Farmers Market coverage, Chalk Competition, and Harry Potter Birthday Bash. Four of the articles are included in the Board packet.

Trivia Fundraiser

While the Friends of the Library demurred on partnering with the Library for the event, the Foundation has volunteered time and funding for the event. A committee has been setup to coordinate the work on planning the event. Jillian has done a ton of great work starting to put this event together. We have confirmed that two-time Jeopardy champion Colby Burnett will be joining us as a special celebrity guest host. Tickets will be \$55 each and will include dinner, a drink ticket, dessert, and an evening of Trivia.

Adult Summer Reading Club

As of the end of July, we've had 40 finishers for the Adult Summer Reading Club! Jen tells me that this has already surpassed our numbers from last year, so we're excited to look ahead to future reading programs and see what else we can do to encourage even more participation!

New Drinking Fountains Installed

New drinking fountains, in Adult and Youth Services, were installed on August 16th.

Collection Swap

In early August, Eliza Jarvi coordinated a shift in the Youth Services Collections, swapping the locations of Juvenile Nonfiction and Juvenile Fiction. This provides Juvenile Fiction with additional space, as Juvenile Nonfiction had contracted to be a more focused collection. Regina Ruocco, Alicia Streightiff, and Anna Fifhause were instrumental in getting this done.

Respectfully submitted,
Eric Scott Bailey

Friends of the Library Meeting Dates

All meetings will be held in the Lake Bluff Library Spruth Meeting Room.

2019 Meeting Dates

January 19 at 10:00am – Kathy Meierhoff

February 16 at 10:00am – Tim Kregor

March 16 at 10:00am – Cal Stroh and Scot Butler

April 13 at 10:00am - CANCELLED

May 18 at 10:00am – Kate Jackson

June 15 at 10:00am – Jon Heintzelman

August 17 at 10:00am – Scot Butler

September 21 at 10:00am – Janie Jerch

October 19 at 10:00am – Kate Jackson

November 16 at 10:00am –Kathy Meierhoff

Respectfully submitted,

Eric Scott Bailey

Library Director

Centennial Plans for 2019

Centennial Block Party

Martha and Jillian created a press release that was distributed to all major news outlets. The Leader, The Lake Forester and Daily North Shore have all confirmed to attend the Block Party on August 24th.

Grab your party hats and come celebrate the Lake Bluff Library's Centennial year at the Lake Bluff Brewing Company Summer Block Party on Saturday, August 24 from 5:00pm to 10:00pm. To celebrate its Centennial, the Library is hosting a birthday celebration located in the heart of the Village of Lake Bluff. The festivities start at 5:00pm and will include food and drinks for sale from the Lake Bluff Brewing Company, the Mavery Public House, and Donati's Pizza. Griffith, Grant, and Lackie will also be sponsoring hotdogs from The Left Bank. Balloon artist Holly Nagel will be twisting her amazing balloon art from 5:00pm to 7:00pm and there will be live music performed by Wichita Jacks from 6:30pm to 7:00pm and 9:30pm to 10:00pm. Raffle prizes, birthday treats, and more will be available, so be sure to stop by and join us for the festivities.

The Lake Bluff Public Library was founded in 1919 by the Lake Bluff Women's Club as a memorial to veterans of the Great War. Although it has grown and expanded since its inception, the Library has remained forever committed to its role in the Lake Bluff community as a safe haven for learning, studying, and communicating in a shared, respectful space dedicated to the enrichment of the community.



We were able to reserve the community sign boards for the Village of Lake Bluff with Glen Cole's help. Above is what the sign boards will look like. We are coordinating with Heinen's Grocery Store with a large discount of individually wrapped cookies to handout at the Block Party. We will be raffling off

prizes for \$1 a ticket. We received donations from Lake Bluff Brewing Co. and Donati's Pizza to raffle off. We are still confirming the last of our raffle prizes. Eric and Jillian are loaning their Square readers to the Library to accept credit card purchases at the block party. We are still looking for volunteers to setup/take down tables at the event, handout information at these tables and volunteers to sell raffle tickets around the block party.

Year Round Promotion

- **#ThrowBackThursday “What We Were Reading”** is a look back into the Lake Bluff Library's history during the 1930's. Every week the Library published a list of books and events going on in the *Lake Forester* newspaper, similar to how we post here on our blog. This is a fun retrospective as we celebrate our centennial anniversary. (June is a light month. Flora G. Coen was our first librarian and I think she went on vacation in June.)
- **Fine Voucher Giveaway**
It's not every year that the Library has a milestone birthday and we fully intend to celebrate our 100th year for all of 2019, starting with: a monthly fine voucher giveaway. On the 19th of every month, we will be giving away \$1 vouchers good for fines or copies at the front desk (while supplies last). Are you excited? We're excited! Thank you for your timeless support!
- **Centennial Celebration Checkout Challenge Started March 1st**
In honor of our centennial year, we challenge you to checkout 100 items in 2019! Join us for the Centennial Celebration Checkout Challenge. Pick up a log, fill it out and return it to the library as an entry into a raffle drawing in March 2021!

Lake Bluff Library thinks 'outside the box' during seventh annual sidewalk chalk competition

ELI FRAERMAN, Editorial Intern

The Lake Bluff Public Library hosted the seventh annual sidewalk chalk competition on Saturday, July 28, offering local families a different perspective of the library and an opportunity to showcase their talents.

This year's theme for the competition was "reading is magic," in accordance with the library's summer reading theme, according to event organizer Martha O'Hara. In addition to the competition, there was an awards ceremony held afterward where prizes were announced as well as snacks and light refreshments handed out.

"One year we had 'superheroes or super-readers,' that year we had someone draw a really detailed chalk portrait of a joker and another one of batman, so it's interesting to see how the participants will either go with the theme or in some cases just kind of go wherever their creativity takes them," O'Hara said. "We see a lot of fun art, it's always very creative year to year."

O'Hara indicated that the successful event is part of the library's effort to provide outreach to the Lake Bluff community and let families and their children experience something outside of stereotypical library activities. The Sidewalk Chalk competition represents one of their earliest efforts at that outreach and has proved successful over the last seven years.

"For the sidewalk chalk competition, it's usually between 30-40 people, and then we usually will also book an entertainer," O'Hara said. "For the past couple of years we've had

Holly Nagel, who's a balloon artist, and she's really great and we have really good turnout for that as well. Since we're a smaller library, 30 doesn't sound like a whole lot but it's really huge. It's always a very fun day."

The competition itself consists of four different groups: a group category, children's category, teen category and adult category. Prizes are awarded by category and via judge's choice awards if not every category has participants. All our welcome to participate each year.

"It's always a very tough decision, we get a lot of very lovely drawings and it's nice because if it doesn't rain they'll usually be around for a little while, so it brightens up the outside," O'Hara said.

While the event is a competition, much of the benefit comes from the ability of the library to engage the community and put on an enjoyable event for all who stop by.

The early success of the sidewalk chalk competition has sparked other ways the library has involved itself in the community, according to O'Hara.

"Starting in about 2014 we really started to increase our outreach efforts and our community engagement efforts, making sure that we have a presence outside the library and participating in some more of those community events," O'Hara said. "Some of the other things we've done is we have a book bike now that we take to the farmer markets every Friday and we partner with the Lake Bluff brewing company on a Trivia night that we offer twice a quarter. We're



The theme for the sidewalk chalk competition this year was "Magic is Reading."



Nivethitha Thirupathi Raja created a work of art using chalks. PHOTOS BY ALEX NEWMAN/22ND CENTURY MEDIA

always looking for ways that we can get outside the library and into the community. Outreach for us is newer and the sidewalk chalk competition is probably one of the earlier things we did as part of that effort."

For the sidewalk chalk competition itself, O'Hara feels that it is important to break the boundary of what libraries are traditionally thought of as.

While the library provides great reading options, O'Hara echoed the sentiment that it is important for the library to engage with the community and tap into their creativity in other ways as well.

"I'm all about finding creative and fun and unexpected ways for people to encounter the library," O'Hara said. "What I hope they get out of it is the library is more than just books and it's more than just inside and quiet or any of the common stereotypes associate with what libraries are, I hope that they just have a good experience encountering the library in a venue that they maybe wouldn't normally expect."

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Lake Bluff audience spooked by Genesee Theatre presentation

BILL MCLEAN
Freelance Reporter

A little girl named Jeanie, age unknown, wears a yellow dress and brown shoes and calls the Genesee Theatre in Waukegan home.

A serial prankster, she has been known to untie the shoelaces of unsuspecting folks in the venue with a seating capacity of more than 2,400.

But don't count on Jeanie being counted in the 2020 Census — unless the form includes the category "ghost."

"I know of five ghosts at the Genesec," Genesee Theatre Ticketing and Patron Services Manager Larry Frievalt told a rapt audience at the Lake Bluff Public Library during "The History of the Genesee Theatre" presentation on July 29. "We've had four teams of paranormal investigators visit us [since 2004], and a few members of one team told me they'd seen a little girl in a room. I asked them to describe her; they told me



Audience members during the Genesee Theatre presentation.

what she was wearing.

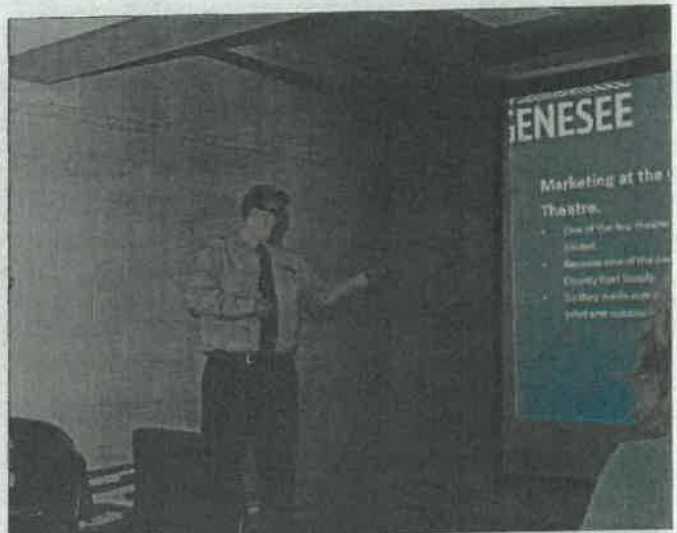
"I then said to them, 'Oh, you saw Jeanie.'"

Frievalt's eerie revelation induced countless goosebumps in an intimate room located on the library's lower level. Not a bad thing on a steamy summer day in Lake Bluff.

Patrons and staff members haven't seen a dog at the Genesec, but they've certainly heard one barking, Frievalt added. A former Genesee Theatre finance manager named John loved to smoke a

pipe at work. More than a few employees at Genesee Theatre continue to occasionally smell pipe smoke at work — years after John's death.

"Larry gives wonderful tours at Genesee Theatre," said Genesee Theatre Events Coordinator Maggie Permer, also in attendance at the presentation and a huge fan of the theater's striking chandeliers, including the \$350,000 Grand Chandelier. "Want to guess what the number one question after each



Genesee Theatre Ticketing and Patron Services Manager Larry Frievalt during the "The History of the Genesee Theatre" presentation on July 29 at Lake Bluff Public Library. PHOTOS BY SARAH ZAUTE/22ND CENTURY MEDIA

tour is? It's, 'Is this place haunted?'"

Not everything Frievalt uttered made his audience shudder. The man with a booming voice also walked the attendees

through Genesee Theatre's compelling history. The Genesec opened on Christmas Day 1927, with four sold-out showings of the silent film "The Valley of the Giants," and

stopped showing motion pictures in 1982 because of the prevalence of cinplexes.

The theater hosted a beauty pageant in 1928.

Please see GENESEEE, 15

Crab Tree Farm tour scheduled for September

SUBMITTED CONTENT

Lake Bluff History Museum hosts a popular tour of the Crab Tree Farm Arts & Crafts Collection on Sept. 28 at 10 a.m. The Arts & Crafts Collection is housed in five buildings on the Crab Tree Farm property located at 982 Sheridan Road. The tour lasts approximately one and a half hours.

Crab Tree Farm was built as a model dairy farm in 1910 for owner Grace Durand, after a fire

destroyed the original farm buildings. The barn and adjacent buildings were designed and built by Chicago Architect Solon Spencer Beman, architect of Pullman Village.

Durand was a successful businesswoman who was trained in agricultural science and was well known for her modern methods of dairy farming. The dairy was operational until her death in 1948.

The farm buildings have undergone extensive renovation since Durand's time

and now house the finest collection of arts & crafts furnishings in the country. The collection includes furniture that is the work of Gustav Stickley, plus ceramics, textiles, paintings and other artwork by Stickley's contemporaries.

Tickets are \$35 and can be purchased online at lakebluffhistory.org. Space is limited and advance purchase is required. Tickets are sold on a first-come, first-served basis.

The Lake Bluff His-

tory Museum researches, preserves and shares area history through a variety of activities and events, including programs like these tours. The museum displays tell stories of Lake Bluff's past and its archives provide individuals with access to documents, records, photographs and other materials preserved in the museum archives. For additional information visit lakebluffhistory.org, e-mail tickets@lakebluffhistory.org, or call 847 482-1571.



The Crab Tree Farm in Lake Bluff was originally built as a model dairy farm in 1910. PHOTO SUBMITTED

COVER STORY

Lake Bluff reading club wishes Harry Potter a Happy Birthday

ELI FRAERMAN, Editorial Intern

A Harry Potter Birthday celebration at the Lake Bluff Library represented the end of an eventful season for the Summer Reading Club.

The celebration of Harry Potter's birthday took place on July 31 and was the last event of the Lake Bluff Library's summer reading season. The celebration was meant to mirror some of the events in the Harry Potter books and included table top Quidditch, wand making and Harry Potter Uno. There was also a birthday cake at the end of the event for participants. According to Anna Fifhause, the event had maxed out its registration capacity of 20 people and there were even a few individuals on a waitlist.

"Since it coincided with Harry Potter's birthday we decided to have it be a celebration of the end of the reading club," Fifhause said. "We will, of course, have programs running through August but this is the last day for check-in."

While the Harry Potter event was a culmination of the summer reading program for all of its participants, Fifhause indicated that it also represented a change in how the summer reading program has operated the last few years, placing more of an emphasis on a time-based program and leveling the playing field for younger readers.

"This was actually a guinea pig year. We changed how it worked," Fifhause said. "Before it was based on pages and books and



Amelia (left) and Otilille Boyle, of Lake Bluff, both wearing Hogwarts robes, react to Harry Potter Uno cards July 31 at the Lake Bluff Public Library's Harry Potter birthday party. ERIN YARNALL/22ND CENTURY MEDIA

now we've moved to a time-based program to help give all the kids equal opportunity. Those who have more difficulty with reading can still participate and get to the same level as their siblings or friends. It has been very successful, we've had a lot of positive feedback. Going into next year we're looking at adding additional challenges for the kids who are finishing really early and having some lower tier challenges for the younger ones that have been struggling a bit."

In regard to the program at large, Fifhause stated that while there is still a large emphasis on reading, particularly for younger children, the program has tried to expand to include more programs and activities.

"Our children's program is still heavy reading based, mostly because they're developing readers, they need to practice," Fifhause said. "We have adapted our adult program to incorporate essentially some of the things you

can do is attending a program or taking one of our classes about crafts and things like that. So we're trying to incorporate more of the technology and programming side into it."

Fifhause said that the library is considering several changes in future years to ensure the summer reading program is more enjoyable for everyone. Naturally, some readers are more skilled than others or read more often, so there needs to be a wider range of goals set to better match each reader's abilities.

"We have been looking at, for example some of the kids the goals were a little too hard this year so we're looking at making an easier goal for the younger readers and some of the older ones finished in the first week, so we need to step it up a little," Fifhause said.

While the Lake Bluff library will continue to have a plethora of events into the fall, the Harry Potter Birthday celebration is the last of the summer reading events.

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Joan Lundén, journalist, best-selling author, former host of Good Morning America and senior living advocate.



SAME PLACE, DIFFERENT TASTE
Lucky Fish reopens in Highwood with new menu, Page 20

LIFE & ARTS
LA

A Magical Afternoon

Lake Bluff celebrates Harry Potter's birthday.
Page 19

Ben Mulloy plays a game of Quidditch on July 31 at the Lake Bluff Public Library's Harry Potter birthday party. ERIN YARWALL/22ND CENTURY MEDIA





SUNDAY BREAKFAST
Why a Highland Park High School student is a "good influencer." P22

SPORTS
Hooked-on-golf Danny Fisher (LFHS, '19) ready for slice of Division-I life at Miami University in Ohio. P20

SOCIAL SCENE
Lake Forest Women's Club hosts spring benefit. P14



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NEWS

Centennial Celebration

LAKE BLUFF LIBRARY HOSTS A SUMMER BLOCK PARTY.

BY ELIZABETH PORTER
THE NORTH SHORE WEEKEND

Put your books away and your party hats on and get ready to celebrate Lake Bluff Library's 100th birthday. The library is teaming up with Lake Bluff Brewing Company for their Summer Block Party on Saturday, August 24 from 5 to 10 p.m. to celebrate 100 years serving the community.

The festivities will include food and drinks from the Lake Bluff Brewing Company, Masery Public House, and Donati's Pizza.

Griffith, Grant & Lacie will sponsor hot dogs from The Left Bank. The event promises fun for the whole family, with balloon artist Holly Nagel twisting up impressive balloon creations from 5 to 7 p.m. and live music by Wichita Jacks from 6:30 to 7 p.m. and 9:30 to 10 p.m. There will also be raffle prizes and special birthday treats.

While you enjoy the final glorious weeks of summer in Lake Bluff with friends and family, take a moment to appreciate the library's mission of providing a haven for learning, studying, and communicating in a shared, respectful space dedicated to the enrichment of the community.

From the summer reading club and story time on the green to new mom Mondays and adult crafts, the library serves as far more than a place to check out books.

Founded by the Lake Bluff Women's Club in 1919 as a memorial to the veterans of World War I, it has remained a fixture of the community ever since.

For more information, visit lbrw.com/events/2019/8/24/library-centennial-block-party.

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DREAM WEEK

A NEWLY MINTED HIGHWOOD DESIGN DISTRICT LAUNCHES WITH A DESIGN WEEK PARTY, SHOWCASE, AND EXPO.

BY MONICA KASS ROGERS
THE NORTH SHORE WEEKEND

Whether you are a design professional or a North Shore resident looking for fresh inspiration for the home you are building or remodeling, the Highwood Chamber of Commerce's (HCC) new Highwood Design District is for you.

Officially launching during the first annual Highwood Design Week—presented by Sherwin-Williams—the Highwood Design District kickoff party is at 28 Mile Vodka on Thursday, September 5. The party will be followed by a Design Professionals Showcase on September 6, and public Design Expo on September 7.

A consortium of design industry, art, home improvement, and landscaping businesses, the Highwood Design District, "makes it easier for area residents, design enthusiasts, and industry professionals to connect around the wealth of design-focused businesses located in Highwood," says Carolyn Cerf, Executive Director of the Highwood Chamber of Commerce.

"Highwood is very well known for its restaurant, bar, and entertainment industry," Cerf explains, "but we also have a very well-developed home, interior design, landscaping and building industry here. By launching the Highwood Design District, we wanted to draw attention to that and



George Markoutas, owner of The ADI Group and President of the Highwood Chamber; Tanya Frothingham, President of Street Level Studio and Highwood Chamber Board Member; Carolyn Cerf, Executive Director, Highwood Chamber of Commerce; Julie Brugton, owner, the Silk Thumb and Highwood Chamber Board Member. PHOTOGRAPHY BY MONICA KASS ROGERS

Continued on PG 10

Port Clinton Art Festival